

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Monday, May 10, 2021 - 5:00 PM

1. CALL TO ORDER.

President Carolyn Clow called the Committee of the Whole meeting to order at 5:31 PM in the Community Room.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee Justin Rupert, Village Trustee Carrie Nelson, Village Trustee Chris St. Clair

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Public Works Director Jim Hessling, Streets/Utilities Superintendent Lee Igl, Village Engineer Brian Berquist, and Communications & Technology Director Stephanie Miller.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

None.

4. APPROVAL OF MINUTES.

- a. *Discussion and action regarding minutes of the meeting held on February 8, 2021.*
Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the minutes of the meeting held on February 8, 2021. Motion carries 6 - 0 - 0 by acclamation.

5. BUSINESS.

- a. *Presentation and discussion regarding the drafting of a responsible bidders ordinance.*
President Clow provided an introduction of the proposed responsible bidders ordinance. The Village Administrator reviewed with the Committee the applicable criteria that are created and potential implications of these standards. Following review, the Committee provided direction to have the Village Attorney review one more time and then schedule for consideration by the Village Board on May 24, 2021. No action was taken on this item.

6. SCHEDULE NEXT MEETING DATE.

a. To be determined.

Staff will determine upcoming COW meetings and send an email to Village Board members notifying them.

7. ADJOURNMENT.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Justin Rupert, to adjourn at 6:32 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer