VILLAGE OF MCFARLAND *NOTICE OF PUBLIC MEETING*

Village Board

Monday, August 9, 2021 **7:00 PM** **McFarland Municipal Center**
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:
https://us02web.zoom.us/j/85151871042

Or by Telephone: +1 (312) 626-6799
Webinar ID: 851 5187 1042

1. CALL TO ORDER.

2. ATTENDANCE/ROLL CALL.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
   a. Public Announcements
   b. Public Communications

4. CONSENT AGENDA.
   a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

      1) Motion to approve the minutes of the July 26, 2021 Village Board meeting.

      2) Motion to approve the minutes of the August 2, 2021 Special Village Board meeting.

      3) Motion to approve checks in the amount of $398,786.89.

      4) Motion to approve appointing Chris Reynolds to serve on the Plan Commission for a term ending April 30, 2022.

      5) Motion to appoint Tammy Olson to serve as the public member on the Joint Review Board for TID #3, #4, and #5, subject to approval by the McFarland Joint Review Board.

      6) Motion to approve appointing Tanya Lancaster and TJ Jerke to serve on the Parks, Recreation and Natural Resources Committee.

7) Motion to approve deeming the 1999 Sterling Dump Truck as surplus Village property in accordance with Village Ordinance 2-932.

8) Motion to approve the event permit application from Steve Schoenberger for the Matt Splinter Memorial Softball tournament to be held August 27-29, 2021 with a variance to have amplified sound after 10 p.m. and to approve the Temporary Class "B" Alcohol License with a variance to allow for the presence of minors where alcohol is served with the conditions outlined by the Director of Public Works and Police Chief.

9) Motion to approve Jennifer Richards as agent for Ultra Mart Foods, LLC (d/b/a/ Pick 'N Save) for the Class A alcohol license for the period ending June 30, 2022

5. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

6. BUSINESS.

a. Public Safety Committee (Trustees Brassington & Trustee Wreh)
Plan Commission (President Clow & Trustee St. Clair)

1) Discussion and action on an expansion of the licensed premise for the Green Lantern Restaurant Inc., 4412 Siggelkow Road, for an approximately 1,600 square foot outdoor consumption area, including associated Limited Liability Agreement.

b. Discussion and action regarding an Easement requested by Wisconsin Power and Light & Alliant Energy for a natural gas regulator station located approximately at the northwest corner of Creamery Road and Elvehjem Roads on Grand View Lot 3 (Parcel #0610-023-5350-7).

c. Discussion and action to create a second Detective position within the Police Department, revise its job description, and grant approval to fill the vacancy.

d. Discussion and action to consider acceptance of the proposed action plan to address the 2021-2022 McFarland Strategic Implementation Plan as Village Board goals and objectives for the coming year.

e. Future Authority, Board, Commission, and Committee agenda items requests and referrals - *This is an opportunity for Village board members to put forth Authority, Board, Commission and Committee agenda item requests and referrals, without discussion.*

7. CLOSED SESSION.

a. Discussion and action in order to convene in Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session including the sale and purchase of property and the investment of public funds, specifically regarding the following:

    1) Acquisition of property located at 4908 Terminal Drive, Tax Increment District #3.

8. RECONVENE INTO OPEN SESSION.
    a. Discussion and action regarding acquisition of 4908 Terminal Drive, Tax Increment District #3.

9. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us

VILLAGE OF MCFARLAND
MCFARLAND MUNICIPAL COURT
August, 2021

Monthly Court Docket

July 13, 2021 – Court Docket – Initial Appearances

39 cases scheduled for Initial appearances (42 citations)
- 2 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance
- 13 Paid prior to Appearance
- 7 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for July 27, 2021
- 16 Default appearances – Scheduled for September 14, 2021 Indigency Hearing
- 1 Rescheduled Court date to July 27, 2021

July 13, 2021 - Juvenile Court – Initial Appearances

5 cases scheduled for Initial appearances (5 citations)
- 3 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance
- 0 Paid prior to Appearance
- 2 Not Guilty plea - Citations adjudicated or Pretrial scheduled for July 27, 2021
- 0 Default appearances – Scheduled for September 14, 2021 Indigency Hearing
- 0 Rescheduled Court date to July 27, 2021
- 0 Reviews - Monthly progress review

July 27, 2021 – Court Docket – Initial Appearances

39 cases scheduled for Initial appearances (47 citations)
- 7 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance
- 7 Paid prior to Appearance
- 9 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for August 10, 2021
- 16 Default appearances – Scheduled for September 28, 2021 Indigency Hearing
- 0 Reschedule Court date to August 10, 2021

July 27, 2021 - Juvenile Court – Initial Appearances

2 cases scheduled for Initial appearances (3 citations)
- 2 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance
- 0 Paid prior to Appearance
- 0 Not Guilty plea - Citations adjudicated or Pretrial scheduled for August 10, 2021
- 0 Default appearances – Scheduled for September 28, 2021 Indigency Hearing
- 0 Rescheduled Court date to August 10, 2021
- 0 Reviews - Monthly progress review

Court Activities

Monthly Financial Report

The Municipal Court received 69 payments for the month of July, 2021. Total revenue received by the Court was $9,517.72. The Municipality retained $4,689.35 in Court revenue, $1,642.39 was sent to Dane County and $3,185.98 was sent to the State.

There were 25 credit card transactions for the month of July, 2021. The Court received a total of $5,112.80 in payments from Allpaid on-line credit card payments.

As of July, 2021, the Municipal Court has received a total of $5,732.36 in delinquent fines from the Department of Revenue Tax Intercept Program.

As of July, 2021, the Municipal Court has received a total of $32,038.49 in delinquent fines from the State Debt Collection.

Year to date, $103,209.16, in forfeitures have been ordered from 413 citations adjudicated in the Municipal Court. Of that, $4,183.80 has been converted to classroom education and/or community service hours for juveniles. A total of $76,561.10 has been collected for 2021 and prior forfeitures.

McFarland Fire & Rescue Department
5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619
Emergency: 911

Department Report
For July 2021 Activity

- **General**
  - Chief Dennis will be on vacation on August 5 and 6. During his time out, he will be attending the Fire Department Instructors Conference – International in Indianapolis, Indiana.
  - Tuesday, July 13, past McFarland Fire Chief Gary Garman passed away. Chief Garman became an EMT/Firefighter in Marengo, Illinois in 1970. He joined McFarland Fire in 1976 and moved up through the ranks to Chief. He retired from McFarland Fire in March of 2013. He was named the citizen of the year for the Village of McFarland in 2008. Chief Dennis and Assistant Chief Reiter will be attending a celebration of life for Chief Garman on August 7 at his home in Sarona, WI.
  - On Saturday, August 21, 2021, the Reiter Family will be hosting a celebration of life for past McFarland Fire Chief Richard Reiter. Chief Reiter passed away last year, but due to COVID-19 precautions the family was not able to honor his memory. The day will begin with a fire truck procession from the Municipal Center, past Chief Reiter's home on Creamery and end at the American Legion.
  - Chief Dennis is assisting the Dane County EMS Association, Dane County Fire Chiefs Association, and Dane County Public Safety Communications Center with being advisor in Fire and EMS Radio Protocols for Dane County and assisting with training curriculum development for EMTs and Firefighters in the County for the Radio Protocol.
  - Chief Dennis and Chief Garrison of Sun Prairie Fire, are working with Dane County Emergency Management, Alliant Energy, and Madison Gas and Electric to update training programs for first responders in natural gas emergencies.

- **Operations**

- We have begun training staff on the new foam trailer and should have training completed in August. The trailer is planned to be placed in service soon after the training.
- We have several individuals beginning certification classes this fall. We have one of the largest and possibly the largest group of individuals in a variety of classes.
- We have not seen any recent cases of COVID-19 during medical incidents. We are still taking precautions with using PPE during medical calls.
- We have been invited to send two individuals to the Flints Hills Pine Bend Refinery in Rosemount, Minnesota. We will receive a stipend to cover the cost of the lodging and travel expenses for the individuals. We have Division Chief Brian Molenaar and Acting Officer John Venturino selected to attend.
- We are continuing with our switch to ESO for our records management system and asset management. We are also working on switching the scheduling over soon.

- **Personnel**
  - Current Staffing Levels
    - Full-time Fire & Rescue Chief – 1
    - Full-time Administrative Captain – 1
    - Full-time Fire Inspector/Public Education Specialist – 1
    - Full-time EMTs – 6
    - Full-time Confidential Administrative Assistant – 1 (50%)
    - Paid-On-Call – 49 (10 EMTs (1 on medical leave), 21 Firefighters (1 Active Retired), 8 EMR/Firefighter, & 10 EMT/Firefighters)
    - Total Staffing Level – 57
  - We are pleased to announce that Mackenzie Frie started on July 12 as a 24-Hour Career EMT. Mackenzie has been working with Brooklyn EMS in 0.75 FTE capacity and volunteering with Green County EMS and Juda Fire Department.
  - We are pleased to announce that Maddi Schulist started on August 2 as a 24-Hour Career EMT. Maddi recently completed an EMT/Firefighter Internship with the Fire Department of Mount Horeb.
  - On August 10 we plan to return to normal career staff levels when Administrative Captain Reiter returns to normal duty. We have been

reduced in career staffing for approximately fourteen months due injuries for seven months and two vacancies for six months.

- We must express considerable gratitude to our paid-on-call EMTs/EMRs, Fire Inspector and Administrative Captain for pitching and helping to keep our ambulance in service. Our overtime during the first part of 2021 has been able to be kept low considering we have two career staff vacancies. In August, we will see higher than normal overtime because paid-on-call staff is not able to maintain the high levels they have been. We also have a paid-on-call EMT off due to injury for the next couple of months and the individual provided several hours of coverage each month.
- We do have five applicants for paid-on-call and will be interviewing the individuals during the week of August 9th.
- We are pleased to announce that John Venturino has been promoted to Lieutenant effective August 2, 2021. John submitted his application for consideration in fall of 2019. John was placed in the Acting Officer role while completing requirements of a Lieutenant and demonstrating his leadership.
- We will be conducting an Acting Officer promotional process to fill the vacancy left by John. We currently have two captain positions open and one lieutenant position open. We will plan to fill the lieutenant before the two captain to ensure our staff is provided with proper support.

- **Budget**
  - We have purchased 275 gallons of PFAS free and green screen certified alcohol resistant class B foam with funds from Flint Hills Resources. We still need to purchase 385 gallons of foam to complete filling the foam trailer/tender. We are hoping to make some of that purchase in 2021 and the remainder in 2022.
  - The overtime account is trending high for this time of the year, but should trend into more typical range with completing our career hiring.
  - We have received our portion of the state fire insurance premium funding commonly referred to as the 2% dues. We received $42,651which is $651 more than planned in the budget.
  - We are waiting for the State to release the Funding Assistance Program for EMS and is delayed at the State level. The program is planned to provide $5,000 in funding.

- Overall, the Fire & Rescue budget is expected to have a less expenditures than budgeted due to the vacancies experienced with career EMT staff.

Inspection/Prevention Activity	Completed	Year to Date Total
Building Inspections	105	253
Fire Code Violations Identified	15	58
Re-inspections Completed	1	8
Corrections Noted	2	17
Building Plan Reviews	4	13
Development Reviews	0	11
Acceptance Test/site visits	1	23
Fire Drills	0	0
AHA-CPR Classes	1	18
AHA Attendance Total	2	69
Public Education	0	2
Public Education Attendance	0	3
Home Prevention Installations	1	1

We are beginning to catch up on inspections and plan to make considerable gain in August and more in September when career staffing returns to authorized levels.

Apparatus & Equipment

- We have placed 750’ of 2 1/2” hose on order based on our evaluation of the test reports, age of the hose and stock levels needed for the department. We are hoping to keep the peaks and valleys of purchasing of hose minimized to avoid the current situation of several coming due for replacement. We are reviewing some 1 ¾” hose to be surplus due to the age of the hose and the stock level is no longer needed with our current hose management processes.
- 2015 Tanker (Tender 6), the rear tank dump valve is still experiencing issues, and the manufacturer developed a solution with adding additional position switches and solenoids. The solution is partially installed and awaiting our vendor to receive a part to finish. It is operating, but not in proper sequence.
- 2019 Pumper (Engine 2), was experiencing an issue with the Compressed Air Foam (CAF) system's air compressor. It was

determined that the incorrect viscosity of oil was utilized in the compressor, and it is believed to be done during a recent service. We are unable to confirm that was the cause.

- 2005 Pumper (Engine 1)
  - Is having new pump panel gauges installed. The current gauges cracked due to the overhead heating in the apparatus bay. The installation is taking some time as Assistant Chief Reiter is performing the repair for cost savings. The install is nearing completion, but additional parts were required.
  - We have confirmed the leak on the front of the truck was from a bad fuel filter and has been replaced.
- The new Utility Truck construction is progressing. It is planned to be shipped from Florida to Wisconsin at the end of August. The current delay is due to supply chain issues with the compartment doors. It will require work at the Dealership for about one-month moving equipment from the Heavy Rescue.
- The replacement aerial has been placed on order with the idle reduction option as recommended by the sustainability committee. The engineering team is scheduled to complete draft drawings in middle of August. The work group will be meeting with the dealer to review the drawings.

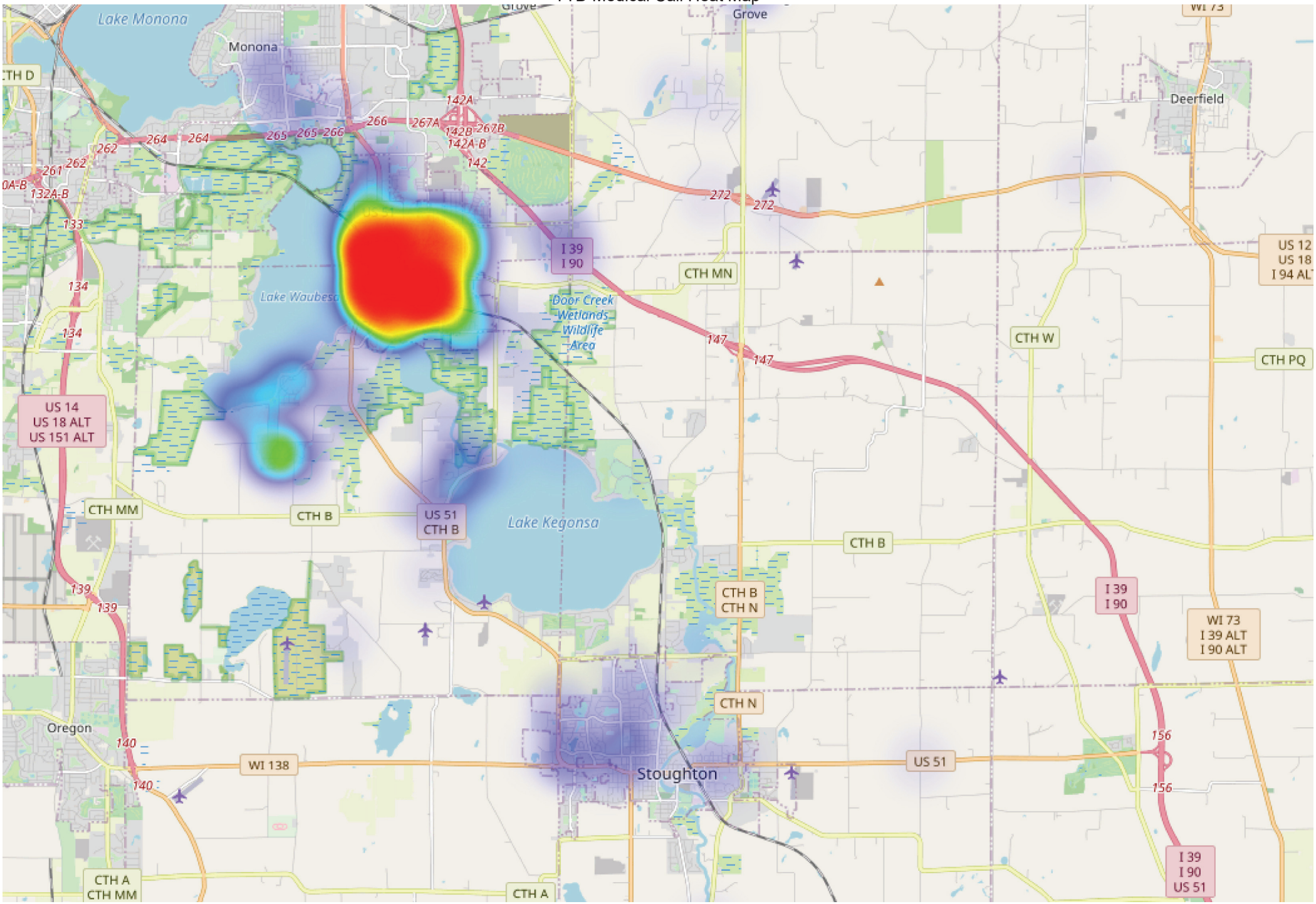
Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	7/1 - 7/31/21		7/1 - 7/31/20		7/1 - 7/31/19		7/1 - 7/31/18	
Abdominal Pain/Problems	2	2.60%	0	0.00%	0	0.00%	0	0.00%
Allergic Reaction/Stings	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Animal Bite	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Assault	1	1.30%	1	1.16%	1	1.47%	0	0.00%
Automated Crash Notification	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Back Pain (Non-Traumatic)	1	1.30%	2	2.33%	4	5.88%	2	2.47%
Breathing Problem	5	6.49%	2	2.33%	4	5.88%	4	4.94%
Burns/Explosion	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	4	5.19%	3	3.49%	0	0.00%	6	7.41%
Cardiac Arrest/Death	2	2.60%	1	1.16%	3	4.41%	1	1.23%
Chest Pain (Non-Traumatic)	7	9.09%	4	4.65%	4	5.88%	3	3.70%
Choking	1	1.30%	1	1.16%	1	1.47%	0	0.00%
Convulsions/Seizure	2	2.60%	2	2.33%	2	2.94%	4	4.94%
Diabetic Problem	2	2.60%	4	4.65%	2	2.94%	1	1.23%
Drowning/Diving/SCUBA Accident	0	0.00%	0	0.00%	1	1.47%	0	0.00%
Electrocution/Lightning	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	1	1.16%	0	0.00%	0	0.00%
Falls	12	15.58%	11	12.79%	19	27.94%	10	12.35%
Fire	5	6.49%	8	9.30%	0	0.00%	10	12.35%
Headache	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Heart Problems/AICD	0	0.00%	0	0.00%	2	2.94%	1	1.23%
Heat/Cold Exposure	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Hemorrhage/Laceration	2	2.60%	1	1.16%	2	2.94%	1	1.23%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	0	0.00%	1	1.23%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	0	0.00%	2	2.33%	1	1.47%	1	1.23%
Overdose/Poisoning/Ingestion	0	0.00%	2	2.33%	1	1.47%	1	1.23%
Pregnancy/Childbirth/Miscarriage	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	0	0.00%	0	0.00%	1	1.47%	1	1.23%
Sick Person	18	23.38%	13	15.12%	8	11.76%	9	11.11%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Standby	3	3.90%	1	1.16%	0	0.00%	0	0.00%
Stroke/CVA	1	1.30%	4	4.65%	2	2.94%	1	1.23%
Traffic/Transportation Incident	0	0.00%	8	9.30%	0	0.00%	12	14.81%
Transfer/Interfacility/Palliative Care	0	0.00%	0	0.00%	1	1.47%	2	2.47%
Traumatic Injury	1	1.30%	2	2.33%	2	2.94%	2	2.47%
Unconscious/Fainting/Near-Fainting	7	9.09%	13	15.12%	7	10.29%	7	8.64%
Unknown Problem/Person Down	1	1.30%	0	0.00%	0	0.00%	1	1.23%
Total	77		86		68		81	

Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	01/01 - 07/31/21		01/01 - 07/31/20		01/01 - 07/31/19		01/01 - 07/31/18	
Abdominal Pain/Problems	6	1.17%	12	2.40%	8	1.66%	6	1.16%
Allergic Reaction/Stings	0	0.00%	1	0.20%	1	0.21%	4	0.77%
Animal Bite	0	0.00%	1	0.20%	0	0.00%	0	0.00%
Assault	5	0.97%	10	2.00%	4	0.83%	3	0.58%
Automated Crash Notification	6	1.17%	0	0.00%	1	0.21%	0	0.00%
Back Pain (Non-Traumatic)	9	1.75%	5	1.00%	9	1.86%	7	1.35%
Breathing Problem	33	6.41%	43	8.60%	34	7.04%	33	6.36%
Burns/Explosion	2	0.39%	0	0.00%	1	0.21%	1	0.19%
Carbon Monoxide/Hazmat/Inhalation/CBRN	11	2.14%	6	1.20%	3	0.62%	13	2.50%
Cardiac Arrest/Death	10	1.94%	8	1.60%	6	1.24%	7	1.35%
Chest Pain (Non-Traumatic)	32	6.21%	25	5.00%	32	6.63%	13	2.50%
Choking	7	1.36%	3	0.60%	7	1.45%	4	0.77%
Convulsions/Seizure	13	2.52%	8	1.60%	8	1.66%	14	2.70%
Diabetic Problem	11	2.14%	8	1.60%	9	1.86%	9	1.73%
Drowning/Diving/SCUBA Accident	0	0.00%	1	0.20%	1	0.21%	0	0.00%
Electrocution/Lightning	0	0.00%	1	0.20%	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	2	0.40%	0	0.00%	0	0.00%
Falls	91	17.67%	92	18.40%	103	21.33%	82	15.80%
Fire	52	10.10%	32	6.40%	15	3.11%	40	7.71%
Headache	1	0.19%	5	1.00%	3	0.62%	2	0.39%
Heart Problems/AICD	7	1.36%	8	1.60%	11	2.28%	13	2.50%
Heat/Cold Exposure	1	0.19%	0	0.00%	1	0.21%	0	0.00%
Hemorrhage/Laceration	17	3.30%	15	3.00%	17	3.52%	11	2.12%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	0	0.00%	1	0.19%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	5	0.97%	3	0.60%	2	0.41%	5	0.96%
Overdose/Poisoning/Ingestion	6	1.17%	10	2.00%	11	2.28%	7	1.35%
Pregnancy/Childbirth/Miscarriage	1	0.19%	1	0.20%	0	0.00%	1	0.19%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	1	0.19%	6	1.20%	11	2.28%	4	0.77%
Sick Person	83	16.12%	73	14.60%	67	13.87%	69	13.29%
Stab/Gunshot Wound/Penetrating Trauma	1	0.19%	1	0.20%	0	0.00%	0	0.00%
Standby	11	2.14%	2	0.40%	0	0.00%	7	1.35%
Stroke/CVA	9	1.75%	11	2.20%	12	2.48%	10	1.93%
Traffic/Transportation Incident	22	4.27%	31	6.20%	34	7.04%	87	16.76%
Transfer/Interfacility/Palliative Care	2	0.39%	0	0.00%	2	0.41%	2	0.39%
Traumatic Injury	10	1.94%	11	2.20%	15	3.11%	5	0.96%
Unconscious/Fainting/Near-Fainting	46	8.93%	64	12.80%	52	10.77%	56	10.79%
Unknown Problem/Person Down	4	0.78%	0	0.00%	3	0.62%	3	0.58%
Well Person Check	0	0.00%	1	0.20%	0	0.00%	0	0.00%
Total	515		500		483		519	

YTD Medical Call Heat Map



Alarm Date between 2021-01-01 **and** 2021-07-31

McFarland Fire & Rescue - Fire Incidents

Incident Type Details	2021-03-01	2021-04-01	2021-06-01	2021-02-01	2021-05-01	2021-07-01	2021-01-01	Total
111 - Building fire	2	1	1	4	2	0	0	**10**
113 - Cooking fire, confined to container	0	0	0	1	0	0	0	**1**
131 - Passenger vehicle fire	0	0	0	0	0	1	0	**1**
132 - Road freight or transport vehicle fire	0	0	0	1	0	0	0	**1**
141 - Forest, woods or wildland fire	0	1	0	0	1	1	0	**3**
143 - Grass fire	0	1	1	0	0	0	0	**2**
154 - Dumpster or other outside trash receptacle fire	0	0	1	0	0	1	0	**2**
160 - Special outside fire, other	0	0	0	0	1	0	0	**1**
311 - Medical assist, assist EMS crew	5	7	4	9	5	8	7	**45**
321 - EMS call, excluding vehicle accident with injury	0	4	4	0	0	1	0	**9**
322 - Motor vehicle accident with injuries	1	2	1	0	1	0	1	**6**
324 - Motor vehicle accident with no injuries.	1	0	2	1	0	0	0	**4**
331 - Lock-in (if lock out , use 511)	0	0	0	0	1	1	0	**2**
341 - Search for person on land	0	0	0	0	1	0	0	**1**
352 - Extrication of victim(s) from vehicle	0	2	0	0	0	0	0	**2**
362 - Ice rescue	0	0	0	0	0	0	1	**1**
365 - Watercraft rescue	0	1	1	0	0	0	0	**2**
411 - Gasoline or other flammable liquid spill	0	0	0	1	0	0	1	**2**
412 - Gas leak (natural gas or LPG)	1	1	1	2	0	1	1	**7**
420 - Toxic condition, other	0	0	1	0	0	0	0	**1**
422 - Chemical spill or leak	0	0	0	2	0	0	0	**2**
424 - Carbon monoxide incident	0	0	1	0	0	0	1	**2**
440 - Electrical wiring/equipment problem, other	0	1	0	0	0	1	0	**2**
442 - Overheated motor	0	0	0	0	1	0	0	**1**
444 - Power line down	1	0	0	0	1	0	0	**2**
445 - Arcing, shorted electrical equipment	0	1	0	0	0	0	0	**1**
462 - Aircraft standby	0	0	1	0	0	0	0	**1**
463 - Vehicle accident, general cleanup	0	0	0	0	0	0	2	**2**
500 - Service Call, other	0	1	0	0	0	0	0	**1**
511 - Lock-out	1	0	0	0	0	0	0	**1**
531 - Smoke or odor removal	0	1	1	0	0	0	0	**2**
542 - Animal rescue	1	0	0	0	0	0	0	**1**
561 - Unauthorized burning	2	2	0	0	0	0	0	**4**
571 - Cover assignment, standby, moveup	0	0	0	0	0	0	1	**1**
611 - Dispatched & canceled en route	0	0	0	0	1	0	1	**2**
6111 - Dispatched and Unable to Locate Call	2	0	0	1	0	0	1	**4**
6111 - Cancelled En Route - Auto Aid Fire	0	2	0	0	0	1	0	**3**
6112 - Dispatch Error	0	0	0	1	0	0	1	**2**
6113 - Cancelled En Route - Mutual Aid	0	4	2	0	3	1	0	**10**
6113 - CANCELLED MUTUAL AID - EMS	1	0	0	4	0	0	1	**6**

622 - No incident found on arrival at dispatch address	0	0	0	0	1	0	0	**1**
631 - Authorized controlled burning	0	0	0	0	0	1	0	**1**
651 - Smoke scare, odor of smoke	1	0	0	0	0	0	0	**1**
652 - Steam, vapor, fog or dust thought to be smoke	0	0	0	0	0	0	1	**1**
653 - Smoke from barbecue, tar kettle	0	0	1	0	0	0	0	**1**
671 - HazMat release investigation w/no HazMat	0	0	0	0	0	1	0	**1**
714 - Central station, malicious false alarm	0	0	1	0	1	0	0	**2**
715 - Local alarm system, malicious false alarm	0	1	0	0	0	0	0	**1**
731 - Sprinkler activation due to malfunction	0	0	0	1	0	0	0	**1**
733 - Smoke detector activation due to malfunction	2	0	0	0	0	0	1	**3**
736 - CO detector activation due to malfunction	0	1	0	2	0	0	0	**3**
741 - Sprinkler activation, no fire - unintentional	0	0	0	0	0	0	1	**1**
743 - Smoke detector activation, no fire - unintentional	0	0	2	1	2	2	1	**8**
744 - Detector activation, no fire - unintentional	0	0	1	2	0	1	0	**4**
745 - Alarm system activation, no fire - unintentional	1	1	2	0	1	0	0	**5**
746 - Carbon monoxide detector activation, no CO	1	0	0	2	1	1	1	**6**
Total	**23**	**35**	**29**	**35**	**24**	**23**	**24**	**193**

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: Monday, August 9, 2021

SECTION: Consent Agenda

The Consent Agenda is for routine, procedural, and self-explanatory non-controversial items. Items will be approved by one motion unless a Board member requests that the item be removed. Board members who have a question on an item on the consent agenda or would like to have additional discussion, should request an item be removed from the consent agenda and discussed separately. Items requested to be dealt with separately, will be dealt with in the same order in which they were originally listed on the Consent Agenda under Business.

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, July 26, 2021 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee Justin Rupert, Village Trustee Chris St. Clair, Village Trustee Carrie Nelson

Village Board members not present: Village Trustee Edward Wreh

Staff Present: Administrator Matt Schuenke, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

Due to issues with the sanitary system, the restrooms at McDaniel Park will be closed until further notice. Porta-potties will be made available for use by the public.

b. Public Communications

None.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the July 12, 2021 regular meeting.

2) Motion to approve checks in the amount of $540,513.05.

3) Motion to approve an Event Permit for Karben 4 to hold a Pop-Up Biergarten event in McDaniel Park on July 31, August 21 and September 18, 2021 and a request for a variance to allow minors to be present where alcohol is served.

Motion by President Carolyn Clow, second by Trustee Chris St. Clair, to approve the consent agenda as presented. Motion carries 6 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state

your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

Senator Melissa Agard appeared before the Board to provide an update on what her and her office have been up to since taking office. She highlighted appreciating having the opportunity to spend time in the Village of McFarland in the month of July. She also reported being excited about the upcoming listening session in the Village on July 30th from 9:30 a.m. to 11 a.m.

Carol Springman, representative of the Parkview Apartments, appeared before the Board to speak in opposition if the Waubesa Village LLC project planned at 4902 & 4908 Terminal Drive due to safety concerns.

6. BUSINESS.

a. Diversity, Equity & Inclusion Subcommittee (Trustees Brassington and Wreh)

1) Discussion and action regarding a revised proposal for diversity, equity, and inclusion consulting services from Rainey Briggs and Percy Brown.

Diversity, Equity and Inclusion Chair Patrick Miles appeared before the Board to introduce the proposal for services from Rainey Briggs and Percy Brown.

Percy Brown provided additional insight on the proposal and answered questions from the Board.

Motion by Village Trustee Stephanie Brassington, seconded by Village Trustee Carrie Nelson, to approve a revised proposal for diversity, equity, and inclusion consulting services from Rainey Briggs and Percy Brown. Motion carries 6 - 0 - 0 by acclamation.

b. Sustainable McFarland Ad-Hoc Committee (Chair Freedman & Vice-Chair Tiboris)

1) Discussion and action regarding acceptance of the Sustainability Plan for the Village of McFarland.

Chair of the Ad-Hoc Sustainability Committee Angela Freedman appeared before the Board to provide an introduction on the Sustainability Plan.

Community Development Director Andrew Bremer and MSA Professional Services presented the Sustainability Plan.

Motion by Village Trustee Chris St. Clair, seconded by Village President Carolyn Clow, to approve acceptance of the Sustainability Plan for the Village of McFarland. Motion carries 6 - 0 - 0 by acclamation.

c. Public Safety Committee (Trustees Brassington & Wreh)

1) *Discussion and action on an application from Nora Bird and Nick Hougas, for a permit to operate a tourist rooming house at 4514 Wisconsin Ave.*

Motion by Trustee Stephanie Brassington, second by Carrie Nelson, to approve an application from Nora Bird and Nick Hougas, for a permit to operate a tourist rooming house at 4514 Wisconsin Avenue with the recommendation that a fence be built in the backyard. Motion carries 6 - 0 - 0 by acclamation.

d. *Discussion and action regarding acceptance of the Village of McFarland updated Operational Reopening Plan dated July 23, 2021.*

Village Administrator Schuenke presented the updated Village Operational Reopening Plan dated July 23, 2021.

Motion by Village President Carolyn Clow, second by Village Trustee Carrie Nelson, to approve acceptance of the Village of McFarland updated Operational Reopening Plan dated July 23, 2021 with the condition that language be added to give the Village President and Village Administrator authority to mandate masks pending Village Board approval. Motion carries 6 - 0 - 0 by acclamation.

e. *Discussion regarding scheduled presentation by the Capital Area Regional Planning Commission (CARPC) and Greater Madison Metropolitan Planning Organization (MPO) at the August 16, 2021 Plan Commission meeting.*

Village President Carolyn Clow announced the Capital Area Regional Planning Commission (CARPC) and Greater Madison Metropolitan Planning Organization (MPO) would be presenting at the August 16, 2021 Plan Commission meeting. She encouraged all interested Board members and Village residents to tune in.

f. *Discussion and action regarding the 2022 Budget Review/Adoption Schedule and Planning Memorandum.*

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve the 2022 Budget Review/Adoption Schedule and Planning Memorandum with the revision that the Budget Public Hearing be moved to October 25th to allow additional time for feedback from the public. Motion carries 6 - 0 - 0 by acclamation.

g. *Community Development Authority (Trustees Brassington & Rupert)*
Plan Commission (President Clow & Trustee St. Clair)

1) *Discussion regarding Ordinance 2021-07, An Ordinance Rezoning Outlot 20 of Assessor's Plat No. 4 – Township of Blooming Grove (4908 Terminal Drive), and Lot 1 of CSM 7449 (4902 Terminal Drive), McFarland, WI from Commercial Highway (C-H) to Planned Development District – General & Detailed Plan Approved, and related Tax Increment Finance Development Incentives Application, requested by Waubesa Village LLC.*

Carol Springman, representative of Parkview Apartments, appeared before the Board to speak in opposition of Ordinance 2021-07, and present the Board with a protest petition in accordance with Village Ordinance 62-344.

Village Administrator Matt Schuenke reported the protest petition submitted was valid and Ordinance 2021-07, would need three-fourths of the full Village Board membership to vote in favor to become effective. He additionally clarified this would require at least

six trustees of the seven member board would need to vote in favor of the ordinance.

Community Development Director Andrew Bremer presented an overview of the proposed ordinance. He noted the item would be voted on later in the meeting after the Board returned from closed session.

h. Future Authority, Board, Commission, and Committee agenda items requests and referrals - This is an opportunity for Village board members to put forth Authority, Board, Commission and Committee agenda item requests and referrals, without discussion.

None.

7. CLOSED SESSION.

a. Discussion and action in order to convene in Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session including the sale and purchase of property and the investment of public funds, specifically regarding the following:

1) Acquisition of property at the following locations 4008 & 4012 Terminal Drive, including parcel# 071027386201, Tax Increment District #3.

2) Tax Increment Financing Development Incentives Application from Waubesa Village LLC (Ryan Quam) for 4902 & 4908 Terminal Drive, Waubesa Village Phase 4, Tax Increment District #3.

Motion by Village President Carolyn Clow, second by Village Trustee Justin Rupert, to convene in Closed Session in accordance with Wis. Stat.s 19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session including the sale and purchase of property and the investment of public funds, specifically regarding the following:
1. Acquisition of property at the following locations 4008 & 4012 Terminal Drive, including parcel #0710-273-8620-1, Tax Increment District #3, and
2. Tax Increment Financing Development Incentives Application from Waubesa Village LLC (Ryan Quam) for 4902 & 4908 Terminal Drive, Waubesa Village Phase 4, Tax Increment District #3 at 09:07 p.m.

Motion carries 6 - 0 - 0 on a roll call vote with all voting aye.

8. RECONVENE INTO OPTEN SESSION.

Motion by Village President Carolyn Clow, second by Village Trustee Justin Rupert, to approve reconvening in open session at 10:17 p.m. Motion carries 6 - 0 - 0 by acclamation.

a. Discussion and action on Ordinance 2021-07, An Ordinance Rezoning Outlot 20 of Assessor's Plat No. 4 – Township of Blooming Grove (4908 Terminal Drive), and Lot 1 of CSM 7449 (4902 Terminal Drive), McFarland, WI from Commercial Highway (C-H)

to Planned Development District – General & Detailed Plan Approved. Rezoning requested by Waubesa Village LLC.

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve Ordinance 2021-07, An Ordinance Rezoning Outlot 20 of Assessor's Plat No. 4 – Township of Blooming Grove (4908 Terminal Drive), and Lot 1 of CSM 7449 (4902 Terminal Drive), McFarland, WI from Commercial Highway (C-H) to Planned Development District – General & Detailed Plan Approved, and related Tax Increment Finance Development Incentives Application, requested by Waubesa Village LLC with the following conditions:

1. Approval of a Real Estate Acquisition and Development agreement by the Village Board.
2. Addressing those conditions of approval provided in the May 5, 2021 McFarland Fire & Rescue Department staff memo.
3. Addressing those conditions of approval provided in the June 11, 2021 Village Engineer staff memo.
4. Revising the Landscape Plan to include installation of (4) additional Norway Spruce (or similar evergreen species) along the southern lot line and installation of (15) Arborvitae (or similar evergreen species along the northern lot line between the 16 off-street parking spaces and the adjacent property line. Said installations in addition to those on the revised Landscaping Plan dated July 8, 2021.
5. Revising the proposed Lighting Plan to remove the proposed ground mounted building accent light on the south-facing building wall.
6. Submittal of specifications for the proposed light fixtures and a photometric plan for the property to the community Development Director for staff review and acceptance.
7. Applicant to submit revised site plans addressing the conditions of approval to the Community Development Director for staff review and acceptance prior to issuance of a building permit.
8. Approval by the Plan Commission of a Certified Survey Map to combine Lot 1 of CSM 14104, Outlot 20 of Assessor's Pat No. 4 - Township of Blooming Grove, and Lot 1 of CSM 7449.

Motion carries 6 - 0 - 0 by acclamation. (Note: Approval meets the 3/4 requirement for passage of an ordinance when a protest petition has been filed)

b. Discussion and action on a Tax Increment Financing Development Incentives Application from Waubesa Village LLC (Ryan Quam) for 4902 & 4908 Terminal Drive, Waubesa Village Phase 4, Tax Increment District #3.

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve a Tax Increment Financing Development Incentives Application from Waubesa Village LLC (Ryan Quam) for 4902 & 4908 Terminal Drive, Waubesa Village Phase 4, Tax Increment District #3 conditions upon:
Approval of a Real Estate Acquisition and Development agreement by the Village Board but not limited to:

1. a total tax increment incentive valued at $273,755, consisting of $176,500 tax increment payment at building occupancy,
2. sale of 4902 Terminal Drive for $1 (estimated at $73,255), and completion by the Village of sidewalk/bike trail and curbing along Terminal Drive (valued at $24,000).

3. Applicant to provide an assessment guarantee of at least $3,800,000 by January 1, 2021.

Motion fails 3 - 3 - 0 by acclamation with President Carolyn Clow, Trustee Chris St. Clair, and Trustee Carrie Nelson voting nay.

9. ADJOURNMENT.

Motion by Village President Carolyn Clow, seconded by Village Trustee Justin Rupert, to adjourn at 10:27 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer

CONCERNED RESIDENTS OF PARKVIEW APARTMENTS

July 26, 2021

Village of McFarland Board

c/o email: Cassandra.suettinger@mcfarland.wi.us

Re: Written Public Comments re Agenda Business Item 6(g) – rezoning of 4908 and 4902 Terminal Drive

Dear Chairperson Clow and Board Trustees:

It is our understanding that today's Board meeting will be the day the Board officially votes to approve or deny the rezoning application submitted by Ryan Quam on behalf of Waubesa Village LLC for the properties located at 4908 and 4902 Terminal Drive. Therefore, this is apparently the last opportunity that we will have to voice opposition to Quam's rezoning application.

As you know, we have submitted our written comments to the Plan Commission and/or Board for several different sessions, including June 17, 2021, June 29-30, 2021, and July 19, 2021 along with an email to you, dated July 12, 2021. We incorporate those by reference here to be included as part of our comments about this matter. Today we also submitted a Protest Petition signed by 40% of the eligible property owners. Because of this background, we will keep our comments brief.

For those Trustees who do not want to read this entire statement, it is our current position that the Quam rezoning application should be denied primarily because CH zoning would likely result in less harm to humans if these parcels are developed as small commercial businesses versus a PDD or any development involving intense multi-family residential housing. We also seek denial on TIF issues.

I. Public Comments Regarding Tank Farm Safety

It is with great disappointment to learn that the Village is not putting human safety first over dollars/development. We repeatedly requested that the Village retain a qualified firm to conduct a thorough risk assessment of the Terminal/Triangle District ("TTD") considering its unique risk features with the 108 tanks, hazardous pipelines and tanker loading stations located within this small area of McFarland. Our requests and valid concerns apparently have been brushed aside.

We further requested that the same protections that the federal government affords all American citizens who may be physically affected by living or working near tank farms, be provided to TTD current and future residents. However, we were informed that the Village doesn't have to comply with those protections, only its ordinances which, ironically, clearly mandate safe development.

We were then told by Village personnel that the "human" standards for calculating a safe distance from a tank under the federal Acceptable Separation Distance guidance only relates to humans outside in parks or playgrounds. We dispute the accuracy of this interpretation but note here that Humble Oaks at 4903 Terminal Drive has a dog park and the Little Spartan Child Development Center at 4604 Siggelkow Rd has a playground. Yesterday, I witnessed multiple people and their dogs in the dog park and adults and children using the playground. Both of these spaces are within the ASD danger zone should the unthinkable happen, even applying Village personnel's ASD interpretation for humans.

We have little doubt that the tank farm companies are using all best practices to keep the community safe. We have little doubt that the McFarland Fire Department and other McFarland emergency personnel will use their best knowledge and skill to help save people should the unthinkable happen. BUT, we absolutely know that neither the tank farm companies, the McFarland Fire Department nor anyone else, can 100% guarantee that there will never be a catastrophic event in TTD.

Further, we 100% disagree that it is an acceptable risk to continue development in the TTD area without learning from an expert, qualified firm whether it is safe to develop in this area … especially residential development. And, we need to know whether specific mitigation efforts should be undertaken to protect those people who currently live and work in Waubesa Village and Humble Oaks before allowing more people to potentially be at-risk by expanding Quam's development plans.

Please be advised that this is a continued plea that the Village honor our requests, as stated above.

Based on the foregoing, we respectfully request that the Village deny the rezoning application because we believe that there would be less potential harm to humans in a commercial development than a residential development should there be a catastrophic event in TTD.

II. Public Comments Regarding TIF Matters

The Board is making two critical public policy decisions this evening: (1) whether to rezone two CH properties to PDD so Quam can expand Waubesa Village to Phase IV, and (2) approving the current $273,755 offer in development incentives to Quam so he can expand to Phase IV. Quam reported in an earlier Plan Commission meeting that he cannot do the expansion without these incentives. Really? Our response:

- TID #3 had a surplus of $3.8 million in 2019 and doesn't close until 2027 which means even more surplus from the now-occupied Waubesa Village III. TID #3 is so financially healthy that it served as a donor district to help TID #4. There is no need to rush into a PDD given the economic success of TID #3.

- Quam's current Waubesa Village is a concentrated community of approximately 150 people within the confined area covering 4604-4608 Siggelkow Rd. Thus far, it appears he has done nothing to meet the quality development standards identified in the Village TIF policy or zoning ordinances. Further, his expansion plans **do not** provide for quality amenities, e.g., public gathering place, large green space, extension to biking trails. He offers upgraded landscaping but only because Parkview Apartments' owner and residents voiced privacy/green space concerns. And, offering "in-lieu-of" dollars does not solve amenity shortages for Waubesa Village residents.

- Why isn't the Village using TIF to secure greater public benefit – not just economic – for both Waubesa Village AND **all** McFarland residents?

- Is rezoning to a PDD the best decision at this time without seeing what else is possible … and safer?

Based on the foregoing, we respectfully request that Quam's rezoning application be denied.

Submitted by: Carol L Springman

PROTEST PETITION TO THE VILLAGE OF MCFARLAND BOARD
REGARDING WAUBESA VILLAGE LLC APPLICATION TO REZONE ALL OF OUTLOT 20
OF ASSESSOR'S PLAT NO. 4 TOWNSHIP OF BLOOMING GROVE, PARCEL NO. 071034241003
(4908 TERMINAL DRIVE)

Pursuant to Section 62-344 of the McFarland Code of Ordinances, the identified properties below are located immediately adjacent to and/or are located within 100 feet of 4908 Terminal Drive street frontage, as shown on the attached map hereto.

PROPERTY OWNERS' QUALIFICATIONS, ACKNOWLEDGEMENTS AND SIGNATURES

Each of the following owners of their identified properties acknowledge that they are the legal owner/s thereof and affirm that they have duly signed this Protest Petition in opposition to any rezoning applications, changes and/or amendments for 4908 Terminal Drive, which has a current zoning status of C-H ZONE, COMMERCIAL HIGHWAY DISTRICT. The undersigned further acknowledge that any rezoning application, change and/or amendment shall not become effective except by favorable vote of three-fourths of the full Village Board membership.

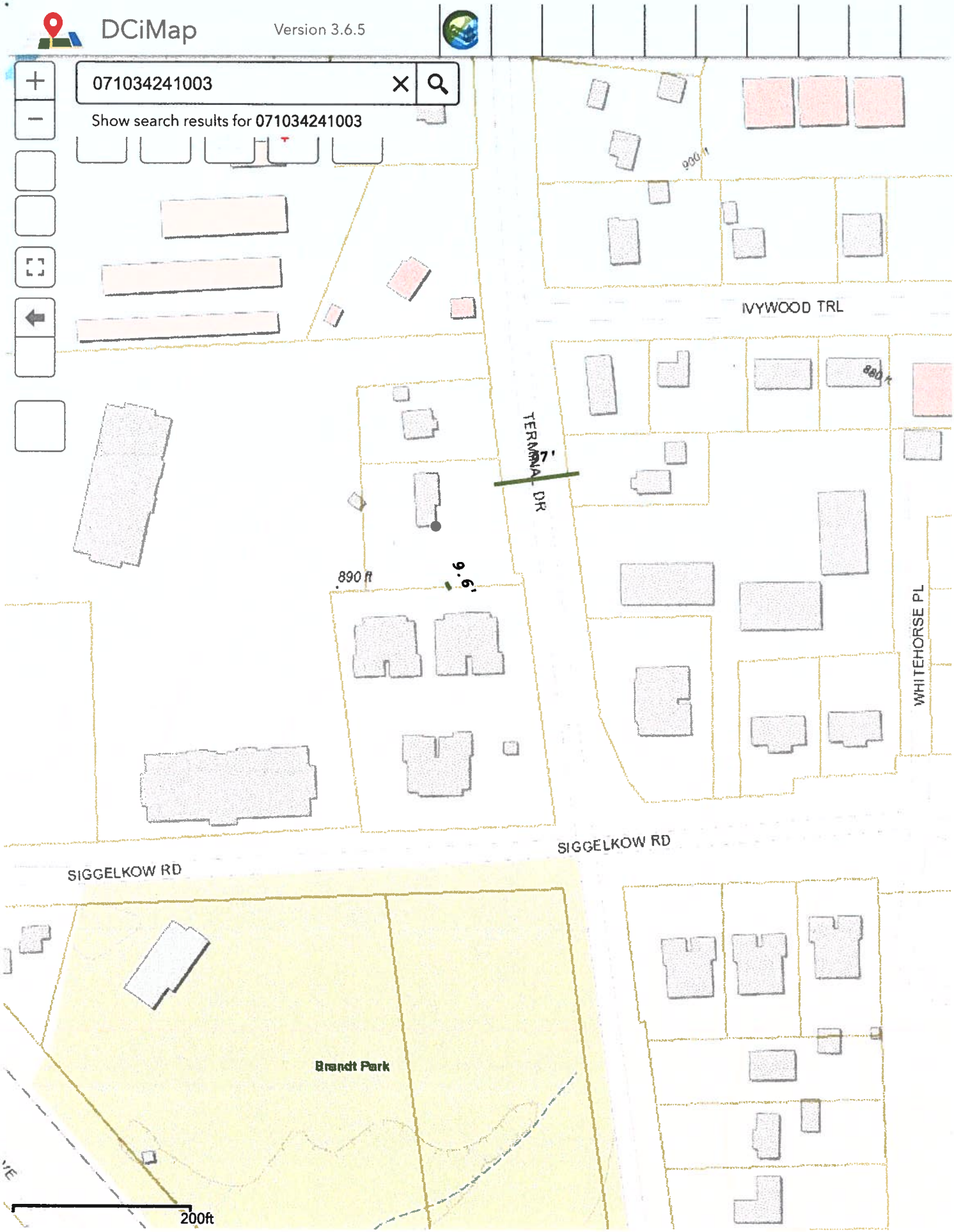
OWNERS' PROPERTIES AND SIGNATURES:

PV LLC

By: _____ Date: 7-24-21
Dale D. Weidemann, its Manager
Property Address: 4616-4620 Siggelkow Rd
Parcel No. 071034240120
(Immediately adjacent to 4908 Terminal Drive)

By: _____ Date: 7.24.21
Suzanne Harker, Member
Property Address: 4616-4620 Siggelkow Rd
Parcel No. 071034240120
(Immediately adjacent to 4908 Terminal Drive)

Michael A. Decker Date: 7/24/21
Michael A. Decker
Property Address: 4903 Terminal Drive
Parcel No. 071034273792
(Within 100 feet street frontage of 4908 Terminal Drive)


DCiMap
Version 3.6.5
071034241003
Show search results for 071034241003
IVYWOOD TRL
TERMINAL DR
WHITEHORSE PL
SIGGELKOW RD
SIGGELKOW RD
Brandt Park
200ft

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, August 2, 2021 - 6:30 PM

1. CALL TO ORDER.

Village President Clow called the special meeting of the McFarland Village Board to order at 6:30 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee Justin Rupert, Village Trustee Edward Wreh, Village Trustee Carrie Nelson, Village Trustee Chris St. Clair(left the meeting at 7:12 p.m.)

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Lieutenant Jeremy Job, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

None.

4. BUSINESS.

a. *Discussion with Department Heads regarding the proposed action plan to address the 2021-2022 McFarland Strategic Implementation Plan as the Village Board goals and objectives for the coming year.*

Village Administrator Schuenke presented on the 2021-2022 McFarland Strategic Plan Annex of Village Board goals and objectives, including actions steps with timelines and budgetary estimates. The Village Board discussed the goals with Department Heads. Goals and action steps identified will be submitted with the draft 2022 budget for Board approval and consideration on funding.

5. ADJOURNMENT.

Motion by Village President Carolyn Clow, second by Village Trustee Justin Rupert, to adjourn at 9:13 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
4	MIDDLETON FORD	151075	VEHICLE PARTS TRUCK	1	07/26/2021	561.05	.00	561.05	08/06/2021
		151075	VEHICLE PARTS TRUCK	2	07/26/2021	153.01	.00	153.01	08/06/2021
		151075	VEHICLE PARTS TRUCK	3	07/26/2021	153.01	.00	153.01	08/06/2021
		151075	VEHICLE PARTS TRUCK	4	07/26/2021	153.01	.00	153.01	08/06/2021
Total 4:						1,020.08	.00	1,020.08	
10	ARAMARK	0016413834	MATS	1	07/28/2021	57.20	.00	57.20	08/06/2021
		0016413886	MATS	1	08/04/2021	57.20	.00	57.20	08/06/2021
Total 10:						114.40	.00	114.40	
30	ALLIANT ENERGY/WP&L	071921	WATER TOWER - HOLSC	1	07/19/2021	18.25	.00	18.25	07/30/2021
		071921	WATER TOWER - BURMA	2	07/19/2021	68.66	.00	68.66	07/30/2021
		071921	WELL #1	3	07/19/2021	557.73	.00	557.73	07/30/2021
		071921	WELL #3	4	07/19/2021	1,530.15	.00	1,530.15	07/30/2021
		071921	WELL #1	5	07/19/2021	19.06	.00	19.06	07/30/2021
		071921	WELL #3	6	07/19/2021	15.66	.00	15.66	07/30/2021
		071921	WELL #4	7	07/19/2021	15.17	.00	15.17	07/30/2021
		071921	LIFT #1	8	07/19/2021	122.48	.00	122.48	07/30/2021
		071921	LIFT #2	9	07/19/2021	134.77	.00	134.77	07/30/2021
		071921	LIFT #3	10	07/19/2021	59.60	.00	59.60	07/30/2021
		071921	LIFT #5	11	07/19/2021	188.57	.00	188.57	07/30/2021
		071921	BRANDT PARK PAVILION	12	07/19/2021	405.13	.00	405.13	07/30/2021
		071921	LEWIS PARK	13	07/19/2021	109.74	.00	109.74	07/30/2021
		071921	FLOWER CORNER	14	07/19/2021	24.63	.00	24.63	07/30/2021
		071921	GAZEBO	15	07/19/2021	28.64	.00	28.64	07/30/2021
		071921	MCDANIEL	16	07/19/2021	81.36	.00	81.36	07/30/2021
		071921	CEDAR GLADE AERATOR	17	07/19/2021	70.51	.00	70.51	07/30/2021
		071921	STREET LIGHTING (2)	18	07/19/2021	242.81	.00	242.81	07/30/2021
		071921	TRAFFIC FLASHERS (BA	19	07/19/2021	18.76	.00	18.76	07/30/2021
		071921	TRAFFIC FLASHERS (FA	20	07/19/2021	18.76	.00	18.76	07/30/2021
		071921	TRAFFIC FLASHERS (FA	21	07/19/2021	18.42	.00	18.42	07/30/2021
		071921	TERMINAL DRIVE - SIRE	22	07/19/2021	30.96	.00	30.96	07/30/2021
		071921	2860 HIDDEN FARM - FL	23	07/19/2021	27.61	.00	27.61	07/30/2021
		071921	3234 COUNTY RD AB	24	07/19/2021	18.42	.00	18.42	07/30/2021
		071921	6300 ELVEHJEM/DOG PA	25	07/19/2021	58.31	.00	58.31	07/30/2021
		071921	TRAFFIC FLASHERS (CR	26	07/19/2021	18.42	.00	18.42	07/30/2021
		112475000	STREET LIGHTING (1)	1	07/29/2021	9,628.95	.00	9,628.95	08/06/2021
Total 30:						13,531.53	.00	13,531.53	
74	BAKER & TAYLOR BOOK	2036094033	ADULT BOOKS	1	07/26/2021	367.96	.00	367.96	08/06/2021
		2036103812	JUVENILE BOOKS	1	07/28/2021	54.26	.00	54.26	08/06/2021
		2036112035	ADULT BOOKS	1	07/30/2021	351.58	.00	351.58	08/06/2021
		5017125720	ADULT BOOKS	1	07/20/2021	13.59	.00	13.59	08/06/2021
Total 74:						787.39	.00	787.39	
115	BRANDT, BRETT	BB073121	BOOTS	1	07/31/2021	158.25	.00	158.25	08/06/2021
Total 115:						158.25	.00	158.25	
157	CHAMPIONSHIP AWARD	64023	K9 PLAQUES	1	07/23/2021	338.71	.00	338.71	08/06/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 157:						338.71	.00	338.71	
161	CHASE LUMBER AND FU	0003/200184	MCDANIEL PARK REPAIR	1	07/26/2021	282.88	.00	282.88	08/06/2021
Total 161:						282.88	.00	282.88	
166	CINTAS CORPORATION #	8405241024	FIRST AID SUPPLIES - RE	1	07/23/2021	7.36	.00	7.36	08/06/2021
		8405241024	FIRST AID SUPPLIES - RE	2	07/23/2021	7.37	.00	7.37	08/06/2021
		8405241024	FIRST AID SUPPLIES - RE	3	07/23/2021	7.37	.00	7.37	08/06/2021
		8405241024	FIRST AID SUPPLIES - RE	4	07/23/2021	27.00	.00	27.00	08/06/2021
Total 166:						49.10	.00	49.10	
247	DANE CO TREASURER	154-080221	JAIL & SURCHARGES - J	1	08/02/2021	1,642.39	.00	1,642.39	08/06/2021
Total 247:						1,642.39	.00	1,642.39	
267	DEMCO INC	6981124	LIBRARY SUPPLIES	1	07/23/2021	84.34	.00	84.34	08/06/2021
Total 267:						84.34	.00	84.34	
318	EGS	813789	LIFT #5 REPAIRS	1	07/28/2021	1,543.70	.00	1,543.70	08/06/2021
Total 318:						1,543.70	.00	1,543.70	
341	ENVIRONMENT CONTRO	19001-613	JANITORIAL SERVICES	1	08/01/2021	2,084.00	.00	2,084.00	08/06/2021
		19001-613	JANITORIAL SERVICES -	2	08/01/2021	415.00	.00	415.00	08/06/2021
		19103-613	MC CLEANING	1	08/01/2021	1,457.00	.00	1,457.00	08/06/2021
		19103-613	MC CLEANING - COVID19	2	08/01/2021	2,242.00	.00	2,242.00	08/06/2021
Total 341:						6,198.00	.00	6,198.00	
348	FAHRNER ASPHALT SEA	8300009918	CHIP SEALING	1	07/30/2021	3,400.00	.00	3,400.00	08/06/2021
Total 348:						3,400.00	.00	3,400.00	
353	FERGUSON ENTERPRIS	6190997	MCDANIELS PARK	1	07/15/2021	10.06	.00	10.06	08/06/2021
		6206207	MCDANIELS PARK REPAI	1	07/23/2021	152.63	.00	152.63	08/06/2021
		6208103	MCDANIELS PARK REPAI	1	07/26/2021	45.15	.00	45.15	08/06/2021
Total 353:						207.84	.00	207.84	
395	GENERAL COMMUNICATI	296294	RADAR CERTIFICATION	1	07/30/2021	350.00	.00	350.00	08/06/2021
Total 395:						350.00	.00	350.00	
408	GRAINGER INC	9973656946	BRUSH BROOM HANDLE	1	07/23/2021	72.01	.00	72.01	08/06/2021
Total 408:						72.01	.00	72.01	
452	HYDRITE CHEMICAL	02489042	WATER CHEMICALS	1	07/26/2021	534.00	.00	534.00	08/06/2021
Total 452:						534.00	.00	534.00	
538	LAWSON PRODUCTS INC	9308645730	SHOP SUPPLIES	1	07/23/2021	69.65	.00	69.65	08/06/2021
		9308645730	SHOP SUPPLIES	2	07/23/2021	69.65	.00	69.65	08/06/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		9308645730	SHOP SUPPLIES	3	07/23/2021	69.65	.00	69.65	08/06/2021
		9308645730	SHOP SUPPLIES	4	07/23/2021	255.41	.00	255.41	08/06/2021
		9308656814	SHOP SUPPLIES	1	07/27/2021	28.12	.00	28.12	08/06/2021
		9308656814	SHOP SUPPLIES	2	07/27/2021	28.12	.00	28.12	08/06/2021
		9308656814	SHOP SUPPLIES	3	07/27/2021	28.12	.00	28.12	08/06/2021
		9308656814	SHOP SUPPLIES	4	07/27/2021	103.10	.00	103.10	08/06/2021
Total 538:						651.82	.00	651.82	
575	MADISON MET SEWERA	IN000017182	2ND QUARTER CHARGE	1	07/01/2021	201,134.25	.00	201,134.25	08/06/2021
Total 575:						201,134.25	.00	201,134.25	
603	MCFARLAND CHAMBER	063021	ROOM TAX DISBURSEME	1	06/30/2021	1,784.11	.00	1,784.11	08/06/2021
Total 603:						1,784.11	.00	1,784.11	
640	MGE	13010467-07	STREET LIGHTS	1	07/28/2021	27.77	.00	27.77	08/06/2021
		14096945-07	STREET LIGHTS	1	07/28/2021	36.79	.00	36.79	08/06/2021
		21056320-07	LIFT #4 ELECT	1	07/28/2021	47.62	.00	47.62	08/06/2021
		27667872-07	LIFT #5 GAS	1	07/28/2021	26.40	.00	26.40	08/06/2021
		29538501-07	STREET LIGHTS	1	07/28/2021	198.79	.00	198.79	08/06/2021
		30200505-07	GOBEN BUILDING	1	07/28/2021	95.34	.00	95.34	08/06/2021
Total 640:						432.71	.00	432.71	
667	MINNESOTA LIFE INS CO	002832L-SE	LIFE INSURANCE	1	08/01/2021	1,541.58	.00	1,541.58	08/06/2021
Total 667:						1,541.58	.00	1,541.58	
722	OPENWOOD STUDIOS IN	5971	PARK SIGNS	1	08/02/2021	16,764.00	.00	16,764.00	08/06/2021
		5979	LEWIS PARK SIGN REPAI	1	07/26/2021	415.00	.00	415.00	08/06/2021
Total 722:						17,179.00	.00	17,179.00	
756	POMP'S TIRE SERVICE I	80245481	TURF MOWER	1	07/28/2021	13.04	.00	13.04	08/06/2021
		80245481	TURF MOWER	2	07/28/2021	3.55	.00	3.55	08/06/2021
		80245481	TURF MOWER	3	07/28/2021	3.55	.00	3.55	08/06/2021
		80245481	TURF MOWER	4	07/28/2021	3.56	.00	3.56	08/06/2021
		80245483	TURF MOWER	1	07/28/2021	17.49	.00	17.49	08/06/2021
		80245483	TURF MOWER	2	07/28/2021	4.77	.00	4.77	08/06/2021
		80245483	TURF MOWER	3	07/28/2021	4.77	.00	4.77	08/06/2021
		80245483	TURF MOWER	4	07/28/2021	4.77	.00	4.77	08/06/2021
Total 756:						55.50	.00	55.50	
800	RELIANT FIRE APPARAT	CI003417	FD VEHICLE MAINT	1	07/29/2021	137.18	.00	137.18	08/06/2021
Total 800:						137.18	.00	137.18	
802	RENNERT'S FIRE EQUIP	43934	E2 REPAIRS	1	07/29/2021	209.51	.00	209.51	08/06/2021
Total 802:						209.51	.00	209.51	
837	SCHMIDT'S AUTO INC	587544	TOWING	1	07/29/2021	220.00	.00	220.00	08/06/2021
		587544	TOWING	2	07/29/2021	60.00	.00	60.00	08/06/2021
		587544	TOWING	3	07/29/2021	60.00	.00	60.00	08/06/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		587544	TOWING	4	07/29/2021	60.00	.00	60.00	08/06/2021
Total 837:						400.00	.00	400.00	
879	SOUTH CENTRAL LIBRA	20-712	WIRELESS PRINTING	1	12/18/2020	311.02	.00	311.02	08/06/2021
Total 879:						311.02	.00	311.02	
992	US CELLULAR	0452657134	PD PHONE	1	07/22/2021	715.64	.00	715.64	08/06/2021
		0452657134	FD/EMS PHONE	2	07/22/2021	475.47	.00	475.47	08/06/2021
		0452657134	OUTREACH PHONE	3	07/22/2021	81.00	.00	81.00	08/06/2021
		0452657134	CABLE/COMMTECH PHO	4	07/22/2021	42.50	.00	42.50	08/06/2021
		0452657134	PW PHONE	5	07/22/2021	120.57	.00	120.57	08/06/2021
		0452657134	WATER PHONE	6	07/22/2021	120.56	.00	120.56	08/06/2021
		0452657134	SEWER PHONE	7	07/22/2021	120.56	.00	120.56	08/06/2021
		0452657134	COMMDEV PHONE	8	07/22/2021	2.18	.00	2.18	08/06/2021
Total 992:						1,678.48	.00	1,678.48	
995	USABLUEBOOK	670015	HYDRANT FLAG	1	07/21/2021	115.50	.00	115.50	08/06/2021
Total 995:						115.50	.00	115.50	
1015	VILLAGE OF MCFARLAN	073121	5541 HOLSCHER RD	1	07/31/2021	92.11	.00	92.11	08/06/2021
		073121	FLOWER CORNER	2	07/31/2021	39.11	.00	39.11	08/06/2021
		073121	LEWIS PARK	3	07/31/2021	196.70	.00	196.70	08/06/2021
		073121	MCDANIEL PARK	4	07/31/2021	163.32	.00	163.32	08/06/2021
		073121	MCDANIEL PARK BUBBL	5	07/31/2021	19.39	.00	19.39	08/06/2021
		073121	GAZEBO	6	07/31/2021	43.99	.00	43.99	08/06/2021
		073121	3234 COUNTY HWY AB	7	07/31/2021	129.02	.00	129.02	08/06/2021
		073121	DOG PARK	8	07/31/2021	169.89	.00	169.89	08/06/2021
		073121	6623 MEREDITH WAY	9	07/31/2021	5.60	.00	5.60	08/06/2021
Total 1015:						859.13	.00	859.13	
1019	BAKER TILLY VIRCHOW	BT1877621	WEDC EXAM	1	07/30/2021	1,200.00	.00	1,200.00	08/06/2021
		BT1877621	IMPACT FEE STUDY - PS	2	07/30/2021	659.00	.00	659.00	08/06/2021
Total 1019:						1,859.00	.00	1,859.00	
1093	WI STATE LABORATORY	683249	FLUORIDE TEST	1	07/31/2021	26.00	.00	26.00	08/06/2021
Total 1093:						26.00	.00	26.00	
1103	WINGRA STONE CO	21474	MCDANIEL PARK REPAIR	1	07/24/2021	38.94	.00	38.94	08/06/2021
		227852	MCDANIEL PARK REPAIR	1	07/28/2021	380.00	.00	380.00	08/06/2021
Total 1103:						418.94	.00	418.94	
1128	ZARNOTH BRUSH WORK	0185927-IN	SWEEPER PARTS	1	07/30/2021	95.65	.00	95.65	08/06/2021
Total 1128:						95.65	.00	95.65	
1245	PROFESSIONAL PEST C	515998	PARKS PEST CONTROL	1	05/26/2021	49.00	.00	49.00	08/06/2021
		524963	PARKS PEST CONTROL	1	08/02/2021	49.00	.00	49.00	08/06/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 1245:						98.00	.00	98.00	
1256	BOUND TREE MEDICAL,	84133751	EMS - SUPPLIES	1	07/16/2021	83.40	.00	83.40	08/06/2021
		84141927	EMS - SUPPLIES	1	07/23/2021	188.13	.00	188.13	08/06/2021
		84148855	EMS - SUPPLIES	1	07/29/2021	4.95	.00	4.95	08/06/2021
Total 1256:						276.48	.00	276.48	
1385	MID-STATE EQUIPMENT I	A85601	MOWER PARTS	1	07/27/2021	187.20	.00	187.20	08/06/2021
		A85601	MOWER PARTS	2	07/27/2021	51.06	.00	51.06	08/06/2021
		A85601	MOWER PARTS	3	07/27/2021	51.06	.00	51.06	08/06/2021
		A85601	MOWER PARTS	4	07/27/2021	51.06	.00	51.06	08/06/2021
Total 1385:						340.38	.00	340.38	
1462	TASC	IN2071999	FSA ADMIN FEE	1	07/18/2021	183.08	.00	183.08	08/06/2021
Total 1462:						183.08	.00	183.08	
1694	HEARTLAND LITHO	65985	CO FORM	1	07/22/2021	75.94	.00	75.94	08/06/2021
		66002	UTILITY BILLS	1	07/22/2021	75.84	.00	75.84	08/06/2021
		66002	UTILITY BILLS	2	07/22/2021	75.85	.00	75.85	08/06/2021
		66002	UTILITY BILLS	3	07/22/2021	75.85	.00	75.85	08/06/2021
		66021	UTILITY BILLS	1	07/30/2021	74.88	.00	74.88	08/06/2021
		66021	UTILITY BILLS	2	07/30/2021	74.88	.00	74.88	08/06/2021
		66021	UTILITY BILLS	3	07/30/2021	74.87	.00	74.87	08/06/2021
Total 1694:						528.11	.00	528.11	
1738	STATE OF WI TREASURE	154-080221	MONTHLY COURT FEES -	1	08/02/2021	3,185.98	.00	3,185.98	08/06/2021
Total 1738:						3,185.98	.00	3,185.98	
1896	NAPA AUTO PARTS	790249	VEHICLE PARTS TRUCK	1	07/28/2021	118.72	.00	118.72	08/06/2021
		790249	VEHICLE PARTS TRUCK	2	07/28/2021	32.37	.00	32.37	08/06/2021
		790249	VEHICLE PARTS TRUCK	3	07/28/2021	32.37	.00	32.37	08/06/2021
		790249	VEHICLE PARTS TRUCK	4	07/28/2021	32.37	.00	32.37	08/06/2021
		790934	VEHICLE PARTS TRUCK	1	08/02/2021	5.63	.00	5.63	08/06/2021
		790934	VEHICLE PARTS TRUCK	2	08/02/2021	5.63	.00	5.63	08/06/2021
		790934	VEHICLE PARTS TRUCK	3	08/02/2021	5.63	.00	5.63	08/06/2021
		790934	VEHICLE PARTS TRUCK	4	08/02/2021	20.67	.00	20.67	08/06/2021
		791335	VEHICLE PARTS TRUCK	1	08/03/2021	23.79	.00	23.79	08/06/2021
		791335	VEHICLE PARTS TRUCK	2	08/03/2021	6.48	.00	6.48	08/06/2021
		791335	VEHICLE PARTS TRUCK	3	08/03/2021	6.49	.00	6.49	08/06/2021
		791335	VEHICLE PARTS TRUCK	4	08/03/2021	6.49	.00	6.49	08/06/2021
		791337	VEHICLE PARTS TRUCK	1	08/03/2021	2.20	.00	2.20	08/06/2021
		791337	VEHICLE PARTS TRUCK	2	08/03/2021	2.20	.00	2.20	08/06/2021
		791337	VEHICLE PARTS TRUCK	3	08/03/2021	2.20	.00	2.20	08/06/2021
		791337	VEHICLE PARTS TRUCK	4	08/03/2021	8.09	.00	8.09	08/06/2021
Total 1896:						311.33	.00	311.33	
1904	HUMPHREY SERVICE PA	1246740	VEHICLE MAINTENANCE	1	07/15/2021	8.77	.00	8.77	08/06/2021
		1246740	VEHICLE MAINTENANCE	2	07/15/2021	2.39	.00	2.39	08/06/2021
		1246740	VEHICLE MAINTENANCE	3	07/15/2021	2.39	.00	2.39	08/06/2021
		1246740	VEHICLE MAINTENANCE	4	07/15/2021	2.39	.00	2.39	08/06/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 1904:						15.94	.00	15.94	
1909	CATERPILLAR FINANCIA	31243128	LOADER LEASE	1	07/23/2021	759.66	.00	759.66	08/06/2021
		31243128	LOADER LEASE	2	07/23/2021	253.23	.00	253.23	08/06/2021
		31243128	LOADER LEASE	3	07/23/2021	253.23	.00	253.23	08/06/2021
		31243128	LOADER LEASE	4	07/23/2021	253.23	.00	253.23	08/06/2021
Total 1909:						1,519.35	.00	1,519.35	
1921	FRONTIER	071621	PW PHONE	1	07/16/2021	39.29	.00	39.29	07/30/2021
		071621	PW PHONE	2	07/16/2021	10.72	.00	10.72	07/30/2021
		071621	PW PHONE	3	07/16/2021	10.72	.00	10.72	07/30/2021
		071621	PW PHONE	4	07/16/2021	10.71	.00	10.71	07/30/2021
		072221	LIBRARY PHONE	1	07/22/2021	71.07	.00	71.07	08/06/2021
Total 1921:						142.51	.00	142.51	
2024	BURRIS EQUIPMENT	PS3004148-	TURF MOWER	1	07/26/2021	25.86	.00	25.86	08/06/2021
		PS3004148-	TURF MOWER	2	07/26/2021	25.86	.00	25.86	08/06/2021
		PS3004148-	TURF MOWER	3	07/26/2021	25.86	.00	25.86	08/06/2021
		PS3004148-	TURF MOWER	4	07/26/2021	94.83	.00	94.83	08/06/2021
Total 2024:						172.41	.00	172.41	
2042	THOMSON REUTERS	844799714	WEST INFORMATION CH	1	08/01/2021	185.96	.00	185.96	08/06/2021
Total 2042:						185.96	.00	185.96	
2058	MICROMARKETING LLC	856034	ADULT AUDIO BOOKS	1	07/13/2021	39.99	.00	39.99	08/06/2021
		856983	ADULT AUDIO BOOKS	1	07/20/2021	39.95	.00	39.95	08/06/2021
		857057	ADULT AUDIO BOOKS	1	07/20/2021	144.98	.00	144.98	08/06/2021
		857658	ADULT AUDIO BOOKS	1	07/27/2021	231.91	.00	231.91	08/06/2021
		858020	ADULT AUDIO BOOKS	1	07/29/2021	89.98	.00	89.98	08/06/2021
Total 2058:						546.81	.00	546.81	
2066	PELLITTERI WASTE SYS	2165474	RECYCLING SERVICE	1	07/31/2021	14,582.40	.00	14,582.40	08/06/2021
		2165474	TRASH SERVICE	2	07/31/2021	21,836.80	.00	21,836.80	08/06/2021
		2165474	PW SHRED	3	07/31/2021	13.92	.00	13.92	08/06/2021
		2165474	PW SHRED	4	07/31/2021	13.92	.00	13.92	08/06/2021
		2165474	PW SHRED	5	07/31/2021	13.92	.00	13.92	08/06/2021
		2165474	LIBRARY SHRED	6	07/31/2021	40.55	.00	40.55	08/06/2021
		2165474	ADMIN SHRED	7	07/31/2021	31.32	.00	31.32	08/06/2021
		2165474	FIRE/EMS SHRED	8	07/31/2021	10.44	.00	10.44	08/06/2021
Total 2066:						36,543.27	.00	36,543.27	
2070	KKS PROPERTY	2021-8	COMMON AREA MAINT. F	1	08/02/2021	400.00	.00	400.00	08/06/2021
Total 2070:						400.00	.00	400.00	
2082	NASSCO INC	6023904	CLEANING SUPPLIES	1	07/28/2021	113.75	.00	113.75	08/06/2021
		6025152	PARK SUPPLIES	1	07/30/2021	160.46	.00	160.46	08/06/2021
Total 2082:						274.21	.00	274.21	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
2173	BAER INSURANCE SERVI	5130	MCDANIEL PARK ADD. IN	1	07/22/2021	114.00	.00	114.00	08/06/2021
Total 2173:						114.00	.00	114.00	
2235	GLS UTILITY LLC	13070	SEWER LOCATES MCDA	1	07/29/2021	198.00	.00	198.00	08/06/2021
Total 2235:						198.00	.00	198.00	
2285	MADISON WINDOW CLEA	107197	BUILDING CLEANING	1	07/21/2021	3,569.00	.00	3,569.00	08/06/2021
		107212	MC WINDOW CLEANING	1	07/22/2021	500.00	.00	500.00	08/06/2021
		107212	MC WINDOW CLEANING	2	07/22/2021	500.00	.00	500.00	08/06/2021
		107212	MC WINDOW CLEANING	3	07/22/2021	500.00	.00	500.00	08/06/2021
		107212	MC WINDOW CLEANING	4	07/22/2021	100.00	.00	100.00	08/06/2021
		107212	MC WINDOW CLEANING	5	07/22/2021	2,662.00	.00	2,662.00	08/06/2021
Total 2285:						7,831.00	.00	7,831.00	
9137	RICOH USA INC	35311653	COPIER FEE	1	07/16/2021	184.59	.00	184.59	08/06/2021
Total 9137:						184.59	.00	184.59	
9151	PAGE PRODUCTION	21-11	AUGUST SENIOR NEWS	1	07/28/2021	1,074.00	.00	1,074.00	08/06/2021
Total 9151:						1,074.00	.00	1,074.00	
16231	THOMAS, KAREN S	080421	SALT SAVER REIMBURS	1	08/04/2021	75.00	.00	75.00	08/06/2021
Total 16231:						75.00	.00	75.00	
16257	CORPORATE BUSINESS	302920	PW COLOR COPY OVER	1	08/03/2021	16.79	.00	16.79	08/06/2021
		302920	PW COLOR COPY OVER	2	08/03/2021	16.80	.00	16.80	08/06/2021
		302920	PW COLOR COPY OVER	3	08/03/2021	16.79	.00	16.79	08/06/2021
		302930	COPIER LEASE	1	08/03/2021	41.39	.00	41.39	08/06/2021
		302931	COPIER LEASE	1	08/03/2021	81.14	.00	81.14	08/06/2021
Total 16257:						172.91	.00	172.91	
16319	DANE CO TREASURER	40315	DANECOM COSTS JAN-J	1	07/22/2021	4,416.33	.00	4,416.33	08/06/2021
		40315	DANECOM COSTS JAN-J	2	07/22/2021	4,416.34	.00	4,416.34	08/06/2021
		40315	DANECOM COSTS JAN-J	3	07/22/2021	4,416.33	.00	4,416.33	08/06/2021
Total 16319:						13,249.00	.00	13,249.00	
16383	ADVANCED LANDSCAPE	12067	MCDANIEL PARK & ELVE	1	07/26/2021	60.00	.00	60.00	08/06/2021
Total 16383:						60.00	.00	60.00	
16514	IIMC	041321-ID26	MEMBERSHIP	1	04/13/2021	195.00	.00	195.00	Multiple
Total 16514:						195.00	.00	195.00	
16545	DEPT OF SAFETY AND P	073121	FIRE SPRINKLER PLAN R	1	07/31/2021	15.00	.00	15.00	08/06/2021
		073121	FIRE ALARM PLAN REVIE	2	07/31/2021	20.00	.00	20.00	08/06/2021
Total 16545:						35.00	.00	35.00	
16680	CARDMEMBER SERVICE	MSB-072021	SCHUENKE	1	07/20/2021	9.99	.00	9.99	07/30/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		MSB-072021	T REITER	2	07/20/2021	295.06	.00	295.06	07/30/2021
		MSB-072021	COX	3	07/20/2021	241.68	.00	241.68	07/30/2021
		MSB-072021	KENT	4	07/20/2021	94.92	.00	94.92	07/30/2021
		MSB-072021	ANDERSEN	5	07/20/2021	1,833.33	.00	1,833.33	07/30/2021
		MSB-072021	JOB	6	07/20/2021	364.81	.00	364.81	07/30/2021
		MSB-072021	MOTL	7	07/20/2021	160.00	.00	160.00	07/30/2021
		MSB-072021	REIMER	8	07/20/2021	176.19	.00	176.19	07/30/2021
		MSB-072021	SUETTINGER	9	07/20/2021	992.66	.00	992.66	07/30/2021
		MSB-072021	MAURER	10	07/20/2021	914.67	.00	914.67	07/30/2021
		MSB-072021	IRWIN	11	07/20/2021	306.87	.00	306.87	07/30/2021
		MSB-072021	BREMER	12	07/20/2021	25.21	.00	25.21	07/30/2021
		MSB-072021	J REITER	13	07/20/2021	25.87	.00	25.87	07/30/2021
		MSB-072021	MILLER	14	07/20/2021	456.52	.00	456.52	07/30/2021
		MSB-072021	IGL	15	07/20/2021	854.00	.00	854.00	07/30/2021
		MSB-072021	LAWRENCE	16	07/20/2021	58.22	.00	58.22	07/30/2021
		MSB-072021	DENNIS	17	07/20/2021	1,203.70	.00	1,203.70	07/30/2021
		MSB-072021	ENGLER	18	07/20/2021	250.03	.00	250.03	07/30/2021
		MSB-072021	CHAPIN	19	07/20/2021	938.96	.00	938.96	07/30/2021
Total 16680:						9,202.69	.00	9,202.69	
16829	REUTER, WHITISH & EVA	68316	PROSECUTIONS	1	07/22/2021	3,383.05	.00	3,383.05	08/06/2021
		68317	LEGAL - TID #3	1	07/22/2021	102.00	.00	102.00	08/06/2021
		68323	GENERAL LEGAL	1	07/22/2021	185.00	.00	185.00	08/06/2021
		68329	GENERAL LEGAL	1	07/22/2021	6,160.86	.00	6,160.86	08/06/2021
		68329	GENERAL LEGAL	2	07/22/2021	3,812.50	.00	3,812.50	08/06/2021
		68329	GENERAL LEGAL	3	07/22/2021	96.00	.00	96.00	08/06/2021
		68329	GENERAL LEGAL	4	07/22/2021	776.00	.00	776.00	08/06/2021
Total 16829:						14,515.41	.00	14,515.41	
16890	PIRTEK MADISON	MA-T000039	MOWER PARTS	1	08/04/2021	20.90	.00	20.90	08/06/2021
		MA-T000039	MOWER PARTS	2	08/04/2021	20.90	.00	20.90	08/06/2021
		MA-T000039	MOWER PARTS	3	08/04/2021	20.90	.00	20.90	08/06/2021
		MA-T000039	MOWER PARTS	4	08/04/2021	76.66	.00	76.66	08/06/2021
Total 16890:						139.36	.00	139.36	
16912	LAKESTONE PROPERTIE	080321	REFUND OF DUP PMT O	1	08/03/2021	86.12	.00	86.12	08/06/2021
Total 16912:						86.12	.00	86.12	
16923	PERFECT TYPE & PRINT,	33732	THANK YOU CARDS & EN	1	07/23/2021	42.00	.00	42.00	08/06/2021
Total 16923:						42.00	.00	42.00	
17084	AMAZON CAPITAL SERVI	1DCL-QW6Y-	PW SUPPLIES	1	07/30/2021	14.56	.00	14.56	08/06/2021
		1DCL-QW6Y-	PW SUPPLIES	2	07/30/2021	3.97	.00	3.97	08/06/2021
		1DCL-QW6Y-	PW SUPPLIES	3	07/30/2021	3.97	.00	3.97	08/06/2021
		1DCL-QW6Y-	PW SUPPLIES	4	07/30/2021	3.97	.00	3.97	08/06/2021
		1DCL-QW6Y-	DVDS & CDS	1	07/30/2021	292.07	.00	292.07	08/06/2021
		1DFP-WWH	BARCODE SCANNER	1	07/29/2021	366.00	.00	366.00	08/06/2021
		1DPC-C1MD	DVDS & CDS	1	07/30/2021	.79-	.00	.79-	08/06/2021
		1FKX-7KPC-	OFFICE SUPPLIES	1	07/30/2021	105.00	.00	105.00	08/06/2021
		1H36-DP4G-	PARKS EQUIPMENT CED	1	07/28/2021	405.00	.00	405.00	08/06/2021
		1HCW-TCL3-	DVDS & CDS	1	08/02/2021	9.99	.00	9.99	08/06/2021
		1JKG-WGRM	DVDS & CDS	1	07/31/2021	36.98	.00	36.98	08/06/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		1LTP-9JXP-C	MONITOR CABLE	1	07/29/2021	12.86	.00	12.86	08/06/2021
		1LTP-9JXP-C	FACE MASKS	2	07/29/2021	37.74	.00	37.74	08/06/2021
		1P6Q-MCQ9	DVDS & CDS	1	07/31/2021	32.92	.00	32.92	08/06/2021
		1QD6-FTFW-	MONITOR STAND	1	07/25/2021	42.49	.00	42.49	08/06/2021
		1QYD-NKXR	SENIOR OUTREACH BUI	1	08/03/2021	9.85	.00	9.85	08/06/2021
		1QYD-NKXR	SENIOR OUTREACH BUI	2	08/03/2021	2.68	.00	2.68	08/06/2021
		1QYD-NKXR	SENIOR OUTREACH BUI	3	08/03/2021	2.68	.00	2.68	08/06/2021
		1QYD-NKXR	SENIOR OUTREACH BUI	4	08/03/2021	2.68	.00	2.68	08/06/2021
		1Y7N-RJHT-	COVID SUPPLIES	1	08/02/2021	49.44	.00	49.44	08/06/2021
Total 17084:						1,434.06	.00	1,434.06	
17140	US BANK VOYAGER FLE	8694160992	PD FUEL	1	08/01/2021	1,607.83	.00	1,607.83	08/06/2021
		8694160992	PARKS FUEL	2	08/01/2021	363.90	.00	363.90	08/06/2021
		8694160992	FIRE/EMS FUEL	3	08/01/2021	1,133.03	.00	1,133.03	08/06/2021
		8694160992	CD FUEL	4	08/01/2021	50.83	.00	50.83	08/06/2021
		8694160992	PW FUEL	5	08/01/2021	798.01	.00	798.01	08/06/2021
		8694160992	PW FUEL	6	08/01/2021	72.55	.00	72.55	08/06/2021
		8694160992	PW FUEL	7	08/01/2021	145.09	.00	145.09	08/06/2021
		8694160992	PW FUEL	8	08/01/2021	145.09	.00	145.09	08/06/2021
		8694160992	PW FUEL	9	08/01/2021	72.55	.00	72.55	08/06/2021
		8694160992	PW FUEL	10	08/01/2021	217.63	.00	217.63	08/06/2021
Total 17140:						4,606.51	.00	4,606.51	
17187	B&H PHOTO	191677392	SCHOOL BOARD PURCH	1	07/30/2021	728.19	.00	728.19	08/06/2021
Total 17187:						728.19	.00	728.19	
17231	SCOTT CONSTRUCTION	072921	PAYAPP2-FINAL 2019 ST	1	07/29/2021	5,124.12	.00	5,124.12	08/06/2021
Total 17231:						5,124.12	.00	5,124.12	
17232	APG OF SOUTHERN WIS	28886 0721	VILLAGE BOARD MINUTE	1	07/31/2021	228.52	.00	228.52	08/06/2021
Total 17232:						228.52	.00	228.52	
17319	EBSCO INFORMATION S	1000162590-	DIGITAL MAGAZINES	1	08/05/2021	2,138.45	.00	2,138.45	08/06/2021
Total 17319:						2,138.45	.00	2,138.45	
17320	PARKITECTURE & PLANN	15	COMMUNITY PARK MAST	1	08/01/2021	1,146.50	.00	1,146.50	08/06/2021
		15	MCFARLAND PARK MAST	2	08/01/2021	1,048.75	.00	1,048.75	08/06/2021
Total 17320:						2,195.25	.00	2,195.25	
17352	BRAY ASSOCIATES ARC	3488-14	PUBLIC SAFETY CENTER	1	08/02/2021	13,696.00	.00	13,696.00	08/06/2021
Total 17352:						13,696.00	.00	13,696.00	
17362	ELEVITY	7364A	COURT	1	07/15/2021	82.21	.00	82.21	08/06/2021
		7364A	GEN ADMIN	2	07/15/2021	328.86	.00	328.86	08/06/2021
		7364A	POLICE	3	07/15/2021	845.47	.00	845.47	08/06/2021
		7364A	FIRE/EMS	4	07/15/2021	360.38	.00	360.38	08/06/2021
		7364A	OUTREACH	5	07/15/2021	109.71	.00	109.71	08/06/2021
		7364A	COMM DEV	6	07/15/2021	82.21	.00	82.21	08/06/2021
		7364A	PUBLIC WORKS	7	07/15/2021	112.10	.00	112.10	08/06/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		7364A	WATER	8	07/15/2021	44.79	.00	44.79	08/06/2021
		7364A	SEWER	9	07/15/2021	44.79	.00	44.79	08/06/2021
		7364A	STORMWATER	10	07/15/2021	44.68	.00	44.68	08/06/2021
		7364A	EM MGT	11	07/15/2021	27.40	.00	27.40	08/06/2021
		7364A	FAMILY FESTIVAL	12	07/15/2021	27.40	.00	27.40	08/06/2021
		7364A	SERVER & BACKUP	13	07/15/2021	181.58	.00	181.58	08/06/2021
		7364A	SERVER & BACKUP	14	07/15/2021	1,634.22	.00	1,634.22	08/06/2021
		7364A	SERVER & BACKUP	15	07/15/2021	605.02	.00	605.02	08/06/2021
		7364A	SERVER & BACKUP	16	07/15/2021	605.39	.00	605.39	08/06/2021
		7364A	SERVER & BACKUP	17	07/15/2021	605.39	.00	605.39	08/06/2021
Total 17362:						5,741.60	.00	5,741.60	
17414	EUA	83060	LONG RANGE PLANNING	1	07/27/2021	4,497.00	.00	4,497.00	08/06/2021
Total 17414:						4,497.00	.00	4,497.00	
17457	TODAY'S BUSINESS SOL	12159	COPIER STAND	1	07/28/2021	197.00	.00	197.00	08/06/2021
Total 17457:						197.00	.00	197.00	
17569	MCFARLAND ACE HARD	001970/1	PARKS SUPPLIES MCDA	1	07/26/2021	71.99	.00	71.99	08/06/2021
		001977/1	PARKS SUPPLIES	1	07/26/2021	6.29	.00	6.29	08/06/2021
		001992/1	PARKS SUPPLIES	1	07/27/2021	7.19	.00	7.19	08/06/2021
		002008/1	PW SHOP SUPPLIES	1	07/27/2021	8.42	.00	8.42	08/06/2021
		002008/1	PW SHOP SUPPLIES	2	07/27/2021	2.29	.00	2.29	08/06/2021
		002008/1	PW SHOP SUPPLIES	3	07/27/2021	2.29	.00	2.29	08/06/2021
		002008/1	PW SHOP SUPPLIES	4	07/27/2021	2.29	.00	2.29	08/06/2021
		002030/1	FUEL	1	07/28/2021	31.00	.00	31.00	08/06/2021
		002031/1	FUEL	1	07/28/2021	4.50	.00	4.50	08/06/2021
		002032/1	FUEL	1	07/28/2021	8.54-	.00	8.54-	08/06/2021
		002044/1	PARKS SUPPLIES	1	07/29/2021	3.86	.00	3.86	08/06/2021
		002048/1	PARKS SUPPLIES	1	07/30/2021	28.60	.00	28.60	08/06/2021
		002067/1	PARKS SUPPLIES	1	08/02/2021	7.99	.00	7.99	08/06/2021
		002068/1	BIKE RACK INSTALLATIO	1	08/02/2021	8.99	.00	8.99	08/06/2021
		002070/1	PAINT FOR GRAFFITI DA	1	08/02/2021	20.18	.00	20.18	08/06/2021
		002070/1	PAINT FOR GRAFFITI DA	2	08/02/2021	5.50	.00	5.50	08/06/2021
		002070/1	PAINT FOR GRAFFITI DA	3	08/02/2021	5.50	.00	5.50	08/06/2021
		002070/1	PAINT FOR GRAFFITI DA	4	08/02/2021	5.50	.00	5.50	08/06/2021
		002073/1	PW SHOP SUPPLIES	1	08/02/2021	1.67	.00	1.67	08/06/2021
		002073/1	PW SHOP SUPPLIES	2	08/02/2021	1.67	.00	1.67	08/06/2021
		002073/1	PW SHOP SUPPLIES	3	08/02/2021	1.67	.00	1.67	08/06/2021
		002073/1	PW SHOP SUPPLIES	4	08/02/2021	6.12	.00	6.12	08/06/2021
		002077/1	BIKE RACK INSTALLATIO	1	08/02/2021	2.00	.00	2.00	08/06/2021
		002087/1	TRUCK #20	1	08/03/2021	3.47	.00	3.47	08/06/2021
		002087/1	TRUCK #20	2	08/03/2021	.95	.00	.95	08/06/2021
		002087/1	TRUCK #20	3	08/03/2021	.94	.00	.94	08/06/2021
		002087/1	TRUCK #20	4	08/03/2021	.94	.00	.94	08/06/2021
		002097/1	WELL #1 FACILITY REPAI	1	08/04/2021	16.89	.00	16.89	08/06/2021
		002104/1	BIKE RACK INSTALLATIO	1	08/04/2021	.55	.00	.55	08/06/2021
		002111/1	PARKS SUPPLIES FORES	1	08/05/2021	7.90	.00	7.90	08/06/2021
		002115/1	PARKS SUPPLIES	1	08/05/2021	16.19	.00	16.19	08/06/2021
Total 17569:						274.80	.00	274.80	
17586	DRH FENCING, LLC	080221	DOG PARK FENCING	1	08/02/2021	4,300.00	.00	4,300.00	08/06/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 17586:						4,300.00	.00	4,300.00	
17685	INGRAM LIBRARY SERVI	62730082	ADULT BOOKS	1	07/27/2021	476.95	.00	476.95	08/06/2021
		62730574	ADULT BOOKS	1	07/28/2021	232.28	.00	232.28	08/06/2021
		62730985	ADULT BOOKS	1	07/29/2021	64.88	.00	64.88	08/06/2021
		62731175	JUVENILE BOOKS	1	07/30/2021	121.76	.00	121.76	08/06/2021
		62731579	ADULT BOOKS	1	08/02/2021	29.21	.00	29.21	08/06/2021
		62731840	ADULT BOOKS	1	08/03/2021	53.31	.00	53.31	08/06/2021
		62732107	ADULT BOOKS	1	08/04/2021	30.36	.00	30.36	08/06/2021
		67337448	ADULT BOOKS	1	07/27/2021	18.98	.00	18.98	08/06/2021
		67337534	JUVENILE BOOKS	1	07/28/2021	95.89	.00	95.89	08/06/2021
		67338930	ADULT BOOKS	1	07/30/2021	66.21	.00	66.21	08/06/2021
Total 17685:						1,189.83	.00	1,189.83	
17691	HOWERY, JAMES	072621	REFUND ON FINAL BILL	1	07/26/2021	128.05	.00	128.05	08/06/2021
Total 17691:						128.05	.00	128.05	
17692	MONONA FIRE AND EMS	072821	MONONA INTERCEPT FE	1	07/28/2021	156.58	.00	156.58	08/06/2021
Total 17692:						156.58	.00	156.58	
17693	L.E. PHILLIPS MEMORIAL	71635	LOST BOOK FEE	1	07/24/2021	9.99	.00	9.99	08/06/2021
Total 17693:						9.99	.00	9.99	
17694	RESOURCE CENTER LTD	072821	REFUND ON UTILITY AC	1	07/28/2021	37.08	.00	37.08	08/06/2021
Total 17694:						37.08	.00	37.08	
17695	STORCH, TRACY	080321	REFUND ANNUAL DOG P	1	08/03/2021	25.00	.00	25.00	08/06/2021
Total 17695:						25.00	.00	25.00	
17697	STODOLA, DEAN & KRIS	080421	SALT SAVER REIMBURS	1	08/04/2021	200.00	.00	200.00	08/06/2021
Total 17697:						200.00	.00	200.00	
17698	TOKHEIM, MILES & JULIE	080421	SALT SAVER REIMBURS	1	08/04/2021	200.00	.00	200.00	08/06/2021
Total 17698:						200.00	.00	200.00	
Grand Totals:						398,209.93	.00	398,209.93	

Report Criteria:
Detail report type printed

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
07/31/2021	CDPT	08/06/2021	[redacted]	FIRE FIGHTERS LOCAL 3	8	144.27
07/31/2021	CDPT	08/06/2021		WI SCTF	5	207.69
07/31/2021	CDPT	08/06/2021		WPPA TREASURER	6	420.00

PAYROLL RELATED $771.96

Cassandra Suettinger

From: noreply@civicplus.com
Sent: Tuesday, June 8, 2021 9:10 AM
To: Admin
Subject: Online Form Submittal: Village Boards & Committee Application

Village Boards & Committee Application

Applicant Information

Name	Christopher Reynolds
Email Address	creynolds9551@gmail.com
Address	5838 Lake Edge Rd.
City	McFarland
State	WI
Zip Code	53558
Phone Number	2175461466
Job/Profession	retired
Education	MPA: Master in Public Administration

(Section Break)

Questionnaire

What board, commission, or committee are you interested in being appointed to?	Plan Commission
Have you attended or watched a meeting of the interest listed above? If no, please do so prior to completing this application.	Yes
Why are you interested in serving?	retired Director of Research for Department of Commerce in Illinois, can provide some expertise in Economic Development planning issues, interested in City growth related issues.

What else would you like to tell us about yourself and/or your interest in serving on the board, commission, or committee you listed above?	Lived in the city now for 4 years, as a retired civil servant, believe in staying involved in local government.

Email not displaying correctly? View it in your browser.

Cassandra Suettinger

From: noreply@civicplus.com
Sent: Friday, June 18, 2021 3:40 PM
To: Admin
Subject: Online Form Submittal: Village Boards & Committee Application

Village Boards & Committee Application

Applicant Information

Name	Tanya Lancaster
Email Address	wisclancasters@gmail.con
Address	6040 Sugar River Ln
City	McFarland
State	WI
Zip Code	53558
Phone Number	6088381053
Job/Profession	Service Director, GE Healthcare
Education	Masters

(Section Break)

Questionnaire

What board, commission, or committee are you interested in being appointed to?	Parks, Recreation, and Natural Resources
Have you attended or watched a meeting of the interest listed above? If no, please do so prior to completing this application.	Yes
Why are you interested in serving?	I would like to serve on the parks, recreation and natural resources committee to help foster the sustainable development and maintenance of community spaces within the Village. I am interested in extending existing facilities and bringing new green spaces to McFarland that offer

	opportunities to build connections among neighbors and enhance the overall quality of life for residents. For example, I am interested in fulfilling community interests and recommendations from the Aquatics Feasibility Study. Additionally, I would like to help bring to fruition projects that increase McFarland's commitment to sustainability and the overall well-being of the environment.
What else would you like to tell us about yourself and/or your interest in serving on the board, commission, or committee you listed above?	I believe this is an excellent opportunity to fulfill my civic responsibilities as a McFarland resident. Thank you for your consideration.

Email not displaying correctly? View it in your browser.

Cassandra Suettinger

From: noreply@civicplus.com
Sent: Friday, June 18, 2021 9:59 AM
To: Admin
Subject: Online Form Submittal: Village Boards & Committee Application

Village Boards & Committee Application

Applicant Information

Name	TJ Jerke
Email Address	Tjjerke@gmail.com
Address	5224 Bremer Road
City	McFarland
State	WI
Zip Code	53558
Phone Number	605-880-0590
Job/Profession	Communications & Policy Advisor
Education	Bachelors of Art; Contemporary Media & Journalism, Political Science

(Section Break)

Questionnaire

What board, commission, or committee are you interested in being appointed to?	Parks, Recreation & Natural Resources Committee; Ethics Board
Have you attended or watched a meeting of the interest listed above? If no, please do so prior to completing this application.	Yes
Why are you interested in serving?	As a former member of the Volunteer Committee, I would like to continue serving the community. My background and experiences have instilled in me an overwhelming desire to support my community and make it better for those around me,

	and future residents. I also have a keen interest in local government, with it's inherent ability to work closely with its constituents.
What else would you like to tell us about yourself and/or your interest in serving on the board, commission, or committee you listed above?	My professional career has afforded me many opportunities to be involved in local, state, and federal government. I have been involved with various boards and committees, as both a committee member and interested party seeking policy changes. As an avid outdoorsman, parks and natural resources are important to me. In the Village, I know there are tremendous planning efforts underway that can add incredible value and opportunity to the Village, and I want to help the Committee and Village Board see them to fruition. Regarding the Ethics Board, my professional education and subsequent time spent as a journalist instilled in me the knowledge and beliefs surrounding ethical considerations. It's this training that has heightened my sensibility to ethical decision-making in my daily life. Because the Board meets as needed, I believe it has a critical role when large, sometimes difficult, and important decisions need to be made by Village leaders.

Email not displaying correctly? View it in your browser.

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Monday, August 9, 2021**

SECTION: **Consent Agenda**

DEPARTMENT: **Public Works**

CONTACT: **Jim Hessling, Public Works Director**

AGENDA ITEM: **Motion to approve deeming the 1999 Sterling Dump Truck as surplus Village property in accordance with Village Ordinance 2-932.**

PREVIOUS ACTION:
None

ISSUE SUMMARY:
Public Works is in the process of receiving and building a new dump/plow truck to replace a 1999 model. This was approved in the 2021 budget process. We were given a trade in value of $7,500. We feel that we can get more for the truck by putting it up for auction. Current pricing trends appear that we can get upwards of $10,000, although there is no guarantee of this. This item is intended to provide permission, as required by ordinance, to deem the dump truck as surplus which would allow the item to be moved forward to Public Auction for sale.

FINANCIAL/BUDGET IMPACT:
Sale of Property Revenue

VILLAGE PLAN REFERENCE:
N/A

ORDINANCE REFERENCE:
Village Ordinance 2-932 (b) (2)
Whenever the estimated fair market value of other items is $10,000.00 or more, the Village Board shall determine whether or not the item is surplus Village property.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Motion to approve deeming the 1999 Sterling Dump Truck as surplus Village property in accordance with Village Ordinance 2-932.

ATTACHMENTS:
None

VILLAGE OF
McFarland

Event Permit
Pursuant to Village Ordinance Chapter 11

For parades, run/walks, car shows, community events, and special events in which 200 or more attendees are anticipated at one time or that is likely to have a significant impact on neighborhood parking or the free-flow of traffic (only pertains to events that are open to the public).
☐ - Application Fee - $100 (due with application)

Public Property vs. Private Property	Notes/Instructions
1. Will any portion of this event take place on public property? ■ - Yes ☐ - No	If yes, please complete entire application. If no, please complete question 1a.
1a. If no, will the event involve the sale of alcohol? ☐ - Yes ☐ - No	If yes, please complete the entire application. If no, please contact Village Administration to determine if you need to complete the application

Applicant Information	
Name(First, M.I., Last) of Primary Contact: Steve Schoenberger	Phone: [redacted]
Address: [redacted]	
Email Address: [redacted]	

Agency/Organization Information – (If applicable)	
Name: Matt Splinter Memorial Softball Tournament	Phone: [redacted]
Address: [redacted]	
Email Address: [redacted]	

Event Information	
Name of Event: Matt Splinter Memorial Softball Tournament	Type of Event Slow Pitch Softball Tournament
Location of Event: Brandt Park McFarland, WI	
Event Date(s): August 27, 28 & 29	Event Time(s): 5-11 PM Fri. 8AM-11PM Sat. 9AM-3PM Sun.
Total number of anticipated attendees: All weekend long 500 estimated	Total Number of attendees anticipated being at the event at one time: 150 - 200
Set up Start Time: Thursday evening 8-26-21	Tear Down End Time: Sunday afternoon 8-29-21

Event Questionnaire	Notes/Instructions
1. Is this event proposed to take place on a Village street? ☐ - Yes ■ - No	If yes, please attach map of route including all intersections and road closures.
2. Will the event involve closure of a Village Street(s)? ☐ - Yes ■ - No	
3. Does this event include a parade which will take place on any portion of a Village street? ☐ - Yes ■ - No	If yes, please attach map of route. *only allowed for community organizations
4. Is this event predicted to have 200 attendees at one time? ■ - Yes ☐ - No	This only pertains to events open to the public, not private parties.
5. Will there be outdoor amplified sound? ■ - Yes ☐ - No	
6. Will the event generate amplified sound after 10 p.m.? ☒ - Yes, a variance is requested as part of this application ☐ - No	All events generating noise after 10 p.m. require a variance from the Village Board.
7. Will alcohol be consumed? ■ - Yes ☐ - No	
7a. If yes, will minors be present where alcohol is served? ☒ - Yes, a variance is requested as part of this application ☐ - No	All events that allow for the presence of minors where alcohol is served require a variance from the Village Board.
7b. Will alcohol be sold? ■ - Yes ☐ - No	If yes, a temporary alcohol license is required. Please contact the Clerk at 608-838-3153. Form may also be accessed at: Mcfarland.wi.us/licensespermits
8. Will a Village Park be used? ■ - Yes ☐ - No Please identify the park: Brandt Park	Reservations should be made at: Mcfarland.wi.us/parks_reserve
9. Will the event involve tents, or any other activities that will require digging or turf disturbance? ☐ - Yes ■ - No	*You are required to contact digger's hotline no less than 5 days prior to the event to provide a locate.
10. Has this event been previously approved in prior years by the Village? ■ - Yes ☐ - No	If yes, when: 15 years (month/year)
10a. If yes, have any of the event details changed from the prior years? ■ - Yes ☐ - No	If yes, describe changes(attach additional sheets if necessary): we are considering using Food trucks
11. Will the event include any mobile food carts? ■ - Yes ☐ - No	If yes, a Mobile Food Establishment Permit is required for each cart. Please contact the Clerk at 608-838-3153. Form may also be accessed at: Mcfarland.wi.us/licensespermits
12. Will the event include any vendors? ☐ - Yes ■ - No	If yes, a Direct Seller Permit may be required for each vendor. Municipal Staff will contact you to obtain more information.

Required Attachments

■ - Detailed event schedule

☐ - Site Plan Requirement – a site plan must be attached that identifies the event layout for the event including stages, tents, equipment, fencing, alcohol sale and carding areas, etc.

☐ - (if applicable) If the event will take place on a Village street, include a map of all routes or activities.

■ - Insurance - The applicant shall furnish a certificate to the Village demonstrating that applicant has in force and will maintain during the time the Event Permit is in effect public liability insurance of not less than $1,000,000 per one person, $2,000,000 per occurrence for personal injury and $1,000,000 for property damage naming the Village as an additional insured.

Event Details and Security Plan

As part of the application process, you will be required to meet with the McFarland Police Department to discuss details of your event and security requirements. Please provide some dates/times you would be available for a meeting:

_____

Event Coordinators

Village requires each event to identify event coordinators who shall serve as direct contacts for the event. These should be individuals that are not directly participating in the event activities, but rather specifically assigned to monitor and assist in coordinating the activities of the event.

Identify Event coordinators (identify 1 for every 50 expected attendees) – attach additional sheets if necessary.

Name	Location at Event (Ex: Race Start, supply tent)	Time On-site (ex: 10 a.m. to 2 p.m.	Cell Phone
Steve Schoenberger	ALL ARE PRESENT FROM START TO FINISH		[redacted]
Gayle Sharkey			
Sondra Splinter			
Don Splinter			
Dave Brickson & John Cheramy			

Indemnification Agreement

In consideration for the issuance of the Event Permit, the undersigned, both individually and the agency or organization applying for the Event Permit, shall indemnify, defend and hold harmless the Village of McFarland and its officers, officials, agents, and employees against all loss or expense (including liability costs and reasonable attorney's fees) by reason of any claim or suit, or of liability imposed by law upon the Village or its officers, officials, agents or employees, for damages because of injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Event. The undersigned represents that he or she has authority to enter into this agreement on behalf of the agency or organization applying for this permit.

Applicant Signature:	Date: June 3, 2021

Certification Section

PLEASE READ CAREFULLY BEFORE SIGNING

I understand the application and event requirements and agree to the following:

■ - I agree to adhere to all applicable, federal, state and municipal laws and understand the violation of such laws will be subject to applicable fines and penalties, and failure to do so is ground for revocation of the event permit.

■ - I understand that my event permit may be revoked at any time, if the Chief of Police, Fire/EMS Chief, Public Works Director, or designee, in their sole discretion, determine that health or general welfare to the public is endangered.

■ - I agree to return the site to the condition that existed before the event within twenty-four (24) hours or the expiration of my parks reservation.

■ - I agree to abide by all including any additional conditions imposed by the Village, and understand failure to adhere to conditions will result in revocation of the event permit.

Applicant Signature:	Date: June 3, 2021

FOR VILLAGE USE ONLY

☐ - Approved ☐ - Denied Police Chief:_____ Date: _____

Application Received: _____ 45-day application requirement met?: ☐ - Yes ☐ - No

Public Safety Committee Date:_____ ☐ - Approved ☐ - Denied ☐ - Not applicable

Village Board Meeting Date:_____ ☐ - Approved ☐ - Denied

Detailed Security Plan Requirements – Appendix A

**Police Department to provide criteria regarding security plan requirements. This would include number of event coordinators required per number of attendees, security requirements when alcohol is served, etc.

Detailed Emergency Management Expectations and Requirements – Appendix B

- Actions to be taken in the event of a fire, hazardous condition, or similar emergency requiring building or tent evacuation.
  - Have an individual call 911, not all facilities that have a fire alarm notify the 911 center. The 911 operator will have several questions but know the Fire & Rescue Department will be notified while questions are being obtained.
  - If amplified music is playing, have the music stop and if possible calmly announce the need to evacuate to the nearest exit.
  - Individuals will need to be designated in assisting in evacuating individuals to the nearest exit. Keep in mind most individuals will attempt to exit the same way they accessed the area. The exit will most likely not be able to handle the number of individuals exiting and have people near the exits to allow them to exit quickly while ushering individuals to the exit.
  - Designate an area of event-goers to an assembly area that is away from the building, fire department vehicle access. We want to allow access for fire trucks and firefighters to address the situation.
  - In the event, an individual is unwilling to exit do not put individuals at risk in attempting to remove the individual. Notify the initial arriving first responders.
- Actions to be taken in the event of a medical emergency.
  - Call 911 to report the incident. The 911 operator will have several questions but know the Fire & Rescue Department will be notified while questions are being obtained.
  - Identify individuals that can assist in getting responders from the entrance of the area to the individual that is in need of medical care. Note more than one vehicle will often respond and maybe several depending on the situation. Having adequate staff to remain in locations to direct additional vehicles responding is preferred.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ _____ Application Date: JULY 5, 2021

☐ Town ☒ Village ☐ City of MCFARLAND, WI County of DANE

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization *(check appropriate box)* → ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization ☐ Veteran's Organization ☐ Fair Association

(a) Name MATT SPLINTER MEMORIAL SOFTBALL TOURNAMENT

(b) Address PO BOX 322 MCFARLAND, WI 53558 *(Street)* ☐ Town ☒ Village ☐ City

(c) Date organized 3/1/2005

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President STEVE SCHOENBERGER [redacted]

Vice President MR. DONALD SPLINTER [redacted]

Secretary GAILE SPLINTER [redacted]

Treasurer STEVE SCHOENBERGER [redacted]

(g) Name and address of manager or person in charge of affair:

STEVE SCHOENBERGER [redacted]

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number BRANDT PARK PAVILLION 4601 SIGGELKOW RD MCFARLAND, WI 53558

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? YES

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event 15th ANNUAL MATT SPLINTER MEMORIAL TOURNAMENT

(b) Dates of event AUGUST 27, 28 & 29

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

MATT SPLINTER MEMORIAL
(Name of Organization)

Officer [signature] *(Signature/date)*

Officer _____ *(Signature/date)*

Officer _____ *(Signature/date)*

Officer _____ *(Signature/date)*

Date Filed with Clerk _____ Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

AT-315 (R. 6-16) Wisconsin Department of Revenue

McFarland Fire & Rescue Department
5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619
Emergency: 911

July 30, 2021

Re: Event Permit Review – Matt Splinter Memorial Softball Tournament

I reviewed the submitted event application by Steve Schoenberger, Matt Splinter Memorial Softball Tournament Association for the Matt Splinter Memorial Softball Tournament event on August 27, 2021, through August 29, 2021, located at Brandt Park in the Village.

The application has provided the requirements needed for the review of the Fire & Rescue Department.

It is recommended to approve the permit. As a reminder for event organizers, assist with directing emergency crews with staff dedicated during the emergency to directing responders and event-goers.

Sincerely,

Christopher C. Dennis, Chief
Fire & Rescue Department
Village of McFarland

www.mcfarland.wi.us | 5915 Milwaukee St, McFarland, WI 53558 | 608.838.3153

August 3, 2021

RE: Splinter Tournament Set up - August 26, 2021
Event - August 27, 28, 29, 2021

The Parks Department, a division of the Public Works Department, approves this permitted event with the following conditions:

- Vehicles will need to stay off grass and out of the park during active hours
- Cleaning/trash pick throughout park needs to be completed at the end of each day. This includes the restrooms also
- Clean restrooms throughout the day and restock all paper products
- Event organizers are responsible for all paper products used
- Trash and recycling – bagged on the curb every morning by 10a.m. Do not leave bags on the curb overnight. Bags left out after 10 a.m. will not be picked up
- Contact Diggers Hotline for any posts/rods to be driven into ground. Depending upon utility locations, ground penetrations may not be allowed
- We require a list of names that will be key holders. Keys will be assigned and then be returned after tournament.
- Facility will need to be returned to pre-tournament conditions
- If food trucks are used, they will need to stay out of the park. We suggest that they park on the street allowing access from the bike path along Siggelkow Road

In closing, I wish them well with their event and hopefully the weather cooperates.

Regards,

Jim Hessling
Director of Public Works

h:\special event permits\splinter tournamernt august 2021.docx

VILLAGE OF McFarland Police Department

5915 Milwaukee St, McFarland, WI 53558 | 608.838.3151 | www.mcfarland.wi.us/police

Aaron P. Chapin | Chief of Police

DATE: August 5, 2021

TO: McFarland Village Board

FROM: Aaron P. Chapin, Chief of Police

REFERENCE: Recommendation of Approval

I have reviewed the special event license and temporary class B retailer's license applications for the Annual Matt Splinter Softball Tournament event to be held August 27th through the 29th at Brandt Park. I am recommending approval of both applications, as well as the request to allow minors to be present where alcohol is sold with the stipulation that the event coordinators provide proper carding of those purchasing alcohol, and to utilize a wrist-band system for those of age.

The association has requested a variance of noise ordinance to allow for amplified music until 11 pm on Friday and Saturday evening, with the park vacated by 11:30 pm. I would be in favor of this, with last call given no later than 10:45 pm and no alcohol service past 11:00 pm.

For safety and security purposes, I am requiring from their membership (in addition to uniformed security personnel) which are clearly identifiable. The organizers will hire private security to staff the event on Friday evening from 6 pm – close, Saturday from noon – close, and on Sunday from noon – close. This is a loosening or restrictions from previous years based on a history of events with few issues. If the event has security issues which exceed the staffing capabilities, these recommendations will be revised for future events.

The organization will be carding at the point of sale to prevent underage persons from purchasing alcohol and will be using a wrist-band identification system.

Respectfully,

Aaron P. Chapin
Chief of Police

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☑ Village ☐ City of McFarland County of Dane

The undersigned duly authorized officer/member/manager of Ultra Mart Foods, LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Pick 'n Save #394
(Trade Name)

located at 5709 Hwy 51 McFarland,WI 53558

appoints Jennifer Richards
(Name of Appointed Agent)

[redacted]
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☑ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☑ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? [redacted]

Place of residence last year Same as Above

For: Ultra Mart Foods, LLC
(Name of Corporation / Organization / Limited Liability Company)

By: [signature] VP
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than $1,000.

ACCEPTANCE BY AGENT

I, Jennifer Richards, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[signature] 7/14/2021 Agent's age [redacted]
(Signature of Agent) *(Date)*

[redacted] Date of birth [redacted]
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 08/05/21 *(Date)* by [signature] *(Signature of Proper Local Official)* Title CHIEF of POLICE *(Town Chair, Village President, Police Chief)*

AT-104 (R. 4-18) Wisconsin Department of Revenue

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Monday, August 9, 2021**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Cassandra Suettinger, Village Clerk/Treasurer, Andrew Bremer, Comm & Eco Dev Director, Brian Redman, Police Chief, Chris Dennis, Fire/Rescue Chief**

AGENDA ITEM: **Discussion and action on an expansion of the licensed premise for the Green Lantern Restaurant Inc., 4412 Siggelkow Road, for an approximately 1,600 square foot outdoor consumption area, including associated Limited Liability Agreement.**

PREVIOUS ACTION:
January 13, 2021 Public Safety Committee, unanimous approval with conditions
January 19, 2021 Plan Commission meeting, unanimous approval with conditions

ISSUE SUMMARY:
In light of the pandemic and social distancing restrictions, the Green Lantern is applying for an Outdoor Consumption area. See attached memo outlining review of the proposal. On January 13, 2021 the Public Safety Committee met to review the outdoor consumption area application and voted unanimously to recommend approval with a variance to allow outdoor consumption beginning at 8 a.m. with the following conditions:

- To meet staff recommendations on lighting, security cameras, posting of max occupancy, and a limited liability agreement. Freight and loading would also be moved to the north side of the building, two parking spaces would be added in the current loading zone, and protective bollards or masonry columns would be added to the perimeter along Siggelkow Road spaced about four feet apart.

On January 19, 2021 the Plan Commission met to review an associated Site/Design Permit for the outdoor consumption area. The Plan Commission voted unanimously to approve the Site/Design Permit with the following conditions:

- Maintaining the current on-street parking restriction in front of the property unchanged.
- To install protective bollards along the perimeter of the fencing along Siggelkow Road and McDaniel Lane spaced out 4’ apart.
- To have the fence extend no closer than 4’ to the back of the curb along McDaniel Lane.
- To have the property owner complete a plat of survey by a registered land surveyor to show the highway easement area and proposed fencing and patio area in relation to the building.

- A limited liability agreement approved by the Village Board to approve the fencing and patio area in the highway easement.

Following the January meetings the applicant has completed a Plat of Survey by a registered land surveyor and the Village Attorney has drafted a Limited Liability Agreement for approval by the Village Board as part of the approval of the Outdoor Consumption Area Application.

FINANCIAL/BUDGET IMPACT:
N/A

VILLAGE PLAN REFERENCE:
The property is planned as Mixed Use/Flex Commercial within the Future Land Use Map of the Village's Comprehensive Plan.

ORDINANCE REFERENCE:
Sec. 8-369 Fence Standards
Sec. 11-64(n) Outdoor Consumption
Sec. 62-310 Site/Design Review

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Motion to approve an expansion of the licensed premise for the Green Lantern Restaurant Inc., 4412 Siggelkow Road, for an approximately 1,600 square foot outdoor consumption area, including associated Limited Liability Agreement and variance to allow outdoor consumption beginning at 8 a.m. with the following conditions:

1. *To install protective bollards along the perimeter of the fencing along Siggelkow Road and McDaniel Lane spaced out 4' apart.*
2. *Obtaining a fence permit from the Building Inspector.*
3. To have the fence extend no closer than approximately 4' to the back of the curb along McDaniel Lane.
4. *The occupant load within the outdoor patio area must be posted per the International Fire Code (IFC) 1004.3.*
5. Maintaining the current on-street parking restriction in front of the property unchanged.
6. *Providing security cameras to monitor the outdoor consumption area.*

ATTACHMENTS:
1. Outdoor Patio - Green Lantern - 11.17.2020
2. Green Lantern Fence and Planters
3. Green Lantern license agreement_Final
4. Review and Recommendation - Green Lantern - Expansion
5. Outdoor Patio - Green Lantern - Comm Dev Feedback
6. Outdoor Patio - Green Lantern - Fire & Rescue Feedback
7. Green Lantern Citizen Feedback
8. Patio Feedback - Eddington

VILLAGE OF McFarland

Application for an Outdoor Consumption Area
Pursuant to Village Ordinance Chapter 11

***Any physical change to a licensed premise requires Village board approval.**

No Fee

RECEIVED
NOV 17 2020
VILLAGE OF McFARLAND

1. Applicant Information

Name of Individual, Partnership, LLC, or Corporation that holds the current Alcohol Beverage License:
Green Lantern Restaurant

DBA:

Address of establishment:	City, State and Zip Code:
4412 Siggelkow Rd.	McFarland, WI 53558
Contact Name::	Contact Telephone Number:
Jay Wheeler	(608) 838-4730

2. Premise information

Gross floor area of the indoor licensed premise within a permanent building:
4550 Sq. Ft.

Proposed Square Footage of Outdoor Area:*
1606 Sq Ft.

**Outdoor area may not be larger than 50% of the gross floor area of the licensed premise within a permanent building without a variance granted by the Village Board. To request a variance, please see section 8 of the application.*

3. Outdoor Consumption Section

Is the proposed outdoor consumption area within 50 feet of the lot line of a parcel zoned, or used for residential purposes?*

☒ - No ☐ - Yes, see section 8 of application to request a variance

**This prohibition shall not apply to an outdoor area where an accessory apartment exists on the same parcel as the licensed premise.*

Will the outdoor area have amplified sound including but not limited to live music, loud speakers, call systems, etc.?

☒ - No ☐ - Yes.

Hours of operation for an outdoor consumption area shall be limited to Sunday through Thursday 11:00 a.m. to 10:00 p.m., and Friday and Saturday 11:00 a.m. to 11:00 p.m. Will the proposed outdoor consumption area meet this standard?

☐ - Yes ☒ - No, see section 8 of application to request a variance

Is the proposed outdoor area directly connected to the indoor licensed premise?

☒ - Yes ☐ - No

If no, please attach a security plan that explains how alcohol will be served, and how alcohol consumption will be monitored. Provide specific details on how you intend to prevent consumption outside of the licensed premise and how you will prevent underage alcohol consumption.

4. Outdoor Sporting Activity Section

Will the proposed expansion involve an outdoor sporting activity area:?

☐ - Yes ☒ - No

If yes, you will need an outdoor sporting activity application in addition to this application.

5. Attachments/Requirements

The following must be submitted with your application:

☒ - Site Plan or drawings demonstrating the size, location, surface, and building materials, fencing (not less than 4 ft in height), signage including proposed use of the outdoor area.

☒ - Picture of proposed fencing/fencing material. metal | Iron

6. Certification

I certify that the information contained in this application is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Village Code of Ordinances and State Law.

Signature of Applicant:	Date:
Jay M. Wheeler	11-1-2020

7. Standards for Outdoor Consumption Area

a. The perimeter of any outdoor portion of a licensed premises shall be enclosed by a permanent, secure fence not less than four feet in height. Such fence shall be constructed of wood, plastic or metal and erected and maintained in accordance with all applicable Village Ordinance. If the outdoor portion of a licensed premises is an outdoor sports area, the enclosure may instead be made by temporary netting not less than ten feet high during the applicable sports season. Such netting shall not be installed sooner than 14 days prior to, and shall be removed no later than 14 days after, the season or the period established under Section 11-69(f)(6)c., whichever is shorter. The outdoor area shall comply with all applicable building code requirements including the provision of readily distinguishable means of egress for fire and emergency purposes.

b. Hours of outdoor consumption are restricted to 11:00 a.m. to 10 p.m. Sunday through Thursday, and 11:00 a.m. to 11:00 p.m. on Friday and Saturday.

c. Amplified music, speakers, microphones, televisions and other audio video devices shall be subject to Chapter 20, Article III of the Village Code of Ordinances regarding Noise and section 11-69(f) if applicable. Commercial zoned shall be limited to 70 db at all times. Noise is measured at the property line. Outdoor amplification of noise is not allowed after 10 p.m.

d. A conspicuous notice shall be posted at each fire exit stating: "No Beer, Liquor or Wine May Be Carried in an Open Container Beyond this Point."

e. No bar/counter service shall be permitted in outdoor areas, however, wait staff may serve in the outdoor area.

f. Except for outdoor sports activities permitted under Section 11-69, the outdoor area shall not be used for any activities other than service and consumption of food and/or drink. Smoking may be permitted in accordance with applicable State and local regulations.

g. The outdoor area shall be accessible to the disabled, and the license holder shall at all times comply with all applicable federal, state and village laws, ordinances and regulation concerning accessibility.

h. Containers for refuse disposal and regular cleanup shall be placed inside of the outdoor area.

i. If the outdoor area is used for outdoor sports activities as permitted under Section 11-69 and persons under the age of 21 are allowed to be present on the licensed premises, all persons 21 years of age or older who intend to consume alcohol beverages in the outdoor area, shall be issued a wristband that is bright in color which shall be issued only upon showing valid identification proving the person is 21 years of age or older.

j. The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience.

8. Variance – ONLY COMPLETE SECTION IF YOU ARE REQUESTING A VARIANCE FROM THE MINIMUM STANDARDS IN SECTION 7.

- The above noted standards in section 7 shall be the minimum conditions of all outdoor licensed areas unless the Village Board makes a specific finding that the condition is not necessary to protect the public health, safety or welfare.

Please identify any variances requested from the minimum standards that you would like considered by the Village Board. I am requesting a variance from the following standard(s):

1. Outdoor areas are prohibited within 50 feet of the lot line of a parcel zoned, or lawfully used for residential purposes.

   Proposed distance from residential lot line: _____

   Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:

   _____

   _____

   _____

2. The hours during which consumption may be permitted are 11:00 a.m. to 10:00 p.m. Sunday through Thursday, and Saturday and Sunday from 11:00 a.m. to 11:00 p.m.

   Proposed Hours of Outdoor consumption area: Sunday - Saturday 8:00am ~~10:00pm~~

   Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:

   We serve breakfast at 7:00 am every day. Some patrons like to enjoy a bloody mary or other alcoholic beverage. Wait staff and management will assure no loud behavior as they do inside.

3. The perimeter of any outdoor portion of a licensed premise shall be enclosed by a permanent, secure fence not less than four feet in height. Such fence shall be constructed of wood, plastic, or metal and erected and maintained in accordance with all Village Ordinances.

   Proposed fence height and materials: _____

   Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:

   _____

   _____

   _____

4. Amplified music, speakers, microphones, televisions, and other audio/video devices shall be subject to Chapter 20 regarding noise, which shall limit noise on all commercial properties to 70db, and no noise allowed between the hours of 10 p.m. and 7:00 a.m.
   Variance requested: _____

   Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:

   _____

   _____

   _____

5. The size of the outdoor area shall be not larger than 50 percent of the gross floor area of the licensed premise within a permanent building.

   *Proposed size of outdoor area:*_____ *Percentage of gross floor area:*_____

   Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:

   _____

   _____

   _____

Proposed Outdoor Dining
Write a description for your map.
Legend
4412 Siggelkow Rd
4412 Siggelkow Rd
Trash/Employee Staging Area
Screen Fence
4' GATE (STAFF)
MIN 4' HANDICAP ACCESS TO SIDE DOOR
4' GATE
Bike RACKS
PLANTER BOXES BIKE RACKS
TRANSITION EXISTING BIKE PARKING AREA BACK TO CARS (SAFER/KEEPS BIKES OFF ROADWAY)
Google Earth
40 ft

CLASSIC™

Timeless Elegance

Classic style features extended pickets that culminate to an arrow-pointed spear capture the beautiful look of old style wrought iron fencing. Single, double and arched walk gates that perfectly match this fence style are also available.

- *2-rail panels in 3', 3½', 4' and 5' heights, with a standard or flush bottom rail*
- *3-rail panels in 3', 3½', 4', 5' and 6' heights, with a standard or flush bottom rail*

MAJESTIC™

Modern Beauty

Majestic's flush top rail projects a clean, streamlined look that make it one of the most popular styles in the Montage family. Single, double and arched walk gates that perfectly match this fence style are available as well.

- *2-rail panels in 3', 3½', 4' and 5' heights, with a standard or flush bottom rail*
- *3-rail panels in 3', 3½', 4', 5' and 6' heights, with a standard or flush bottom rail (4½' panels available with flush bottom rail only)*

GENESIS™

Creatively Distinct

Genesis style's extended flat-topped pickets serve as a foundation for your choice of accent finials providing a customized design. Single, double and arched walk gates that perfectly match this fence style are available as well.

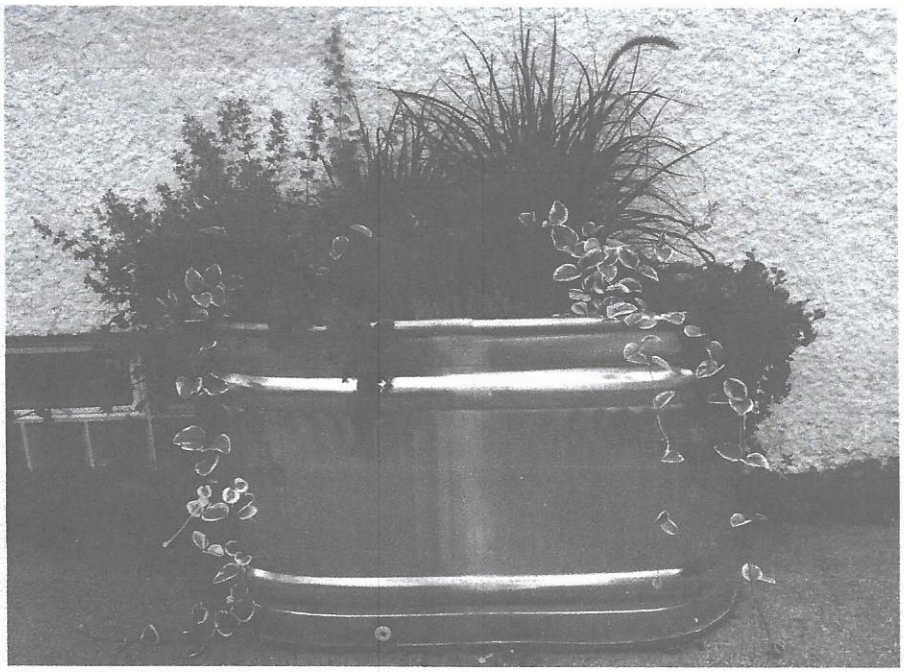
- *2-rail panels in 3', 3½', 4' and 5' heights, with a standard or flush bottom rail*
- *3-rail panels in 3', 3½', 4', 5' and 6' heights, with a standard or flush bottom rail*

© 2020 Google

*ITEM 4

Proposed to be half Full of Water WITH POTTED PLANTS ON TOP/ Water adds to protection from errant Vehicle at intersection

Could be used at entire perimeter IF necessary



*ITEM 6

Screen Fence intent is to block View of staff Area

LIMITED LICENSE AGREEMENT

Between the Village of McFarland and Green Lantern Restaurant, Inc.

This Agreement is entered into effective as of the last date of signature below, by and between the Village of McFarland, Wisconsin, a municipal corporation, (hereafter referred to as "the Village") and Green Lantern Restaurant, Inc., a Wisconsin corporation having its principal office at 4412 Siggelkow Road, McFarland , WI ("GLRI").

WHEREAS, GLRI operates a restaurant located at 4412 Siggelkow Road, McFarland, Wisconsin designated as tax parcel no. 154/0710-331-6405-4 (the "Property"); and

WHEREAS, GLRI has requested approval from the Village of an outdoor seating area located between its building and McDaniel Lane and between its building and Siggelkow Road, including an area within the public rights-of-way; and

WHEREAS, the Village is willing to grant GLRI a limited license to use a portion of the McDaniel Lane and Siggelkow Road rights-of-way for such purposes, and to allow for construction of a fence to enclose the seating area on the terms and conditions contained herein.

NOW, THEREFORE, in consideration of one dollar, the mutual promises and obligations contained herein, and other valuable consideration, the receipt and sufficiency of which are hereby mutually acknowledged, the parties agree as follows:

1. Grant of License. The Village hereby grants to GLRI a limited license to occupy and use that portion of the public right-of-way of McDaniel Lane northeast of the front of the building it occupies at 4412 Siggelkow Road, and of Siggelkow Road south of said building all as depicted in Exhibit A and labeled as "Licensed Area" for the purpose of constructing, operating, maintaining, repairing, and replacing a seating and service area for customers of its business at that location, including the right to enclose the Licensed Area with a fence (hereinafter referred to as "the Improvements") as provided herein. The design, style and methods of construction of any fence shall be subject to approval by the Village. Any other fixtures or other construction within Licensed Area must be first approved by the Village.

2. Compliance with Laws. The use of the Licensed Area, and the construction, installation and use of all Improvements therein, shall conform to all Village ordinances and regulations, the site plan as approved by the McFarland Plan Commission, all conditions imposed on the approval of said plan and all conditions imposed as conditions to any alcohol beverage license issued by the Village. GLRI shall assure that any contractors performing any excavation within the Leased Area have obtained the permits required by Village Ordinances and carry worker's compensation insurance to the extent required by law.

3. Cost of Improvements. All construction or installation of any Improvements shall be at the sole expense of GLRI. GLRI shall ensure that the Licensed Area are not impaired by any contractor's or other liens as a result of work performed on behalf of GLRI, and shall

provide lien waivers or other documents acceptable to the Village confirming that all contractors have been fully paid.

4. Maintenance of Improvements. GLRI shall be solely responsible for all necessary maintenance and repair of the Improvements, and shall keep the Improvements in a neat and attractive condition at all times.

5. Indemnification. GLRI shall indemnify and hold the Village harmless from and against any and all liability and damages arising from GLRI's use of the Licensed Area as authorized by this Agreement. The term "liability" shall include all claims, suits, actions, costs, penalties, fines, forfeitures, remedial action or abatement expenses, attorney fees, litigation expenses, damages, judgments or decrees.

6. No Vested Rights. GLRI acknowledges that this Agreement does not grant it any rights to, or interest in, the Licensed Area other than a limited license to install and maintain the Improvements and use the Licensed Area in the manner provided herein. The Village makes no warranty or representation that the Licensed Area are suitable for the purposes authorized hereby.

7. No Village Liability. GLRI shall be solely responsible for the conduct of its operations and the protection of its Improvements within the Licensed Area and the Village shall have no liability therefor. GLRI acknowledges and agrees that it is solely responsible for determining and maintaining the safety and suitability of the Licensed Area for use in its operations. GLRI shall maintain at all times while using the Licensed Area one or more policies of commercial general liability insurance written on an occurrence basis with limits of liability for bodily injury and property damage of not less than $1,000,000 per person and per occurrence, naming the Village as an additional insured. Said insurance shall be primary and noncontributory and include a waiver of subrogation in favor of the Village. GLRI shall provide the Village with a certificate of insurance evidencing the required coverage prior to commencement of construction of any Improvements in the Licensed Area or any use of the Licensed Area for business purposes, and upon each renewal. The certificate shall be accompanied by a copy of the policy provisions or endorsement providing the additional insured coverage for the Village.

8. Assignment. The license granted by this Agreement is personal to GLRI and none of the rights granted hereby may be assigned to any other person or entity without the prior written consent of the Village.

9. Removal of Improvements. The rights granted to GLRI by this Agreement are subject and subordinate to the rights of the Village in the use of the public rights-of-way of McDaniel Lane and Siggelkow Road. In the event the Village undertakes any public work within such rights-of-way, GLRI shall, on 10 days' notice from the Village, temporarily or permanently remove its Improvements to facilitate such work at its sole expense. In the event GLRI fails to do so within the time allowed by the Village, GLRI waives any and all claims it may have resulting from damage to, or destruction of, any such Improvements and agrees to

reimburse the Village for any costs incurred for its removal of the Improvements and/or any additional construction or other project costs resulting from the failure to remove them.

10. Termination. GLRI acknowledges and agrees that pursuant to §66.0425, Wis. Stats., the rights granted by this Agreement may be terminated on 10 days' notice from the Village. GLRI further waives any and all right it may have to contest in any manner the validity of §66.0425, Wis. Stats. or any Village actions consistent therewith on any basis whatsoever.

11. Personal Guaranty. The parties acknowledge that the Village is relying on promises and assurances made by Joy Wheeler (the "Guarantor"), a principal in GLRI, in entering into this Agreement and that the Guarantor will personally benefit from the rights granted by the Village hereunder. Guarantor agrees to guaranty to the Village the prompt payment and performance of all obligations of GLRI under this Agreement. Concurrently with the execution of this Agreement, the Guarantor shall fully execute and provide to the Village documentation of such guarantee in the form attached hereto as Exhibit B.

12. Neutral Construction. The parties acknowledge that this Agreement is the product of negotiations between the parties and that, prior to the execution hereof, each party has had full and adequate opportunity to have this Agreement reviewed by, and to obtain the advice of, its own legal counsel with respect hereto. Nothing in this Agreement shall be construed more strictly for or against either party because that party's attorney drafted this Agreement or any part hereof.

13. Authority of Signatories. The individuals signing on behalf of each party warrants and represents that she is duly authorized, in the capacity indicated in the signature blocks forming a part of this Agreement, to sign this Agreement on behalf of such entity, and such signatures are sufficient to bind such party hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the last date of signature below.

VILLAGE OF McFARLAND

By: _____
Carolyn A. Clow (date)
Village President

Attest: _____
Cassandra Suettinger (date)
Village Clerk/Treasurer

GREEN LANTERN RESTAURANT, INC.

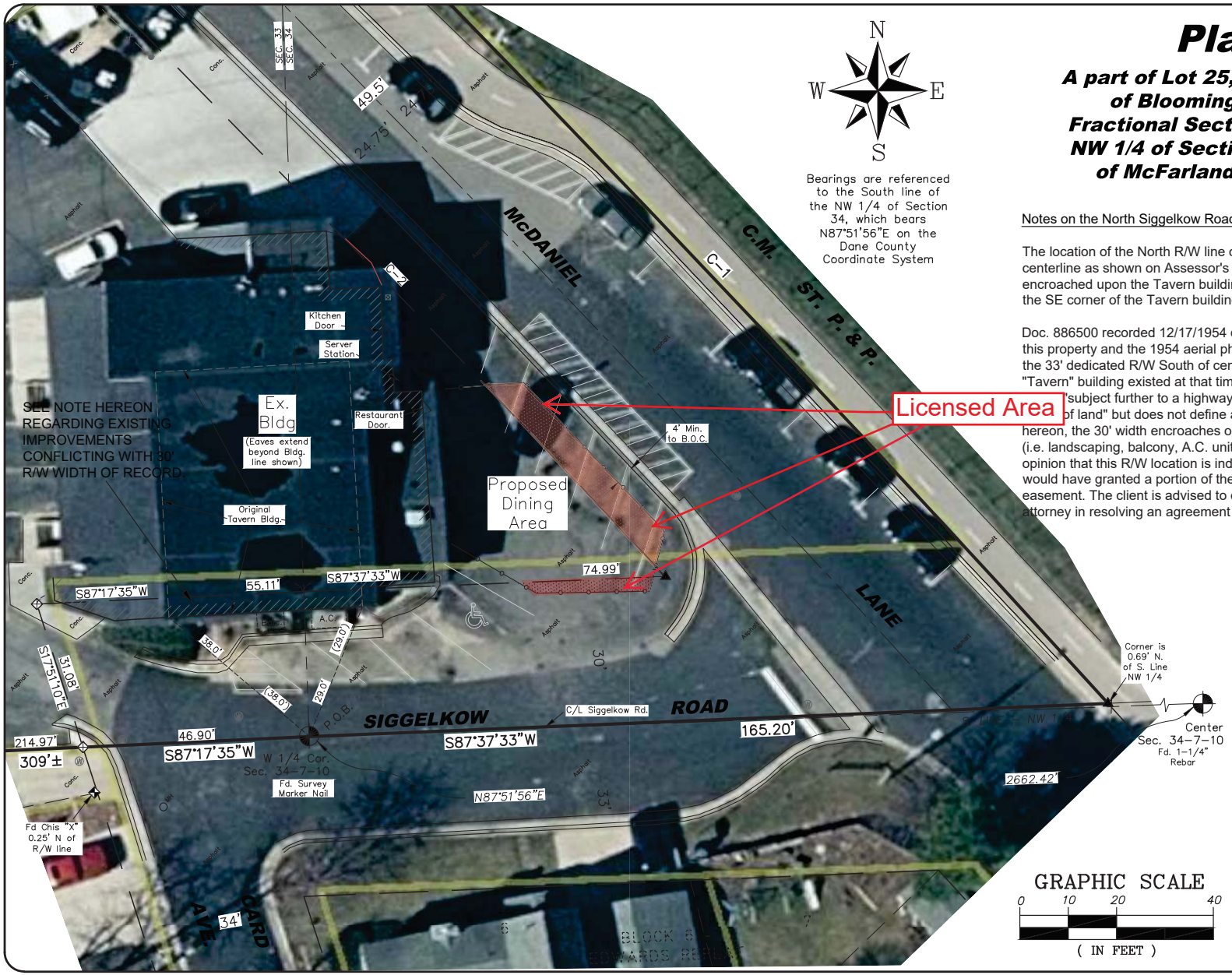
By: _____
Joy Wheeler (date)
Title: _____

GUARANTOR

_____
Joy Wheeler, Guarantor (date)

Plat of Survey

A part of Lot 25, Assessor's Plat No. 4, Town of Blooming Grove, being located in Fractional Section 33 and the SW 1/4 of the NW 1/4 of Section 34, T.7N., R.10E., Village of McFarland, Dane County, Wisconsin



Notes on the North Siggelkow Road R/W:

The location of the North R/W line of Siggelkow Road is defined as 30' wide from centerline as shown on Assessor's Plat No. 4, recorded 2/25/1949, but this encroached upon the Tavern building, even then, based on the 29.0' diagonal tie to the SE corner of the Tavern building depicted on said plat & verified by this survey.

Doc. 886500 recorded 12/17/1954 did not reserve the R/W for Siggelkow across this property and the 1954 aerial photo shows that the physical roadway fell within the 33' dedicated R/W South of centerline per the Edward's Park plat and that the "Tavern" building existed at that time. Doc. 943014 & 943015 recorded 8/2/1957 "subject further to a highway on the South side of the above described of land" but does not define a width or location of the R/W. As shown hereon, the 30' width encroaches on the "Tavern" building & other improvements (i.e. landscaping, balcony, A.C. unit, building eaves, etc.). It is my professional opinion that this R/W location is indeterminant as it is not logical that the owners would have granted a portion of their building & improvements as a public highway easement. The client is advised to consult with the Village of McFarland and an attorney in resolving an agreement to this issue.

WISCONSIN
MATTHEW E. HOGLUND
S-1910
FALL RIVER
WI
7/9/2025
PROFESSIONAL LAND SURVEYOR

LEGEND

- Proposed Dining Area Fence
- Proposed Limited Liability Agreement Area

See Sheet 1 for full Legend.

GRAPHIC SCALE
0 10 20 40
(IN FEET)

4412 SIGGELKOW ROAD
PLAT OF SURVEY
SHEET 1 OF 1
PROJECT NO: GL-05-21

QUAM ENGINEERING, LLC
Residential and Commercial Site Design Consultants
www.quamengineering.com
4604 Siggelkow Road, Suite A – McFarland, Wisconsin 53558
Phone (608) 838-7750; Fax (608) 838-7752

EXHBIT A

UNLIMITED GUARANTY AGREEMENT

FOR GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which is hereby acknowledged by the undersigned, and to enable Green Lantern Restaurant, Inc., a Wisconsin corporation ("Obligor") to obtain approval of the use by Obligor of a portion of the right-of-way of McDaniel Lane from the Village of McFarland, a Wisconsin municipal corporation (the "Village") as set forth in the Limited License Agreement by and between the Village of McFarland ("Village") and Obligor, dated August ____, 2021 (the "Agreement"), the undersigned, individually hereby unconditionally and irrevocably guarantee the full and prompt performance and payment to the Village of any and all indebtedness, liabilities, payments and obligations of every nature and kind of Obligor to the Village set forth in the Agreement which may hereafter be owing or due, under said Agreement and the undersigned also agrees to pay in addition thereto, all costs, expenses and reasonable attorneys' fees at any time paid or incurred by the Village in endeavoring to collect said indebtedness, liabilities and obligations, and in and about enforcing this instrument (collectively, the "Obligations").

The undersigned warrants to the Village that she is presently able to pay personal debts as they become due and that the making of this Guaranty or the payment of any debt encompassed by this Guaranty shall not cause the undersigned to become insolvent or impair any ability to pay any debt which she has incurred, intends to incur or reasonably believes she will incur as it becomes due. The undersigned agrees that her liability under this Guaranty shall not be extinguished unless and until both (a) all of the Obligations hereby guaranteed have been paid in full by actual payment, and (b) the preference period applicable to the payment of such Obligations has expired without any bankruptcy or fraudulent transfer proceeding being brought by or against the undersigned or Obligor. If the Village is required to refund any payments as a result of any insolvency, bankruptcy or fraudulent transfer proceeding, the undersigned's obligations evidenced by this Guaranty shall continue in effect and the undersigned shall be obligated to repay the Village for any such payment so voided or nullified.

The undersigned agrees that her liability hereunder shall in no way be affected or impaired, nor shall it be discharged, in whole or in part, by any of the following occurrences: (1) the death, incompetency, insolvency, bankruptcy, litigation, dissolution or withdrawal of Obligor or of any guarantor; or (2) renewal, refinancing or extension of the time of the payment of any Obligation; or (3) acceptance by the Village of part payment of any Obligation; (4) release by the Village of any guarantors and/or the acceptance of additional guarantors; (5) unenforceability of any document or instrument executed by the Village or the Obligor. The liability of the Guarantor hereunder shall be a continuing liability and shall not be affected by (nor shall anything herein contained be deemed to be a limitation upon) the amount of credit which may be extended to Obligor, the number of transactions with Obligor, repayments by Obligor to the Village, or the allocation by the Village of repayments by Obligor, it being the understanding of the Guarantor that her liability shall continue hereunder so long as there are any unsatisfied obligations from Obligor to the Village pursuant to the Agreement or any amendment thereto. The discharge of Obligor's obligations to repay the aforesaid loan, which discharge is a result of any bankruptcy proceeding filed by or against Obligor, shall not diminish, release or impair the obligations of the undersigned under this Unlimited Guaranty Agreement.

This Guaranty is a guaranty of payment and performance and not of collectability. It is expressly agreed by the undersigned that it shall not be necessary for the Village to proceed first against the Obligor before proceeding to enforce this guaranty or as a condition to payment or performance by Guarantor hereon.

The undersigned agrees that all Obligations, liability or liabilities now or at any time or time hereafter

EXHIBIT B

owing by Obligor, other than obligations incurred in the ordinary course of Obligor's business, to the undersigned are hereby subordinated to the obligations guaranteed hereunder, and any payment of indebtedness of the Obligor to the undersigned, if the Village so requests, at any time a default under the Agreement shall exist and be continuing under the terms of the aforesaid Agreement, shall be received by the undersigned as trustee for the Village on account of the Obligations guaranteed hereunder. In the event a right of action and claim has arisen under this Unlimited Guaranty Agreement, in case of the pendency of any receivership, insolvency, liquidation, bankruptcy, reorganization, arrangement, adjustment, composition or other judicial proceeding relative to the undersigned or the property of the undersigned, the Village shall be entitled and empowered, by intervention in such proceedings or otherwise: (a) to file and prove a claim for the whole amount of the Obligations guaranteed and to file such other papers or documents as may be necessary or advisable in order to have the claims of the Village (including any claim for the reasonable compensation, expenses, disbursements and advances of the Village and the Village's agents and counsel) allowed in such judicial proceeding; and (b) to collect and receive any monies or other property payable or deliverable on any such claims.

The undersigned waives demand, notice of dishonor, presentment for payment, diligence in collection, acceptance of this guaranty and notice of any adverse change in the financial condition of Obligor or of any other fact that might materially increase the risk of the guarantor hereon. This guaranty shall be binding upon the undersigned and upon her heirs, legal representatives, successors and assigns, and shall inure to the benefit of the Village, its successors and assigns. The validity and construction of this guaranty shall be governed by the laws of the State of Wisconsin. If any provision of this Guaranty shall be declared invalid, unenforceable, or illegal, that part will not affect the validity, enforceability or legality of any other provision contained herein. This Unlimited Guaranty Agreement is executed at the same time as the aforesaid Agreement.

This Guaranty constitutes a separate and independent contract with and obligation to the Village, and the undersigned recognizes and intends that this Guaranty be a separate source of repayment of the Obligations hereby guaranteed. Therefore, to induce the Village to enter into the Agreement and with the knowledge and intention that the Village rely upon these presents in so doing, the undersigned agrees that recourse may be obtained against the undersigned for the repayment of all or any outstanding portion of said Obligations prior to, concurrently with or after any action, proceeding, settlement or other means by which the Village may from time to time elect to recover said Obligations; that in no event shall the Village be deemed to have elected any remedy which precludes or impairs its ability to proceed against the undersigned hereunder; and that this Guaranty may be enforced prior to, concurrently, with or after any action against Obligor.

Guarantor acknowledges that she is an owner of the Obligor, and as a result thereof, Guarantor will benefit from the rights granted to Obligor under the Agreement, and full and adequate consideration has been received by Guarantor in exchange for this Unlimited Guaranty Agreement.

If the undersigned is a Wisconsin married residents, she represents that this obligation is incurred in the interest of her marriage or family.

Executed and delivered at McFarland, Wisconsin, this ____ day of August, 2021.

GUARANTOR:

_____

Joy Wheeler

MEMORANDUM

To: Public Safety Committee and Village Board
From: Cassandra Suettinger, Village Clerk/Treasurer
Date: January 8, 2020
RE: Expansion of Premise for Green Lantern Restaurant, 4412 Siggelkow Road

Background: The current licensed premise for the Green Lantern Restaurant is: frame building main level, lower level, and balcony at 4412 Siggelkow Road, McFarland.

Proposal: The Green lantern is proposing to add a 1,606 square foot outdoor consumption area on the east side of the restaurant.

Review: Village Ordinance 11-64 outlines the conditions and requirements for a premise and outdoor consumption areas within the Village. Below is a review of the proposal and its compliance with the required conditions.

1. Any application for a new license, the renewal of an existing license or a change in the description of licensed premises which seeks to include an outdoor area within the licensed premises' description shall require notice to each person owning property within 500 feet of the proposed licensed premises. The applicant shall prepay the cost of sending such notice before the notices are sent. The notice shall include a copy of the application and the date, time and location of any public hearings or other public meetings at which the application is scheduled to be considered.

On December 30, 2020 a notice was sent to all property owners within 500 feet of the propose licensed premise notifying them of the dates and times of the Public Safety and Village Board meetings along with a copy of the proposed site plan.

2. The application shall be accompanied by detailed plans or drawings demonstrating the size, location, surface and building materials, and use of the outdoor area, including fencing and signage, and any other information necessary to determine compliance with this Subsection. The outdoor consumption application, along with associated plans and drawings, shall be reviewed for a recommendation by the Public Safety Committee and a final decision made by the Village Board.

Attached are the detailed plans outlining all the required items for the review and recommendation of the Public Safety Committee.

3. In addition to any specific conditions imposed under Subsections (2) and (3), the following shall be minimum conditions of all licenses with respect to outdoor areas unless the Village Board makes a specific finding that the condition is not necessary to protect the public health, safety or welfare:

a. Restricting the hours during which alcohol consumption may be permitted within the outdoor area;

b. Requiring additional parking beyond the minimum required by the Zoning Code;
Comments on parking addressed below.

c. Regulation of lighting and screening;
Staff recommends discussion on lighting of the outdoor area. No additional lighting is proposed in the application. Additionally, staff recommends discussion on security camera needs for the area as has been discussed with other outdoor patio areas.

d. Any conditions recommended by the Public Safety Committee;
To be determined as part of the discussion in the meeting.

e. Any conditions imposed by the Plan Commission as part of its required site plan review under Section 62-310 of this Code
Plan Commission will take up discussion on the outdoor area on January 19th.

4. In addition to any specific conditions imposed under Subsections (2) and (3), the following shall be minimum conditions of all licenses with respect to outdoor areas unless the Village Board makes a specific finding that the condition is not necessary to protect the public health, safety or welfare:

a. Outdoor areas are prohibited within 50 feet of the lot line of a parcel zoned, or lawfully used for residential purposes. This prohibition shall not apply to prohibit an outdoor area where an accessory apartment exists on the same parcel as the licensed premises.

Compliant. The property is zoned Commercial General (C-G). The outdoor patio area is not within 50 feet of the lot line of a parcel zoned for residential purposes. The proposed patio area is approximately 60-65 feet from the lot line of 5005 Card Ave, which is the closest parcel zoned for residential purposes.

b. The hours during which alcohol consumption may be permitted within the outdoor area is restricted to 11:00 a.m. to 10:00 p.m. Sunday through Thursday; and 11:00 a.m. to 11:00 p.m. on Friday and Saturday.

Variance requested. The Green Lantern has requested a variance from this provision of the ordinance to be able to sell alcohol in the outdoor consumption area beginning at 8:00 a.m. The Green Lantern has noted they sell breakfast beginning at 7 a.m. every day and some of their patrons enjoy an alcoholic beverage in the morning with their breakfast such as a bloody mary. The applicant noted wait staff and management would monitor the outdoor area to ensure loud behavior does not occur.

c. The perimeter of any outdoor portion of a licensed premises shall be enclosed by a permanent, secure fence not less than four feet in height. Such fence shall be constructed of wood, plastic, or metal and erected and maintained in accordance with all applicable Village ordinances. If the outdoor portion of a licensed premises is an outdoor sports area, the enclosure may instead be made by temporary netting not less than ten feet high during the applicable sports season. Such netting shall not be installed sooner than 14 days prior to, and shall be removed no later than 14 days after, the season or the period established under Section 11-69(f)(6)c., whichever is shorter. The outdoor area shall comply with all applicable building code requirements including the provision of readily distinguishable means of egress for fire and emergency purposes.

Compliant.

Comments:

1. Police Department – Police Department approved of fencing material provided as long as the planter boxes indicated for the area are installed. Chief Redman provided the planter boxes should be big enough to stop or slow a vehicle down from penetrating the area.

2. Community Development Director –

Fencing - The applicant proposes to use a black metal/iron fence four feet in height. The Department generally supportive of this proposed design, noting those comments under protective bollards. The revised patio fencing will need a building permit from the Building Inspector. The Applicant's site plan describes an additional "screen fence" on the north side of the patio area. The Department recommends the Applicant clarify this design feature as the details/purpose of this feature are unclear.

Fencing Location/Highway Easement. The parcel description/deed for the property notes the property is *subject to an access easement over the northerly 3 Rods in width described in D667/277 & 278.* The 1957 deed describes reserving for highway purposes (i.e. McDaniel Lane) a strip or parcel of land 3 rods in width along and upon the Northeast side of the parcel boundary along the railroad. A rod is a 16.5 feet, so 49.5 feet total. Attached to this memo is a marked-up copy of a parcel map created by the Department using the County's mapviewer DCiMap. Note, there can be inaccuracies between the imagery and the actual location of parcel lines, so these measurements are purely estimates. However, using the parcel lines and imagery the Department attempted to identify the boundaries of the highway easement as measured from the eastern property lane across McDaniel Lane. If the photo and parcel lines are even close to accurate, the patio as proposed, appears to be within the highway easement area and would need to be reduced to roughly 1,000 square feet to be located outside of both the highway easement and Siggelkow Road right-of-way. The Department drawing is not survey accurate, but it appears the highway easement

area could extend from the back of curb on McDaniel Lane bout 8-10'. The drawing was made for informational purposes only. A Plat of Survey by a registered land surveyor would provide an accurate depiction of the existing parcel lines, easements, and building locations from which to determine any existing or proposed encroachments to the highway easement on McDaniel Lane and right-of-way on Siggelkow Road. The surveyor would be able to outline the location of the proposed fence on the Plat of Survey as well. It may be possible, through adoption of a Limited License Agreement, to locate the fencing and seating area improvements in the easement area. This type of arrangement was approved as part of the McFarland House Café patio expansion last year. The Department recommends a Plat of Survey be completed by the property owner prior to final approval of the site plan by the Plan Commission.

Vehicular Protective Barriers. Similar to applications received last year for outdoor consumption areas from the Maple Tree Restaurant and Angelo's Restaurant, the Department recommends consideration of some type of protective barrier around the entire perimeter of the outdoor patio given the proximity to vehicular travel lanes and proposed off-street parking stalls. If bollards are used, they should be no taller than the height of the fence and integrated into the fence perimeter at regular intervals to prevent passage by a vehicle. A more aesthetically pleasing approach to the bollards would be the construction of stone/masonry columns integrated into the fence perimeter at regular intervals to prevent passage by a vehicle. The Department recommends the Committee discuss the preferred type/design of protective barriers with the Applicant. The Plan Commission will do the same as part of their site design approval.

d. Amplified music, speakers, microphones, televisions or other audio or video devices shall be subject to Chapter 20, Article III of the Village Code of Ordinances regarding Noise and Section 11-69(f) if applicable.
Compliant. Applicant is aware of requirement.

e. The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience.

Police Chief - The Police Chief expressed concern with this provision given the close proximity of the residence to the southeast of the patio area but reported they would be prepared to address any issues that arise through the Village's noise ordinance restrictions.

Community & Economic Development Director –
Ingress/Egress and Parking. The proposed outdoor patio area will remove six off-street parking spaces. The Department notes that these existing off-street parking spaces are non-conforming to Sec. 62-172 of the Zoning Code, which states in part, "no parking area of more than two spaces

shall be designed as to require any vehicle to back into a public street." The existing parking lot does require vehicles to back into the public street to exit the lot, or pull forward over the curb. Using this space for an outdoor
patio would remove the non-conforming parking lot and improve ingress/egress safety. The applicant is proposing to transition the existing bike parking along McDaniel Lane in front of the proposed patio to off-street parking. This area is approximately 45 feet long and therefore would support two 22-foot-long parking stalls, resulting in a net loss of four parking stalls. It should be noted that this area is currently signed for No Parking Mon-Fri 6am-4pm for freight delivery. Bike parking would be relocated off-street, which would also improve safety for bicycle users. The freight delivery restrictions were put in place sometime after 2017 due to safety concerns caused by delivery trucks double parking vehicles and temporarily blocking vehicular movements on McDaniel Lane (refer to aerial and streetview photos in this report). Regarding this aspect of the proposals there are a couple of options for consideration:

a. Leave the pavement stripping in place (no change).
b. Restripe for two parking stalls as previously existed prior to 2017 but maintain the same no parking hourly restrictions/signage.
c. Restripe for two parking stalls and modify the existing hourly parking restrictions to better align with typical delivery times if the existing timeframe is considered too long.
d. Restripe for two parking stalls and relocate the freight loading zone. There maybe some opportunity to relocate the freight loading zone onto the premise, possibly along the north side of the building, which may or may not require some modification to existing parking stalls or trash enclosures on the premise to enable trucks to maneuver through the site.

f. The size of the outdoor area may not be larger than 50 percent of the gross floor area of the licensed premises within a permanent building. Interior building capacity shall not be increased as a result of the addition of the outdoor area. The playing area of any outdoor sports area permitted under Section 11-69 shall not be included for purposes of determining compliance with this subparagraph so long as the playing area is not permitted to be occupied by persons not participating in the sporting activity for which the playing area is designed.
Compliant. The total gross floor area of the current indoor licensed area is 4550 square feet. The proposed outdoor seating area is 1,606, which is well within the 50% threshold required in the ordinance.

g. A conspicuous notice shall be posted at each fire exit stating: "No Beer, Liquor or Wine May Be Carried in an Open Container Beyond this Point."
Compliant. Applicant is aware of requirement.

h. No bar/counter service shall be permitted in outdoor areas, however, wait staff may serve in the outdoor area.
Complaint. Applicant is aware of requirement.

i Except for outdoor sports activities permitted under Section 11-69, the outdoor area shall not be used for any activities other than service and consumption of food and/or drink. Smoking may be permitted in accordance with applicable State and local regulations.
Compliant. Applicant is aware of requirement.

j. The outdoor area shall be accessible to the disabled, and the license holder shall at all times comply with all applicable federal, state and village laws, ordinances and regulation concerning accessibility.
Compliant.

k. Containers for refuse disposal and regular cleanup shall be placed inside of the outdoor area.
Compliant, applicant is aware of requirement.

l. If the outdoor area is used for outdoor sports activities as permitted under Section 11-69 and persons under the age of 21 are allowed to be present on the licensed premises, all persons 21 years of age or older who intend to consume alcohol beverages in the outdoor area, shall be issued a wristband that is bright in color which shall be issued only upon showing valid identification proving the person is 21 years of age or older.
Not applicable. No sports activities proposed.

Recommendation: Staff puts for the item for consideration of approval pending additional information and discussion to work through the issues identified above.

As noted in sub section (3) above:

The Village Board may impose conditions specific to any outdoor areas of the licensed premises as deemed necessary to prevent undue adverse impacts on neighboring property, the character of the surrounding neighborhood, traffic conditions, parking or any other matter to protect the public health, safety, welfare or convenience, including, but not limited to:

a. Restricting the hours during which alcohol consumption may be permitted within the outdoor area;
b. Requiring additional parking beyond the minimum required by the Zoning Code;
c. Regulation of lighting and screening;
d. Any conditions recommended by the Public Safety Committee;
e. Any conditions imposed by the Plan Commission as part of its required site plan review under Section 62-310 of this Code.

Memorandum

To: Public Safety Committee

From: Andrew Bremer, AICP, Community & Economic Development Director

Date: January 7, 2021

Re: 4412 Siggelkow Road – Green Lantern Restaurant, Outdoor Consumption Area Application

On January 19, 2021, the Plan Commission will review Green Lantern's Site/Design Application to add an outdoor consumption area to the front yard of the restaurant. The following memo addresses those aspects of the proposed project most relevant to public safety and Sec. 11-64(n) related to outdoor consumption areas.

1. Proximity to Residential Uses. The property is zoned Commercial General (C-G). The outdoor patio area is not within 50 feet of the lot line of a parcel zoned for residential purposes. The proposed patio area is approximately 60-65 feet from the lot line of 5005 Card Ave, which is the closest parcel zoned for residential purposes.

2. Fencing Material/Design. The applicant proposes to use a black metal/iron fence four feet in height. The Department generally supportive of this proposed design, noting those comments under protective bollards. The revised patio fencing will need a building permit from the Building Inspector. The Applicant's site plan describes an additional "screen fence" on the north side of the patio area. The Department recommends the Applicant clarify this design feature as the details/purpose of this feature are unclear.

3. Fencing Location/Highway Easement. The parcel description/deed for the property notes the property is *subject to an access easement over the northerly 3 Rods in width described in D667/277 & 278*. The 1957 deed describes reserving for highway purposes (i.e. McDaniel Lane) a strip or parcel of land 3 rods in width along and upon the Northeast side of the parcel boundary along the railroad. A rod is a 16.5 feet, so 49.5 feet total. Attached to this memo is a marked-up copy of a parcel map created by the Department using the County's mapviewer DCiMap. Note, there can be inaccuracies between the imagery and the actual location of parcel lines, so these measurements are purely estimates. However, using the parcel lines and imagery the Department attempted to identify the boundaries of the highway easement as measured from the eastern property lane across McDaniel Lane. If the photo and parcel lines are even close to accurate, the patio as proposed, appears to be within the highway easement area and would need to be reduced to roughly 1,000 square feet to be located outside of both the highway easement and Siggelkow Road right-of-way. The Department drawing is not survey accurate, but it appears the highway easement area could extend from the back of curb on McDaniel Lane about 8-10'. The drawing was made for informational purposes only. A Plat of Survey by a registered land surveyor would provide an accurate depiction of the existing parcel lines, easements, and building locations from which to determine any existing or proposed encroachments to the highway easement on McDaniel Lane and right-of-way on Siggelkow Road. The surveyor would be able to outline the location of the proposed fence on the Plat of Survey as well. It may be possible, through adoption of a Limited License Agreement, to locate the fencing and seating

area improvements in the easement area. This type of arrangement was approved as part of the McFarland House Café patio expansion last year. The Department recommends a Plat of Survey be completed by the property owner prior to final approval of the site plan by the Plan Commission.

4. Vehicular Protective Barriers. Similar to applications received last year for outdoor consumption areas from the Maple Tree Restaurant and Angelo's Restaurant, the Department recommends consideration of some type of protective barrier around the entire perimeter of the outdoor patio given the proximity to vehicular travel lanes and proposed off-street parking stalls. If bollards are used, they should be no taller than the height of the fence and integrated into the fence perimeter at regular intervals to prevent passage by a vehicle. A more aesthetically pleasing approach to the bollards would be the construction of stone/masonry columns integrated into the fence perimeter at regular intervals to prevent passage by a vehicle. The Department recommends the Committee discuss the preferred type/design of protective barriers with the Applicant. The Plan Commission will do the same as part of their site design approval.

5. Ingress/Egress and Parking. The proposed outdoor patio area will remove six off-street parking spaces. The Department notes that these existing off-street parking spaces are non-conforming to Sec. 62-172 of the Zoning Code, which states in part, "no parking area of more than two spaces shall be designed as to require any vehicle to back into a public street." The existing parking lot does require vehicles to back into the public street to exit the lot. Using this space for an outdoor patio would remove the non-conforming parking lot and improve ingress/egress safety. The Applicant is proposing to transition the existing bike parking along McDaniel Lane in front of the proposed patio to off-street parking. This area is approximately 45 feet long and therefore would support two 22-foot-long parking stalls, resulting in a net loss of four parking stalls. It should be noted that this area is currently signed for No Parking Mon-Fri 6am-4pm, which would have to be revised. Bike parking would be relocated off-street, which would also improve safety for bicycle users.

6. Lighting. It is unclear whether there will be any changes to the outdoor lighting of the patio area. The Department recommends the Committee discuss lighting design of the patio area with the applicant. The Plan Commission will do the same as part of their site design approval.

The Department is generally supportive of the proposed outdoor patio area pending discussion by the Public Safety Committee and Plan Commission regarding the items of concern raised in this memo.

Photos of the property/site area:

NO
PARKING
MON - FRI.
FREIGHT
LOADING
ZONE

DCiMap Version 3.6.2

This map is for informational purposes only.

Find address or PIN

~1,000 SF

McFarland Fire & Rescue Department
5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619
Emergency: 911

November 19, 2020

To: Public Safety Committee

From: Mitchell Sutter, Fire Inspector/Public Education Specialist

RE: Site Plan Review for 4412 Siggelkow Road, the Green Lantern Restaurant.

I have reviewed the proposed change in the outdoor fenced area requested by the Green Lantern Restaurant.

The occupancy load of the proposed addition, based on the square footage information provided, will be 107 persons. The seating arrangement is assuming adjustable seating or standing room. The occupant load within the outdoor patio area must be posted per the International Fire Code (IFC) 1004.3

At this time, the McFarland Fire & Rescue finds no other concerns with the proposed patio expansion and recommends approval.

If you have any questions regarding the above, please contact me via phone at 608-838-3278 or via email at mitchell.sutter@mcfarland.wi.us

Sincerely,

Mitchell Sutter
Fire Inspector/Public Education Specialist

Cc: Chris Dennis, Fire & EMS Chief (McFarland Fire & Rescue Department)

To whom it may concern:

Thank you for giving me the opportunity to express my concerns and learn more about the Green Lantern's planned expansion.

I want to start by assuring the owners and employees at the Green Lantern that they have my empathy regarding how COVID-19 has impacted their industry. If this permit application was tied to the end of needed health restrictions, I would not write in today. But as this is an application for a permanent solution to a temporary, though long-term, problem I need more information.

I am very concerned about the potential noise level. I deliberately asked around about the noise level from the nearby restaurant/bars before purchasing my home here. I have lived near bars in the past and, despite the application's assurance that "staff and management will assure no loud behavior as they do inside" that is simply not realistic depending on how many customers there are and what the social climate is. For that reason, I would like to ask the Green Lantern how many customers, on average, were served Friday and Saturday nights during the summers of 2017 and 2018 and for details on peak bar business (for example: on Saturdays between June and September 2017 the busiest time was typically ___ p.m. with an average of __ customers but a peak of __ on gameday afternoons). The capacity of the proposed area once COVID-19 restrictions are lifted is also essential information. These will allow the neighborhood residents a bit more information about what we might be able to expect in the summer of 2023, for example.

In addition to that information, what is the process for a neighbor who is disrupted by noise from the outdoor area? If we called the Green Lantern and asked them to request that their customers lower their volume, would the staff genuinely try? I have also worked in bars and know that what seems reasonable to employees can keep neighbors awake. If the Green Lantern is consistently unwilling or unable to quiet their customers, what recourse do we have as property owners in the neighborhood?

I want to conclude by stating again that if this application were for a temporary allowance, I would not even question this. Extra noise for the next summer or two is a reasonable exchange for the wellbeing of the livelihoods dependent on a small, local business. Extra noise permanently, past the current extraordinary need for it, is not.

Thank you, again, for your time, consideration, and service to the community.

Cassandra Suettinger

From: eddingtonx@aol.com
Sent: Monday, January 11, 2021 11:34 AM
To: Cassandra Suettinger
Subject: Re: Green Lantern Application for an Outdoor Consumption Area

McFarland Village Board,

Please be advised, that as neighbors of the Green Lantern Restaurant, we have NO opposition to their request to have outdoor seating for food and/or alcohol during their business hours.

The Green Lantern is a well established McFarland business which has been limited in their opportunity to have outdoor service in the past. They deserve the board's support.

This is especially warranted because the village is constructing an outdoor beer garden in McDaniel Park which is virtually next door to their business. Let them at least have an opportunity to compete with this beer garden operation.

Again, our vote is a strong YES. Please allow the Green Lantern Restaurant to go ahead with their plans.

Steve & Sheri Eddington
4912 McDaniel Lane
McFarland, WI 53558
608.838.8660

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Monday, August 9, 2021**

SECTION: **Business**

DEPARTMENT: **Community Development**

CONTACT: **Andrew Bremer, Comm & Eco Dev Director**

AGENDA ITEM: **Discussion and action regarding an Easement requested by Wisconsin Power and Light & Alliant Energy for a natural gas regulator station located approximately at the northwest corner of Creamery Road and Elvehjem Roads on Grand View Lot 3 (Parcel #0610-023-5350-7).**

PREVIOUS ACTION:
May 17, 2021, public hearing held by the Plan Commission on the Conditional Use Permit.
June 21, 2021, Plan Commission postponed action.
July 19, 2021 Plan Commission unanimously approved the Conditional Use Permit and Site/Design Permit.

ISSUE SUMMARY:
Summary of Request
Wisconsin Power & Light and Alliant Energy have petitioned the Village to install a 20'x20' natural gas regulator station on Grand View Lot 3; considered the Southern Unit of Grandview Conservancy Park. The site is in the vicinity of existing underground natural gas mains that serve the Village. The property is owned by the Village, zoned CO Conservancy District, and within a designed Capital Area Regional Planning Commission (CARPC) Environmental Corridor. "Utility lines and pumping stations" are a conditional use in the CO District. Applicants are seeking approval of a conditional use permit, and associated site/design review application and easement. A public hearing was held by the Plan Commission on the Conditional Use Permit on May 17, 2021. On July 19, 2021 the Plan Commission unanimously approved the Conditional Use Permit and Site/Design Permit with the following conditions:

1. Village Board approval of the associated project easement. Applicant to revise the easement in the Village Attorney's staff letter dated June 15, 2021 to include the area within the revised landscaping plan for review by the Village Attorney prior to consideration of the easement by the Village Board.
2. Applicant to provide site invasive tree/brush removal services as outlined in the Village Engineer's staff review letter dated May 5, 2021. Applicant to contact the Director of Public Works to coordinate removal prior to completion of said services.

As this site location is a Village owned property, the Village Board has the authority to grant the easement for the natural gas regulator station, while the Plan Commission has approval authority over the Conditional Use Permit and Site/Design Permit. Included in the packet is a copy of the

post July 19, 2021 revised easement which has been reviewed by the Village Attorney.

The regulator station will replace an existing underground regulator station that is located on Village property further north on the east side of Creamery Road (parcel 0610-023-3350-1), adjacent to the rear yard of 5702 Country Walk, along the Lower Yahara Trail. The existing site is part of the Northern Unit of Grandview Conservancy Park, and is also zoned CO and within the CARPC Environmental Corridor. Alliant has field staked the location of the proposed station (pink stakes) for informational purposes. The station is proposed to be built on a gravel pad and the applicants propose to screen the regulator station with a locked 6' chain-link fence which will include green privacy slats similar to the representative images in the packet. Bollards will also be placed on the inside of the fence for safety. The original application included planting arborvitae around the entire station per initial request by Village Public Works Staff. However, upon further discussion, Public Works Staff requested an alternative species as deer and drought conditions are likely to prevent the establishment and survival of the arborvitae. Preferred species include: Little Bluestem (Schizachyrium scoparium), Prairie Dropseed (Sporobolus heterolepis), or New Jersey Tea (Ceanothus americanus). Staff have also requested a 2' gravel pad around the perimeter of the fence to limit the need to trim vegetation along the fence line. Per Village Staff request, Alliant would also provide a 16-foot area around the fence with planted grass which the Village would mow once the grass is established. This grass area would provide a fire break for future prairie prescribed burns completed by Village Staff. Alliant has submitted a revised landscaping plan that addresses Public Works Staff requests. Per Village Staff request, Alliant would also agree to removing the invasive tree/brush growth in approximately the southern 350 feet of the Grandview Conservancy, refer to image in the Village Engineer's Staff Report dated May 5, 2021. This will aid Village Staff efforts to restore the area with native plantings per the Village's 2007 Management Plan for Conservancy Parks. Note, in order to incorporate the new screening species, Alliant needed to expand the station area to 26' x 26'; however, the station footprint did not change. The easement document in the packet reflects this change. The packet includes the proposed easement along with a copy of the landscaping plan approved by the Plan Commission.

Other Village Staff Comments
The packet includes review letters provided by the Village Engineer, Police Chief, and Fire & Rescue Department as part of the Plan Commission's review and approval of the Conditional Use Permit and Site/Design Permit.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:
The property is identified in the Public Lands, Recreation, and Environmental Corridor Future Land Use category of the Village's Comprehensive Plan. Figure 4.1 describes the Typical Implementing Zoning Districts as including the CO Conservancy District. Utility and Community Facilities Policy #1 provides the following general statement requiring utilities: Ensure that utility systems have adequate capacity to serve existing customers, and expand capacity if necessary to serve future needs. UCF Policy #3 also states: Coordinate utility and community facility planning with land use, transportation, natural resource, and recreation planning. The property is also part of the Village's 2007 Management Plan for Conservancy

Parks. This plan recommends the removal of invasive species and overstocked woody species from the conservancy to allow the establishment of desired prairie species.

ORDINANCE REFERENCE:

Sec. 62-69, Permitted Uses CO District
Sec. 62-72, Bulk Standards CO District
Subdivision II, Conditional Uses
Sec. 62-311, Site Design Review

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion to approve an Easement requested by Wisconsin Power and Light & Alliant Energy for a natural gas regulator station located approximately at the northwest corner of Creamery Road and Elvehjem Roads on Grand View Lot 3 (Parcel #0610-023-5350-7), with the following conditions:

1. Applicant to provide site invasive tree/brush removal services as outlined in the Village Engineer's staff review letter dated May 5, 2021. Applicant to contact the Director of Public Works to coordinate removal prior to completion of said services.

ATTACHMENTS:

1. Grand View Lot 3 Creamery Road Regulator Easement 8.4.21
2. Creamery Rd Reg Station Landscape Screening_061621
3. WPL-Alliant Example Images of Fence and Station
4. Village Engineer-Aliiant Energy Gas Regulation Station-05.05.2021
5. McFarland Fire & Rescue-Alliant Energy Gas Regulation Station-03.26.2021
6. Police Ltr-Alliant Natural Gas Regulation Station-06.10.21

Document No.

EASEMENT
NATURAL GAS REGULATOR STATION,
INGRESS/EGRESS & UTILITY EASEMENT

The undersigned **Village of McFarland, a Wisconsin municipal corporation, (hereinafter called the "Grantor")**, in consideration of the sum of one dollar ($1.00) and other good and valuable consideration, receipt of which is hereby acknowledged, does hereby grant, convey and warrant unto **Wisconsin Power and Light Company, a Wisconsin corporation, (hereinafter called the "Grantee")**, the Grantee's successors and assigns, the perpetual right and easement to construct, install, maintain, operate, repair, inspect, replace, add, relocate and remove the Designated Facilities, as defined below, upon, in, over, through and across lands owned by the Grantor **in the Village of McFarland, County of Dane, State of Wisconsin,** said "Easement Area" to be described as follows:

Record this document with the Register of Deeds

See Exhibit "A" for the legal description of the Easement Area and Exhibit "B" for the depiction of the Easement Area, attached hereto and made a part hereof.

Name and Return Address:

Alliant Energy
Attn: Real Estate Department
4902 North Biltmore Lane
P.O. Box 77007
Madison, WI 53707-1007

Parcel Identification Number(s)

154/0610-023-5350-7

This easement is subject to the following conditions:

1. **Designated Facilities:** This easement is for a gas regulator station, along with underground natural gas line and related communication line facilities, including but not limited to pipelines with valves, main and service laterals, fences and any other components as Grantee may select for use in transmission and distribution of natural gas products or communication signals (collectively, the "Designated Facilities"). All Designated Facilities other than fencing, security and protective devices and landscaping shall be located underground except those natural gas facilities required by regulation or good engineering practices to be located at or above grade. The Designated Facilities and landscaping shall be installed and maintained in accordance with the site plan approved by the Village of McFarland, and all applicable codes and regulations.

2. **Access:** The Grantee and its agents shall have the right of reasonable ingress and egress to, over and across the lands described as ten (10) foot wide ingress/egress easements in Exhibit A.

3. **Buildings and Structures:** The Grantor agrees within the Easement Area not to construct or place buildings, structures, or other improvements, or place water, sewer or drainage facilities other than within the access easement area described in Exhibit A; without the express written consent of the Grantee.

4. **Landscaping and Vegetation:** No plantings and landscaping are allowed within the Easement Area that will interfere with the easement rights herein granted. The Grantee has the right to trim or remove such trees, bushes and brush within the Easement Area without replacement or compensation hereinafter. The Grantee may treat the stumps of any trees, bushes or brush to prevent re-growth and apply herbicides in accordance with applicable laws, rules and regulations and manufacturer recommendations, for tree and brush control. Provided, however, that nothing in this paragraph permits Grantee's removal of landscaping plantings required by the applicable site plan approval.

5. **Elevation:** After the installation of the facilities and final grading of the Easement Area, the Grantor agrees not to alter the grade of the existing ground surface by more than six (6) inches or place rocks or boulders more than eight (8) inches in diameter, within the Easement Area, without the express written consent of the Grantee**. This paragraph does not apply to the access easement described in Exhibit A provided that reasonable access is maintained.**

6. **Restoration and Damages:** The Grantee shall restore, cause to have restored or pay a reasonable sum for all damages to property, crops, fences, livestock, lawns, roads, paths, fields and field tile (other than trees trimmed or cut down and removed as permitted hereunder), caused by the construction, maintenance or removal of said facilities.

7. **Rights not granted to the Grantee:** The Grantee shall not have the right to construct or place buildings or any other facilities other than the above Designated Facilities.

8. **Reservation of use by the Grantor:** The right is hereby expressly reserved to the Grantor, the heirs, successors and assigns, including the general public as permitted by Grantor, of every use and enjoyment of said land within the Easement Area consistent with rights herein granted.

9. **Binding Effect:** This agreement is binding upon the heirs, successors and assigns of the parties hereto, and shall run with the lands described herein.

WITNESS the signature(s) of the Grantor this _____ day of _____, 20_____.

Village of McFarland, a Wisconsin municipal corporation

_____(SEAL)
Signature

_____
Printed Name and Title

_____(SEAL)
Signature

_____
Printed Name and Title

_____(SEAL)
Signature

_____
Printed Name and Title

_____(SEAL)
Signature

_____
Printed Name and Title

ACKNOWLEDGEMENT

STATE OF WISCONSIN)
) SS
COUNTY OF DANE)

Personally came before me this _____ day of _____, 20_____, the above named _____

_____

to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

_____
Signature of Notary

_____
Printed Name of Notary

Notary Public, State of Wisconsin

My Commission Expires (is) _____

ACKNOWLEDGEMENT

STATE OF _____)
) SS
COUNTY OF _____)

Personally came before me this _____ day of _____, 20_____, the above named _____

_____

to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

_____
Signature of Notary

_____
Printed Name of Notary

Notary Public, State of _____

My Commission Expires (is) _____

This instrument drafted by

Seth J. Raasch
_____

Jordan R. Oosterhouse
_____
Checked by

Project Title:	**Creamery RD. Reg Station**
ERP Activity ID:	**4062292**
Tract No.:	**1 of 1**
REROW No.:	

August 4, 2021

ECRM1333042 Rev 2 05/18

Exhibit A

Easements for utility purposes, all being located within Lot 3, of Grand View Subdivision, recorded on March 20, 1984, in Volume 54 of Plats, on Pages 32 & 33, as Document Number 1824481, in the office of the Register of Deeds for Dane County Wisconsin and more particularly described as follows:

A twenty-six (26) foot wide gas regulator station easement, lying thirteen (13) feet on each side of the following described reference line:

Commencing at the southwest (sw) corner of Section 2, Township 6 North, Range 10 East, Village of McFarland, Dane County, Wisconsin;
thence North 87°40'56" East, 1124.59 feet to a point hereinafter referred to as "Point B", being the Point of Beginning;
thence North 00°30'12" West, 26.00 feet and there terminating.

ALSO,

A twenty (20) foot wide utility easement, lying ten (10) feet on each side of the following described reference line and more particularly described as follows:

Beginning at aforementioned "Point B";
thence North 00°30'12" West, 4.83 feet;
thence North 88°09'30" East, 150.53 feet, to a point on the southwesterly right-of-way of Creamery Road and there terminating.

AND,

Beginning at aforementioned "Point B";
thence North 00°30'12" West, 14.77 feet;
thence North 48°40'31" East, 114.78 feet to a point on the southwesterly right-of-way of Creamery Road and there terminating.

AND,

Beginning at aforementioned "Point B";
thence South 86°04'18" East, 69.10 feet;
thence North 01°16'21" East, 39.45 feet;
thence South 87°17'44" West, 28.55 feet and there terminating.

ALSO,

A ten (10) foot wide ingress/egress easement lying five (5) feet on each side of the following described reference line and more particularly described as follows:

Beginning at aforementioned "Point B";
thence South 00°30'12" East, 26.10 feet;
thence South 89°53'20" East, 24.50 feet;
thence North 84°32'46" East, 27.86 feet;
thence North 77°28'21" East, 32.97 feet;
thence North 51°16'39" East, 33.35 feet;
thence North 44°20'34" East, 21.44 feet to a point on the southwesterly right-of-way of Creamery Road and there terminating.

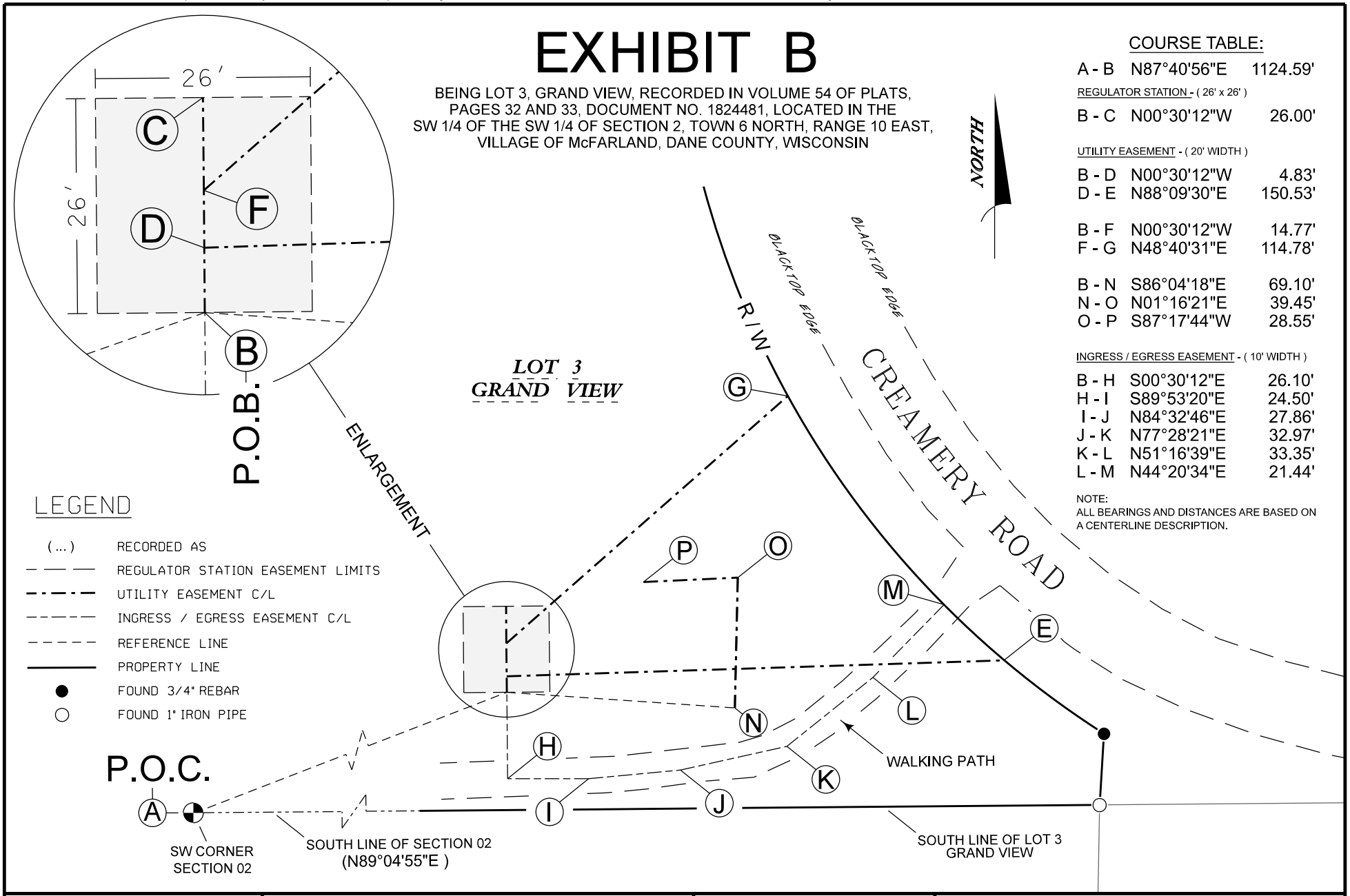
Grantor's deed recorded on January 8, 1996, as Document Number 2730179, in the office of the Register of Deeds for Dane County, Wisconsin.

Being located within said Lot 3, in the Southwest Quarter (SW 1/4) of the Southwest Quarter (SW 1/4) of Section 2, Town 6 North, Range 10 East, Village of McFarland, Dane County, Wisconsin.

File: X:\Office\Annex\Surveyor\Gas Projects\Dane\Creamery Rd Reg Station - McFarland_EASEMENT\REG EASEMENT 8-2-2021.dgn

EXHIBIT B

BEING LOT 3, GRAND VIEW, RECORDED IN VOLUME 54 OF PLATS, PAGES 32 AND 33, DOCUMENT NO. 1824481, LOCATED IN THE SW 1/4 OF THE SW 1/4 OF SECTION 2, TOWN 6 NORTH, RANGE 10 EAST, VILLAGE OF McFARLAND, DANE COUNTY, WISCONSIN



COURSE TABLE:

A - B	N87°40'56"E	1124.59'

REGULATOR STATION - (26' x 26')

B - C	N00°30'12"W	26.00'

UTILITY EASEMENT - (20' WIDTH)

B - D	N00°30'12"W	4.83'
D - E	N88°09'30"E	150.53'
B - F	N00°30'12"W	14.77'
F - G	N48°40'31"E	114.78'
B - N	S86°04'18"E	69.10'
N - O	N01°16'21"E	39.45'
O - P	S87°17'44"W	28.55'

INGRESS / EGRESS EASEMENT - (10' WIDTH)

B - H	S00°30'12"E	26.10'
H - I	S89°53'20"E	24.50'
I - J	N84°32'46"E	27.86'
J - K	N77°28'21"E	32.97'
K - L	N51°16'39"E	33.35'
L - M	N44°20'34"E	21.44'

NOTE:
ALL BEARINGS AND DISTANCES ARE BASED ON A CENTERLINE DESCRIPTION.

LEGEND

- (...) RECORDED AS
- REGULATOR STATION EASEMENT LIMITS
- UTILITY EASEMENT C/L
- INGRESS / EGRESS EASEMENT C/L
- REFERENCE LINE
- PROPERTY LINE
- FOUND 3/4" REBAR
- FOUND 1" IRON PIPE

Alliant Energy

This drawing shall be used solely for easement description purposes and thus may only be relied upon for such purpose.

If this bar does not measure 1" then drawing is not to scale.

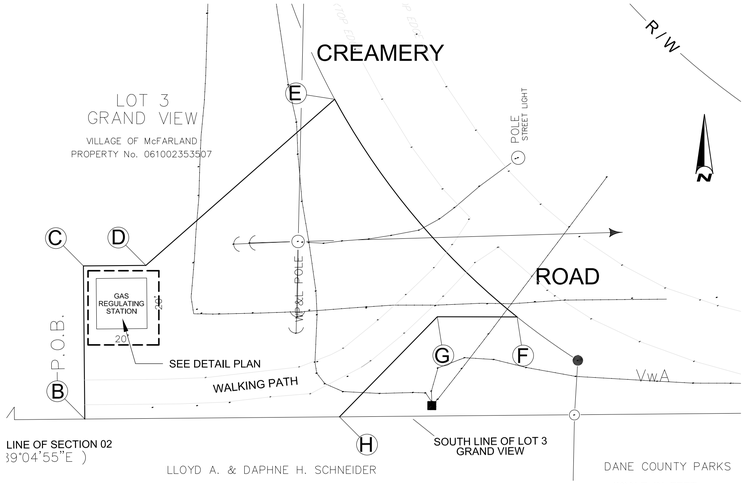
0 20 40

SCALE: 1" = 40'

WP&L UTILITY EASEMENT MAP

PROPERTY OWNER / EASEMENT GRANTOR: VILLAGE OF McFARLAND

Drawn:	TJT	Date:	8/4/2021
Scale:	1" = 40'	SHEET	1 OF 1



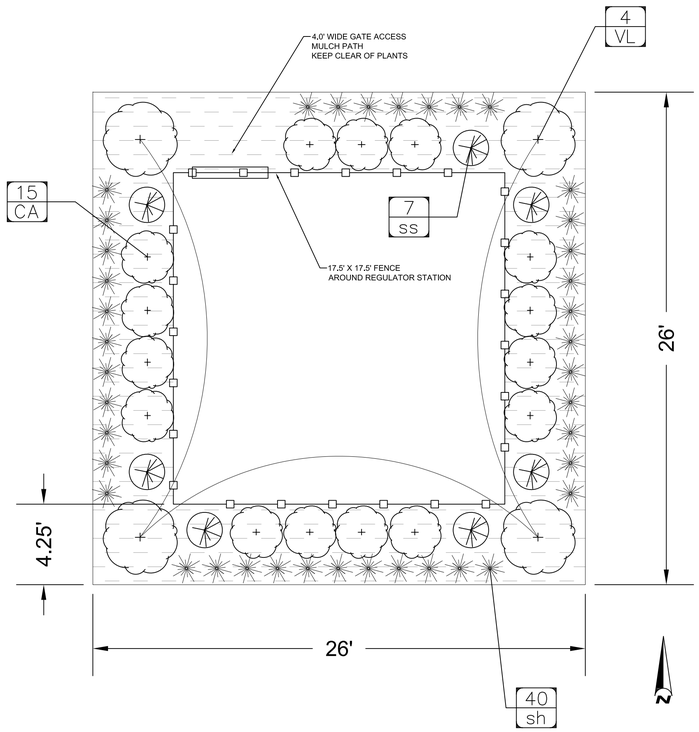
CONTEXT PLAN

GENERAL NOTES

1. LANDSCAPE CONTRACTOR SHALL INSPECT THE SITE AND BECOME FAMILIAR WITH EXISTING CONDITIONS RELATING TO THE NATURE AND SCOPE OF WORK.
2. LANDSCAPE CONTRACTOR SHALL VERIFY PLAN LAYOUT AND BRING TO THE ATTENTION OF THE LANDSCAPE ARCHITECT DISCREPANCIES WHICH MAY COMPROMISE THE DESIGN OR INTENT OF THE LAYOUT.
3. LANDSCAPE CONTRACTOR SHALL ASSURE COMPLIANCE WITH APPLICABLE CODES AND REGULATIONS GOVERNING THE WORK AND MATERIALS SUPPLIED.
4. LANDSCAPE CONTRACTOR SHALL VERIFY ALIGNMENT AND LOCATION OF UNDERGROUND AND ABOVE GRADE UTILITIES AND PROVIDE THE NECESSARY PROTECTION FOR SAME BEFORE CONSTRUCTION BEGINS.
5. LANDSCAPE CONTRACTOR SHALL REVIEW THE SITE FOR DEFICIENCIES IN SITE CONDITIONS WHICH MIGHT NEGATIVELY AFFECT PLANT ESTABLISHMENT, SURVIVAL OR WARRANTY. UNDESIRABLE SITE CONDITIONS SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT PRIOR TO BEGINNING OF WORK.
6. LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR ONGOING MAINTENANCE OF NEWLY INSTALLED MATERIALS UNTIL TIME OF FINAL ACCEPTANCE BY LANDSCAPE ARCHITECT. REPAIR OF ACTS OF VANDALISM OR DAMAGE WHICH MAY OCCUR PRIOR TO FINAL ACCEPTANCE SHALL BE THE RESPONSIBILITY OF THE LANDSCAPE CONTRACTOR.

PLANTING NOTES

1. NO PLANTS WILL BE INSTALLED UNTIL FINAL GRADING AND CONSTRUCTION HAS BEEN COMPLETED IN THE IMMEDIATE AREA.
2. PROPOSED PLANT MATERIAL SHALL COMPLY WITH THE CURRENT EDITION OF THE AMERICAN STANDARD FOR NURSERY STOCK, ANSI Z60.1. UNLESS NOTED OTHERWISE, DECIDUOUS SHRUBS SHALL HAVE AT LEAST 5 CANES AT THE SPECIFIED HEIGHT. ORNAMENTAL TREES SHALL HAVE NO 'V' CROTCHES AND SHALL BEGIN BRANCHING NO LOWER THAN 3' FEET ABOVE THE ROOT BALL. STREET AND BOULEVARD TREES SHALL BEGIN BRANCHING NO LOWER THAN 6' ABOVE PAVED SURFACE.
3. PLANT SYMBOLS ON PLAN DRAWING TAKES PRECEDENCE OVER PLANT SCHEDULE IF DISCREPANCIES IN QUANTITIES EXIST. SPECIFICATIONS AND DETAILS TAKE PRECEDENCE OVER NOTES.
4. NO PLANT MATERIAL SUBSTITUTIONS WILL BE ACCEPTED UNLESS APPROVAL IS GRANTED BY THE LANDSCAPE ARCHITECT TO THE LANDSCAPE CONTRACTOR.
5. ADJUSTMENTS IN LOCATION OF PROPOSED PLANT MATERIALS MAY BE NEEDED IN FIELD. LANDSCAPE ARCHITECT MUST BE NOTIFIED PRIOR TO ADJUSTMENT OF PLANTS.
6. PLANT MATERIALS TO BE INSTALLED PER PLANTING DETAILS.
7. PLANTING AREA TO RECEIVE 12" IMPORTED TOPSOIL TO BE COVERED WITH WOVEN GEOTEXTILE WEED CONTROL FABRIC AND 3" DEPTH SHREDDED HARDWOOD MULCH.
8. HARDWOOD MULCH TO CONSIST OF RAW WOOD MATERIAL FROM HARDWOOD SPECIES THAT IS THE PRODUCT OF A MECHANICAL CHIPPER, HAMMERMILL, OR TUB GRINDER. MATERIAL TO BE FREE OF MOLD, DIRT, SAWDUST, AND DELETERIOUS MATERIAL. MAXIMUM LENGTH OF INDIVIDUAL PIECES NOT TO EXCEED 12", MAXIMUM WIDTH OF INDIVIDUAL PIECES NOT TO EXCEED 2", MIX SHALL BE DARK BROWN IN COLOR AND CONSIST OF NO MORE THAN 20% BARK OR GREEN-LEAF MATERIAL.
9. WATER ALL PLANT MATERIAL WITHIN 2 HOURS OF PLANTING. APPLY ENOUGH WATER TO THOROUGHLY SATURATE ALL PLANTING SOIL.
10. LANDSCAPE CONTRACTOR SHALL WARRANTY NEW PLANT MATERIAL THROUGH ONE (1) CALENDAR YEAR FROM THE DATE OF FINAL ACCEPTANCE BY LANDSCAPE ARCHITECT. NO PARTIAL ACCEPTANCE WILL BE CONSIDERED. CONTRACTOR TO REPLACE ALL DEAD AND/OR DYING PLANT MATERIAL AT THE END OF THE WARRANTY PERIOD AND WATER ADEQUATELY TO ENSURE SURVIVAL.



DETAIL SCREENING PLAN

LEGEND:

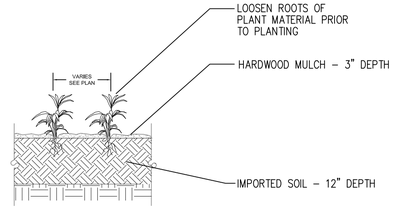
- LITTLE BLUESTEM GRASS
- PRAIRIE DROPSEED GRASS
- DECIDUOUS SHRUB
- HARDWOOD MULCH

Deciduous Shrub Planting Schedule

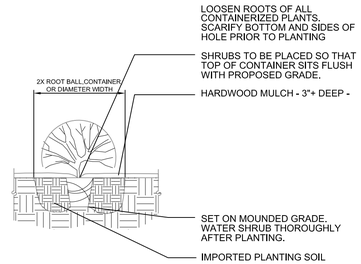
Symbol	Quantity	Scientific Name	Common Name	Size	Cont.	Type
CA	15	Ceanothus americanus	New Jersey Tea	24" Height	#3 Cont.	4' O.C.
VL	4	Viburnum lentago	High Bush Cranberry	36" Height	#5 Cont.	10' O.C.
	19	**Deciduous Shrub Total**				

Perennial Planting Schedule

Symbol	Quantity	Scientific Name	Common Name	Size	Type	Spacing
ss	7	Schizachyrium scoparium	Little Bluestem	#1	Cont.	24" O.C.
sh	40	sporobolus heterolepis	Prairie Dropseed	#1	Cont.	24" O.C.
	47	**Perennial Total**				



01 / 00 PERENNIAL PLANTING DETAIL
NO SCALE



02 / 00 SHRUB PLANTING DETAIL
NO SCALE

NO	DATE	BY	REVISION
6			
5			
4			
3			
2			
1			

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF WISCONSIN.

BRITTA M. HANSEN
DATE: 06/16/2021 LICENSE # 736-14

SUBMISSION DATE: 06/16/2021

DESIGN BY BH DRAWN BY BH

EOR PROJECT NO. 1530-6008

Emmons & Olivier Resources, Inc.
119 South Main Street
Cottage Grove, WI
Tele: 608.839.4422
www.eorinc.com
water ecology community

Alliant Energy

GAS REGULATOR STATION

VILLAGE OF McFARLAND, DANE COUNTY, WISCONSIN

STATE PROJECT NO. | CITY PROJECT NO.

LANDSCAPE SCREENING PLAN

SHEET 00 OF 00 SHEETS

Plot Date: 06/16/2021
Drawing name: \\wi1-fs.eorinc.office\projects\1530-6000 Alliant Energy Miscellaneous Projects\6008 - McFarland Gas Regulator Station\Drawings\McFarland_Regular_Screening_Plan.dwg
Xrefs:. REG EASEMENT 1-6-2021

TOWN & COUNTRY
ENGINEERING, INC.

May 5, 2021

Mr. Andrew Bremer, AICP
Community & Economic Development Director
Village of McFarland
5915 Milwaukee Street
P.O. Box 110
McFarland, WI 53558

Subject: Alliant Energy Gas Regulation Station Plan Review

Dear Andrew:

We have received the proposed plans for a new natural gas regulation station site at the bend in the road where Creamery Road becomes Elvehjem Road. The submittal has been reviewed from a public works perspective in conjunction with Jim Hessling, Director of Public Works. We recommend approval with the following conditions:

-A 6-foot high chain link fence with neutral color (green or brown) privacy slats should be added around the building. A gravel pad should be extended several feet beyond the fence to discourage vegetation near the fence.

-An approximately 16-foot area around the fence should be planted as grass. The Village will mow that area once grass is established.

-Lastly, Alliant representatives had previously indicated they would remove the invasive tree/brush growth in approximately the southern 350 feet of the Grandview Conservancy where the station is proposed to be placed (shown on the map below), in order to facilitate easier Village maintenance of that area as a prairie in the future. This should be made a condition of approval.

Regards,

Very truly yours,
TOWN & COUNTRY ENGINEERING, INC.

Brian R. Berquist, P.E.
President

cc: Mr. Jim Hessling, Director of Public Works, Village of McFarland *(5915 Milwaukee Street, P.O. Box 110, McFarland, WI 53558)*

Mr. Matthew Schuenke, Administrator, Village of McFarland *(5915 Milwaukee Street, P.O. Box 110, McFarland, WI 53558)*

BRB:sai
J:\JOB#S\McFarland\MC-00-00\Correspondence\2021\Gas Regulating Station Letter.docx

McFarland Fire & Rescue Department
5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619
Emergency: 911

March 26, 2021

Andrew Bremer, AICP
Community & Economic Development Director
5915 Milwaukee St.
McFarland, WI 53558

RE: Wisconsin Power and Light Natural Gas Regulator Station

Dear Andrew,

I have reviewed the submitted development plans and application by Wisconsin Power and Light for the Natural Gas Regulator Station at Creamery Road becomes Elvehjem Road dated March 15, 2021.

At this time, the proposal does not show any indication there would be any conflicts with the International Fire Code-2015 (IFC), Appendix D. The McFarland Fire & Rescue Department recommend approval of the Alliant Energy Gas Regulation Station at Creamery /road and Elvehjem Road.

If you have any questions regarding the above, please contact me via phone at 608-838-3278 or via email at mitchell.sutter@mcfarland.wi.us

Sincerely,

Mitchell Sutter

Mitchell Sutter
Fire Inspector/Public Education Specialist

Cc: Chris Dennis, Fire & EMS Chief (McFarland Fire & Rescue Department)

VILLAGE OF McFarland Police Department

5915 Milwaukee St, McFarland, WI 53558 | 608.838.3151 | www.mcfarland.wi.us/police

Aaron P. Chapin | Chief of Police

DATE: June 10, 2021

TO: Andrew Bremer – Community and Economic Development Director

FROM: Aaron P. Chapin, Chief of Police

REFERENCE: Recommendation of Approval

I have reviewed the application for a new natural gas regulator station on Creamery Rd and have no concerns with the project as outlined.

Respectfully,

Aaron P. Chapin
Chief of Police

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Monday, August 9, 2021**

SECTION: **Business**

DEPARTMENT: **Police**

CONTACT: **Aaron Chapin, Police Chief**

AGENDA ITEM: **Discussion and action to create a second Detective position within the Police Department, revise its job description, and grant approval to fill the vacancy.**

PREVIOUS ACTION:
None.

ISSUE SUMMARY:
The Police Department is seeing an increase in the need for investigations and in 2017 there was a position created for an assignment of a patrol officer to conduct investigations. Over the past 4 years, it has become apparent that there is a need for this position to be a permanent position within the organization. The current investigator is being compensated at the rate of a detective, so there would be no fiscal impact to the village. If approved, the Police Department would work with the PFC to establish a process to fill the position with an internal candidate.

The Job Description is included within the packet for reference. Consideration for revisions is requested to include cultural competency language within the document going forward in the same capacity as to what has been added to other descriptions within the organization.

FINANCIAL/BUDGET IMPACT:
None

VILLAGE PLAN REFERENCE:
N/A

ORDINANCE REFERENCE:
N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Recommended Action:

Motion and second to approve...

1. *...the creation of a second Detective position within the Police Department;*
2. *...revisions to the job description; and*

3. *...authorization to fill the vacancy created by this new position.*

ATTACHMENTS:

1. Detective of Police 08.09.21

Detective of Police

GENERAL STATEMENTS OF DUTIES:

McFarland Police Detective(s) are responsible for directing and conducting investigations into criminal activities.

The primary objective of the Detective is to successfully complete all criminal investigations by securing the arrest and conviction of perpetrators and, whenever possible, recover stolen property.

DISTINGUISHING FEATURES OF THE CLASS:

The Detective of Police under the immediate direction of the Lieutenant is responsible for efficiently and effectively conducting investigations of all criminal matters. The Detective shall also assist patrol officers in the completion of preliminary investigations if needed.

A Detective must have knowledge and display a good technique in the area of interviewing people, maintaining records, and using laboratory equipment.

A Detective may receive other administrative objectives from the Sergeant, Lieutenant or Chief that may involve non-criminal investigations (i.e., background investigations and other administrative duties).

ESSENTIAL JOB FUNCTIONS:

Conducts initial and follow up investigations of suspected criminal activities.

Receives initial reports from officers regarding criminal and traffic cases needing further investigation.

Conducts complex and comprehensive interviews of victims, suspects, witnesses, and offenders utilizing modern interrogation and interview techniques.

Initiates referrals to District Attorney Office, Dane County Human Services (DCHS), and Juvenile Reception.

Completes complex and comprehensive reports on all investigations and activities, either pending or completed, in a timely fashion and in accordance with Departmental Policy.

Obtain forensic evidence, composite drawings, and prepares photo lineups of suspects for positive victim identification.

Collects, properly packages and preserves physical evidence at crime scenes. Maintains a chain of custody throughout any laboratory processing of materials.

Submit detailed written reports for all investigations conducted. Compiles and maintains accurate records of investigative interviews, crime scenes, physical evidence gathered, identities of victims, witnesses and suspects.

Maintains professional level of confidentiality, disseminating information only as appropriate.

Testify in criminal/civil court actions on matters that are duty related.

Participate in on-going professional development and in-service training.

When appropriate makes arrests of perpetrators under investigation.

ADDITIONAL JOB FUNCTIONS:

Perform patrol tasks and all other duties listed in the job description of a McFarland Police Officer.

Provide information to the public and civic groups as appropriate and required.

Assist other law enforcement agencies.

Handles worthless check complaints.

Perform Circuit Court Officer duties (Adult/Juvenile).

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Considerable knowledge of criminal, municipal law.

Knowledge of current law enforcement principles, best practices, procedures, techniques, and equipment including but not limited to de-escalation, conflict resolution, and implicit bias and the ability to keep abreast of developments in the future.

Ability to utilize a variety of advisory and design data and information such as incident reports, witness/victim statements, financial statements and ledgers, contracts, photos, crime laboratory reports, criminal complaints, evidence collection manuals, drivers license and motor vehicle records, insurance forms, law books.

Ability to communicate in a clear/concise manner with the public.

Ability to maintain accurate records.

Thorough knowledge of Criminal Court procedures including criminal justice system practices and programs that promote restorative justice, photography and crime scene processing.

Ability to work effectively and productively with a minimum of supervision.

Ability to conduct productive interviews in a reasonable and lawful manner.

Ability to write and review police reports, which are accurate, understandable and conform to department's standard.

Knowledge of the cultural context of interactions with individuals of diverse backgrounds that includes sex, race, religion, creed, color, national origin, age, disability, sexual orientation, ancestry, marital status, arrest or conviction record, military service, or any other legally protected status.

Ability to interpret and enforce laws and ordinances in a courteous, firm, tactful, and impartial manner without discrimination.

EQUIPMENT USED

Must be able to operate a motor vehicle under normal and adverse conditions. Must have demonstrated proficiency in firearm usage. Must be able to operate radar, intoxilyzer, computers, copying machine, fax

machine, mobile and portable radios, camera equipment, phone systems, paging systems and evidence processing equipment.

PHYSICAL DEMANDS:

Ability to protect oneself and others by having a full range of movement, physical strength, endurance, fitness and condition to apprehend and control an individual. Skill to communicate with individuals in a clear and concise manner. Ability to be seated in a vehicle for prolonged periods of time. Ability to run, climb, jump, grab, pull, lift, bend and exert oneself in a spontaneous or normal situation. Must be able to engage in strenuous physical activity when required. Must be able to work outside in cold, hot, or inclement weather. Must be able to sit and /or stand for at least eight (8) hours per day. Must be able to bend or stoop, squat for a period of time, twist, push or pull, reach above shoulder level. Ability to effectively communicate orally and in writing to include spelling, grammar, and punctuation in the English language.

WORK ENVIRONMENT:

The Detective will be required to work in a variety of environments, both inside buildings and outdoors. The work environment characteristics described here are representative of those a Detective encounters while performing the essential functions of this job. The detective may be required to work outside for prolonged periods of time and the work tasks are often performed in less than ideal weather conditions with exposure to heat/cold extremes. Locations of work can vary from areas difficult to access (rugged wilderness terrain), to an urban environment. The work environment is also subject to temperature and humidity extremes that vary with the seasons.

HOURS OF WORK:

The rotation of the Detective shifts will be 5 days on, 2 days off, generally Monday through Friday. The Detective hours will generally be between 10:00 AM - 6:00 PM; however must remain flexible in hours, based upon the needs of the Department. (I.e., Court services.)

SELECTION GUIDELINES:

A formal application, rating of education and experience, oral interview, and job related test may be required.

The duties listed are intended only as illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or logical assignment to the position.

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Monday, August 9, 2021**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action to consider acceptance of the proposed action plan to address the 2021-2022 McFarland Strategic Implementation Plan as Village Board goals and objectives for the coming year.**

PREVIOUS ACTION:
The Village Board has held retreat meetings on June 29th, June 30th, and August 2nd this year to work on preparing the goals and objectives contained within this implementation plan.

ISSUE SUMMARY:
Enclosed please find the updated Goals and Objectives for the coming year with associated Action Plan referred to as the 2021-2022 McFarland Strategic Implementation Plan. This is updated following our last retreat held on August 2nd. This is a link to when the Strategic Plan was adopted early in 2020 to the current condition outlining our priorities for the next year. As such, the document is prepared using the same Goals established within the Strategic Plan as well as the same Strategies with some modifications that have been discussed. The Action Plan carries over also many of the same characteristics from the Strategic Plan but is more specific in places of need whereby opportunities have now been identified. The Action Plan further defines cost, timeline, and assignment for the different items.

We have already gone through this document in its totality and comments from the last meeting have been addressed within the enclosed draft. This is scheduled for final board review and if agreeable then acceptance to complete the process.

FINANCIAL/BUDGET IMPACT:
Cost implications where applicable are included within the document.

VILLAGE PLAN REFERENCE:
Most of this is based on the Strategic Plan 2020-2030 and updated to address more specific elements. The full Strategic Plan can be found by clicking on this link.

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended Action:

Motion and second to accept the 2021-2022 McFarland Strategic Implementation Plan as Village Board goals and objectives for the coming year.

ATTACHMENTS:

1. 2021-2022 McFarland Strategic Impl. Plan 08062021 DRAFT

2021-2022

McFarland Strategic Implementation Plan

August 9, 2021
Village Board Review and Acceptance

Village of McFarland

Updated July 26, 2018

VISION STATEMENT

The vision of the Village of McFarland is to create an inviting, dynamic, diverse community that offers a high quality of life and a supportive environment in which all citizens may practice their individual value choices. The community actively seeks to preserve its proud heritage, protect its abundant natural resources, plan for responsible and balanced residential and commercial growth, promote a viable economic base, support educational excellence, provide diverse leisure options, and foster a healthy social fabric.

MISSION STATEMENT

With direction encouraged from an engaged citizenry, Village elected officials and employees will maintain and enhance the quality of life of the community by delivering quality services in an efficient and accountable manner and by providing an orderly, unbiased system of government that is transparent and accessible. To create and sustain a high level of confidence in Village government, we pledge to function with: professional integrity; fiscal responsibility; open communications; environmental sustainability; sensitivity to the values of each individual; full cooperation in achieving the priority goals determined by the community.

2021/2022 - McFarland Strategic Implementation Plan

Village Board Goals, Objectives, and Action Plan

******All goals should be consistent with the Village Mission statement and vision statement.******

Cost estimates shaded in green indicate the need for future budget inclusion.

A. Goal: Develop a multi-generational community center in conjuction with expansion of the library and connecting Village plaza including the development of programs to serve seniors, youth, and families.

Strategies (i.e. - Objectives)

(1) Assess future community/senior center(s) space needs and design features and address indoor and outdoor activities and planned expansion areas.

(2) Identify and engage a broad spectrum of residents, including seniors, youth, adults, and community partners in all aspects of the community center planning process and operations/utilization.

(3) Identify operational issues, challenges, and fiscal impacts associated with the development and construction of a community center.

Action Steps:	Cost	Timeline	Assignment
i. Review former Facilities Master Plan and prepare further definition as to the development of a Community Center and connecting plaza space.	N/A	December 2021	Administrator Municipal Center Depts Village Board
ii. Collaborate with the Library Board on reviewing their needs for facility expansion.	N/A	December 2021	Administrator Library
iii. Consider committee/group representation for review and input.	N/A	January 2022	Administrator Village Board
iv. Draft, develop, and solicit Request for Proposals (RFP) to create plan outlining facility improvements at the Municipal Center, Library, and Plaza. Analysis will include developing facility improvements as well as programs to utilize new spaces.	N/A	March 2022	Administrator Village Board Library Board Library Municipal Center Depts
v. Further evaluate partnership with the School District regarding ongoing delivery of Community Recreation services.	TBD	June 2022	Administrator Village Board
vi. Select and award contract for Consultant for facility planning RFP.	***$150,000***	June 2022	Village Board

(4) Build the community/senior center, library expansion, and connecting plaza.

Action Steps:	Cost	Timeline	Assignment
i. Develop phasing plan to move improvements forward based on priorities determined within the planning process.	TBD	2023	Administrator Village Board
ii. Recommend including specific language within the project plans to address sustainability in line with the Village Sustainability Plan.	TBD	Duration	Administrator

2021/2022 - McFarland Strategic Implementation Plan

Village Board Goals, Objectives, and Action Plan

B. Goal: Plan for and align physical facilities and open space to support future service delivery, quality of life and infrastructure needs.			
Strategies (i.e. - Objectives)			
(1) Plan, design, and construct a standalone public safety facility for fire, EMS, poilce, and court services.			
Action Steps:	Cost	Timeline	Assignment
i. Award contract to the lowest responsible bidder within established budgetary parameters and approve implementation of project.	$19,532,000	August 2021	Administrator Architect Fire & Rescue Municipal Court Owner's Rep Police
ii. Begin Construction	Included Above	October 2021	See Above
iii. End Construction	Included Above	December 2022	See Above
iv. Transition impacted Departments to new facility.	Included Above	December 2022	Fire & Rescue Municipal Court Police
(2) Improve current Village facilities, including maintenance enhancements, and identify new systems to promote sustainability.			
(3) Develop a long-range Facilities and Infrastructure Master Plan to support future growth with an implementation schedule and funding plan to address construction and maintenance costs.			
Action Steps:	Cost	Timeline	Assignment
i. Continue to update 5 year CIP to inventory and outline all improvement needs for all Village Facilities, Infrastructure. Budget year to be used as base year plus the next 5 years thereafter.	N/A	March 2021	Administrator All Departments
ii. Review and implement recommendations from Sustainability Plan.	TBD	Duration	Community Development
iii. Develop, Advance, and Implement new GIS Technology through field work, training, and applications.	***$20,000***	December 2022	Community Development Public Works
iv. Develop plan and implement digital archiving project. Factor archiving needs into facility planning within Goal A.	***$100,000***	December 2022	Administration Comm and Tech
(4) Develop a central Village plaza to connect the Library with the planned community/senior center.			
Action Steps:	Cost	Timeline	Assignment
Integrated into Goal A.			
(5) Partner with the Library Board to plan for and support future library facility improvements.			
Action Steps:	Cost	Timeline	Assignment
Integrated into Goal A.			

2021/2022 - McFarland Strategic Implementation Plan

Village Board Goals, Objectives, and Action Plan

C. Goal: Promote responsible growth, increase economic development, and retain existing businesses.

Strategies (i.e. - Objectives)

(1) Enhance commercial and retail uses in the downtown area.

(2) Improve the mix of commercial development along Highway 51.

(3) Develop incentives for business growth, such as incubator programs and tax increment financing districts (TIF) districts.

(4) Identify areas for expanding commercial and industrial development.

(5) Improve business retention and recruitment efforts.

Action Steps:	Cost	Timeline	Assignment
i. Draft, develop, and solicit RFP to address Economic Development Plan and Update the East Side Neighborhood Growth Plan as Comprehensive Plan Amendments including all annexed properties.	N/A	September 2021	Community Development
ii. Consider additional Staffing to support planning efforts, meeting demand, GIS development, sustainability, and other core services.	***$75,000***	November 2021	Administrator Community Development
iii. Select and award contract for Consultant for above outlining planning RFP.	$100,000	December 2021	Community Development
iv. Develop TID #6 Project Plan as TID #3 Overlay District and update to Terminal/Triangle Plan.	***$50,000***	October 2022	Community Development
v. Complete planning project to address Economic Development Plan and update East Side Neighborhood Growth Plan.	N/A	December 2022	Community Development
vi. Pursue Recodification of Subdivision and Zoning Codes as they impact planning decisions, zoning, diversity, and commercial uses.	***$100,000***	2023	Community Development
vii. Begin process (i.e. - RFP, Award, Plan Devel) to Establish new Downtown redevelopment plan. Consider TID #7 Project Plan as TID #4 Overlay.	***$75,000***	2023	Community Development
viii. Consider property acquisition where appropriate.	Case by Case	Duration	Administrator

(6) Promote Village history using statues, murals, music, special programming, etc.

(7) Create a public art program that enriches the community and enhances the local quality of life.

Action Steps:	Cost	Timeline	Assignment
i. Consult with local historians, DEI representatives Library staff, and artists to plan for mural on Well #1.	N/A	December 2021	Community Development Library
ii. Partner with local groups on implementaton of historical mural.	$5,000	June 2022	Community Development Library
iii. Consider public art projects and history promotions where appropriate.	Case by Case	Duration	Administrator

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Village Board Goals, Objectives, and Action Plan

D. Goal: Improve the safety and well being of Village residents, businesses, and visitors.			
Strategies (i.e. - Objectives)			
(1) Evaluate staffing models and organization structure to meet future public safety service delivery needs.			
Action Steps:	Cost	Timeline	Assignment
i. Create long term staffing plans, identify efficiencies, and align with 2020 Compensation and Classification Study.	N/A	March 2022	Fire and Rescue Police
ii. Study the future inclusion of a multi-disciplinary Case Manager within the Village to assist Police, Fire/Rescue, and Senior Outreach in alternative emergency response and followup.	N/A	June 2022	Administrator Fire and Rescue Police Senior Outreach
iii. Intergovernmental cooperation between like Departments.	Case by Case	Duration	Fire and Rescue Police
(2) Prioritize community-based policing practices and identify areas for ~~extended~~ diversity initiatives, outreach, education, and program development.			
Action Steps:	Cost	Timeline	Assignment
i. Prioritize and enhance opportunities for community outreach and education within the Police Department.	***$2,500***	November 2021	Police
ii. Research, advise, develop, train, etc. on Community Based policing best practices.	TBD	Duration	Police
iii. Utilization of Community Restorative Court (CRC).	None	Duration	Police
(3) Enhance pedestrian safety for walkers and bicyclists throughout the community, including areas of Highway 51 that go through the Village.			
Action Steps:	Cost	Timeline	Assignment
i. Review opportunties for pedestrian safety enhancements.	***$25,000***	September 2022	Police
ii. Work with WisDOT on Environmental Document for USH 51 to improve pedestrian safety including the addition of sidewalks and work with Dane County on an underpass at Babcock Park.	TBD	Duration	Administrator Public Works
(4) Promote the concept of a safe and healthy community in an integrated way including diversity, equity, and inclusion initiatives; from policy to planning and development.			
Action Steps:	Cost	Timeline	Assignment
i. Continue to partner with the DEI Subcommittee on shared inititives and community engagement.	Case by Case	December 2021	Administrator Comm and Tech
ii. Work with Consultant to conduct the Equity Audit, SWOT Analysis, Equity Institute, and Leadership Development for Diversity, Equity, and Inclusion.	***$43,000***	June 2022	Administrator Comm and Tech All Departments
iii. Research and document best practices to integrate healthy living, draft related policies, and train/educate as needed. Consult recommendations from the Sustainability Plan.	TBD	Duration	Community Development Senior Outreach
iv. Pursue accredidation process to align with best practices, review use of force policies/procedrues, and other Departmental policies/procedures as needed.	TBD	Duration	Police

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Village Board Goals, Objectives, and Action Plan

D. Goal: Improve the safety and well being of Village residents, businesses, and visitors (CONTINUED).			
Strategies (i.e. - Objectives)			
(5)	Enhance Community communication and presence through the Communications Plan which includes the use of a broad range of media ~~electronic mediums~~ to reach residents, businesses, and the general public alike.		
Action Steps:	Cost	Timeline	Assignment
i. Update the Communications Plan and develop it also for enhanced Community engagement. Utilize Committee for feedback.	N/A	October 2021	Comm & Tech
ii. Consolidate information on the Village Website for capital and development projects while also creating interactive mapping later within GIS system.	None	January 2022	Comm & Tech Community Development
iii. Prepare marketing plan to support Communications Engagement Plan identifying opportunities to advertise our information.	TBD	December 2022	Comm & Tech
iv. Consider creating regular process for resident engagement to gather public input and allow the public to meet with Village Officials.	N/A	Duration	Administrator Comm & Tech Village Board

E. Goal: Improve Community connectivity along pedestrian and vehicular corridors.			
Strategies (i.e. - Objectives)			
(1)	Improve, maintain, and enhance bike/walking path connections throughout the Village and in cooperation with neighboring municipalities and government agencies.		
Action Steps:	Cost	Timeline	Assignment
i. Review opportunities to improve signage for bicycle and pedestrian wayfinding.	***$1,000***	June 2022	Public Works
ii. Maintain existing network as applicable.	Varies	Duration	Public Works
iii. Identify and pursue new off-road pedestrian improvements.	Case by Case	Duration	Community Development Public Works
(2)	Partner with neighboring municipalities to provide all forms of public transportation within and outside of the Village.		
Action Steps:	Cost	Timeline	Assignment
i. Review opportunities to collaborate with neighboring municipalities to extend public transportation, develop cost sharing and fare models.	TBD	December 2022	Administrator
ii. Review Options with Board, Elected Officials, Public, and Staff.	TBD	December 2022	Administrator
(3)	Enhance and increase access to the lakefront and waterways.		
Action Steps:	Cost	Timeline	Assignment
i. Review opportunities to improve water quality and beach/park condition at McDaniel Park.	TBD	July 2022	Public Works
ii. Study and evaluate the feasibility of water access within Lewis Park.	***$10,000***	December 2022	Public Works
iii. Identify options to add access points, consider targeting properties adjacent to McDaniel Park.	None	Duration	Public Works
iv. Estimate Costs of increasing access points and review funding sources to add access points, build into long	TBD	Duration	Public Works

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Village Board Goals, Objectives, and Action Plan

F. Goal: Support the development of active and passive recreational amenities that appeal to all age groups and abilities.			
Strategies (i.e. - Objectives)			
(1) Develop new and diverse park system amenities for indoor and outdoor use that are not currently offered in our Community.			
Action Steps:	Cost	Timeline	Assignment
i. Work with Parks Committee on prioritizing improvements within a multi-year implementation plan.	N/A	October 2021	Administrator Public Works
ii. Annually review and include in the budget prioritized park improvements from the multi-year implementation plan.	TBD	Duration	Administrator Public Works
iii. Design/Build Playground Improvements within aged or under utilized existing park as needed.	***$50k-$100k***	August 2022	Public Works
iv. Review Opportunities for Public/Private Partnerships.	TBD	Duration	Administrator Public Works
v. Conduct surveys and public input sessions where feasible.	Case by Case	Duration	Administrator Comm & Tech
(2) Dedicate resources to enhance and maintain existing parks and green spaces throughout the Village.			
Action Steps:	Cost	Timeline	Assignment
i. Create inventory of all active and passive uses on a park by park basis, create interactive web based platform.	None	June 2022	Community Development Comm & Tech Public Works
ii. Prepare annual maintenance plan to address current need and make recommendations on future needs.	None	June 2022	Public Works
iii. Evaluate options for rental software and upgrade technology to better integrate with website.	***$8,000***	June 2022	Public Works
iv. Collaborate to bring together funds and resources to enhance parks system.	Case by Case	Duration	Public Works
v. Generate budget requests to address higher maintenance priorities as funds are available.	Case by Case	Duration	Public Works
(3) Evaluate the costs and benefits of an outdoor aquatic facility, including construction and operation.			
Action Steps:	Cost	Timeline	Assignment
i. Prepare Conceptual Master Plan for McFarland Park to finalize desired location of aquatic facility.	None	September 2021	Administrator Public Works
ii. Develop conceptual plan for aquatic facility once location has been accepted.	$10,000	December 2021	Administrator Public Works
iii. Discuss future capital/operating financial cost implications, gather additional public input, economic impact, determine fund raising parameters, extent of referendum question if desired.	TBD	December 2022	Administrator
(4) Partner with the School District to expand recreational opportunities for families.			
Action Steps:	Cost	Timeline	Assignment
Integrated into Goal A.			

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Village Board Goals, Objectives, and Action Plan

F. Goal: Support the development of active and passive recreational amenities that appeal to all age groups and abilities (CONTINUED).			
Strategies (i.e. - Objectives)			
(5) Develop individual park master plans that prioritize future developments, including a new Community Park.			
Action Steps:	Cost	Timeline	Assignment
i. Complete Conceptual Master Plans for Community Park and McFarland Park.	$50,000	September 2021	Administrator Community Development Public Works
ii. Develop multi-year phasing plan for all desired park capital improvements, build phased improvements into capital improvement plans.	N/A	December 2021	Administrator Community Development Public Works
(6) Expand and develop programs to promote greater use of the lakefront, wetland conservancy, and waterways.			
Action Steps:	Cost	Timeline	Assignment
i. Prepare plan for utilization of programmable space at McDaniel Park.	TBD	December 2021	Administrator
ii. Review and evaluate new programs that promote waterfront use within Village.	TBD	Duration	Public Works
iii. Review costs, and public/private partnerships for programs that promote waterfront.	TBD	Duration	Public Works