

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, September 13, 2021 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Justin Rupert, Village Trustee Edward Wreh, Village Trustee Carrie Nelson, Village Trustee Michael Flaherty and Village Trustee Chris St. Clair

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PROCLAMATION.

- a. Designating the Week of September 12-18th as Centennial Celebration week in honor of the Madison Curling Club's 100 Year Anniversary in McFarland, Wisconsin

President Clow read the proclamation designating the week of September 12-18th as Centennial Celebration week in honor of the Madison Curling Club's 100 Year anniversary in McFarland Wisconsin.

4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

- a. Public Announcements
b. Public Communications

5. CONSENT AGENDA.

- a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.
- 1) Motion to approve the minutes of the August 23, 2021 Village Board meeting.
- 2) Motion to approve checks in the amount of \$329,654.58.
- 3) Motion to approve Resolution 2021-20: A Resolution requesting exemption from County Library Tax.

- 4) Motion to approve the minutes of the July 25, 2019 Emergency Management Committee meeting.
- 5) Motion to approve an amendment to the contract for Architectural Services for the inclusion of Construction Administration services for the Public Safety Center.
- 6) Motion to approve a contract for Facility Commissioning Services for the Public Safety Center.
- 7) Motion to approve an event permit for the School District of McFarland to hold a Homecoming Parade on September 29, 2021 from 5:30 p.m. to 6:30 p.m.
Motion by Village President Carolyn Clow, second by Village Trustee Justin Rupert, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

6. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
None.

7. BUSINESS.

- a. Plan Commission (President Clow & Trustee St. Clair)
 - 1) Discussion and action regarding Ordinance 2021-08: an ordinance rezoning 5411 Bashford Street, McFarland, WI from Central Commercial (C-C) to Planned Development Infill – General & Detailed Plan Approved as requested by 5411 Bashford LLC, Dan and Meg Chin.

Community and Economic Development Director Andrew Bremer presented and overview of the project.

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve Ordinance 2021-08: an ordinance rezoning 5411 Bashford Street, McFarland, WI from Central Commercial (C-C) to Planned Development Infill – General & Detailed Plan Approved as requested by 5411 Bashford LLC, Dan and Meg Chin with the following conditions:

1. Addressing recommended conditions of approval as identified in the McFarland Fire & Rescue Department staff review letter dated 08.02.21.
2. Addressing recommended conditions of approval as identified in the Village

Engineer's staff review letter dated 08.09.21.

3. Approval by the Village Board of Resolution 2021-10, a Resolution Discontinuing a Portion of Johnson Street Abutting Lots 8 & 9, Block 1, Johnson 's Addition to the Village of McFarland as a Public Way.

4. Approval by the Village Board of Resolution 2021-12, a Resolution Dedicating Land Adjacent to 5411 Bashford Street for Public Highway Purposes.

5. Approval by the Village Board of Resolution 2021-14, a Resolution Authorizing a Real Estate Acquisition and Development Agreement with 5411 Bashford LLC.

6. Approval by the Village Board of Resolution 2021-16, a Resolution Approving a Declaration of Easements on Property Located at 5411 Bashford Street.

Motion carries 7 - 0 - 0 by acclamation.

- 2) Discussion and action regarding Resolution 2021-10: A Resolution Discontinuing a Portion of Johnson Street Abutting Lots 8 and 9, Block 1, Johnson's Addition to Village of McFarland as a Public Way.

Community and Economic Development Director provided an overview of the proposal to discontinue a portion of Johnson St. He noted the discontinuance is necessary to bring forward the development of 5411 Bashford St.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve Resolution 2021-10: A Resolution Discontinuing a Portion of Johnson Street Abutting Lots 8 and 9, Block 1, Johnson's Addition to Village of McFarland as a Public Way. Motion carries 7 - 0 - 0 by acclamation.

- 3) Discussion and action regarding Resolution 2021-12: A Resolution to Dedicate Right-of-Way for Highway Purposes Abutting Lots 8 and 9, Block 1, Johnson's Addition to Village of McFarland.

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve Resolution 2021-12: A Resolution to Dedicate Right-of-Way for Highway Purposes Abutting Lots 8 and 9, Block 1, Johnson's Addition to Village of McFarland. Motion carries 7 - 0 - 0 by acclamation.

- 4) Discussion and action regarding Resolution 2021-16: A Resolution Approving A Declaration of Easements On Property Located At 5411 Bashford Street.

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve Resolution 2021-16: A Resolution Approving A Declaration of Easements On Property Located At 5411 Bashford Street. Motion carries 7 - 0 - 0 by acclamation.

- b. Community Development Authority (Trustees Brassington & Rupert)

- 1) Discussion and action regarding Resolution 2021-14: A Resolution Authorizing the Village President and Village Clerk to Execute a Real Estate Acquisition and Development Agreement with 5411 Bashford Street LLC for 5411 Bashford Street.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Justin Rupert, to approve Resolution 2021-14: A Resolution Authorizing the Village President and Village Clerk to Execute a Real Estate Acquisition and Development Agreement with 5411 Bashford Street LLC for 5411 Bashford Street. Motion carries 7 - 0 - 0 by acclamation.

- 2) Discussion and action regarding Resolution 2021-19: A Resolution Authorizing the Village President and Village Clerk to Execute a Real Estate Acquisition and Development Agreement with 4313 LLC for 4313 Triangle Street.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Justin Rupert, to approve Resolution 2021-19: A Resolution Authorizing the Village President and Village Clerk to Execute a Real Estate Acquisition and Development Agreement with 4313 LLC for 4313 Triangle Street. Motion carries 7 - 0 - 0 by acclamation.

- c. Discussion and action on Resolution 2021-21: A Resolution authorizing the borrowing of not to exceed \$3,000,000; and providing for the issuance and sale of general obligation Public Safety Center bonds therefor.

Motion by Village President Carolyn Clow, second by Village Trustee Justin Rupert, to approve Resolution 2021-21: A Resolution authorizing the borrowing of not to exceed \$3,000,000; and providing for the issuance and sale of general obligation Public Safety Center bonds therefor. Motion carries 7 - 0 - 0 by acclamation.

- d. Discussion and action to set schedule for Committee restructuring.

Village President Carolyn Clow presented the proposed Committee Restructuring Schedule. The current schedule proposes to discuss the restructuring at the two October Committee meetings and one in November and be prepared to approve the final ordinance and Committee structure the first meeting in December.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Carrie Nelson, to approve setting the schedule for Committee restructuring as outlined in the packet. Motion carries 7 - 0 - 0 by acclamation.

- e. Future Authority, Board, Commission, and Committee agenda items requests and referrals - This is an opportunity for Village board members to put forth Authority, Board, Commission and Committee agenda item requests and referrals, without discussion.

None.

8. ADJOURNMENT.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to adjourn at 7:58 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer