VILLAGE OF MCFARLAND

Village Board Minutes

Monday, June 14, 2021 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee Justin Rupert, Village Trustee Edward Wreh, Village Trustee Carrie Nelson, Village Trustee Chris St. Clair

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Aaron Chapin, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. *Public Announcements*

b. *Public Communications*

4. CONSENT AGENDA.

a. *All items listed under the Consent agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.*

1) *Motion to approve the minutes of the May 24, 2021 Village Board meeting.*

2) *Motion to approve Checks in the amount of $392,846.02.*

3) *Motion to appoint Aaron Chapin to serve on the Ethics Board for the duration of his employment as Police Chief with the Village*

4) *Motion to approve an application from the McFarland Youth Hockey Association for a Temporary Class B license for fermented malt beverages and wine for the Draft Experience Adult Hockey Tournament to be held on June 25-27, 2021 and to approve a variance to allow the sale of alcohol where minors are present.*

5) *Motion to approve temporary operator's licenses for Jennifer Bronson, Joy McMerty, Chad Vezina and Meghann Rapp for the Draft Experience Adult Hockey Tournament to be held on June 25-27, 2021.*

6) *Motion to approve Resolution 2021-13: a resolution approving the renewal of*

applications for liquor and fermented malt beverages licenses for 2021-2022.

7) *Motion to approve a request to fill the vacancy for the Police Officer position within the Police Department.*

8) *Motion to approve Village Administrator Matt Schuenke to be the Authorized Representative for the Coronavirus State and Local Fiscal Recovery Funds.*
Motion by Village President Carolyn Clow, second by Village Trustee Justin Rupert, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*
None.

6. BUSINESS.

a. *Finance Committee (Trustee St. Clair & President Clow)*

1) *Discussion and action regarding the acceptance of the 2020 Municipal Financial Statements and Audit Results as presented by Baker Tilly Virchow Krause.*
Trustee St. Clair provided a report from the Finance Committee. The Finance Committee unanimously recommended acceptance of the 2020 Municipal Financial Statements and Audit results as prepared by Baker Tilly Virchow Krause.

Carla Gogin, representative of Baker Tilly Virchow Krause, presented an overview of the 2020 financial audit. She reported the Village is currently in a very good financial position in terms of its current debt obligations and healthy fund balance reserves.

Motion by Village Trustee Chris St. Clair, second by Village President Carolyn Clow, to accept the 2020 Municipal Financial Statements and Audit Results as presented by Baker Tilly Virchow Krause. Motion carries 7 - 0 - 0 by acclamation.

b. *Discussion and action regarding a proposal from Alliant Energy to participate in their Customer Hosted Renewable Energy Program for the Public Safety Center.*
Village Administrator Schuenke provided an overview of the proposal from Alliant Energy to participate in their Customer Hosted Renewal Energy Program for the Public Safety Center. He explained there are budgetary impacts to both. Alliant Energy had not yet been able to put together a formal proposal for consideration by the Board at the

time of the meeting. They noted Alliant is not likely to be able to put a formal proposal together sooner than the end of summer.

The Board expressed concerns with not having a complete proposal and requested additional information be provided on the financial implications of both proposals. The Board discussed the proposal in great length and felt it best to pursue the Village's own solar system and not continue with the Alliant Energy Customer Hosted Renewable Energy Program.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to proceed without considering the Customer Hosted Renewable Energy Program from Alliant Energy for the Public Safety Center. Motion carries 7 - 0 - 0 by acclamation.

c. *Public Safety Committee (Trustees Brassington & Wreh)*

1) *Discussion and action on an operator's license for Allyson Donohue for the period ending June 30, 2022.*

Motion by Village Trustee Chris St. Clair, second by Village Trustee Michael Flaherty, to approve an operator's license for Allyson Donohue for the period ending June 30, 2022 with the condition that staff run quarterly background checks through January of 2022 on Ms. Donohue and that any offenses contained within the Operator's License Approval Policy Section 4: Criteria for Denial that occur be grounds for staff to commence the revocation process. Motion carries 7 - 0 - 0 by acclamation.

d. *Discussion regarding furniture, fixture, and equipment plan for the Public Safety Center.*

Clerk/Treasurer Suettinger provided an update on Furniture, Fixtures and Equipment for the Public Safety Center. President Clow reported the purpose of reviewing the furniture, fixtures, and equipment is to update the Board on the work and progress that has been done, and know costs have been appropriately assessed to avoid any further surprises.

e. *Discussion and action regarding meeting format plan for boards, commissions, and committees.*

Communications and Technology Director Stephanie Miller presented and overview on the options available to the Village in regards to the future of virtual meetings.

The Board discussed all possible options and felt the Hybrid 2.0 option was the best option for the Board at this time. They felt the Hybrid 2.0 option allowed for more flexibility for Board, Committee and Commission members as well as the public. They did highlight the concerns identified with staff time needed by Communications and Technology staff to proceed with the Hybrid 2.0 option. They requested additional work be done to consider alternatives to reduce staff time such as facilitating the Zoom functioning through BCC staff or chairs. Staff will provide an update on additional options and continue to evaluate the Village's meeting format plan.

Motion by President Carolyn Clow, second by Trustee Edward Wreh, to authorize Village meetings to move to the Hybrid 2.0 proposal as of August 1, 2021. Motion carries 7 - 0 - 0 by acclamation.

The Board requested staff put this back on an agenda before the implementation date to provide update and instructions to Village Board members to ensure success of the transition. The Board also requested the matter be discussed at upcoming Board, Commission, and Commission meetings to inform members and the public of the upcoming change and expectations.

f. *Future Authority, Board, Commission, and Committee agenda item requests and referrals - This is an opportunity for Village Board members to put forth Authority, Board, Commission agenda item requests and referrals, without discussion.*

Trustee Nelson requested an update be provided on the strategic planning for American Rescue Plan Act funds.

7. ADJOURNMENT.

Motion by Trustee Stephanie Brassington, second by Trustee Justin Rupert, to adjourn at 9:39 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer