

VILLAGE OF MCFARLAND

Parks, Recreation, & Natural Resources Commission Minutes

Thursday, October 28, 2021 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Village trustee, Carrie Nelson called the regular meeting of the Parks, Recreation, and Natural Resources Committee to order at 6:30 PM in the Municipal Center Community Room. This meeting was held via Zoom.

Members present: Darrel Waldera, Dan Kolk, Katherine Pease, Sarah Kuba, David Wilson, Justin Rupert, Carrie Nelson, TJ Jerke, Tanya Lancaster

Members not present: John Feldner

Staff Present: Village Administrator Matt Schuenke, Parks Superintendent Sayer Larson, Assistant to the Public Works Director Aimee Irwin. Blake Theisen with Parkitecture & Consultants.

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to aimee.irwin@mcfarland.wi.us to be included as part of the meeting.*

None.

3. APPROVAL OF MINUTES.

- a. *Discussion and action regarding the minutes from the Parks, Recreation and Natural Resources Committee meeting held on September 23, 2021.*
Motion by Village Trustee Carrie Nelson, seconded by Sarah Kuba, to approve the minutes from the Parks, Recreation and Natural Resources Committee meeting held on September 23, 2021. Motion carries 7 - 0 - 2, with David Wilson and Justin Rupert abstaining.

4. BUSINESS.

- a. *Discussion and action to make a recommendation to the Village Board regarding the final draft of the master plan for William McFarland Park and the future Community Park.*
Schuenke provided a brief review of updates that have occurred since the last review by the committee, including that no additional comments had been received. Blake Theisen

with Parkitecture & Consultants reviewed plans for William McFarland and Community Parks, which include minor updates since the previous review. Theisen stated that the final recommendations have been updated within the included report and the implementation section has been fully vetted.

Motion by Village Trustee Carrie Nelson, seconded by Village Trustee Justin Rupert, to recommend approval to the Village Board regarding the final draft of the master plan for William McFarland Park and the future Community Park. Motion carries 9 - 0 - 0 by acclamation.

b. Discussion and participation in a diversity, equity, and inclusion SWOT (Strengths, Weaknesses, Opportunities, and Threats) Analysis Framework.

Schuenke provided an introduction of the participation in a (SWOT) Strengths, Weaknesses, Opportunities and Threats Analysis in relation to Parks, Recreation and Natural Resources. Guests to assist in this analysis included Percy Brown Jr. and Dr. Rainey Briggs. Brown and Briggs provided an overview for the analysis this evening and conducted the SWOT analysis with committee members.

c. Discussion regarding the development of a Park System Capital Improvement Plan.

Schuenke presented the updated development of a Park System Capital Improvement Plan. For this evening's meeting, estimates of financial numbers have been added from the previous draft of the plan. The second portion of the plan demonstrates what the funding could be per year for all included projects. Schuenke reviewed the 2022 projects and stated that these funds have been included within the 2022 budget. Schuenke said that Indian Mound maintenance would be included within operating funds and a review of the Siggelkow Road park plan is recommended with the removal of pickle ball courts from this location.

- Dan Kolk provided that the fundraising amount may require a hired consultant to assist with achieving the fundraising level depicted within the plan.
- Carrie Nelson asked if any upfront costs may be required for the Indian Mound maintenance. Sayer Larson stated that the mounds have been maintained at a minimum but additional maintenance could be directed to the mounds. Larson stated that maintenance includes reviewing vegetation but he does not anticipate additional contractual services being required.
- TJ Jerke asked if the committee would be willing to include additional language within the plan to explore other possible lake access points. Committee members discussed the possibility of including additional language. Schuenke provided that as part of the funds for lake access within 2022, the planning could include exploring other locations beyond the identified Lewis Park location.
- Tanya Lancaster asked if a project is presented to be funded by fundraising and fundraising is not received, will the project be put on hold or would additional borrowing need to occur. Schuenke stated that the funding would be revisited as plans are developed for the particular projects. As the projects are designed, more accurate financial estimates can be obtained and funding can be discussed.

Schuenke provided the next steps to the plan, which includes incorporating this plan into the 5-year Capital Improvement plan, engaging the Village Board in discussions of the

proposed plan, and then reconnecting on the plan following the completion of the 2022 budget.

d. Presentation of the Parks Superintendent's monthly report.

Larson presented the Parks Superintendent's report for the month.

- Dan Kolk asked what the goal is of the Grandview project. Larson stated that an opportunity presented itself to begin the process of restoring the Grandview area, which included removing a large patch of invasive species and declining trees.
- TJ Jerke asked how often a replacement tree was required within Juniper Ridge and if the village could review future tree plantings to avoid replacements. Larson responded that the species selected were misplaced, which likely caused them to fail. Future tree planting plans in a development will be reviewed by department staff prior to tree selection and planting.

5. SCHEDULE NEXT MEETING DATE.

a. Thursday November 18, 2021 at 6:30 p.m.

6. ADJOURNMENT.

Motion by Katherine Pease, seconded by Village Trustee Justin Rupert, to adjourn at 8:32pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director