

SENIOR OUTREACH SERVICES COMMITTEE

Thursday, April 25, 2019

8:30 A.M.

McFarland Municipal Center

MINUTES

1. Call to Order. Roll Call.

Chairman Adrian called the meeting to order at 8:32 A.M. He, also, welcomed Village Board Trustee Mary Pat Lytle, who replaced Village Board President Brad Czebotar.

Members Present: Chairman/Village Board Trustee Jerry Adrian, Village Board Trustee Mary Pat Lytle, and Citizens: Becky Losby, Colleen McCormick, and Monica Macarra.

Members Absent: Citizen: Carol Lobes.

Staff Present: Senior Outreach Director Lori Andersen and Senior Outreach Case Manager Katie Gletty-Syoen.

Guest Present: Village Administrator Matt Schuenke.

2. Public Appearances: no one present

3. Approval of minutes from February 21, 2019

Minutes were approved by Adrian, seconded by Losby, and carried by 3-0 vote with two abstentions.

4. Business

a. Discussion and update regarding contract development for ongoing service delivery to neighboring municipalities:

Andersen distributed copies of the McFarland Outreach services provided to outlying Townships and financial contributions from them (refer to pages four and five of the minutes). Schuenke reported that he and Andersen would meet with the Outreach satellite municipalities to negotiate contract agreements with them for service needs and equitable financial charges. He, then, outlined his plan to accomplish these goals.

- First Step: During meetings with each municipality, the following will be discussed and determined:

Establish what McFarland Outreach Dept. provides per Dane County Contract and what McFarland provides non-contractually.

Determine our actual costs of services provided to each territory and what would be fair reimbursement above the Dane County contract payment. A foreseeable problem would be that costs and payments are estimates; they can vary and may need to change from present practices.

- Second Step: Schuenke and Andersen would report to the results of their initial contacts with the various municipalities. At the next SOS meeting.

- Final Step: The Village of McFarland would have signed contract agreements with the communities prior to receiving our annual contract with Dane County Human Services.
- An example of a contract from the Town of Verona with the City of Verona was shared as an example. Losby, who works at Verona Senior Center, stated that the Verona Senior Center no longer receives funds from Dane County Human Services for their Nutrition or Case management programs.
- As an aside, Andersen reported that she attended a lunch meeting on April 23 with Shawn Tessman, the new Director of Dane County Human Services, and the Cambridge Dane County Supervisor Bob Salov. She felt that she presented a clear picture of McFarland's services provided to the Cambridge area.

b. Discussion and update on the Orientation Statement for the Senior Outreach Service committee.

Adrian, Andersen, and Lobes wrote the following committee description to recruit future committee members.

“The Senior Outreach Services Committee advises the Village Board and the Outreach Department on policy, budget, operational and systemic priorities related to the 60 and older population that it serves.

As the senior population demographic grows, the challenges are greater with regard to the complexity and the resulting multi-faceted services and case management involved. This includes interfacing effectively with other village services. Additionally, there is need for the Committee to promote understanding in the community (e.g. dementia responses) and mobilize existing resources for greater support.”

c. Report updates on Area Agency on Aging, site meal costs for 2018, budget priorities, and proposed 2020 case management funding formula.

Andersen met with the Dane County Area Agency and reported the following:

- McFarland's preventative services are working well which in turn save on the first responder's budget. She gave several examples.
- Case management funding formula remains the same
- The Dane Focal Point Directors' main budget priority in 2020 is making mental health support a high priority that in turn can impact other future services required for an individual.
- Since meal costs by focal point donations is only 22% of the meal program budget, each area department is required to send a letter to meal site participants. The letter is asking for a contribution of at least \$4.00 per meal.

d. Presentation of the Director's quarterly Staff Report.

Andersen presented the following highlights from the report.

- The Outreach Department averages over 45 reportable case management units (hours) a month.
- Items from the 'loan closet' are circulated frequently.
- The 'Are You Ok' program with the Police is going well. Two case examples were shared regarding the effectiveness of this collaboration.
- Community presentations at the library on topics for the elderly have recently been well attended. We are hosting a Legal and Financial program in May with the Alzheimer's and Dementia Alliance, which is a reschedule from March.
- Meal site deliveries have almost doubled.
- Recruitment of drivers for meal site deliveries and medical appointments is ongoing.

5. Next meeting: Thursday, June 20, 2019 at 8:30 A.M.

6. Adjournment: Motion to adjourn at 9:55 A.M. by Lytle, seconded by Losby, and carried by 5-0 vote.

Respectfully Submitted by,
Citizen: Jackie Burger (volunteer recorder)