

VILLAGE OF MCFARLAND
Senior Outreach Service Committee Minutes

Thursday, April 15, 2021 - 8:30 AM

1. CALL TO ORDER, ROLL CALL.

Chair Clow called the regular meeting of the Senior Outreach Services Committee to order at 8:30 AM in Conference Room A.

Members present: Monica Macarra, Colleen McCormick, Jerry Adrian, Carolyn Clow, Brad Czebotar, Diane Mikelbank, Barb Vander Werff,

Members not present: Becky Losby, Leilani Amundson

Staff Present: Lori Andersen and Sara Sprang

2. PUBLIC APPEARANCES.

No public appearances

3. APPROVAL OF MINUTES.

a. Motion to approve the minutes of the February 18, 2021 meeting.

Motion by Mickelbank, second by Vander Werff, to approve the minutes of the February 18, 2021 meeting. Motion carries 7 - 0 - 0 by acclamation.

4. BUSINESS.

a. Emerging trends and client issues- statistical data for 2020

Director of Senior Outreach shared data from Dane County Area Agency on Aging on emerging trends for 2020. Top emerging trends were the pandemic, social isolation, mental health and mental illness, nutrition, home delivered meals, transportation issues and lack of affordable and subsidized housing.. In 2021, Dane County is funding a program that addresses mental health concerns for seniors. A RN and SW were hired thru New Bridge. All focal points will be able to make referrals to this new program. There has been a substantial increase in Meals on Wheels throughout the County in 2020. There was various reasons for this increase include food insecurity, social isolation, caregiver respite, pandemic and aging in place, New assessment forms for meals on wheels participants will begin on May 1, 2021.

b. Further discussion on current Senior Outreach department structure

Current organizational chart for the Senior Outreach Department was reviewed. Suggestion made for the organizational chart to include the volunteers and to who them volunteers report to. Job descriptions need to be updated for Volunteer Coordinator/Case Manager.

c. Review planning document for potential changes

Director of Senior Outreach reviewed population trends and proposed organizational chart, staffing and space needs. Chair Clow gave an update on the Public Safety Building. Comment made regarding staffing for the Community Center and personnel cost. Committee suggested possible opportunities to collaborate with outside entities;

school district, health clubs and the new apartment complexes. Comments made about the Senior Outreach contracted area and if they would support a community center and what is the Village willing to pay for in a Community Center. Monona was initially set up as Senior Center Director reported to Park and Rec Director and then was changed to the Senior Center Director and Park and Recreation Director reported to the Administer. A suggestion was made regarding the organization chart, sample #2, to move over the Volunteer Outreach Coordinator to help both the Community Center and the Senior Outreach department. A suggestion was to have the Case Manager/Volunteer position document hours for time spent on senior outreach vs volunteer position.

5. SCHEDULE NEXT MEETING DATE.

Next meeting scheduled for June 17, 2021 at 8:30am

6. ADJOURNMENT.

Motion by Clow, second by Adrian, to adjourn at 9:34am.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Sara Sprang
Case Manager