

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Monday, June 14, 2021 - 5:30 PM

1. CALL TO ORDER.

President Clow called the regular meeting of the Committee of the Whole to order at 5:30 PM in Conference Room A.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee Justin Rupert, Village Trustee Edward Wreh, Village Trustee Carrie Nelson, Village Trustee Chris St. Clair

Village Board members not present: None

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, and Communications & Technology Director Stephanie Miller.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*
- None.

4. APPROVAL OF MINUTES.

- a. *Discussion and action regarding minutes of the meeting held on May 10, 2021.*
Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve the minutes of the meeting held on May 10, 2021. Motion carries 7 - 0 - 0 by acclamation.

5. BUSINESS.

- a. *Discussion on Committee restructuring.*
President Clow discussed the Village undertaking a process to restructure the Village's Boards, Committees and Commissions. She explained the Village has discussed the process a couple times over the years, and wanted to give the Board an opportunity to discuss the current BCC structure and provide feedback. The Board went through the staff feedback document on current Boards, Committees and Commissions and provided feedback. The Board directed the issue to be put on the July 12th Committee of the Whole meeting for continued discussion. President Clow additionally requested Board

members review the sample Board, Commission Committee handbook in the packet to discuss creation of a similar document for the Village.

b. Discussion regarding meeting schedule for the remainder of the year.

President Clow noted included in the packet was a full schedule of Village Board meetings for the remainder of the year.

6. SCHEDULE NEXT MEETING DATE.

a. Monday, June 28, 2021 at 5:30 pm.

7. ADJOURNMENT.

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to adjourn at 6:58 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer