SENIOR OUTREACH SERVICES COMMITTEE

Thursday, May 21, 2020 **8:30 A.M.** **McFarland Municipal Center**

MINUTES

Call to order.

1. The meeting was called to order by Chair Adrian at 8:30 am.

   Present: Carolyn Clow (Trustee/Chair), Lori Andersen (Director), Kathleen Blair, Brad Czebotar, Monica Macarra, Colleen McCormick, Diane Mikelbank, Barbara Vander ????Sara Sprang (Case Manager)

2. **Public Appearance**
   No public appearances

3. **Approval of minutes from February 20, 2020**
   Minutes were approved by Colleen McCormick and seconded by Brad Czebotar.
   Abstaining: Carolyn Clow and Diane Mikelbank.

4. **Business**
   a. **Directors Report**
      - Case Manager units of service was explained per Dane County contract. Unit of service goal is 588
      - Director explained territory that Case Managers covers for case management services
      - McFarland meal site changes since covid-19 has been delivery only and Cambridge meal site has been a drive-up service.
      - Fat Tuesday celebration and Pi(e) Day were held, all other activities were canceled related to covid-19
      - Upper Iowa Student Intern ended early March.
      - Contracts with surrounding municipalities that Senior Outreach services are in place for 2020.

   b. **Review current Service Delivery related to emergency plan**
      - Case Managers are working with clients that need transportation and a few clients with food insecurity. Case Managers have been connecting with EMS and Police for coordination of services. Units of services will be down related to not doing home visits.
      - Director feels we are meeting clients' needs thru Meals on Wheels, Food Pantry, FEMA food boxes, delivering shelf stable food bags from Senior Outreach to 55 clients. Meals on Wheels participants have increase, homebound requirement waived during covid-19.

- Medical equipment is being loaned out but not accepting medical equipment back.
- Food Pantry is doing curbside deliveries and gift cards.
- Foot Clinics are canceled, Stoughton Home Health provides the service and unknown when the clinics will resume.
- Two tax clinics were canceled, Volunteer coordinator for AARP tax service is not anticipating on holding any more tax clinics. Committee members voiced the importance of finding other resources or having tax preparation possibly done via Zoo.
- RSVP medical rides, many rides have canceled only accepting essential medical appointments.

c. Review shared Focal Points plan based on Badger Bounce back plan

- Director of Area Agency on Aging (AAA) shared a plan with Focal Point Directors that mimics that Badger Bounce back plan. Meal program and case management services will be interconnected decision between Dane County and Village of McFarland. Village of McFarland Department Heads are currently developing a plan to open facilities.

d. Present committee goals

- How to move forward. Committee members looking for direction from Village Board on how to provide the best facility that is financially feasible. . Need to look at priorities of needs of Senior Outreach, Services and Community Center. Committee member emphasized for the committee to meet current demand but also think about the future. Also, need to consider if other townships will contribute for a facility and staffing will need to be addressed. Public Safety building is under contract with an architect

5. Schedule Next Meeting Date

a. Next meeting scheduled for Thursday, July 16, 2020 at 8:30 a.m.

6. Adjournment

- Motion to adjourn at 9:55am by McCormick, seconded by Mickelbank.

Submitted by,
Sara Sprang