

**Minutes
Plan Commission
Meeting
September 13, 2021**

Members Present: Carolyn Clow, Chris St. Clair, Peter Bloechl-Anderson, Eric Green
Tammy Olson, Christopher Reynolds

Members Absent: Scott Peters

Staff Present: Andrew Bremer, Stephanie Miller, Kong Thao

1. CALL TO ORDER

Clow called the meeting to order at 6:00 P.M.

2. PUBLIC APPEARANCES.

None.

3. APPROVAL OF MINUTES.

- a. Review and possible approval of the August 16, 2021 Plan Commission meeting minutes.

Clow motioned to approve the August 16, 2021, Plan Commission minutes. Green seconded the motion. Motion carried 6-0.

4. BUSINESS.

- a. Discussion and possible action to make a recommendation to the Village Board regarding Ordinance No. 2021-08, An Ordinance Rezoning 5411 Bashford Street, McFarland, WI from Central Commercial (C-C) to Planned Development Infill – General & Detailed Plan Approved. Rezoning requested by 5411 Bashford LLC, Dan and Meg Chin.

Bremer gave a summary for the project. Previously approved for a CUP in March 2021. Developers Dan and Meg Chin returned with a revised version to update to a PUD, Planned Development Infill.

No questions or follow up from the Commission members for Dan and Meg Chin who were present at the meeting.

Clow motioned to recommend to the Village Board approval of Ordinance No. 2021-08, An Ordinance Rezoning 5411 Bashford Street, McFarland, WI from Central Commercial (C-C) to Planned Development Infill – General & Detailed Plan Approved, conditioned on the following:

1. Addressing recommended conditions of approval as identified in the McFarland Fire & Rescue Department staff review letter dated 08.02.21.
2. Addressing recommended conditions of approval as identified in the Village Engineer's staff review letter dated 08.09.21.
3. Approval by the Village Board of Resolution 2021-10, a Resolution Discontinuing a Portion of Johnson Street Abutting Lots 8 & 9, Block 1, Johnson 's Addition to the Village of McFarland as a Public Way.
4. Approval by the Village Board of Resolution 2021-12, a Resolution Dedicating Land Adjacent to 5411 Bashford Street for Public Highway Purposes.
5. Approval by the Village Board of Resolution 2021-14, a Resolution Authorizing a Real Estate Acquisition and Development Agreement with 5411 Bashford LLC.
6. Approval by the Village Board of Resolution 2021-16, a Resolution Approving a Declaration of Easements on Property Located at 5411 Bashford Street.

Seconded by St. Clair. Motion passes 6-0.

- b. Discussion and possible action to make a recommendation to the Village Board regarding Resolution 2021-12: A Resolution to Dedicate Right-of-Way for Highway Purposes Abutting Lots 8 and 9, Block 1, Johnson's Addition to Village of McFarland.

Clow motioned to recommend to the Village Board approval of Resolution 2021-12 as presented. Seconded by St. Clair. Motion passes 6-0

- c. Discussion and possible action to make a recommendation to the Village Board regarding Resolution 2021-16: A Resolution Approving A Declaration of Easements On Property Located At 5411 Bashford Street.

Clow motioned to recommend to the Village Board approval of Resolution 2021-16 as presented. Seconded by Bloechl-Anderson. Motion passes 6-0

Clow gave thanks for dedication by committee members for the Special Planning Commission.

5. STAFF REPORTS

- a. Property Maintenance Report
- b. Director's Report

Bremer noted that we will be developing a draft RFP for the update to the East Side Neighborhood Plan for review at the October 18th Plan Commission meeting. Bremer will send the draft RFP to Commissioners and requested comments back before the meeting.

Olson asked if the Draft RFP would contain drawing sheets, if so, Olson would like to request a hard copy. Clow responded to send email to Bremer or Knoll regarding these agenda documents.

6. SCHEDULE NEXT MEETING DATE.

- a. Monday October 18, 2021 @ 7:00 p.m.

7. ADJOURNMENT.

Clow motioned to adjourn, St. Clair seconded the motion. Motion carried 6-0. Meeting adjourned at 6:13 PM.