SENIOR OUTREACH SERVICES COMMITTEE

Thursday, July 25, 2019 **8:30 A.M.** **McFarland Municipal Center**

MINUTES

1. **Call to Order. Roll Call.**
   The meeting was called to order by Chairman Adrian at 8:30 A.M.

   Members Present: Chairman/Village Board Trustee Jerry Adrian, Village Board Trustee Mary Pat Lytle, and Citizens: Carol Lobes, Becky Losby, Colleen McCormick, and Monica Macarra.
   Members Absent:
   Staff Present: Senior Outreach Director Lori Andersen.
   Guest Present: Village Administrator Matt Schuenke.

2. **Public Appearances:** no one present

3. **Approval of minutes from April 25, 2019**
   Adrian declared that the minutes should stand as recorded.

4. **Business**
   a. **Update on contract development with townships.**
      Andersen and Schuenke met with all the municipalities to discuss concerns and advocate for formal agreements with each one. After looking at the data, those not carrying their load seemed to be cooperative. Schuenke was asked to extend the information from two-year data to five-year data and to attend all township board meetings. After some discussion about how and when payments would occur, Schuenke outlined the following plan:
      - Develop a formal contract based on the Verona template including topics that are unique to the McFarland Focal Point.
      - Encourage the municipalities to have a better understanding of services based on the equalized value of the area.
      - Begin to have each community sign the agreement.

      At the next meeting, committee members will review and suggest revisions to the contract. Next, Schuenke will meet with the townships to sign the agreements.

   b. **Review 2nd quarter board report.**
      Andersen distributed copies of the Outreach Department's 2nd quarter report and highlighted items in the report.

c. **Update on Strategic planning process.**
The Village Board hired a Consultant to assist Village Board members and Village Department heads in developing a 10-year goals, objectives, and action plan. Based on a Community Survey and village departments' policies, ideas, services, etc., the commission formulated a plan.

d. **Review Village Board goals and objectives related to Senior Outreach.**
Andersen will participate on committees dealing with the objectives listed below.
- Develop opportunities to create amenities for Special Needs kids, adults and other heath/wellness initiatives not otherwise provided through the community. It is yet to be decided how this initiative will be tracked through the committee system.
- Proactive recommendations from Public Safety Departments that advance services and meet necessary demands. It is yet to be decided how this initiative will be tracked through the committee system.
- Create and promote volunteer opportunities in the community. The Village Volunteer Committee will be responsible.

e. **Present concepts of Wisconsin Alzheimer's Institute study and Helen Bader Foundation grant application.**
The McFarland Outreach Department was invited to participate in the EMS Visitor Program, which is a study through the Wisconsin Alzheimer's Institute. Sara Sprang, McFarland Outreach Case Worker, attended a training and orientation to the program. The purpose of the program is for staff to recognize and appropriately refer seniors who may need services due to dementia and dementia behaviors.
The Fitchburg Senior Center has asked the McFarland Outreach Department to participate in a Medical Advocacy program. The program employs 2 RNs to assist seniors by attending medical appointments with them and helping them follow-up on medical conditions and treatment plans. Fitchburg currently funds this program with a grant from the Area Agency on Aging and is applying to UW Milwaukee-Helen Bader for a 2020 grant.

5. **Next meeting: <u>Thursday, August 15, 2019 at 8:30 A.M.</u>**

6. **Adjournment:** Motion to adjourn at 9:35 A.M.by McCormick, seconded by Lobes, and carried by 6-0 vote.

Respectfully Submitted by,
Citizen: Jackie Burger (volunteer recorder)