

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Monday, January 25, 2021 - 5:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Committee of the Whole to order at 5:02 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar; Village Trustee Stephanie Brassington, Carolyn Clow, Michael Flaherty, Eric Kryzenske, and Clair Utter (arrived at 6:12 pm).

Village Board members not present: Village Trustee Justin Rupert.

Staff Present: Administrator Matt Schuenke, Police Chief Brian Redman, Fire and Rescue Chief Chris Dennis, Communications & Technology Director Stephanie Miller, Municipal Court Judge Randi Othrow, Municipal Court Clerk Wendy Motl, and Bray Architect.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

None.

4. APPROVAL OF MINUTES.

- a. *Discussion and action regarding minutes of the meeting held on January 11, 2021.*
Minutes approved by unanimous consent.

5. BUSINESS.

- a. *Presentation and discussion regarding Phase 2 Design Development for the Public Safety Center.*

The Committee of the Whole was provided a presentation on the Design Development (Phase 2) of the Public Safety Center. The plan contained within Phase 1 was approved last Fall and the project has been progressing through the 50% design threshold. This meeting the Architect presented the updated site plan, building elevations, and floor plans. The Fire and Rescue, Municipal Court, and Police Departments each provided their feedback on how the design affects their operations. The Architect and other consultants reviewed the sustainability recommendations as well as related alternates to

be considered within the bid. Finally, the Village Administrator reviewed the updated cost implications for the project as well as the effects of different options presented. The Committee requested more time at a future meeting to review the bid alternates and sustainability recommendations in order to provide direction to the design team as requested.

b. Discussion and action to set schedule for public information meeting on Phase 2 Design Development for Public Safety Center.

The next public information meeting for the project is set for Thursday, February 18th at 7:00 pm. It will be held via a Zoom webinar platform in a similar format as was completed last Fall. The presentation will be revised pending direction to be provided following the February 8th meeting.

6. SCHEDULE NEXT MEETING DATE.

a. To be determined as needed.

The Committee of the Whole will meet next on Monday, February 8, 2021 at 5:30 pm.

7. ADJOURNMENT.

Motion by Trustee Clow, second by Trustee Brassington, to adjourn at 7:00 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator