

VILLAGE OF MCFARLAND

Village Board Minutes

Thursday, November 4, 2021 - 6:00 PM

1. CALL TO ORDER.

Village President Clow called the special meeting of the McFarland Village Board to order at 6:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee Chris St. Clair, Village Trustee Carrie Nelson, Village Trustee Edward Wreh

Village Board members not present: Village Trustee Justin Rupert

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, and Communications & Technology Director Stephanie Miller.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*
- None.

4. BUSINESS.

- a. *Discussion regarding inclusion within the State Expenditure Restraint Program.*

President Clow reported that the Board had already heard the presentation on the State Expenditure Restraint Program, how it works, and where the Village is in reference to qualifying for 2023 funds for the proposed 2022 budget.

The Board noted they would like to participate in the program, but would likely need to evaluate how those limits would affect proposed budget changes and programs accordingly.

- b. *Discussion and action regarding proposed changes to the 2022 Budget presented by the Village Board members:*
- i. *General Fund (100):*

- 1) Add funding within the Village Board budget to create a Community Grant program.

Motion by Village President Carolyn Clow, second by Village Trustee Carrie Nelson, to add funding within the Village Board budget to create a Community Grant program in the amount of 15,000.

Motion by Trustee Brassington, second by Trustee Wreh, to amend the motion to reduce the program funds to to 10,000. Motion to amend the motion fails 2 - 4 - 0 by acclamation.

Motion by Trustee Nelson, second by Trustee St. Clair, to amend the motion to postpone the item and return to the item after other changes are considered. Motion to amend the motion carries 5 - 1 - 0 by acclamation with Trustee Flaherty voting nay. Amended motion carries 5 - 1- 0 by acclamation with Trustee Flaherty voting nay.

At 9:30 p.m. the Board returned to item 4.b.i.1.

Motion by President Clow, second by Trustee Nelson to add funding in the General Fund Village Board budget in the amount of 12,250 to create a Community Grant Program and that a policy be created and approved by the Board before anything is issued. Motion carries 6 - 0 - 0 by acclamation.

- 2) Add funding within the Village Administrator budget for Community art projects.

Motion by President Clow, to add funding within the Village Administrator budget for Community arts projects. Motion fails for lack of second.

The Board noted funding for the project is still in the 2022 budget, it will just remain in the capital projects fund.

- 3) Reduce funding within the Community Development Department budget through a wage and benefit allocation shift from the General Fund to the Tax Increment Districts.

Motion by Trustee Brassington, second by Trustee Flaherty, to approve shifting 3% of wage funding from the General Fund, evenly to the TIDs to maintain funding for the Planning Assistant position. Motion carries 6 - 0 - 0 by acclamation.

- 4) Reduce funding within the Public Works Department budget regarding request for uniforms.

Motion by Trustee Brassington, second by Trustee St. Clair, to reduce funding within the Public Works Department budget regarding request for uniforms by \$3750. Motion carries 6 - 0 - 0 by acclamation.

- 5) Remove funding within the Senior Outreach Department budget for the proposed position transfer from part-time to full-time employment.

Motion by President Clow, second by Trustee Nelson, to remove funding within the Senior Outreach Department budget for the proposed position transfer from part-time to full-time employment. Motion fails 2 - 4 - 0 with Wreh, St. Clair, Brassington, and Flaherty voting nay.

6) Increase funding within the Parks budget to include two additional Parks LTE positions.
Motion by Trustee St. Clair, second by Trustee Flaherty, to add funding within the Parks budget to fund one additional Parks LTE position which would increase the tax levy by \$12,000. Motion carries 6 - 0 - 0 by acclamation.

7) Reduce funding within the Parks budget regarding facility maintenance, meeting expenses, training expenses, and community groups.
Motion by Trustee St. Clair, second by Trustee Brassington, to reduce funding within the Parks budget regarding facility maintenance, meeting expenses, training expenses, and community groups and decrease the tax levy by \$8,000. Motion carries 6 - 0 - 0 by acclamation.

8) Increase funding within the budget for a higher Across the Board wage increase.
Motion by President Clow to increase funding within the budget for a higher Across the board wage increase. Motion fails for lack of second.

ii. Library Fund (205):

1) Reduce funding within the Library budget regarding allocation linked with landscaping services.
Motion by Village Trustee Chris St. Clair, second by Village Trustee Carrie Nelson, to approve reducing funding within the Library budget regarding allocation linked with landscaping services by \$5,000. Motion fails 1 - 5 - 0 by acclamation with Clow, Wreh, Nelson, Flaherty, and Brassington voting nay.

2) Reduce funding within the Library budget regarding allocation linked to technology.
Motion by Village Trustee Carrie Nelson, second by Village Trustee Edward Wreh, to reduce funding within the Library budget regarding allocation linked to technology. Motion fails 2 - 4 - 0 by acclamation with Brassington, Clow, St. Clair, and Flaherty voting nay.

iii. Tax Increment District #3 Fund (305):

1) Reduce funding within the Tax Increment District #3 budget for the redevelopment incentive.
The Board moved to discuss the next two agenda items together, but vote on each separately.

Motion by Trustee Wreh to reduce funding within the Tax Increment District #3 budget for the redevelopment incentive. Motion fails for lack of second.

iv. Tax Increment District #4 Fund (310):

1) Increase funding within Tax Increment District #4 budget for property acquisitions.
Motion by Trustee St. Clair, second by Trustee Wreh, to increase the expenditure item for property acquisitions from 250,000 to 500,000 and to offset the increase by increasing the transfer from TID 3 to \$702,750. Motion carries 6 - 0 - 0 by acclamation.

v. Capital Projects Fund (400):

1) Increasing funding within Parks capital budget for consulting services to update management plans within Conservancy Parks

Motion by President Clow, second by Trustee Nelson, to approve increasing funding within Parks capital budget for consulting services to update management plans within Conservancy Parks. Motion carries 5 - 1 - 0 by acclamation with Trustee Flaherty voting nay.

vi. Utility Fund (600):

1) Increase funding within the Sanitary Sewer Service budget for community outreach.

Motion by President Clow, second by Trustee Flaherty, to increase funding within the Sanitary Sewer Service budget for community outreach. Motion carries 6 - 0 - 0 by acclamation.

vii. Other:

1) Creation of new fund for Affordable Housing.

Motion by President Clow, second by Trustee St. Clair, to direct staff to bring back discussion and creation of a new fund for Affordable Housing in 2022. Motion carries 6 - 0 - 0 by acclamation.

2) Creation of new fund for Sustainability.

Motion by Trustee St. Clair, second by President Clow, to not entertain business item 4.b.vii.2. Motion carries 6 - 0 - 0 by acclamation.

c. Discussion regarding amended budget summary following review of Village Board requested changes.

Village Administrator Schuenke provided a report on the final budget summary with all changes approved at the meeting.

d. Review schedule for future meetings.

Village Administrator Schuenke reported the Board will take up adoption of the proposed 2022 budget at the November 22nd Village Board meeting.

5. ADJOURNMENT.

Motion by Village President Carolyn Clow, second by Trustee St. Clair, to adjourn at 9:50 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer