

Thursday, October 7, 2021

Village Board
6:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/89902206272>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 899 0220 6272

1. CALL TO ORDER.
2. ATTENDANCE/ROLL CALL.
3. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
4. BUSINESS.
 - a. Discussion and review of the 2022 Budget including the following sections:
 - 1) Changes since the last distribution.
 - 2) Capital Projects Fund (400).
 - 3) Parks Fund (405).
 - 4) Utility Fund (600).
 - 5) Stormwater Utility Fund (605).
 - 6) Debt Service Fund (300).

7) Review schedule for future meetings.

5. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us

McFarland
SUMMARY SHEET

MEETING DATE: Thursday, October 7, 2021

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and review of the 2022 Budget including the following sections:

PREVIOUS ACTION:

The Staff Submittal of the 2022 Budget was transmitted to the Village Board at their meeting on September 27, 2021.

ISSUE SUMMARY:

The entire 2022 Budget as submitted by Village Staff was distributed to the Village Board for their review on September 27, 2021. An electronic version of the full budget can be downloaded from the Village Website at www.mcfarland.wi.us/budget. You will need this electronic version or your paper copy within the budget binder as we begin our review at this meeting. Each of the reviews to be conducted in this meeting are listed on the agenda.

Changes since the budget's distribution will be presented and reviewed in the meeting as listed within the packet. Since the budget was distributed, there are no changes to report.

Whatever we do not finish in this meeting, we can defer for review to our next meeting which is scheduled for October 11th..

FINANCIAL/BUDGET IMPACT:

Each review meeting will cover several financial impacts of the budget and discuss their implications.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is needed for the review as we will be discussing the information in order of how its presented on the agenda.

ATTACHMENTS:

None



**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Thursday, October 7, 2021

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Changes since the last distribution.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

As we go through the process certain changes will pop up from time to time that will be reported through this agenda item. The Staff Submittal is essentially frozen as presented and changes are called out administratively through this form. Later additional changes will be proposed and considered by the Village Board, all of which upon approval will be incorporated together into one final document. Since the budget transmittal on September 27th, there are no changes to report as of yet.

FINANCIAL/BUDGET IMPACT:

Specific financial details will be reported when changes occur showing where the changes transpired, what level of funding was previously provided, and what now is needed. This will also show the impact on the levy and tax rate as we work through the process.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

This item is presented as an update for discussion. No action needed.

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Thursday, October 7, 2021

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Review schedule for future meetings.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The 2022 Budget Review schedule is as follows (please see Page 37 of the budget document):

Monday, October 11th at 7:00 pm - This is a regularly scheduled board meeting so we will attempt to work through a light budget workload for this meeting so the regular agenda can be completed. The following are scheduled for this evening:

- TID #3 Fund (305)
- TID #4 Fund (310)
- TID #5 Fund (315)

Thursday, October 14th at 6:00 pm - This is a special meeting and most of the night will be devoted to operations as follows:

- General Fund (100)
- Communications and Technology Fund (200)
- Library Fund (205)
- Canine Fund (800)

Monday, October 25th at 7:00 pm - This is a regularly scheduled board meeting and will also be the night the Public Hearing is held. A notice on the Public Hearing will be published in the newspaper on October 7th. Similar to October 11th, this workload is planned to be light as follows:

- Youth Center Fund (210) - The Youth Center will also be present this night to give a presentation on their operations from the previous year.
- Retiree Fund (700)

Thursday, November 4th at 6:00 pm - This is a special meeting night. All changes are due from Village Board members by the end of the day on Thursday, October 28th. Whatever changes submitted will be placed on the agenda for this meeting. The board will work through each change taking action where needed until all changes have been considered.

Monday, November 8th at 7:00 pm - This is a regularly scheduled meeting and we hold this



date/time as optional in case there remain lingering issues that still need to be resolved.

Monday, November 22nd at 7:00 pm - This is a regularly scheduled meeting and when, by ordinance, the budget will be adopted for 2022.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented as a reminder. No action needed on this item.

ATTACHMENTS:

None