

Public Works Committee

Tuesday, July 13, 2021

6:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/85493803713>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 854 9380 3713

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to aimie.irwin@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Discussion and action regarding the minutes from the Public Works meeting held on March 9, 2021.
 - b. Discussion and action regarding the minutes from the joint Public Works and Public Utilities meeting held on April 13, 2021.
4. BUSINESS.
 - a. Discussion regarding pavement replacement timeline
 - b. Update and discussion regarding the Exchange Street Reconstruction project.
 - c. Presentation of the Public Works monthly report for May & June
5. SCHEDULE NEXT MEETING DATE.
 - a. Discussion of Hybrid Meetings 2.0.

b. Tuesday, August 10, 2021 at 6:00 p.m.

6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

VILLAGE OF MCFARLAND

Public Works Committee Minutes--DRAFT

Tuesday March 9, 2021 – 6:00 P.M.

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by Village Trustee and Committee Chairperson Carolyn Clow at 6:00 p.m. This meeting was held via Zoom.

Members present: Marv Meyers, Jerry Adrian, Rich Whipple, Chris Fredrick, Peter Robinson (Absent: Justin Rupert)

Staff present: Matt Schuenke (Village Administrator), Jim Hessling (Director of Public Works/Utilities), Lee Igl (Public Works Superintendent), Aimee Irwin (Assistant to the Director), Brian Berquist (Town & Country Engineering), Tim Stieve (Town & Country Engineering)

2. PUBLIC APPEARANCES

None

3. APPROVAL OF MINUTES

- a. Discussion and action regarding the minutes from the Public Works meeting held on January 12, 2021.
 - a. Motion by Carolyn Clow to approve minutes as presented.
Seconded by Chris Fredrick. Motion passed 6-0-0.
- b. Discussion and action regarding the minutes from the joint Public Works and Public Utilities meeting held on February 16, 2021.
 - a. Motion by Carolyn Clow to approve minutes as presented.
Seconded by Jerry Adrian. Motion passed 5-0-1 with Marv Meyers abstaining.

4. BUSINESS

- a. Discussion and action to make a recommendation to the Village Board regarding the creation of a Traffic Management Request Policy as Chapter 1 of the Public Works Policy Manual.
 - Lee Igl provided background regarding the updated draft policy for Traffic Management requests. Revisions to the policy include removal of the petition section, notice to property owners completed by the Public Works Department and appeals to the Village Board rather than committee.
 - Chris Fredrick asked how many types of these requests are received within a year. Lee Igl responded that in his time with department, he has received two requests.

- Jerry Adrian asked if the process would be that staff review the application then send the notice to property owners. Lee Igl responded yes that would be the process.
 - Carolyn Clow asked if it would be necessary to provide the actual application by the submitter with the notice. Staff responded that while it would not be necessary, it would be their recommendation to. Clow also asked if an online form submission would be created for requests. Aimee Irwin responded yes a form could be created.
 - Committee members discussed additional edits and movement of sections within the provided policy.
 - Motion by Jerry Adrian recommending to the Village Board the Traffic Management Request Policy as Chapter 1 of the Public Works Policy Manual as reviewed and revised during the meeting. Seconded by Marv Meyers. Motion passed 6-0-0.
- b. Discussion and action to make a recommendation to the Village Board regarding the creation of a Street Light Policy as Chapter 2 of the Public Works Policy Manual.
- Lee Igl reviewed the updated draft policy document as recommended by the Village Board for further committee review. Matt Schuenke made similar revisions to the presented policy as detailed in the previous business item.
 - Carolyn Clow asked if street lights have a minimal cost for install and monthly fee. Jim Hessling responded that there is a monthly lease fee and the installation of the first 150 feet of wire is free however after that additional costs would occur. Carolyn Clow recommended additional wording related to financial approval, if applicable, by committee.
 - Matt Schuenke provided that the differentiation of internal versus public requests has been removed. All requests will follow the same approach.
 - Motion by Chris Fredrick recommending to the Village Board the Street Light Policy as Chapter 2 of the Public Works Policy Manual as revised at this meeting. Seconded by Jerry Adrian. Motion passed 6-0-0.
- c. Discussion and action to make a recommendation to the Village Board regarding 2021 Street Paving and Stormwater Projects and authorize the projects for bidding.
- Tim Stieve reviewed the plan set provided with the packet regarding 2021 Street Paving and Stormwater Projects throughout the Village. Renee Court from Lewis Lane to Exchange Street would have pulverize and overlay completed.
 - Carolyn Clow asked why no curb and gutter are being included in the Renee Court repairs. Tim Stieve stated that concrete curb and

gutter were not included due to costs however asphalt “Carlson” curb and gutter will occur. Clow asked how long this repair would last. Brian Berquist responded that this repair would last approximately 20 years.

- Chris Fredrick recommended that Renee Court be updated at Exchange Street with an asphalt gutter instead of a valley gutter due to the upcoming project.
- Tim Steve reviewed stormwater repairs as part of this plan set. One repair is located on Lake Edge Road and the inlets located at Lani Lane and Pheasant Run.
- Committee members discussed catch basins in this area and if maintenance has occurred related to them. Jim Hessling stated that recent maintenance has not occurred but a maintenance rotation will hopefully occur in the future.
- Tim Stieve reviewed the next area for repair located on Taylor Road. This repair would include a pipe replacement that is failing beneath a walk bridge. Tim also reviewed the areas that are planned for mill and overlay. These areas were identified by Staff that may have had a water main break or general pavement failure.
- Carolyn Clow asked if Overlook Drive is only being repaired at identified areas not the entire roadway. Jim Hessling responded that only identified areas are planned. Clow expressed concerns related to completing minor repairs on Overlook Drive and Renee Court rather than overhaul repairs.
- Motion by Chris Fredrick recommending to the Village Board the 2021 Street Paving and Stormwater Projects and authorize the projects for bidding. Seconded by Marv Meyers. Motion passed 6-0-0.

d. Discussion regarding planning future street paving projects.

- Brian Berquist reviewed an example of how future street paving project plans could be created using the analysis tool through WISLR (Wisconsin Information System for Local Roads). WISLR uses PASER ratings regarding the condition of pavement so this analysis could be one portion in creating future paving plans. WISLR does not take into account curb and gutter, sidewalks, underground conditions of utilities or drainage conditions.
- Chris Fredrick asked if maintenance such as crack filing and chip seal was taken into consideration with the provided example. Berquist responded that maintenance was removed from the provided example.
- Committee members discussed the provided example analysis tool. Jerry Adrian referenced in prior years a list was created which included a 5 year plan for road paving projects. Adrian stated that

the plan was evaluated and updated each year. Carolyn Clow recommended creating a 10 year plan and connecting that plan to the 5 year Capital Improvement Plan.

- Chris Fredrick asked if additional funding opportunities had been reviewed for these types of projects. Brian Berquist stated that funding programs are continually reviewed for the possibility of applying for funds towards projects.
- No action was taken on this item.

e. Presentation of the Public Works Monthly Report.

- Jim Hessling provided an update on public works activities in the Village for the month of February including the public works building renovations progress, water lateral break, customer freeze up, snow events, sewer reline, and the Eastside Sanitary Sewer Interceptor project status.

5. SCHEDULE NEXT MEETING DATE

- a. Tuesday April 13, 2021 at 6:00 p.m.

6. ADJOURNMENT

- a. Motion by Jerry Adrian to adjourn at 7:48 p.m. Seconded by Marv Meyers. Motion passed 6-0-0.

Respectfully submitted by Aimee Irwin

VILLAGE OF MCFARLAND

Public Works/Utilities Joint Committee Minutes (DRAFT)

Tuesday April 13, 2021 – 6:00 P.M.

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by Village Trustee and Public Works Committee member Justin Rupert at 6:00 p.m.

Members present: Village Trustee Carolyn Clow, Village Trustee Eric Kryzenske, Mary Pat Lytle, Chris Fredrick, Pauline Boness, Marc Nielsen, Jerry Adrian, Marv Meyers, Peter Robinson (arrived at 6:03 p.m.), *Absent*: Rich Whipple

Staff present: Matt Schuenke (Village Administrator), Jim Hessling (Director of Public Works), Andrew Bremer (Community & Economic Development Director), Lee Igl (Streets & Utilities Superintendent), Aimee Irwin (Assistant to the Director), Brian Berquist (Town & Country Engineering), Tim Stieve (Town & Country Engineering)

2. PUBLIC APPEARANCES

None.

3. BUSINESS

a. Discussion and action to make a recommendation to the Village Board regarding the award of contract for the 2021 Street Paving and Stormwater projects.

- Tim Stieve reviewed the tabulated information for bids received. Committee members were provided Analysis of Bids and Recommendation for Award of Contracts. Based on analysis, Town and Country is recommending Raymond P. Cattell, Inc. for the 2021 Street Paving and Stormwater Projects for Base Bid and Alternate Bid.
- Motion by Chris Fredrick recommending the award of contract for the 2021 Street Paving and Stormwater projects including base and alternate bids for Raymond P. Cattell, Inc. in the amount of \$263,185.10 to the Village Board at a total expense \$328,500. Seconded by Marv Meyers. Motion passed 10-0-0.

b. Discussion and action to make a recommendation to the Village Board regarding 2021 Crackseal and Chipseal proposal for street maintenance.

- Jim Hessling provided background related to yearly street maintenance and the proposal provided by Fahrner Asphalt. The total costs for the identified areas is \$78,275 which the budget included up to \$90,000.

- Carolyn Clow asked if we sent this work out for bid. Jim Hessling stated we did not send this work out for bid due to past issues with other contractors and the minimal number of contractors in the area that complete this work.
 - Pauline Boness asked why we would be crack filling Holscher Road with the roadway being newer. Jim Hessling explained that the goal is to fill the voids or cracks to avoid water infiltrating cracks and reduce earlier than necessary street maintenance. Boness asked if we charge construction or developers that utilize roadways with heavier vehicles. Brian Berquist responded that there are not additional charges. Berquist also stated that this type of maintenance would be typical at the five year point.
 - Motion by Jerry Adrian recommending approval of the proposal provided by Fahrner Asphalt in the amount of \$78,275 to the Village Board. Seconded by Chris Fredrick. Motion passed 6-0-0.
- c. Update and discussion regarding GIS Development.
- Matt Schuenke reviewed the GIS Development Plan including the four main goals with identified objectives.
 - Pauline Boness asked who input the majority of the public works data that currently exists in GIS. Brian Berquist explained that the data was provided by village staff, Town & Country and developers. Boness asked if Town & Country would continue to input data. Berquist stated that as village staff become more experienced and knowledgeable in the software that less data input would be completed by Town & Country. Boness asked who would be responsible for quality control of the data being entered. Berquist stated that training will be a component to build quality and administrative staff of the village would likely be the ultimate data control. Lee Igl also explained that staff could collect data in the field however they may not be able to upload the data.
 - Carolyn Clow asked if it is common to have a manual and/or guidelines compiled for staff. Brian Berquist stated that manuals or guidelines may be established as the plan evolves. Data entry would be forms or drop downs that include required data attributes.
 - Lee Igl reviewed the work that has already begun with Town & Country to build the drop down for curb stops, training for staff and looking to equip vehicles for ease of use.
 - Carolyn Clow asked if a software was researched similar to the Garmin need for use on the tablets in vehicles. Lee Igl explained that he has been researching various options but has not found a software specifically that will provide the data of a Garmin.
 - Chris Fredrick suggested integrating non-village utilities and/or public/private improvements if possible. Matt Schuenke explained

that the GIS does have some data already but more could be included.

- Eric Kryzenske asked if any of the data in the GIS would be public facing but not all inclusive. Andrew Bremer stated that a public version exists currently but most data is related to planning and not showing utility data. Matt Schuenke stated that additional data could be added to the public facing GIS account.
- Chris Fredrick inquired if the capital improvement plan could be an added layer. Matt Schuenke stated this could be added. Andrew Bremer suggested that a story map may be able to be added to allow for explanations as well.
- Carolyn Clow suggested promoting the public access GIS as well as a workshop or training for users.

d. Presentation of the Public Works Monthly Report from the Director

- Included within the packet was the Director's monthly update for activities of the Public Works Department in March.

4. ADJOURNMENT

- a. Motion by Carolyn Clow to adjourn at 7:08 p.m. Seconded by Chris Fredrick. Motion passed 10-0-0.

Respectfully submitted by Aimee Irwin


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, July 13, 2021

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Jim Hessling, Public Works Director

AGENDA ITEM: Discussion regarding pavement replacement timeline

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The villages GIS and WISLR software were used to create the initial skeleton for the pavement replacement program, along with compiling Village repair and maintenance records to group projects using the following assumptions:

- Street costs (from General Fund monies) should be initially kept in the \$500k-\$600k range
- Projects located in TIDs were excluded
- A blunt scoring system was initiated, with intention to be modified as the Village has an opportunity to review the current listings.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

None.

ATTACHMENTS:

1. Long Range CIP - Updated

Village of McFarland
 Conceptual Project List in Approximate Priority Order
Long Range ROW Infrastructure Improvements Plan
 7/9/2021

Notes:

1. Pavement scores are WISLR output. The Village will almost certainly want/need to adjust this to accommodate other priorities.
2. WISLR does not do "first worst" ordering, but takes into account many other factors.
3. WISLR Model makes broad assumptions about curb repair and driveway aprons, nor does it factor in sidewalks or any underground needs.
4. Costs shown assumed entire scope described, and will need adjustment if scope is changed.
5. This list includes projects funded by TID/TIF sources.
6. This list assumes an approximate annual general fund expenditure of \$500,000.
7. PR= Pavement Rehabilitation, SSR= Storm Sewer Rehabilitation, PUR= Pavement and Utility Rehabilitation, WR= Water Main Replacement, W= New Watermain, RC= Rural Conversion
8. Project costs assume that 50% of street replacement costs for projects that include water main replacement will be funded by the Water Utility.
9. Project costs assume 25% curb replacement.
10. 0= Rating above 6, 1= Rating 5 or 6, 2= Rating of 4, 3= Rating 3 or lower
11. 1= Projects with known sewer replacement needs
12. 1= Projects with known water replacement needs, water main greater than 50 years old, or main size 6-inches or less
13. 1= Projects with known storm sewer issues and needs
14. 1= Project with bicycle and pedestrian system needs identified in the Comprehensive Plan.

Year	Street	From	To	Length	Width	Rating	Action ⁷	PROJECT COSTS						PROJECT SCORING					General Comments							
								Street	TIF/TID Street	Sewer	Water	Storm	TIF/TID	Total	Street ¹⁰	Sewer ¹¹	Water ¹²	Storm ¹³		Ped and Bike ¹⁴	Total					
2021	Renee Ct	Lewis Ln	Exchange St	1056	30	5	PR	\$204,800							\$204,800	1					1					
2021	Broadhead Street/CTH MN Phase 4A	Holscher Rd	N Peninsula Way	1050	37	6	RC	\$263,000			\$40,000	\$57,700			\$360,700	1			1	1	3	Partially paid for by Dane County. Amounts represent Village expenditures.				
2021	Norma Rd	Termini	Bremer Rd / Wisconsin Ave	898	36	4	PR	\$117,000							\$117,000	2					2	This represents an estimate of the cost if this work were to be added to the scope of the 2021 Street and Storm Sewer Improvements contract.				
Year Total								\$584,800	\$0	\$0	\$40,000	\$57,700	\$0	\$682,500												
2022	Overlook Dr	Burma Rd / South Ct	South Ct	1373	18	3	PUR	\$141,300			\$370,800				\$512,100	3		1			4					
2022	Triangle Street	Siggelkow Rd	Voges	2609	40	6	RC		\$705,200				\$1,309,500	\$2,014,700	1				1	1	3					
2022	Osborn Pond	Behind 557x Osborn Drive					SSR					\$75,000		\$75,000	0				1		1					
2022	Terminal Drive	Railroad bridge					SSR					\$35,000		\$35,000	0				1		1					
2022	Hidden Farm Rd	Elvehjem Road	Orchard Hill Park Entrance	785	18	3	PR	\$175,700						\$175,700	3						3					
2022	Marsh Rd	Red Oak Trl / Wellington Cir	Siggelkow Rd	739	44	5	PR	\$233,900						\$233,900	1					1	2					
Year Total								\$550,900	\$705,200	\$0	\$370,800	\$110,000	\$1,309,500	\$3,046,400												
2023	S Terminal Drive	Lift Station 4	USH 51	1715	32	5	RC		\$1,219,700				\$1,557,700	\$2,777,400	1				1		2					
2023	Card Ave	Larson Street	Bellevue Ct	1050	10	4	PUR	\$142,200			\$312,100			\$454,300	2			1			3					
2023	Dale Rd	Lake Edge Rd	USH 51	375	37	5	PUR	\$46,400			\$162,200			\$208,600	1			1			2					
2023	Paulson Rd	Termini	Siggelkow Road / Triangle Street	1600	24	3	PUR	\$392,000		\$119,600	\$755,800	\$122,400		\$1,389,800	3	1	1		1		6					
Year Total								\$580,600	\$1,219,700	\$119,600	\$1,230,100	\$122,400	\$1,557,700	\$4,830,100												

Year	Street	From	To	Length	Width	Rating	Action ⁷	PROJECT COSTS						PROJECT SCORING					General Comments					
								Street	TIF/TID Street	Sewer	Water	Storm	TIF/TID	Total	Street ¹⁰	Sewer ¹¹	Water ¹²	Storm ¹³		Ped and Bike ¹⁴	Total			
2024	Exchange Street	Sleepy Hollow Road	Farwell St			5	PUR	\$1,100,000		\$802,000	\$702,000	\$666,000		\$3,270,000	1	1	1	1	1	5	Partially funded by STP-URBAN grant. Amounts represent Village expenditures. Not included in year total where noted.			
2024	Storck Rd	Siggelkow Rd	Termini	1478	18	2	PR	\$204,900						\$204,900	3					3				
2024	N Terminal Drive	Lift Station 4	USH 51	3500	32	5	RC		\$2,552,300			\$3,333,800		\$5,886,100	1			1		2				
2024	Broadhead Street/CTH MN Phase 4B	North Peninsula Way	CTH AB	1958	36	6	RC	\$290,300		\$617,900	\$273,600		\$1,181,800	1			1	1	3	Partially paid for by Dane County. Amounts represent Village expenditures.				
Year Total (Including Exchange Street)								\$1,595,200	\$2,552,300	\$802,000	\$1,319,900	\$939,600	\$3,333,800	\$10,542,800										
Year Total (Excludes Exchange Street)								\$495,200	\$2,552,300	\$0	\$617,900	\$273,600	\$3,333,800	\$7,272,800										
2025	Larson St	Erling Ave	Termini	751	28	4	PUR	\$113,400		\$188,500			\$301,900	2		1				3				
2025	Glen Rd	Larson St	Lakeview St	850	21	5	PUR	\$73,300		\$257,700			\$331,000	1		1				2				
2025	Yahara Dr	USH 51	Rivercrest Dr	581	32	5	PR	\$80,100					\$80,100	1				1		2				
2025	Bellevue Ct	Card Ave / Termini	Bremer Rd	211	29	5	PUR	\$26,900		\$139,400			\$166,300	1		1				2				
2025	Dale St	Badger St	Termini	528	32	5	PUR	\$72,800		\$142,700			\$215,500	1		1				2				
2025	Dale St	Badger St	Lexington St	317	19	5	PUR	\$27,100		\$137,100			\$164,200	1		1				2				
2025	McFarland Ct	Terminal Dr	Termini	634	32	4	PR	\$87,500					\$87,500	2						2				
2025	Ivywood Trl	Terminal Dr	Termini	264	36	5	PR	\$41,000					\$41,000	1						1				
2025	Bird Song Ct	Morning Dove Dr	Termini	158	32	5	PR	\$21,800					\$21,800	1						1				
2025	Black Walnut Dr	Black Walnut Ct / Leanne Ln plus 316 ft	Wild Cherry Ln	106	36	5	PR	\$16,500					\$16,500	1						1				
Year Total								\$560,400	\$0	\$0	\$865,400	\$0	\$0	\$1,425,800										

Year	Street	From	To	Length	Width	Rating	Action ⁷	PROJECT COSTS						PROJECT SCORING					General Comments			
								Street	TIF/TID Street	Sewer	Water	Storm	TIF/TID	Total	Street ¹⁰	Sewer ¹¹	Water ¹²	Storm ¹³		Ped and Bike ¹⁴	Total	
2026	Lakeview Ave	Bremer Rd	Termini	686	22	3	PUR	\$79,900			\$235,300			\$315,200	3		1			4		
2026	South Ct	Burma Rd	Overlook Dr plus 600 ft	1200	18	3	PUR	\$145,400			\$330,200			\$475,600	3		1			4		
2026	Larson Beach Rd	Crossover USH 51	Bremer Rd / Lake Edge Rd	422	35	5	PR	\$65,800						\$65,800	1					1		
2026	Severson St	Farwell St	USH 51	422	36	5	PR	\$65,500						\$65,500	1					1		
2026	Dale Curtian Rd	USH 51	Termini	600	32	5	PR	\$51,000						\$51,000	1					1		
2026	Osborn Dr	Running Deer Trl	Oak Hollow Dr	158	36	5	PR	\$24,600						\$24,600	1					1		
2026	Siggelkow Rd	CTH AB / Siggelkow Rd plus 601 ft	Pierce Rd / Siggelkow Rd	676	20	5	PR	\$58,200						\$58,200	1					1		
2026	Yahara Dr	Rivercrest Dr	Indian Mound Dr	422	32	5	PR	\$58,200						\$58,200	1					1		
2026	USH 51 prep	Dale Rd Xing & along USH 51					WR				\$681,100			\$681,100	0		1			1		
2026	South Ct	Overlook Dr plus 600 ft	Yahara Drive	550			W				\$121,000			\$121,000	0		1					
Year Total								\$548,600	\$0	\$0	\$1,367,600	\$0	\$0	\$1,916,200								
2027	Wisconsin Ave	Bremer Rd / Norma Rd	Termini	318	20	3	PUR	\$46,800			\$90,300			\$137,100	3		1			4		
2027	Severson Rd	Lake Edge Rd	Farwell St	106	32	5	PUR	\$80,700			\$108,400			\$189,100	1		1			2		
2027	Field Ave	Erling Ave	Card Ave	650	42	4	PUR	\$96,100			\$158,400			\$254,500	2		1			3		
2027	Erling Ave	Bremer Rd	Terminal Dr	700	36	2	PUR	\$69,300			\$161,200			\$230,500	3		1			4		
2027	Wild Flower Ct	Country Walk / Forest Ridge Ct	Termini	264	32	5	PR	\$36,400						\$36,400	1					1		
2027	Morning Dove Dr	Hidden Farm Rd plus 422 ft	Country Walk / Spring Pond Ct	423	32	5	PR	\$58,400						\$58,400	1					1		
2027	Morning Dove Dr	Hidden Farm Rd	Bird Song Ct	320	32	5	PR	\$58,200						\$58,200	1					1		
2027	Lake Edge Dr	South Ct	loop	400	35	6	PUR	\$45,400			\$147,800			\$193,200	1		1			2		
2027	Beckler	Card Ave	Erling Ave	264	26	5	PR	\$29,600						\$29,600	1					1		
Year Total								\$520,900	\$0	\$0	\$666,100	\$0	\$0	\$1,187,000								

Year	Street	From	To	Length	Width	Rating	Action ⁷	PROJECT COSTS						PROJECT SCORING					General Comments
								Street	TIF/TID Street	Sewer	Water	Storm	TIF/TID	Total	Street ¹⁰	Sewer ¹¹	Water ¹²	Storm ¹³	
2028	N Bremer Road	Erling Ave	Bellevue Ct	1000	32	6	PUR	\$114,500			\$469,700		\$584,200	1		1		2	
2028	Marsh Rd	Eighmy Rd	Red Oak Trl / Wellington Cir	2000	42	5	PR	\$361,200					\$361,200	1				1	
2028	Badger St	Dale St	Farwell St	350	32	5	PR	\$58,100					\$58,100	1				1	
							Year Total	\$533,800	\$0	\$0	\$469,700	\$0	\$0	\$1,003,500					
2029	Burma Rd	Overlook Dr / South Ct	USH51	640	32	4	PR	\$88,100					\$88,100	2				2	
2029	Black Walnut Dr	Wild Cherry Ln	Smith Ridge Rd	1267	36	6	PR	\$196,200					\$196,200	1				1	
2029	Black Walnut Dr	Smith Ridge Rd	Siggelkow Rd / Carncross Dr	1900	36	6	PR	\$294,200					\$294,200	1				1	
							Year Total	\$578,500	\$0	\$0	\$0	\$0	\$578,500						
2030	Ahren Ln	Meredith Way	Exchange St	528	32	7	PR	\$72,700					\$72,700	0				0	
2030	S Bremer Road	Larson Beach Rd plus 200 ft	Bellevue Ct	1200	32	7	PUR	\$190,800			\$512,400		\$703,200	0		1		1	
2030	Brandt Rd	CTH AB	Termini	528	16	4	PR	\$36,400					\$36,400	2				2	
2030	Brendan Ct	Termini	Meredith Way	211	32	7	PR	\$29,100					\$29,100	0				0	
2030	Cardinal Dr	Curtis St	Sauk Ln	739	36	6	PR	\$114,400					\$114,400	1				1	
2030	Calico Ct	Marsh Rd / Calico Dr	Termini	580	32	5	PR	\$79,900					\$79,900	1				1	
							Year Total	\$523,300	\$0	\$0	\$512,400	\$0	\$0	\$1,881,200					
TOTAL FOR YEARS 0-9 (Excludes Exchange Street)								\$4,943,200	\$4,477,200	\$119,600	\$5,670,300	\$563,700	\$6,201,000	\$22,820,500					
TOTAL FOR YEARS 0-9 (Includes Exchange Street)								\$6,043,200	\$4,477,200	\$921,600	\$6,372,300	\$1,229,700	\$6,201,000	\$26,090,500					


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, July 13, 2021

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Jim Hessling, Public Works Director

AGENDA ITEM: Update and discussion regarding the Exchange Street Reconstruction project.

PREVIOUS ACTION:

The Public Works committee recommended a Public Information meeting to be held on February 16, 2021 as part of the joint meeting with Public Utilities.

ISSUE SUMMARY:

Town & Country Engineering will be in attendance to provide an update regarding the Exchange Street Reconstruction project which is scheduled to begin in the Spring of 2024. As part of the project planning, staff would like to schedule the second Public Information Meeting (PIM). The purpose of the PIM is to inform the public about the project along with resident input on issues that may be present. This would be the same format as the PIM that occurred on February 16, 2021. Information that is gathered is then incorporated into the plans in order to have a better finished product if applicable.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommendation to schedule a Public Information Meeting as part of the Public Works Committee meeting for October 12, 2021.

ATTACHMENTS:

None


VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, July 13, 2021

SECTION: Staff Reports

DEPARTMENT: Public Works

CONTACT:

AGENDA ITEM: Presentation of the Public Works monthly report for May & June

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. May 2021 Public Works Directors report
2. June 2021 Public Works Directors report

PUBLIC WORKS COMMITTEE

June 8, 2021

PUBLIC UTILITIES COMMITTEE

June 15, 2021

Public Works Directors Report

for

May 2021

The following is information concerning events and activities of the Public Works Department along with the Water and Sewer Utilities for the previous month. This information is provided in brief to provide an overview of the highlights.

GIS Update

The department continues to upgrade the villages GIS opportunities when possible. Personnel have been out in the field collecting data.

Public Works Week Open House

The department held its 5th annual open house on May 22. The turnout for this drive thru event was satisfactory. Over 175 pounds of food were donated to the McFarland Food Pantry.

Consumer Confidence Report (CCR)

The annual Consumer Confidence Report has been filed with the WI DNR. This report, which is delivered to the public, is a synopsis of our waterworks system pertaining to various sampling parameters.

Compliance Maintenance Annual Report (CMAR)

The annual Compliance Maintenance Annual Report has been filed with the WI DNR. This report informs the governing boards the status of the sanitary sewer system within the village. We are graded on maintenance and financial abilities to maintain our system. We are proud to report that we received an “A” in both categories.

Pre-construction Meetings

Pre construction meetings were held for both the CTH MN/Broadhead Phase 4 and the 2021 Storm and Street Improvements projects. Work is anticipated to start on the projects the week of June 7 and an unspecified date in July, respectively.

New Hires

Some of the summer seasonal positions have been filled.

PSC Rate File Update

The Public Service Commission (PSC) has scheduled a Public Hearing for 10 a.m. on June 8, 2021 for the public to ask questions on the proposed water utility rate hike. This will be a virtual meeting.

Watermain Break

The department handled a watermain break on Bremer Road on May 25.

(cont.)

**Public Works Directors Report
for May 2021**

Meetings/Training/Seminars

All meetings were held by electronic means this month. Those meetings include:

- GIS by ESRI - ESRI Basics; What's Next; Take It From Here - Igl
- GIS in person training by Town & Country - Igl
- Technical Advisory Committee for the Madison Beltline Planning Study - Hessling
- Rebound Training (injury recovery) - S. Brandt, B. Brandt, Irwin, Larson, Pospyhalla, LTE's - Couey, Westbury, Schmidt, Wilson
- Asset Management and Risk Assessment - Irwin, Hessling
- APWA Emergency Management Committee meeting - Hessling
- Salt Savers check in w/ MMSD - Irwin
- APWA Young Professionals meeting - Irwin
- I/I Reduction Program Advisory Committee Meeting - Hessling
- Local Government 101 Webinar - Irwin
- Asset Management Webinar - Irwin

PUBLIC WORKS COMMITTEE

July 13, 2021

PUBLIC UTILITIES COMMITTEE

July 20, 2021

**Public Works Directors Report
for
June 2021**

The following is information concerning events and activities of the Public Works Department along with the Water and Sewer Utilities for the previous month. This information is provided in brief to provide an overview of the highlights.

GIS Update

The department continues to upgrade the villages GIS opportunities when possible. Personnel have been out in the field collecting data.

Risk & Resilience Emergency Plan

The Risk & Resilience Emergency Plan has been certified (known completion) with the EPA. These documents will need to be updated every five years.

Broadhead Street Reconstruction

Pulverizing started on June 7 and the pipe crew was in on June 10, 2021. The roadway is currently being undercut and the work is progressing well.

Municipal Separate Storm Sewer System (MS4)

The WI DNR, as authorized by the EPA, performed a two-part audit of the village's MS4 system. The first part was a virtual review of our plans and methods and the second part was an actual site visit. A written report outlining this audit will be available in the future.

PSC Rate File Update

The Public Service Commission (PSC) held a Public Hearing on June 8. This was the public's opportunity, along with submitting written comments about the rate increase. There were no submittals or public comment on the increase. The entire hearing lasted about nine minutes. PSC approval to move forward on the rate increase was granted.

Well #3 Maintenance Work

Postponed until the fall of 2021 due to severe drought conditions in our area. The contractor was ok with this delay.

Watermain Break

The department handled another watermain break at the intersection of Bremer and Lake Edge Roads on June 12. A break was also repaired in the early morning hours of June 21 on South Court.

Valve Turner

As part of our equipment replacement, the department took delivery of a new valve turner this month. This new unit replaces the villages older demo unit that was purchased years back.

Antenna Upgrade Project

US Cellular is performing an antennae upgrade on the Burma Road water tower. As part of this work, a new safety railing system will be installed. Dixon Engineering is watching over this project.

Meetings/Training/Seminars

All meetings were held by electronic means this month. Those meetings include:

- Salt Savers check in w/ MMSD - Irwin
- APWA monthly board meeting - Igl & Hessling
- APWA Emergency Management Committee meeting - Hessling
- APWA Young Professionals meeting Irwin
- MMSD Owner Community meeting - Irwin, Igl, Hessling