VILLAGE OF MCFARLAND *NOTICE OF PUBLIC MEETING*

Village Board

Monday, June 28, 2021 **7:00 PM** **McFarland Municipal Center**
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:
https://us02web.zoom.us/j/83287385267

Or by Telephone: +1 (312) 626-6799
Webinar ID: 832 8738 5267

1. CALL TO ORDER.

2. ATTENDANCE/ROLL CALL.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
   a. Public Announcements
   b. Public Communications

4. CONSENT AGENDA.
   a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

      1) Motion to approve the minutes of the June 14, 2021 Village Board meeting.

      2) Motion to approve checks in the amount of $95,017.29.

      3) Motion to approve appointing Eric Kryzenske to serve on the Public Utilities Committee for a term expiring April 30, 2025.

      4) Motion to approve appointing Angela Freedman to serve on the Ethics Board for a term expiring April 30, 3023 and Kathleen Pakes to the Ethics Board for a term expiring April 30, 2024.

5. PUBLIC APPEARANCES.
   a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online

meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

6. BUSINESS.
   a. Diversity, Equity & Inclusion Subcommittee (Trustees Brassington and Wreh)

      1) Discussion and action on a proposal for diversity, equity, and inclusion consulting services from Rainey Briggs and Percy Brown.

   b. Discussion and action regarding acceptance of Phase 2 Design Services for the Public Safety Center and authorization to proceed into Phase 3 Bidding Process.

   c. Discussion and action regarding Resolution #2021-18: a resolution regarding the 2021-2023 State of Wisconsin Biennium Budget prepared by the State Legislature.

   d. Presentation and update on American Rescue Plan Act Funding.

   e. Future Authority, Board, Commission, and Committee agenda items requests and referrals - *This is an opportunity for Village board members to put forth Authority, Board, Commission and Committee agenda item requests and referrals, without discussion.*

7. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: Monday, June 28, 2021

SECTION: Consent Agenda

The Consent Agenda is for routine, procedural, and self-explanatory non-controversial items. Items will be approved by one motion unless a Board member requests that the item be removed. Board members who have a question on an item on the consent agenda or would like to have additional discussion, should request an item be removed from the consent agenda and discussed separately. Items requested to be dealt with separately, will be dealt with in the same order in which they were originally listed on the Consent Agenda under Business.

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, June 14, 2021 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee Justin Rupert, Village Trustee Edward Wreh, Village Trustee Carrie Nelson, Village Trustee Chris St. Clair

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Aaron Chapin, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

b. Public Communications

4. CONSENT AGENDA.

a. All items listed under the Consent agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the May 24, 2021 Village Board meeting.

2) Motion to approve Checks in the amount of $392,846.02.

3) Motion to appoint Aaron Chapin to serve on the Ethics Board for the duration of his employment as Police Chief with the Village

4) Motion to approve an application from the McFarland Youth Hockey Association for a Temporary Class B license for fermented malt beverages and wine for the Draft Experience Adult Hockey Tournament to be held on June 25-27, 2021 and to approve a variance to allow the sale of alcohol where minors are present.

5) Motion to approve temporary operator's licenses for Jennifer Bronson, Joy McMerty, Chad Vezina and Meghann Rapp for the Draft Experience Adult Hockey Tournament to be held on June 25-27, 2021.

6) Motion to approve Resolution 2021-13: a resolution approving the renewal of

applications for liquor and fermented malt beverages licenses for 2021-2022.

7) *Motion to approve a request to fill the vacancy for the Police Officer position within the Police Department.*

8) *Motion to approve Village Administrator Matt Schuenke to be the Authorized Representative for the Coronavirus State and Local Fiscal Recovery Funds.*
Motion by Village President Carolyn Clow, second by Village Trustee Justin Rupert, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*
None.

6. BUSINESS.

a. *Finance Committee (Trustee St. Clair & President Clow)*

1) *Discussion and action regarding the acceptance of the 2020 Municipal Financial Statements and Audit Results as presented by Baker Tilly Virchow Krause.*
Trustee St. Clair provided a report from the Finance Committee. The Finance Committee unanimously recommended acceptance of the 2020 Municipal Financial Statements and Audit results as prepared by Baker Tilly Virchow Krause.

Carla Gogin, representative of Baker Tilly Virchow Krause, presented an overview of the 2020 financial audit. She reported the Village is currently in a very good financial position in terms of its current debt obligations and healthy fund balance reserves.

Motion by Village Trustee Chris St. Clair, second by Village President Carolyn Clow, to accept the 2020 Municipal Financial Statements and Audit Results as presented by Baker Tilly Virchow Krause. Motion carries 7 - 0 - 0 by acclamation.

b. *Discussion and action regarding a proposal from Alliant Energy to participate in their Customer Hosted Renewable Energy Program for the Public Safety Center.*
Village Administrator Schuenke provided an overview of the proposal from Alliant Energy to participate in their Customer Hosted Renewal Energy Program for the Public Safety Center. He explained there are budgetary impacts to both. Alliant Energy had not yet been able to put together a formal proposal for consideration by the Board at the

time of the meeting. They noted Alliant is not likely to be able to put a formal proposal together sooner than the end of summer.

The Board expressed concerns with not having a complete proposal and requested additional information be provided on the financial implications of both proposals. The Board discussed the proposal in great length and felt it best to pursue the Village's own solar system and not continue with the Alliant Energy Customer Hosted Renewable Energy Program.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to proceed without considering the Customer Hosted Renewable Energy Program from Alliant Energy for the Public Safety Center. Motion carries 7 - 0 - 0 by acclamation.

c. *Public Safety Committee (Trustees Brassington & Wreh)*

1) *Discussion and action on an operator's license for Allyson Donohue for the period ending June 30, 2022.*

Motion by Village Trustee Chris St. Clair, second by Village Trustee Michael Flaherty, to approve an operator's license for Allyson Donohue for the period ending June 30, 2022 with the condition that staff run quarterly background checks through January of 2022 on Ms. Donohue and that any offenses contained within the Operator's License Approval Policy Section 4: Criteria for Denial that occur be grounds for staff to commence the revocation process. Motion carries 7 - 0 - 0 by acclamation.

d. *Discussion regarding furniture, fixture, and equipment plan for the Public Safety Center.*

Clerk/Treasurer Suettinger provided an update on Furniture, Fixtures and Equipment for the Public Safety Center. President Clow reported the purpose of reviewing the furniture, fixtures, and equipment is to update the Board on the work and progress that has been done, and know costs have been appropriately assessed to avoid any further surprises.

e. *Discussion and action regarding meeting format plan for boards, commissions, and committees.*

Communications and Technology Director Stephanie Miller presented and overview on the options available to the Village in regards to the future of virtual meetings.

The Board discussed all possible options and felt the Hybrid 2.0 option was the best option for the Board at this time. They felt the Hybrid 2.0 option allowed for more flexibility for Board, Committee and Commission members as well as the public. They did highlight the concerns identified with staff time needed by Communications and Technology staff to proceed with the Hybrid 2.0 option. They requested additional work be done to consider alternatives to reduce staff time such as facilitating the Zoom functioning through BCC staff or chairs. Staff will provide an update on additional options and continue to evaluate the Village's meeting format plan.

Motion by President Carolyn Clow, second by Trustee Edward Wreh, to authorize Village meetings to move to the Hybrid 2.0 proposal as of August 1, 2021. Motion carries 7 - 0 - 0 by acclamation.

The Board requested staff put this back on an agenda before the implementation date to provide update and instructions to Village Board members to ensure success of the transition. The Board also requested the matter be discussed at upcoming Board, Commission, and Commission meetings to inform members and the public of the upcoming change and expectations.

f. *Future Authority, Board, Commission, and Committee agenda item requests and referrals - This is an opportunity for Village Board members to put forth Authority, Board, Commission agenda item requests and referrals, without discussion.*

Trustee Nelson requested an update be provided on the strategic planning for American Rescue Plan Act funds.

7. ADJOURNMENT.

Motion by Trustee Stephanie Brassington, second by Trustee Justin Rupert, to adjourn at 9:39 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
4	MIDDLETON FORD	150699	M3 MAINTENANCE	1	06/21/2021	107.96	.00	107.96	06/25/2021
		150704	EXTRA BATTERY ON HA	1	06/21/2021	123.96	.00	123.96	06/25/2021
Total 4:						231.92	.00	231.92	
9	MCFARLAND PICK N SAV	061521	RESTITUTION - L OLSON	1	06/15/2021	187.00	.00	187.00	06/25/2021
Total 9:						187.00	.00	187.00	
10	ARAMARK	0016413466	MAT RENTAL	1	06/09/2021	52.63	.00	52.63	06/25/2021
		0016413520	MATS	1	06/16/2021	52.63	.00	52.63	06/25/2021
Total 10:						105.26	.00	105.26	
30	ALLIANT ENERGY/WP&L	061121	MUNICIPAL CENTER	1	06/11/2021	2,688.71	.00	2,688.71	06/17/2021
		061121	PW FACILITY	2	06/11/2021	143.27	.00	143.27	06/17/2021
		061121	LIBRARY	3	06/11/2021	1,934.10	.00	1,934.10	06/17/2021
		061121	WELL #4	4	06/11/2021	1,662.43	.00	1,662.43	06/17/2021
		061121	SOCCER BUILDING - 482	5	06/11/2021	30.37	.00	30.37	06/17/2021
		061821	FLOOD LIGHT - 2860 HID	1	06/18/2021	27.61	.00	27.61	06/25/2021
		061821	3234 CTY RD AB	2	06/18/2021	22.45	.00	22.45	06/25/2021
Total 30:						6,508.94	.00	6,508.94	
74	BAKER & TAYLOR BOOK	2035927891	JUVENILE BOOKS	1	06/15/2021	736.52	.00	736.52	06/25/2021
		2035949532	JUVENILE BOOKS	1	06/14/2021	98.88	.00	98.88	06/25/2021
		2035974480	JUVENILE BOOKS	1	06/14/2021	79.44	.00	79.44	06/25/2021
		2035995565	JUVENILE BOOKS	1	06/17/2021	664.58	.00	664.58	06/25/2021
		2036008621	ADULT BOOKS	1	06/08/2021	337.70	.00	337.70	06/25/2021
		2036013715	ADULT BOOKS	1	06/21/2021	467.92	.00	467.92	06/25/2021
		2036017603	JUVENILE BOOKS	1	06/22/2021	128.64	.00	128.64	06/25/2021
		2036024434	ADULT BOOKS	1	06/11/2021	412.40	.00	412.40	06/25/2021
		2036030419	ADULT BOOKS	1	06/16/2021	415.31	.00	415.31	06/25/2021
		2036036397	ADULT BOOKS	1	06/18/2021	214.36	.00	214.36	06/25/2021
		2036036573	ADULT BOOKS	1	06/17/2021	234.34	.00	234.34	06/25/2021
Total 74:						3,790.09	.00	3,790.09	
172	CITY OF MADISON TREA	34296	MPD TRAINING	1	06/08/2021	3,550.00	.00	3,550.00	06/25/2021
		34450	LERMS FEE	1	06/15/2021	8,448.80	.00	8,448.80	06/25/2021
Total 172:						11,998.80	.00	11,998.80	
194	CONCENTRA	103382003	PRE-EMPLOYMENT SCR	1	06/09/2021	55.50	.00	55.50	06/25/2021
		103382003	PRE-EMPLOYMENT SCR	2	06/09/2021	83.60	.00	83.60	06/25/2021
		103382003	PRE-EMPLOYMENT SCR	3	06/09/2021	22.80	.00	22.80	06/25/2021
		103382003	PRE-EMPLOYMENT SCR	4	06/09/2021	22.80	.00	22.80	06/25/2021
		103382003	PRE-EMPLOYMENT SCR	5	06/09/2021	22.80	.00	22.80	06/25/2021
Total 194:						207.50	.00	207.50	
229	DANE CO CLERK	2021-02	DIRECTORIES	1	06/17/2021	17.19	.00	17.19	06/25/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 229:						17.19	.00	17.19	
234	DANE CO EMERGENCY	10495	COUNTY OF DANE EM -	1	06/18/2021	85.69	.00	85.69	06/25/2021
Total 234:						85.69	.00	85.69	
267	DEMCO INC	6961492	LIBRARY SUPPLIES	1	06/03/2021	134.47	.00	134.47	06/25/2021
		6966524	LIBRARY SUPPLIES	1	06/15/2021	189.63	.00	189.63	06/25/2021
Total 267:						324.10	.00	324.10	
338	ENGELHART INC	1744603	PARK SUPPLIES	1	06/11/2021	49.98	.00	49.98	06/25/2021
Total 338:						49.98	.00	49.98	
361	FIRST SUPPLY LLC MADI	12725561-05	HYDRANT PARTS	1	06/15/2021	693.00	.00	693.00	06/25/2021
Total 361:						693.00	.00	693.00	
408	GRAINGER INC	9932580583	PARKS SUPPLIES	1	06/15/2021	10.69	.00	10.69	06/25/2021
		9934660714	PARKS SUPPLIES	1	06/16/2021	27.37	.00	27.37	06/25/2021
		9942095325	BATTERIES	1	06/23/2021	20.72	.00	20.72	06/25/2021
Total 408:						58.78	.00	58.78	
452	HYDRITE CHEMICAL	02477983	WATER CHEMICALS	1	06/17/2021	1,019.31	.00	1,019.31	06/25/2021
Total 452:						1,019.31	.00	1,019.31	
476	JEFFERSON FIRE & SAF	IN130514	GEAR REPAIR	1	06/21/2021	119.02	.00	119.02	06/25/2021
Total 476:						119.02	.00	119.02	
478	JENSEN EQUIPMENT CO	J-690976	SHOP TOOL	1	06/08/2021	128.76	.00	128.76	06/25/2021
		J-690976	SHOP TOOL	2	06/08/2021	35.12	.00	35.12	06/25/2021
		J-690976	SHOP TOOL	3	06/08/2021	35.12	.00	35.12	06/25/2021
		J-690976	SHOP TOOL	4	06/08/2021	35.12	.00	35.12	06/25/2021
		J-692104	MARKING PAINT	1	06/08/2021	7.52	.00	7.52	06/25/2021
		J-692104	MARKING PAINT	2	06/08/2021	7.52	.00	7.52	06/25/2021
		J-692104	MARKING PAINT	3	06/08/2021	7.52	.00	7.52	06/25/2021
		J-692104	MARKING PAINT	4	06/08/2021	27.54	.00	27.54	06/25/2021
Total 478:						284.22	.00	284.22	
538	LAWSON PRODUCTS INC	9308543092	VEHICLE PARTS	1	06/17/2021	82.02	.00	82.02	06/25/2021
		9308543092	VEHICLE PARTS	2	06/17/2021	22.36	.00	22.36	06/25/2021
		9308543092	VEHICLE PARTS	3	06/17/2021	22.36	.00	22.36	06/25/2021
		9308543092	VEHICLE PARTS	4	06/17/2021	22.36	.00	22.36	06/25/2021
Total 538:						149.10	.00	149.10	
634	MENARDS - MONONA	13556	PW SUPPLIES	1	06/08/2021	13.18	.00	13.18	06/25/2021
		13556	PW SUPPLIES	2	06/08/2021	3.59	.00	3.59	06/25/2021
		13556	PW SUPPLIES	3	06/08/2021	3.59	.00	3.59	06/25/2021
		13556	PW SUPPLIES	4	06/08/2021	3.59	.00	3.59	06/25/2021
		13603	PARK SUPPLIES	1	06/09/2021	6.99	.00	6.99	06/25/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		13631	PARK SUPPLIES SOCCE	1	06/09/2021	79.98	.00	79.98	06/25/2021
		13684	PARK SUPPLIES RETUR	1	06/10/2021	79.98-	.00	79.98-	06/25/2021
		13706	PW SUPPLIES	1	06/10/2021	18.83	.00	18.83	06/25/2021
		13706	PW SUPPLIES	2	06/10/2021	5.14	.00	5.14	06/25/2021
		13706	PW SUPPLIES	3	06/10/2021	5.14	.00	5.14	06/25/2021
		13706	PW SUPPLIES	4	06/10/2021	5.14	.00	5.14	06/25/2021
		13739	PARK SUPPLIES--BRAND	1	06/11/2021	18.65	.00	18.65	06/25/2021
		13952	PARK SUPPLIES	1	06/15/2021	83.69	.00	83.69	06/25/2021
		13978	WELL 4 FACILITY REPAIR	1	06/15/2021	35.84	.00	35.84	06/25/2021
Total 634:						203.37	.00	203.37	
756	POMP'S TIRE SERVICE I	80240073	TRUCK #2 STEERS AND	1	06/18/2021	487.14	.00	487.14	06/25/2021
		80240073	TRUCK #2 STEERS AND	2	06/18/2021	132.86	.00	132.86	06/25/2021
		80240073	TRUCK #2 STEERS AND	3	06/18/2021	132.86	.00	132.86	06/25/2021
		80240073	TRUCK #2 STEERS AND	4	06/18/2021	132.86	.00	132.86	06/25/2021
		80241516	M3 TIRES	1	06/18/2021	700.04	.00	700.04	06/25/2021
		80241603	BRUSH 9	1	06/23/2021	719.92	.00	719.92	06/25/2021
		80241608	M4 TIRES	1	06/18/2021	700.04	.00	700.04	06/25/2021
		80242562	TURF MOWER	1	06/17/2021	17.49	.00	17.49	06/25/2021
		80242562	TURF MOWER	2	06/17/2021	4.77	.00	4.77	06/25/2021
		80242562	TURF MOWER	3	06/17/2021	4.77	.00	4.77	06/25/2021
		80242562	TURF MOWER	4	06/17/2021	4.77	.00	4.77	06/25/2021
Total 756:						3,037.52	.00	3,037.52	
765	LEGAL SHIELD	0108629-JU	LEGAL SHIELD	1	06/15/2021	278.15	.00	278.15	06/25/2021
Total 765:						278.15	.00	278.15	
775	PUBLIC SERVICE COMM	2105-I-03490	PSC FEE FOR RATE CAS	1	06/21/2021	301.60	.00	301.60	06/25/2021
Total 775:						301.60	.00	301.60	
797	REINDERS INC	2284789-00	PARK SUPPLIES-PESTICI	1	06/16/2021	44.00	.00	44.00	06/25/2021
Total 797:						44.00	.00	44.00	
800	RELIANT FIRE APPARAT	CI003277	FD VEHICLE MAINT	1	06/21/2021	83.28	.00	83.28	06/25/2021
Total 800:						83.28	.00	83.28	
818	ROTO ROOTER SEWER	200493	PARKS SEWER CLEANU	1	06/08/2021	659.92	.00	659.92	06/25/2021
Total 818:						659.92	.00	659.92	
921	SWNIFRA	6024	SW&NIFRA DUES	1	06/09/2021	30.00	.00	30.00	06/25/2021
Total 921:						30.00	.00	30.00	
958	TOWN & COUNTRY ENGI	22838	EXCHANGE ST PRELIM E	1	06/10/2021	4,776.25	.00	4,776.25	06/25/2021
		22839	JUNIPER RIDGE ESCRO	1	06/10/2021	408.75	.00	408.75	06/25/2021
		22840	2020 STREET & UTILITY I	1	06/10/2021	904.05	.00	904.05	06/25/2021
		22841	EAST SIDE SEWER EXTE	1	06/10/2021	5,962.85	.00	5,962.85	06/25/2021
		22842	VERIDIAN/UTTERBACK -	1	06/10/2021	807.50	.00	807.50	06/25/2021
		22843	2021 BROADHEAD/CTH	1	06/10/2021	5,144.20	.00	5,144.20	06/25/2021
		22844	2021 STREET & STORM S	1	06/10/2021	862.50	.00	862.50	06/25/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		22845	2021 GIS SUPPORT - MC	1	06/10/2021	288.00	.00	288.00	06/25/2021
		22845	2021 GIS SUPPORT - MC	2	06/10/2021	288.00	.00	288.00	06/25/2021
		22845	2021 GIS SUPPORT - MC	3	06/10/2021	288.00	.00	288.00	06/25/2021
		22845	2021 GIS SUPPORT - MC	4	06/10/2021	288.00	.00	288.00	06/25/2021
		22845	2021 GIS SUPPORT - MC	5	06/10/2021	288.00	.00	288.00	06/25/2021
		22846	2021 STORMWATER SUP	1	06/10/2021	460.00	.00	460.00	06/25/2021
		22847	TID #3 PROJECT	1	06/10/2021	158.75	.00	158.75	06/25/2021
		22848	PUBLIC SAFETY CENTER	1	06/10/2021	936.25	.00	936.25	06/25/2021
Total 958:						21,861.10	.00	21,861.10	
1024	WALL STREET JOURNAL	J1550147167	NEWSPAPER SUBSCRIP	1	06/15/2021	233.94	.00	233.94	06/25/2021
Total 1024:						233.94	.00	233.94	
1041	WERNER ELECTRIC SUP	S6490821.00	SOCCER BUILDING REPA	1	06/11/2021	65.80	.00	65.80	06/25/2021
		S6494012.00	WELL 4 MAINTENANCE	1	06/16/2021	52.60	.00	52.60	06/25/2021
Total 1041:						118.40	.00	118.40	
1090	WI ST FIREFIGHTERS AS	06012021	ASSOC DUES - MEMBER	1	06/01/2021	1,025.00	.00	1,025.00	06/25/2021
Total 1090:						1,025.00	.00	1,025.00	
1165	SPRANG, SARA	SS031121	MILEAGE EXP REIM	1	03/11/2021	38.08	.00	38.08	06/25/2021
		SS052021	MILEAGE EXP REIM	1	05/20/2021	56.00	.00	56.00	06/25/2021
Total 1165:						94.08	.00	94.08	
1245	PROFESSIONAL PEST C	518495	PW PEST CONTROL	1	06/11/2021	21.45	.00	21.45	06/25/2021
		518495	PW PEST CONTROL	2	06/11/2021	5.85	.00	5.85	06/25/2021
		518495	PW PEST CONTROL	3	06/11/2021	5.85	.00	5.85	06/25/2021
		518495	PW PEST CONTROL	4	06/11/2021	5.85	.00	5.85	06/25/2021
		518496	MC PEST CONTROL	1	06/11/2021	6.90	.00	6.90	06/25/2021
		518496	MC PEST CONTROL	2	06/11/2021	6.90	.00	6.90	06/25/2021
		518496	MC PEST CONTROL	3	06/11/2021	6.90	.00	6.90	06/25/2021
		518496	MC PEST CONTROL	4	06/11/2021	25.30	.00	25.30	06/25/2021
Total 1245:						85.00	.00	85.00	
1256	BOUND TREE MEDICAL,	84090273	EMS - SUPPLIES	1	06/09/2021	198.86	.00	198.86	06/25/2021
Total 1256:						198.86	.00	198.86	
1359	AUTO CLEAN LLC	3862	WASH CARDS	1	06/08/2021	200.00	.00	200.00	06/25/2021
Total 1359:						200.00	.00	200.00	
1709	VON BRIESEN & ROPER	359521	PERSONNEL ISSUES	1	06/21/2021	1,947.00	.00	1,947.00	06/25/2021
Total 1709:						1,947.00	.00	1,947.00	
1896	NAPA AUTO PARTS	782645	VEHICLE PARTS TURF M	1	06/17/2021	4.93	.00	4.93	06/25/2021
		782645	VEHICLE PARTS TURF M	2	06/17/2021	4.93	.00	4.93	06/25/2021
		782645	VEHICLE PARTS TURF M	3	06/17/2021	4.93	.00	4.93	06/25/2021
		782645	VEHICLE PARTS TURF M	4	06/17/2021	18.06	.00	18.06	06/25/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 1896:						32.85	.00	32.85	
1904	HUMPHREY SERVICE PA	1243573	VEHICLE MAINTENANCE	1	06/08/2021	15.60	.00	15.60	06/25/2021
		1243590	VEHICLE MAINTENANCE	1	06/08/2021	61.20	.00	61.20	06/25/2021
		1243606	HUMPHREY CREDIT	1	06/09/2021	30.60-	.00	30.60-	06/25/2021
Total 1904:						46.20	.00	46.20	
1910	ZURBUCHEN OIL INC	252516	DYED DIESEL FUEL	1	06/10/2021	620.34	.00	620.34	06/25/2021
		252517	FIRE GREASE	1	06/10/2021	27.35	.00	27.35	06/25/2021
		252517	DPW GREASE	2	06/10/2021	15.05	.00	15.05	06/25/2021
		252517	DPW GREASE	3	06/10/2021	4.10	.00	4.10	06/25/2021
		252517	DPW GREASE	4	06/10/2021	4.10	.00	4.10	06/25/2021
		252517	DPW GREASE	5	06/10/2021	4.10	.00	4.10	06/25/2021
Total 1910:						675.04	.00	675.04	
1921	FRONTIER	061621	PW PHONE	1	06/16/2021	10.93	.00	10.93	06/25/2021
		061621	PW PHONE	2	06/16/2021	10.94	.00	10.94	06/25/2021
		061621	PW PHONE	3	06/16/2021	10.94	.00	10.94	06/25/2021
		061621	PW PHONE	4	06/16/2021	40.10	.00	40.10	06/25/2021
Total 1921:						72.91	.00	72.91	
1976	MURPHY DESMOND SC	8129845	5411 BASHFORD ESCRO	1	06/02/2021	1,987.00	.00	1,987.00	06/25/2021
Total 1976:						1,987.00	.00	1,987.00	
1989	CORPORATE BUSINESS	29469160	COPIER LEASE	1	06/07/2021	190.00	.00	190.00	06/17/2021
		29505266	COPIER LEASE	1	06/11/2021	142.30	.00	142.30	06/25/2021
Total 1989:						332.30	.00	332.30	
2024	BURRIS EQUIPMENT	PS3003474-	TURF MOWER #2 AND #9	1	06/17/2021	122.18	.00	122.18	06/25/2021
		PS3003474-	TURF MOWER #2 AND #9	2	06/17/2021	33.32	.00	33.32	06/25/2021
		PS3003474-	TURF MOWER #2 AND #9	3	06/17/2021	33.32	.00	33.32	06/25/2021
		PS3003474-	TURF MOWER #2 AND #9	4	06/17/2021	33.32	.00	33.32	06/25/2021
		PS3003585-	TURF MOWER	1	06/18/2021	33.99	.00	33.99	06/25/2021
		PS3003585-	TURF MOWER	2	06/18/2021	9.27	.00	9.27	06/25/2021
		PS3003585-	TURF MOWER	3	06/18/2021	9.27	.00	9.27	06/25/2021
		PS3003585-	TURF MOWER	4	06/18/2021	9.27	.00	9.27	06/25/2021
Total 2024:						283.94	.00	283.94	
2185	MSA PROFESSIONAL SE	R09361020.0	SUSTAINABILITY PLAN	1	06/11/2021	1,240.00	.00	1,240.00	06/25/2021
Total 2185:						1,240.00	.00	1,240.00	
2216	ANDRES MEDICAL	252017	MAY COLLECTIONS	1	06/14/2021	1,390.67	.00	1,390.67	06/25/2021
Total 2216:						1,390.67	.00	1,390.67	
2237	MADISON COLLEGE	180631	MADISON COLLEGE - MA	1	06/02/2021	80.00	.00	80.00	06/25/2021
Total 2237:						80.00	.00	80.00	

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2250	ANNEN, STEVE	052721	BOARD OF REVIEW	1	05/27/2021	40.00	.00	40.00	06/25/2021
Total 2250:						40.00	.00	40.00	
2251	STRELOW, CLIFFORD	052721	BOR PER DIEM	1	05/27/2021	40.00	.00	40.00	06/25/2021
Total 2251:						40.00	.00	40.00	
9140	TRITECH FORENSICS IN	479472	INVESTIGATION SUPPLIE	1	06/10/2021	82.00	.00	82.00	06/25/2021
Total 9140:						82.00	.00	82.00	
9141	VERMEER WISCONSIN I	40028115	REPAIR PARTS	1	06/10/2021	108.45	.00	108.45	06/25/2021
		40028115	REPAIR PARTS	2	06/10/2021	29.57	.00	29.57	06/25/2021
		40028115	REPAIR PARTS	3	06/10/2021	29.57	.00	29.57	06/25/2021
		40028115	REPAIR PARTS	4	06/10/2021	29.57	.00	29.57	06/25/2021
		40028118	REPAIR PARTS	1	06/10/2021	35.75	.00	35.75	06/25/2021
		40028118	REPAIR PARTS	2	06/10/2021	9.75	.00	9.75	06/25/2021
		40028118	REPAIR PARTS	3	06/10/2021	9.75	.00	9.75	06/25/2021
		40028118	REPAIR PARTS	4	06/10/2021	9.75	.00	9.75	06/25/2021
		40028122	REPAIR PARTS	1	06/10/2021	44.94	.00	44.94	06/25/2021
		40028122	REPAIR PARTS	2	06/10/2021	12.25	.00	12.25	06/25/2021
		40028122	REPAIR PARTS	3	06/10/2021	12.25	.00	12.25	06/25/2021
		40028122	REPAIR PARTS	4	06/10/2021	12.25	.00	12.25	06/25/2021
Total 9141:						343.85	.00	343.85	
9151	PAGE PRODUCTION	21-6	MAY SENIOR NEWS	1	04/27/2021	543.00	.00	543.00	06/25/2021
Total 9151:						543.00	.00	543.00	
16247	CITY TREASURER	07100600-06	STORMWATER CHARGE	1	06/07/2021	24.61	.00	24.61	06/17/2021
Total 16247:						24.61	.00	24.61	
16322	STRYKER SALES CORP	3417247M	STRYKER - WIPES	1	06/07/2021	219.74	.00	219.74	06/25/2021
Total 16322:						219.74	.00	219.74	
16535	CHIN, DAN	052721	BOR PER DIEM	1	05/27/2021	40.00	.00	40.00	06/25/2021
Total 16535:						40.00	.00	40.00	
16585	MALY, KELLY	052721	BOR PER DIEM	1	05/27/2021	40.00	.00	40.00	06/25/2021
Total 16585:						40.00	.00	40.00	
16600	DENNIS, CHRIS	CD062321	STATE CHIEFS CONFERE	1	06/23/2021	320.00	.00	320.00	06/25/2021
Total 16600:						320.00	.00	320.00	
16640	TOP PACK DEFENSE LLC	6347	CHAPIN INITIAL ISSUE	1	06/10/2021	151.48	.00	151.48	06/25/2021
Total 16640:						151.48	.00	151.48	
16680	CARDMEMBER SERVICE	MSB061721	SCHUENKE	1	06/17/2021	9.99	.00	9.99	06/25/2021
		MSB061721	T REITER	2	06/17/2021	1,047.78	.00	1,047.78	06/25/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		MSB061721	COX	3	06/17/2021	466.84	.00	466.84	06/25/2021
		MSB061721	KENT	4	06/17/2021	137.40	.00	137.40	06/25/2021
		MSB061721	HESSLING	5	06/17/2021	48.52	.00	48.52	06/25/2021
		MSB061721	ANDERSEN	6	06/17/2021	2,109.41	.00	2,109.41	06/25/2021
		MSB061721	MOTL	7	06/17/2021	101.49	.00	101.49	06/25/2021
		MSB061721	REIMER	8	06/17/2021	201.34	.00	201.34	06/25/2021
		MSB061721	SUETTINGER	9	06/17/2021	1,728.23	.00	1,728.23	06/25/2021
		MSB061721	MAURER	10	06/17/2021	1,209.46	.00	1,209.46	06/25/2021
		MSB061721	IRWIN	11	06/17/2021	39.91	.00	39.91	06/25/2021
		MSB061721	BREMER	12	06/17/2021	22.98	.00	22.98	06/25/2021
		MSB061721	J REITER	13	06/17/2021	111.98	.00	111.98	06/25/2021
		MSB061721	MILLER	14	06/17/2021	603.78	.00	603.78	06/25/2021
		MSB061721	LARSON	15	06/17/2021	465.47	.00	465.47	06/25/2021
		MSB061721	IGL	16	06/17/2021	66.09	.00	66.09	06/25/2021
		MSB061721	LAWRENCE	17	06/17/2021	82.23	.00	82.23	06/25/2021
		MSB061721	DENNIS	18	06/17/2021	231.11	.00	231.11	06/25/2021
		MSB061721	ENGLER	19	06/17/2021	83.33	.00	83.33	06/25/2021
Total 16680:						8,767.34	.00	8,767.34	
16686	WARRENBURG, SPENCE	062321	REFUND OF LEGAL COV	1	06/23/2021	33.90	.00	33.90	06/25/2021
Total 16686:						33.90	.00	33.90	
16890	PIRTEK MADISON	MA-T000035	WASTE OIL PUMP REPAI	1	06/10/2021	48.85	.00	48.85	06/25/2021
		MA-T000035	WASTE OIL PUMP REPAI	2	06/10/2021	48.85	.00	48.85	06/25/2021
		MA-T000035	WASTE OIL PUMP REPAI	3	06/10/2021	48.85	.00	48.85	06/25/2021
		MA-T000035	WASTE OIL PUMP REPAI	4	06/10/2021	179.13	.00	179.13	06/25/2021
Total 16890:						325.68	.00	325.68	
16937	ESO SOLUTIONS INC.	ESO-56527	FIREHOUSE SOFTWARE	1	06/18/2021	1,947.50	.00	1,947.50	06/25/2021
		ESO-56527	ESO TRAINING	2	06/18/2021	1,190.07	.00	1,190.07	06/25/2021
Total 16937:						3,137.57	.00	3,137.57	
16980	BOLDTRONICS, INC.	20210094	DOOR REPAIR	1	06/04/2021	757.73	.00	757.73	06/25/2021
		20210100	DOOR LOCKING REPAIR	1	06/11/2021	85.00	.00	85.00	06/25/2021
Total 16980:						842.73	.00	842.73	
17045	DETROIT SALT COMPAN	SI21-07721	ROAD SALT	1	06/15/2021	3,604.27	.00	3,604.27	06/25/2021
Total 17045:						3,604.27	.00	3,604.27	
17084	AMAZON CAPITAL SERVI	13DQ-WHTC	OFFICE SUPPLIES	1	06/16/2021	25.23	.00	25.23	06/25/2021
		14RY-XTWC-	DVDS & CDS	1	06/19/2021	16.95	.00	16.95	06/25/2021
		166G-TC63-	CRAFTS	1	06/20/2021	66.72	.00	66.72	06/25/2021
		16FL-R9XV-	DVDS & CDS	1	06/16/2021	71.94	.00	71.94	06/25/2021
		16R9-TDTX-	DVDS & CDS	1	06/21/2021	1.03-	.00	1.03-	06/25/2021
		19TF-RDYJ-	DVDS & CDS	1	06/15/2021	8.33	.00	8.33	06/25/2021
		1CKN-VRC9-	DVDS & CDS	1	06/11/2021	2.50-	.00	2.50-	06/25/2021
		1HYF-J41F-7	DVDS & CDS	1	06/21/2021	72.13	.00	72.13	06/25/2021
		1KRY-K7KR-	ADULT BOOKS	1	06/13/2021	163.62	.00	163.62	06/25/2021
		1KRY-K7KR-	DVDS & CDS	1	06/13/2021	10.29	.00	10.29	06/25/2021
		1LPM-4KQJ-	DVDS & CDS	1	06/11/2021	2.00-	.00	2.00-	06/25/2021
		1NQC-11V4-	SAFETY VESTS FOR PW	1	06/14/2021	33.00	.00	33.00	06/25/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		1NQC-11V4-	SAFETY VESTS FOR PW	2	06/14/2021	9.00	.00	9.00	06/25/2021
		1NQC-11V4-	SAFETY VESTS FOR PW	3	06/14/2021	8.99	.00	8.99	06/25/2021
		1NQC-11V4-	SAFETY VESTS FOR PW	4	06/14/2021	8.99	.00	8.99	06/25/2021
		1TRF-11LF-Y	DVDS & CDS	1	06/11/2021	242.84	.00	242.84	06/25/2021
		1VFD-WYYK	MOUNTS FOR POLICE C	1	06/20/2021	49.99	.00	49.99	06/25/2021
		1WDH-JH1Y-	JUVENILE BOOKS	1	06/20/2021	122.10	.00	122.10	06/25/2021
		1X7K-NC9L-	DVDS & CDS	1	06/23/2021	99.98	.00	99.98	06/25/2021
		1XL9-1M1R-	ADULT BOOKS	1	06/23/2021	16.30	.00	16.30	06/25/2021
		1XQ7-KTC3-	PROGRAM SUPPLIES	1	06/15/2021	51.95	.00	51.95	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	1	06/20/2021	1.11	.00	1.11	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	2	06/20/2021	2.47	.00	2.47	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	3	06/20/2021	1.81	.00	1.81	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	4	06/20/2021	.44	.00	.44	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	5	06/20/2021	2.47	.00	2.47	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	6	06/20/2021	1.81	.00	1.81	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	7	06/20/2021	3.38	.00	3.38	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	8	06/20/2021	4.51	.00	4.51	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	9	06/20/2021	2.25	.00	2.25	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	10	06/20/2021	.91	.00	.91	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	11	06/20/2021	2.25	.00	2.25	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	12	06/20/2021	.69	.00	.69	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	13	06/20/2021	.44	.00	.44	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	14	06/20/2021	2.25	.00	2.25	06/25/2021
		1XVN-HR7R-	GIS ASSET MANAGEMEN	15	06/20/2021	.69	.00	.69	06/25/2021
Total 17084:						1,100.30	.00	1,100.30	
17141	BADGERLAND DISPOSAL	0001670066	PORTABLE RESTROOM	1	06/03/2021	790.00	.00	790.00	06/25/2021
Total 17141:						790.00	.00	790.00	
17187	B&H PHOTO	190058977	OFFICE SUPPLIES	1	06/16/2021	44.64	.00	44.64	06/25/2021
Total 17187:						44.64	.00	44.64	
17318	TDS	062221-PW	PW INTERNET/PHONE	1	06/22/2021	115.43	.00	115.43	06/25/2021
		062221-PW	PW INTERNET/PHONE	2	06/22/2021	31.48	.00	31.48	06/25/2021
		062221-PW	PW INTERNET/PHONE	3	06/22/2021	31.48	.00	31.48	06/25/2021
		062221-PW	PW INTERNET/PHONE	4	06/22/2021	31.48	.00	31.48	06/25/2021
		062221-VOM	ADMIN INTERNET/PHON	1	06/22/2021	45.08	.00	45.08	06/25/2021
		062221-VOM	COMMTECH INTERNET/T	2	06/22/2021	64.19	.00	64.19	06/25/2021
		062221-VOM	FIRE/EMS TV/INTERNET/	3	06/22/2021	285.48	.00	285.48	06/25/2021
		062221-VOM	PD TV/INTERNET/PHONE	4	06/22/2021	128.18	.00	128.18	06/25/2021
		062221-VOM	PW INTERNET/PHONE	5	06/22/2021	45.08	.00	45.08	06/25/2021
		062221-VOM	OUTREACH INTERNET/P	6	06/22/2021	45.08	.00	45.08	06/25/2021
		062221-VOM	COMMDEV INTERNET/PH	7	06/22/2021	45.08	.00	45.08	06/25/2021
		062221-VOM	WATER INTERNET/PHON	8	06/22/2021	106.67	.00	106.67	06/25/2021
		062221-VOM	SEWER INTERNET/PHON	9	06/22/2021	106.67	.00	106.67	06/25/2021
		062221-VOM	STORMWATER INTERNE	10	06/22/2021	61.88	.00	61.88	06/25/2021
		062221-VOM	LIBRARY INTERNET/PHO	11	06/22/2021	45.08	.00	45.08	06/25/2021
Total 17318:						1,188.34	.00	1,188.34	
17347	LODHOLZ, KEVIN	052721	BOARD OF REVIEW	1	05/27/2021	40.00	.00	40.00	06/25/2021
Total 17347:						40.00	.00	40.00	

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17414	EUA	82826	LONG RANGE PLANNING	1	06/22/2021	2,998.00	.00	2,998.00	06/25/2021
Total 17414:						2,998.00	.00	2,998.00	
17553	PENA, PEDRO	020821	PROPERTY TAX OVERPA	1	02/08/2021	3,838.20	.00	3,838.20	Multiple
Total 17553:						3,838.20	.00	3,838.20	
17569	MCFARLAND ACE HARD	001363/1	MOWER PARTS TURF M	1	06/09/2021	3.55	.00	3.55	06/25/2021
		001363/1	MOWER PARTS TURF M	2	06/09/2021	.97	.00	.97	06/25/2021
		001363/1	MOWER PARTS TURF M	3	06/09/2021	.97	.00	.97	06/25/2021
		001363/1	MOWER PARTS TURF M	4	06/09/2021	.97	.00	.97	06/25/2021
		001377/1	PARKS SUPPLIES	1	06/10/2021	32.67	.00	32.67	06/25/2021
		001378/1	PARKS SUPPLIES	1	06/10/2021	2.75	.00	2.75	06/25/2021
		001394/1	PW SHOP SUPPLIES	1	06/10/2021	1.29	.00	1.29	06/25/2021
		001394/1	PW SHOP SUPPLIES	2	06/10/2021	1.29	.00	1.29	06/25/2021
		001394/1	PW SHOP SUPPLIES	3	06/10/2021	1.29	.00	1.29	06/25/2021
		001394/1	PW SHOP SUPPLIES	4	06/10/2021	4.76	.00	4.76	06/25/2021
		001395/1	PARK KEY	1	06/10/2021	1.70	.00	1.70	06/25/2021
		001397/1	HAMMER	1	06/10/2021	23.39	.00	23.39	06/25/2021
		001399/1	PARKS SUPPLIES	1	06/11/2021	35.98	.00	35.98	06/25/2021
		001400/1	PW SHOP SUPPLIES	1	06/11/2021	.62	.00	.62	06/25/2021
		001400/1	PW SHOP SUPPLIES	2	06/11/2021	.62	.00	.62	06/25/2021
		001400/1	PW SHOP SUPPLIES	3	06/11/2021	.62	.00	.62	06/25/2021
		001400/1	PW SHOP SUPPLIES	4	06/11/2021	2.27	.00	2.27	06/25/2021
		001401/1	PARKS SUPPLIES	1	06/11/2021	35.98-	.00	35.98-	06/25/2021
		001413/1	FILTERS FOR MUNICIPAL	1	06/11/2021	71.15	.00	71.15	06/25/2021
		001413/1	FILTERS FOR MUNICIPAL	2	06/11/2021	19.41	.00	19.41	06/25/2021
		001413/1	FILTERS FOR MUNICIPAL	3	06/11/2021	19.41	.00	19.41	06/25/2021
		001413/1	FILTERS FOR MUNICIPAL	4	06/11/2021	19.41	.00	19.41	06/25/2021
		001430/1	PW SHOP SUPPLIES	1	06/14/2021	1.21	.00	1.21	06/25/2021
		001430/1	PW SHOP SUPPLIES	2	06/14/2021	1.21	.00	1.21	06/25/2021
		001430/1	PW SHOP SUPPLIES	3	06/14/2021	1.21	.00	1.21	06/25/2021
		001430/1	PW SHOP SUPPLIES	4	06/14/2021	4.46	.00	4.46	06/25/2021
		001432/1	MUNICIPAL CENTER REP	1	06/14/2021	.62	.00	.62	06/25/2021
		001432/1	MUNICIPAL CENTER REP	2	06/14/2021	.62	.00	.62	06/25/2021
		001432/1	MUNICIPAL CENTER REP	3	06/14/2021	.62	.00	.62	06/25/2021
		001432/1	MUNICIPAL CENTER REP	4	06/14/2021	2.27	.00	2.27	06/25/2021
		001436/1	PARKS SUPPLIES	1	06/14/2021	7.36	.00	7.36	06/25/2021
		001441/1	WELL #3 FACILITY MAINT	1	06/14/2021	3.40	.00	3.40	06/25/2021
		001448/1	PW SHOP SUPPLIES	1	06/15/2021	5.67	.00	5.67	06/25/2021
		001448/1	PW SHOP SUPPLIES	2	06/15/2021	5.67	.00	5.67	06/25/2021
		001448/1	PW SHOP SUPPLIES	3	06/15/2021	5.67	.00	5.67	06/25/2021
		001448/1	PW SHOP SUPPLIES	4	06/15/2021	20.77	.00	20.77	06/25/2021
		001453/1	WELL #3 FACILITY MAINT	1	06/15/2021	2.51	.00	2.51	06/25/2021
		001478/1	PW SHOP SUPPLIES	1	06/16/2021	3.47	.00	3.47	06/25/2021
		001478/1	PW SHOP SUPPLIES	2	06/16/2021	.94	.00	.94	06/25/2021
		001478/1	PW SHOP SUPPLIES	3	06/16/2021	.94	.00	.94	06/25/2021
		001478/1	PW SHOP SUPPLIES	4	06/16/2021	.94	.00	.94	06/25/2021
		001488/1	PARKS SUPPLIES	1	06/17/2021	5.39	.00	5.39	06/25/2021
		001503/1	MUNICIPAL CENTER REP	1	06/18/2021	1.48	.00	1.48	06/25/2021
		001503/1	MUNICIPAL CENTER REP	2	06/18/2021	.40	.00	.40	06/25/2021
		001503/1	MUNICIPAL CENTER REP	3	06/18/2021	.40	.00	.40	06/25/2021
		001503/1	MUNICIPAL CENTER REP	4	06/18/2021	.41	.00	.41	06/25/2021
		001573/1	PW SHOP SUPPLIES	1	06/23/2021	6.81	.00	6.81	06/25/2021
		001573/1	PW SHOP SUPPLIES	2	06/23/2021	1.86	.00	1.86	06/25/2021
		001573/1	PW SHOP SUPPLIES	3	06/23/2021	1.86	.00	1.86	06/25/2021

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		001573/1	PW SHOP SUPPLIES	4	06/23/2021	1.86	.00	1.86	06/25/2021
		001576/1	PARKS SUPPLIES	1	06/23/2021	8.99	.00	8.99	06/25/2021
		001579	WELL #4 FACILITY MAINT	1	06/23/2021	.89	.00	.89	06/25/2021
Total 17569:						309.02	.00	309.02	
17591	SIDDIQUI, HUMA	330	PROGRAM FEE	1	06/17/2021	142.00	.00	142.00	06/25/2021
Total 17591:						142.00	.00	142.00	
17644	PENNEKAMP, MICHAEL &	061421	SALT SAVER REIMBURS	1	06/14/2021	125.00	.00	125.00	06/25/2021
Total 17644:						125.00	.00	125.00	
17652	LTC CLEVELAND	LTC-SF-0000	LTC CLEVELAND EMT P	1	06/10/2021	125.00	.00	125.00	06/25/2021
Total 17652:						125.00	.00	125.00	
17653	I-STATE TRUCK CENTER	C272013011:	TRUCK 14 MAINTENANC	1	06/16/2021	66.65	.00	66.65	06/25/2021
		C272013011:	TRUCK 14 MAINTENANC	2	06/16/2021	18.18	.00	18.18	06/25/2021
		C272013011:	TRUCK 14 MAINTENANC	3	06/16/2021	18.18	.00	18.18	06/25/2021
		C272013011:	TRUCK 14 MAINTENANC	4	06/16/2021	18.18	.00	18.18	06/25/2021
Total 17653:						121.19	.00	121.19	
17654	RODRIGUES LAWN SERV	061321	LAWN MOWING - 5705 LE	1	06/13/2021	350.00	.00	350.00	06/25/2021
Total 17654:						350.00	.00	350.00	
17655	SEYS, LYDIA ROSLYN CR	061721	LOST BOOK REPAYMENT	1	06/17/2021	25.00	.00	25.00	06/25/2021
Total 17655:						25.00	.00	25.00	
17656	ANDROSKI, HELENE	321	PROGRAM FEE	1	06/17/2021	75.00	.00	75.00	06/25/2021
Total 17656:						75.00	.00	75.00	
17657	PERNICK, BENJAMIN	321	PROGRAM FEE	1	06/16/2021	150.00	.00	150.00	06/25/2021
Total 17657:						150.00	.00	150.00	
17659	BARRON'S	062321	NEWSPAPER SUBSCRIP	1	06/23/2021	119.94	.00	119.94	06/25/2021
Total 17659:						119.94	.00	119.94	
17660	ANTHEM	061721	UNCLAIMED PROPERTY	1	06/17/2021	570.71	.00	570.71	06/25/2021
Total 17660:						570.71	.00	570.71	
17661	RACE FORWARD	0000002334	2021-2022 GARE MEMBE	1	06/17/2021	1,000.00	.00	1,000.00	06/25/2021
Total 17661:						1,000.00	.00	1,000.00	
Grand Totals:						94,040.54	.00	94,040.54	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date

Report Criteria:
Detail report type printed

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
06/11/2021	PC	06/17/2021	[redacted]	PETERS, JESSICA	696	167.88
06/11/2021	PC	06/17/2021		PENZA, CHRISTOPHER	697	16.75
06/19/2021	PC	06/25/2021		HEASTY, HENRY	434	478.82
06/19/2021	CDPT	06/25/2021		FIRE FIGHTERS LOCAL 3	8	105.61
06/19/2021	CDPT	06/25/2021		WI SCTF	5	207.69

PAYROLL RELATED $976.75

Cassandra Suettinger

From: noreply@civicplus.com
Sent: Wednesday, May 26, 2021 10:14 PM
To: Admin
Subject: Online Form Submittal: Village Boards & Committee Application

Village Boards & Committee Application

Applicant Information

Name	Eric Kryzenske
Email Address	kryzened@gmail.com
Address	6224 Renee Court
City	McFarland
State	WI
Zip Code	53558
Phone Number	2623894306
Job/Profession	Training Facilitator
Education	BA Secondary Education, UW - Eau Claire, Professional Certificate, UW - Milwaukee

(Section Break)

Questionnaire

What board, commission, or committee are you interested in being appointed to?	Public Utilities Committee
Have you attended or watched a meeting of the interest listed above? If no, please do so prior to completing this application.	Yes
Why are you interested in serving?	I am interested in serving my community and improving critical infrastructure.

What else would you like to tell us about yourself and/or your interest in serving on the board, commission, or committee you listed above?	From my experience on this committee, I believe that I have insight that will be an asset.

Email not displaying correctly? View it in your browser.

Cassandra Suettinger

From: noreply@civicplus.com
Sent: Tuesday, June 8, 2021 6:29 AM
To: Admin
Subject: Online Form Submittal: Village Boards & Committee Application

Village Boards & Committee Application

Applicant Information

Name	Kathleen Pakes
Email Address	kpakes@gmail.com
Address	5308 Wild Cherry Lane
City	McFarland
State	WI
Zip Code	53558
Phone Number	6086092921
Job/Profession	Attorney
Education	law degree

(Section Break)

Questionnaire

What board, commission, or committee are you interested in being appointed to?	ethics board
Have you attended or watched a meeting of the interest listed above? If no, please do so prior to completing this application.	No
Why are you interested in serving?	Kids have all graduated and have time to be involved in the local community
What else would you like to tell us about yourself	I currently have an administrative position in a state agency and have served as legal counsel for a state agency. I am

and/or your interest in serving on the board, commission, or committee you listed above?	familiar with administrative codes, ethics, and personnel investigations. I believe it is important to have an objective fair process for reviewing ethics complaints.

Email not displaying correctly? View it in your browser.

Cassandra Suettinger

From: noreply@civicplus.com
Sent: Thursday, June 17, 2021 2:09 PM
To: Admin
Subject: Online Form Submittal: Village Boards & Committee Application

Village Boards & Committee Application

Applicant Information

Name	Angela Freedman
Email Address	freedja@gmail.com
Address	6506 Ahren Lane
City	McFarland
State	WI
Zip Code	53558
Phone Number	6082154426
Job/Profession	HR- Employee Relations in large corporate environment
Education	Master of Science plus professional designations: CFE (certified fraud examiner) CCEP (certified compliance and ethics professional) SHRM-CP (society for human resource mgmt - certified professional)

(Section Break)

Questionnaire

What board, commission, or committee are you interested in being appointed to?	Ethics Board
Have you attended or watched a meeting of the interest listed above? If no, please do so prior to completing this application.	No
Why are you interested in serving?	Re: above item- could not find reference to ethics board meetings in recent past.

	Serving: I'm a human resource professional with deep experience in the corporate/business ethics industry. I'm interested in applying my knowledge in a setting outside of the corporate world and I'm seeking to continue learning through situations presented via the village Ethics Board.
What else would you like to tell us about yourself and/or your interest in serving on the board, commission, or committee you listed above?	I'm currently ending a term as Chair of the adhoc sustainability committee and I've been impressed by the level of civic engagement in the village.

Email not displaying correctly? View it in your browser.

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Monday, June 28, 2021**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Matt Schuenke, Village Administrator, Stephanie Miller, Comm & Technology Director**

AGENDA ITEM: **Discussion and action on a proposal for diversity, equity, and inclusion consulting services from Rainey Briggs and Percy Brown.**

PREVIOUS ACTION:
The DEI Subcommittee reviewed and recommended approval of the enclosed proposal at their meeting on June 16, 2021. The Subcommittee was unanimous in its decision to recommend the proposal. They felt this work was foundational for the Village in order to develop positive outcomes for diversity, equity, and inclusion. The investment made through this proposal will really demonstrate our commitment to where our values are established.

ISSUE SUMMARY:
One of the major initiatives the DEI Subcommittee has been studying has been whether or not to engage the assistance of a Consultant to help advance our work. Drawing upon the expertise of a Consultant to help introduce best practices, create an environment for learning, and serve as a guide to help navigate these important issues. To that end they have met with four different individuals over the course of three different meetings to gain a better understanding of how this work is completed by different individuals. The proposal within your packet from Critical Consciousness and Meraki Consulting, LLC is what they are recommending for approval following completion of that work.

Critical Consciousness is represented by Percy Brown and Meraki Consulting, LLC is represented by Dr. Rainey Briggs. Mr. Brown is currently the Director of Equity and Student Achievement for the Middleton Cross Plains Area School District, Senior Outreach Specialist for the Wisconsin Center for Education Research at the University of Wisconsin-Madison, and an adjunct instructor for Edgewood College in the School of Education. More information Percy can be found at www.percybrown.org. Dr. Briggs is the Superintendent for the Baraboo School District and formerly was the Elementary Education Director for the Middleton-Cross Plains School District. He is the founder of Meraki Consulting, LLC with more information found at www.somethingwithsoul.com. Both individuals have conducted their work within multiple school districts and municipalities, notably right here within the McFarland School District and also recently in the Village of Waunakee.

The work that is proposed is multi-faceted to take place over the course of the next year. Likely there will be additional work beyond the first year, but the focus of this proposal are on tasks to be completed within the first 12 months. This includes leadership development this Summer,

Equity Institute this Fall, SWOT analysis, and Equity Audit all included within the proposal. Further definition of an Equity Institute is included within Appendix A and for Equity Audit included within Appendix B.

FINANCIAL/BUDGET IMPACT:

The total cost of this proposal over the course of the next year is $43,000. The 2021 Budget presently has allocated $25,000 to be spent for diversity, equity, and inclusion initiatives. The balance of what's needed for the remainder of the agreement can be made up through the same budgetary allocation in 2022. The proposal is within budget parameters when spanning both years for completion of this work.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended action to be taken as follows:

> *Motion to approve the proposal for diversity, equity, and inclusion consulting services from Dr. Rainey Briggs (Meraki Consulting, LLC) and Percy Brown (Critical Consciousness) in the amount of $43,000.*

ATTACHMENTS:

1. McFarland Equity PD proposal- Revised 06252021 FINAL

Village of McFarland Consultant Proposal:

This agreement is by and between Meraki Consulting LLC, Critical Consciousness and the Village of McFarland (herein referred to as VOM). The parties agree to the following terms:

1. Consultants, Rainey Briggs (Meraki Consulting) and Percy Brown (Critical Consciousness) shall participate as trainers/facilitators for VOM administrator and community based teams in the development of systemic critical consciousness for the remainder of 2021 and 2022, ending on June 30, 2022. Services provided include:

2. Consultation with VOM staff on the planning and preparation for each session.

A. Delivery of a full day in person or virtual leadership development in the area of diversity, equity and inclusion for Village of McFarland including the Village Board, Diversity, Equity, and Inclusion (DEI) Subcommittee, and Department Heads. Dates to be determined in consultation with VOM leaders and responsive discussion of next steps within 3 weeks.

B. 2021- Fall Equity Institute for up to 60 stakeholders to be determined by the Village Board upon recommendation of the DEI Subcommittee. Dates to be determined in consultation with VOM leaders. Equity Institute is further defined within Appendix A of this proposal.

C. SWOT analysis with following groups: Families, Village staff, Students, and Board members and other stakeholder groups as recommended by the Village Administrator. (Dates to be determined in consultation with VOM leaders.

D. Equity Audit: Based on areas selected by the Village Board upon recommendation of the DEI Subcommittee. Dates to be determined in consultation with VOM leaders. Equity Audit is further defined within Appendix B of this proposal.

3. VOM agrees to pay Rainey Briggs and Percy Brown, Educational Consultants for services rendered as follows:

Year 1- 2021
VOM agrees to pay educational consultant for services rendered as follows:

- $8,000 For the Item listed in 1A: Responsive discussion, goal setting, & next steps
- $20,000 for the items listed in 1B. Paid within 20 days of workshop
- $7,000 for the items listed in 1C. **Cost is per group** Paid within 20 days of workshop
- $8,000 for the items listed in 1D. Paid within 20 days of workshop
- ***If applicable- milage to be paid at the rate of $.58 per mile.

Year 2- 2022- Community Engagement- To be determined!

4. The parties agree and understand that Meraki Consulting, LLC retains sole and exclusive right and title to all intellectual property produced under this agreement. Furthermore, the parties agree VOM retains the right to use the work products from the consulting engagements to support Village boards, commissions, committees, and departments in DEI activities. The right does not extend to hosting workshops using the consultant's intellectual property or materials.

5. Consultants enter into this agreement as, and shall continue to be, an independent contractor. In no circumstances shall educational consultants look to VOM as her/his employer, partner, agent, or principal. Educational Consultant shall not be entitled to any benefits accorded to VOM.

6. The undersigned Consultants shall be solely liable and responsible to pay all required taxes and other obligations including, but not limited to, withholding and Social Security.

7. The Consultants will maintain insurance coverage and shall provide the Village with a copy of the Certificate of Insurance.

8. The Consultants will adhere to all privacy policies, practices and laws with regard to information, events, anecdotal, qualitative and quantitative data collected and used as part of this contract.

9. This contract may be terminated under mutual agreement of both parties or due to negligence or violations of policy, statute, or federal law.

Signatures to follow on the next page.

For Critical Consciousness and Meraki Consulting, LLC:

Signed _____Date _____
Dr. Rainey Briggs Educational Consultant

Signed _____ Date_____
Percy Brown Jr. Educational Consultant

For Village of McFarland:

Signed _____Date _____
Carolyn A. Clow, Village President

Signed _____ Date_____
Cassandra Suettinger, Village Clerk/Treasurer

Appendix A – Equity Institute Description

Workshop Description:
The Equity Institute is designed for government staff and community members who want to address equity challenges in the Village of McFarland. Through experiential based learning, participants will explore the implications of historical and contemporary discrimination in governmental policies, housing policies, economic opportunities and hiring practices on historically disenfranchised groups. Data from the Village of McFarland Equity Audit and SWOT Analyses will be used to bridge foundational learning and place it in the context of the Village of McFarland. The facilitators will use personal narratives and research-based content to engage Village of McFarland staff and community members in meaningful self-reflection, small/large group dialogue and community building.

Workshop Outcomes:
Participants in the workshop will experience:

- A deepened awareness of why discrimination exists.
- Learning about equity challenges in the Village of McFarland.
- Learning about inequities through personal narratives from facilitators.
- Action planning to advance the work of the Village of McFarland DEI Subcommittee.

Appendix B – Equity Audit Description

The Purpose of an Equity Audit
The goal of an equity audit is to identify institutional practices that produce discriminatory trends in data that affect communities, students, schools systems, and organizations. Equity Audits are conducted to analyze data in three key areas: Departmental Equity; Recruitment, Hiring and Retention Equity; and Community Collaboration Equity (Skrla, McKenzie & Scheurich, 2009).

Below are examples of guiding questions related to each of the three areas of equity. These questions help school and community leaders find areas of concern that may require further investigation.

Departmental Equity
- Which population groups are underrepresented in particular areas of focus?
- Which groups are overrepresented or underrepresented in particular departments etc?

Recruitment, Hiring and Retention of Village Staff Equity
- What efforts have taken place to recruit and hire Village staff that reflects McFarland?
- What are the current demographics of Village staff?
- What efforts have taken place to provide village staff equity based professional learning opportunities?
- Are there certain departments that have high employee mobility? Why?

Village and Community Collaboration Equity
- In what ways does the village of McFarland collaborate with the McFarland School District?
- In what ways does the Village of McFarland collaborate with community based stakeholders (community based organizations, clergy, chamber of commerce, etc…)?
- What is the purpose and mission of the Village of McFarland DEI Committee?

When the Critical Consciousness and Meraki Consulting facilitates equity audits with organizations, we work together to discover the institutional changes that will ensure equitable, diverse and inclusive environments for all community members.

Data Collection and Review
An equity audit requires input from stakeholders across a community/organization. Organizations collect data in many forms to provide them with a wide range of influences that contribute to better service for all residents of the Village of McFarland. Data collection can come from a variety of sources, including:
- Listening sessions with stakeholders/community leadership;
- Organization observations;

- Focus group interviews with community members;
- Reviews of community and/or school discipline policies and code of conduct;
- Information provided on the community/organization's website;
- Organization climate surveys;
- Attrition and retention reports; and
- State reports based on the community/organization.

Several community characteristics help tell the story of data. These include race, gender and gender identity, family income, national origin. Data indicators for community achievement include job opportunities; incarceration rates; restorative opportunities within the community with criminal justice system; and family and community engagement and leadership etc.

The Product of an Equity Audit

Equity audits guide organizations in answering several questions: What support does the organization need at each intersection? How well is the organization providing these supports? Which employees are disengaged? Where can the organization improve? An audit has the power to confirm equity concerns and bring new ones to light.

Critical Consciousness and Meraki Consulting consultants review the results of each of its client's equity audits with a designated equity team. We provide leadership with recommendations that outline a plan for assistance as needed. Critical Consciousness and Meraki Consulting consultants work together with organizations to draft an agreement that details goals, timelines and targets.

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Monday, June 28, 2021**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action regarding acceptance of Phase 2 Design Services for the Public Safety Center and authorization to proceed into Phase 3 Bidding Process.**

PREVIOUS ACTION:
The Village Board approved the proposal with Bray Architects to plan, design, and bid the project at their meeting on February 10, 2020. This was done following an RFP process that was initiated in December of 2019.

The Village Board accepted the plan for the project as part of Phase 1 at its meeting on September 28, 2020 and also authorized proceeding to Phase 2 to design the facility.

The Village Board accepted the 50% design set for the project at their meeting on March 8, 2021.

The Village Board accepted the 75% design set for the project at their meeting on May 24, 2021.

ISSUE SUMMARY:
Design for the Public Safety Center has progressed through the 95% threshold and is nearly complete. Full plan sets and specifications were sent out on or around Friday, June 11th. All Village Board members should have received an email from the Architect with a link to their shared file in order to access these materials. The Village Board has previously accepted the design at both 50% and 75% thresholds as we have progressed through project development. Included within the packet as background are the previously shared site plan, external renderings, floor plans, interior perspectives, schedule, and costs. This does include all of what is necessary to achieve our goal of net zero energy for the facility through the use of geothermal HVAC and solar panels.

A summary of the enclosed materials is as follows:

- Site Plan - The site plan as it has been prepared provides for the general utilization of the land.
- Exterior Renderings - The Architect has provided various imagery of the exterior of the facility to demonstrate the aesthetics of the project.
- Floor Plan(s) - The floor plans for all users are included within this submittal as well.
- Interior Perspective - The Architect has provided some imagery of the inside of the

facility helping to show how different areas within the facility have come together.

In all cases for the above, its important to note that very little has changed from the 75% plan distribution to the latest version at 95%. However, there are two items provided previously that are likely to fluctuate some as we finish off the last 5% of the review of this project. They are provided in your packet as accepted at the 75% stage for background purposes. Please note the following on these items:

- Full Schedule - The schedule calls for action on June 28th to accept the design and proceed to bidding the project on July 1st. Bids will be opened on August 3rd and the board would consider contract award on August 9th. We are working diligently to progress along that schedule but may not be ready to release the project on July 1st as was previously accepted. The reason for this is that there are a number of design details that Staff is working through with the Owner's Representative, Architect, and Engineer in order to make the project ready for bidding. These entail details the board has not been involved in to date like final paint colors, placement of outlets, verifying HVAC calculations, etc. that has been responsibility of Staff and now the Owner's Representative to complete. We are working to wrap all of these final comments up by July 1st but as you can imagine on a project this large it is prudent to check and double check a number of different areas which may push us past July 1st by some amount of time to make sure all final comments are closed out. We are still targeting August 9th for contract award so if there is an adjustment in bid release we are hoping that its a minor revision on the front end while the backend plays out as intended.
- Cost Updates - The same cost estimate is put forward at this stage as was accepted at 75%. Again, this is a cost estimate and subject to some fluctuation in the design process as we do our best to forecast the cost we are to experience when we go to bid. We will not know the final price of this facility until the bid is released and we open the bids in August to consider contract award. Until then we have to be mindful that these are educated guesses based on comparable contract pricing and other assumptions until we know what the bids will reveal for actual pricing for this project. We do have a budget though in which the revenues have not changed. This information is detailed in the next section on financial impacts. From an expense standpoint, Village Staff with the Owner's Representative and Architect are working to review the design for quality assurance and cost control purposes to address two things: 1) remove unnecessary design inclusions; and 2) create alternates to give ourselves flexibility when considering contract award. The removal of unnecessary design inclusions are looking for things big and small that do not affect the functionality of the building and how its intended to be used. There may be some things proposed within the floor plan that are not of significant need or elements within the material selections in which there are comparable alternatives at a lower price. To the second item, looking to extract elements of the project to create alternates gives the Village a choice when its time to award on certain items. Whether its one item versus another as far as material or design, we can decide if we wish to pursue certain things based on the bid outcomes when actual numbers are

finally known. All of this is done to be economical as possible in order to keep the project cost estimate plus contingencies within the established budget for the project. We have been able to accomplish this objective established by the board to keep the project cost estimate within the budget and will continue to do so until we are able to bring actual contract pricing forward in August for review.

We still do desire to request the board take action to accept the design for the Public Safety which effectively completes Phase 2 of the project, and authorize the project proceed to Phase 3 which is the bidding process. Everything is nearly in order enough for the Village Boards purposes to see the project this far until such time that it needs to consider contract award which is on schedule for August as described above. Staff through the Owner's Representative, Architect, and Engineers will still be responsible for completing all of the final detailed review and doing so within a project cost estimate including contingencies that is within budget. These are truly elements of the project that are our responsibility to complete. Once that has been complete, the project will head to bidding and we'll update the schedule accordingly. Doing so this way gives us flexibility to move forward once the final 5% of the review details are complete and avoids having to wait until after the next meeting to do so. Regardless, we will continue to provide updates along the way as the project progresses towards the next round of decisions in August.

FINANCIAL/BUDGET IMPACT:

Revenues

$550,000	(2020 Borrowing - Notes) DONE
$450,000	(2021 Borrowing - Notes) DONE
$10,000	(Interest Income) IN PROCESS
$22,000	(Incentives - Focus on Energy) PENDING
$14,000,000	(2021 Borrowing - Bonds) DONE
$4,500,000	(2022 Borrowing - Bonds) NEXT YEAR
$19,532,000	Total Revenue

This amount is slightly higher than previously reported due to the inclusion of interest income. The bond proceeds borrowed this year are invested through short term CDs and other safety investment opportunities to generate some interest income before the money is to be used. The final number for borrowing will be reconciled against all of these sources including the final bid amount in order to complete the bonds in 2022. The number shown for 2022 is the maximum presently authorized.

This is our budget for the project as we sit here today. Our objective remains to maintain a project cost estimate including contingencies that is under this amount until such time that final bid prices are known at the time of contract award. The total expenses as described above are fluctuating a little bit as we work towards finalizing the design and addressing some cost control measures discussed above. As a result of this final review we have been able to cut approximately $433,085 in total costs from the project while also converting $296,600 in items to alternates to help maintain the project cost estimate within our budgetary position. The final design that is sent out for bidding once all of the comments are closed out and these budget

control initiatives complete will yield the final cost estimate of which we can share once available, but will remain within budget parameters set above.

VILLAGE PLAN REFERENCE:

2017 Facilities Master Plan

The Village embarked on a planning exercise to study its facilities and help plan for future improvements. This study reviewed all existing Departments and the Youth Center to help project out their future staffing and associated staffing needs in order to provide service. The plan provided the ability to gather initial data on challenges and issues surrounding Departments within the facilities that they operate. Challenges surrounding our Public Safety users were born out of this document noting several issues with the current use of the Municipal Center and difficulty finding solutions to alleviate these issues over the long term. It also studied the opportunity to add in a Community Center to the existing Municipal Center foot print while trying to balance the needs of the remaining Departments. As a result of these challenges, the plan always envisioned at least one of the public safety users moving out of the Municipal Center due to lack of available space. First the Fire and Rescue Department was studied and then the Police Department to understand these options and cost ramifications at a conceptual planning level. Many different iterations of the planning for the Municipal Center struggled to properly address what was needed for the Departments, especially the Public Safety Departments. Challenges like out grown office spaces, no storage capacity, out grown garage spaces, emergency ingress/egress conflicts, and many more similar issues that made long term use of the facility with short term fixes less than desirable. Please click on this link to view the full report.

2019 Public Safety Analysis

As a result of these challenges that arose from the previous study, a new analysis was commissioned in 2019 to study more specifically the Fire/Rescue and Police Departments. This project was to conduct a review of existing operational, staffing, and equipment utilization in order to provide recommendations for the future. It also looked to review the space needs analysis from the previous planning exercise to verify and/or adjustment assumptions related to the future facility needs. The end result of this provided a review of our Departments and helped give insight into the future. It also confirmed the challenges with existing facilities as studied previously while recommending constructing a new facility to address these challenges into the future.

While at least one public safety user was contemplated as being relocated from the Municipal Center in 2017, by 2019 that grew to both of these users need to vacate their existing spaces to address the identified challenges. It was also noted that when they vacate their existing spaces, it frees up a great deal of space that could be used to better situate remaining Departments at the Municipal Center as well as add a Community Center to this facility as was desired. It furthermore may free up the need to construct a second floor on top of the Municipal Center as was previously being considered. This requires further discussion and study, but on our present progression we are on a better track to properly establish the facility needs for our public safety users while also providing great opportunities for existing and new uses at the Municipal Center.

The project as designed thus far is included and supported by the following plans previously

accepted by the board:

- 2021-2025 Capital Improvement Plan
- 2021 Budget
- 2020-2030 Strategic Plan
- 2020-2021 Strategic Plan Annex

ORDINANCE REFERENCE:

Section 23-94 - Referendum for Large Capital Construction Projects

Binding referendums are required for large capital construction projects when the net cost is expected to exceed 1% of our equalized value. The preliminary estimate for January 1, 2020 on the Village's equalized value is $1.127 billion generating a threshold of around $11.3 million. However, Section 23-94(b) notes exceptions to this requirement and specifically sub (6) refers to this requirement not apply to "public safety facilities, limited to fire, police, EMS, and municipal court." Even though the anticipated cost exceeds the threshold in our code, a binding referendum is not required for such things.

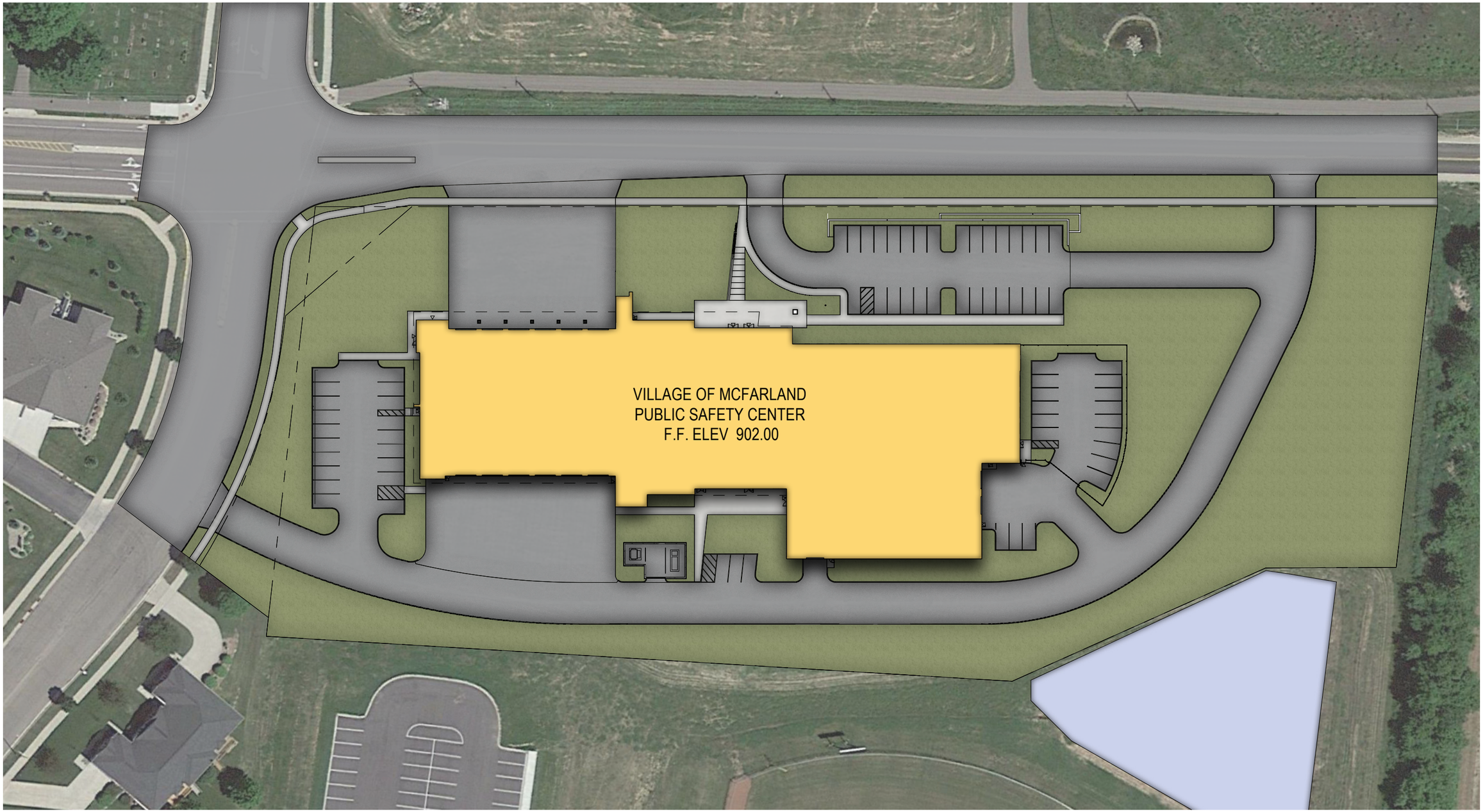
BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended action to be taken:

Motion to accept the Phase 2 Design Services for the Public Safety Center and to provide authorization to proceed into Phase 3 Bidding Process conditioned upon Village Staff and Owner's Representative approving all final details to send the project to bid at a project cost estimate within the established budget.

ATTACHMENTS:

1. 3488 - McFarland PSB - ARCHITECTURAL SITE PLAN 5.6.2021
2. 3488 - McFalrand PSB Floor Plans (2)
3. Vision Sheets-Reduced 2
4. McFarland Public Safety Center - Phase II & III Calendar - 2021-05-06
5. 2021-05-06_3488 McFarland Public Safety_ProjectBudgetTracker



bray architects

Project #: 3488

ARCHITECTURAL SITE PLAN

Scale: 1" = 60'-0"

Public Safety Center
Village of McFarland, WI
6001 Broadhead Street

2021-05-06

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FIRST FLOOR PLAN

Scale: 1" = 30'-0"

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Project #: 3488

Public Safety Center
Village of McFarland
05/06/21

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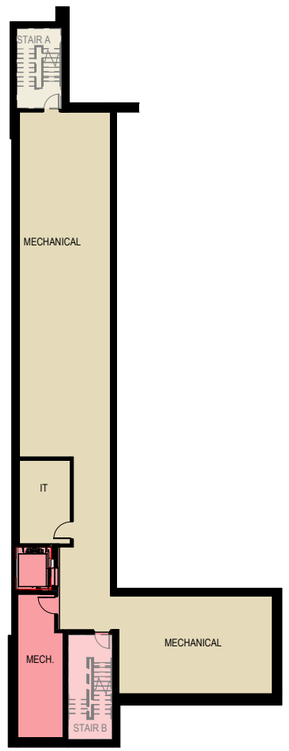
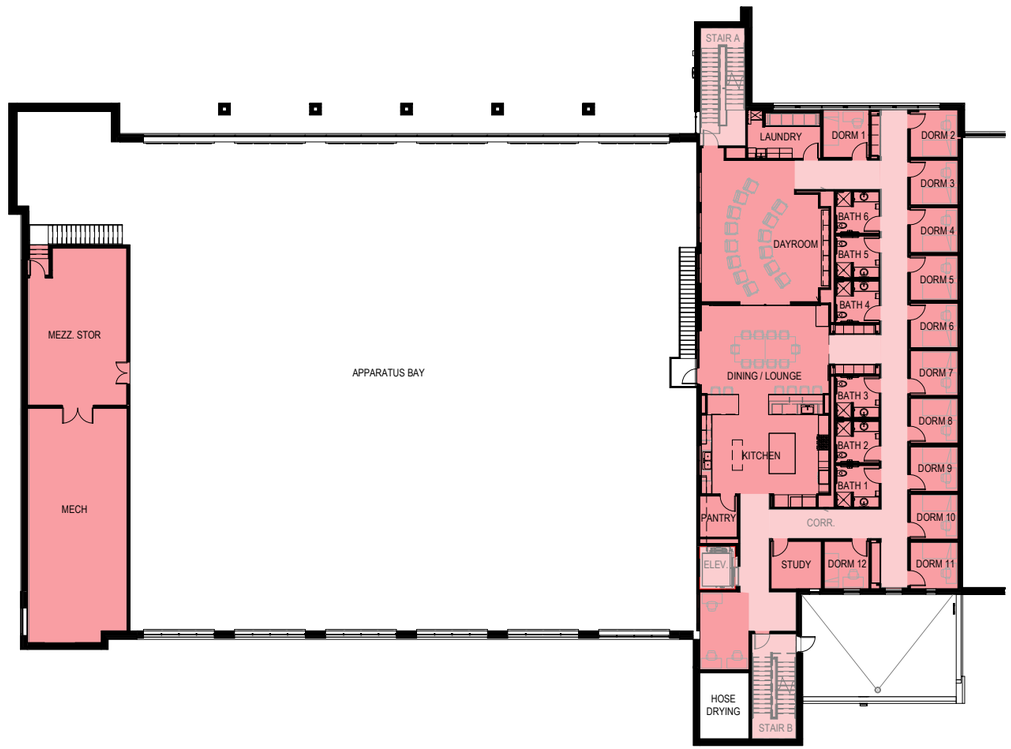


BASEMENT AREA PLAN
Scale: 1" = 30'-0"



SECOND FLOOR AREA PLAN
Scale: 1" = 30'-0"

THIRD FLOOR AREA PLAN
Scale: 1" = 30'-0"

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Project #: 3488

Public Safety Center
Village of McFarland
05/06/21

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McFarland Public Safety Center
Village of McFarland, WI
Phase II - Design Schedule

February 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25 **CPT Meeting** Architecture Interiors Engineering	26	27
28						

McFarland Public Safety Center
Village of McFarland, WI
Phase II - Design Schedule

March 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4 **Weekly Update**	5	6
7	8 **Planning Commission Submittal** **Village Board**	9	10	11 **CPT Meeting** ID Presentation Architecture	12 **50% Documents**	13
14	15	16	17	18 **Weekly Update**	19	20
		OWNER REVIEW				
21	22	23 **FG: Police** **FG: Court/Tech**	24 **FG: Fire & Rescue** **FG: Shared Spaces**	25 **CPT Meeting** Review Comments Architecture Interiors Engineering	26	27
	OWNER REVIEW					
28	29	30	31			

McFarland Public Safety Center
Village of McFarland, WI
Phase II - Design Schedule

April 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 **Weekly Update**	2	3
4	5	6	7	8 **CPT Meeting** Architecture Interiors	9	10
11	12	13	14	15 **Weekly Update**	16	17
18	19	20	21	22 **CPT Meeting** Architecture Interiors Engineering	23	24
25	26	27	28	29 **Weekly Update**	30 **75% Documents** Release documents to Village Board	

McFarland Public Safety Center
Village of McFarland, WI
Phase II - Design Schedule

May 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6 **CPT Meeting** Architecture Interiors	7	8
		OWNER REVIEW				
9	10 **Village Board** Project Presentation	11	12	13 Weekly Update	14	15
		OWNER REVIEW				
16	17 **Planning Commision**	18	19	20 CPT Meeting Architecture Interiors Engineering	21	22
	OWNER REVIEW					
23	24 **Village Board** Responsible Bidder Ordinance / CM / 75% Approval	25	26	27 Weekly Update	28	29
30	31					

McFarland Public Safety Center
Village of McFarland, WI
Phase II - Design Schedule

June 2021

bray architects

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3 **CPT Meeting** Architecture Interiors	4	5
6	7	8	9	10 **Weekly Update**	11 **95% Documents** Release documents to Village Board	12
13	14 **Village Board** Introduce plan / proposal for FFE	15	16	17 **Weekly Update**	18	19
		OWNER REVIEW				
20	21	22	23	24 **CPT Meeting** Review Comments Architecture Interiors Engineering	25	26
		OWNER REVIEW				
27	28 **Village Board** Approval to Bid Approve plan / proposal for FFE	29	30			

McFarland Public Safety Center
Village of McFarland, WI
Phase III - Bid Schedule

July 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Bid Documents	2	3
4	5	6	7 BID PHASE	8 Pre-Bid Meeting	9	10
11	12	13	14 BID PHASE	15	16	17
18	19	20	21 BID PHASE	22	23	24
25	26	27 Final Addendum	28 BID PHASE	29	30	31

McFarland Public Safety Center
Village of McFarland, WI
Phase III - Bid Schedule

August 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 **Public Bid Date**	4	5	6	7
8	9 **Village Board** Bid Award	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Other Key Dates:

Groundbreaking Ceremony (tentative) **September 13**
Mobilization **September 23 - October 8**

McFarland Public Safety Building

McFarland, WI

Bray Project No. 3488

Project Budget Tracker

	Phase I Estimate	Phase II Estimate (50%)	Phase II Estimate (75%)
	9/10/2020	3/8/2021	5/6/2021
Building Square Footage	**57657**	**57367**	**57830**
Construction Budget Items	**$13,041,500.00**	**$14,235,615.00**	**$14,350,508.40**
Site Improvements	$1,383,800.00	$1,442,100.00	$1,453,738.96
Architectural | General Construction	$7,424,700.00	$6,938,200.00	$6,994,197.12
Architectural | Fixed Equipment	$74,900.00	$140,900.00	$142,037.18
Architectural | Specialty Equipment	$106,000.00	$133,000.00	$134,073.42
Electrical	$1,841,600.00	$2,774,100.00	$2,796,489.32
Plumbing	$440,400.00	$648,140.00	$653,371.04
Fire Protection	$144,100.00	$253,575.00	$255,621.56
Mechanical | HVAC	$1,626,000.00	$1,905,600.00	$1,920,979.80
General Construction Items	**$1,662,838.75**	**$1,814,994.39**	**$1,829,642.92**
General Conditions	$749,933.75	$818,501.34	$825,107.34
Contractor's Fees	$391,245.00	$427,068.45	$430,515.25
Estimating Contingency (4%)	$521,660.00	$569,424.60	$574,020.34
Construction Cost Estimate	**$14,704,338.75**	**$16,050,609.39**	**$16,180,151.32**
Construction Alternates	**$0.00**	**$130,785.00**	**$130,785.00**
Epoxy Floor: Police Garage (Sealed Base Bid)		$94,905.00	$94,905.00
Terrazzo Floor: Lobby (Polish Concrete Base Bid)		$35,880.00	$35,880.00
Soft Costs	**$2,269,032.66**	**$2,653,024.24**	**$2,821,324.24**
Construction Contingency (5%/5%/6%)	$735,200.00	$802,500.00	$970,800.00
Furniture, Fixtures, Equipment	$449,767.58	$447,885.50	$447,885.50
Services & Fees	$1,084,065.08	$1,402,638.74	$1,402,638.74
Total Project Costs	**$16,973,371.41**	**$18,834,418.63**	**$19,132,260.56**

Notes:

Construction Alternate Pricing is inclusive of General Conditions, Contractor's Fees, and Contingencies

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Monday, June 28, 2021**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action regarding Resolution #2021-18: a resolution regarding the 2021-2023 State of Wisconsin Biennium Budget prepared by the State Legislature.**

PREVIOUS ACTION:
None.

ISSUE SUMMARY:
Please find enclosed a resolution prepared by Trustee Flaherty regarding the currently proposed 2021-2023 State Budget adopted by the Joint Finance Committee. Item is presented for discussion and action to transmit to the State as part of their deliberations on finalizing the remainder of the next two year budget.

FINANCIAL/BUDGET IMPACT:
None.

VILLAGE PLAN REFERENCE:
None.

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Recommended Action:

Motion to approve Resolution #2021-18 regarding the 2021-2023 State of Wisconsin Biennium Budget prepared by the State Legislature.

ATTACHMENTS:
1. 2021-18 Resolution Regarding 2021-2023 State Budget

RESOLUTION 2021-18

A RESOLUTION REGARDING THE 2021-2023 STATE OF WISCONSIN BIENNIUM BUDGET PROPOSED BY THE STATE LEGISLATURE

WHEREAS, the McFarland Village Board, which represents a community of 9,031 people and more than 6,000 taxpayers, strongly opposes the latest version of the Legislature's state budget which once again breaks its promise to "share'' state revenues with cities and villages like ours; and

WHEREAS, the recently passed Joint Finance Committee budget proposal "freezes'' shared revenue budget, which is smaller today than it was in 2007 because lawmakers have repeatedly violated their promise to use state tax dollars to compensate villages and cities for state-imposed property tax cuts and corporate tax exemptions; and

WHEREAS, Joint Finance Committee Republicans are now considering even more state-imposed property tax cuts with yet another promise to "hold harmless'' by increasing their shared revenue payments. There is no historical evidence to support they would honor this promise.

NOW THEREFORE, BE IT RESOLVED that the Village of McFarland Board of Trustees respectfully urge our state lawmakers to honor the promises they've already made to our state's counties, cities and villages before making new ones.

BE IT FURTHER RESOLVED that if our state lawmakers are not able to honor their promises they've already made, we urge Gov. Evers to veto the proposed Republican Legislature's budget to address these shortcomings.

The above and foregoing Resolution was duly adopted by the McFarland Board of Trustees at a regular meeting held this 28th day of June, 2021.

VILLAGE OF MCFARLAND:

By: _____
Carolyn A. Clow
Village President

ATTEST:

By: _____
Cassandra Suettinger
Village Clerk/Treasurer

RESOLUTION # 2021-18	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington-	St. Clair-
Clow-	Nelson-
Flaherty-	Wreh-
Rupert-	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

VILLAGE OF
McFarland

SUMMARY SHEET

MEETING DATE: **Monday, June 28, 2021**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Cassandra Suettinger, Village Clerk/Treasurer**

AGENDA ITEM: **Presentation and update on American Rescue Plan Act Funding.**

PREVIOUS ACTION:

ISSUE SUMMARY:
On March 21, 2021 the American Rescue Act Plan was signed into law. The bill provided $1.9 trillion dollars in funding to provide relief as a result of the COVID-19 pandemic. A key provision in the packet was $130 billion dollars to be divided equally among counites and local government municipalities. The Village's share of the ARPA funds is $945,261.72. 50% of the funds will be received by June 30, 2021 and the other 50% will be received no later than one year from the initial payment. The Village has until December 31, 2024 to expend the funds.

The Treasury has provided interim rules outlining the areas the funding can be spent on. Those areas are:

- Revenue replacement for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency, relative to revenues collected in the most recent fiscal year prior to the emergency,
- COVID-19 expenditures or negative economic impacts of COVID-19, including assistance to small businesses, households, and hard-hit industries, and economic recovery,
- Premium pay for essential workers,
- Investments in water, sewer, and broadband infrastructure.

Staff has been actively monitoring the funding and meeting with other municipalities State and County wide to begin discussions on the funding since the Spring. On June 22nd the Village participated with a collaborative call 14 municipalities in Dane County. Feedback revealed the all municipalities on the call were in the same preliminary stages of discussion on the funding. Most participants noted the desire to be cautious and wait for additional information and clarification from the IRS. Additionally, discussion was had on facilitating follow up meetings with Dane County on regional collaboration regarding the funding. Regional collaboration will be key to maximizing the effectiveness of the funds use. Understanding how other units of governments, such as Dane County, intend to use the funding will help the Village eliminate duplication of efforts.

VILLAGE OF
McFarland

This presentation is meant to provide an overview of where the Village stands with respect the ARPA funding. Going forward the Village President and staff will work to continue to monitor finalized IRS rules, neighboring municipal plan development, regional cooperation and other best practices with the use of these funds for the Board to further discuss at a future meeting.

FINANCIAL/BUDGET IMPACT:
An additional $945,261.72 in revenue between 2021 and 2022.

VILLAGE PLAN REFERENCE:
N/A

ORDINANCE REFERENCE:
N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Presented for discussion only.

ATTACHMENTS:
1. ARPA - SLFRP-Fact-Sheet-FINAL1-508A

FACT SHEET: The Coronavirus State and Local Fiscal Recovery Funds Will Deliver $350 Billion for State, Local, Territorial, and Tribal Governments to Respond to the COVID-19 Emergency and Bring Back Jobs

May 10, 2021

Aid to state, local, territorial, and Tribal governments will help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery

Today, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide $350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. Treasury also released details on how these funds can be used to respond to acute pandemic response needs, fill revenue shortfalls among these governments, and support the communities and populations hardest-hit by the COVID-19 crisis. With the launch of the Coronavirus State and Local Fiscal Recovery Funds, eligible jurisdictions will be able to access this funding in the coming days to address these needs.

State, local, territorial, and Tribal governments have been on the frontlines of responding to the immense public health and economic needs created by this crisis – from standing up vaccination sites to supporting small businesses – even as these governments confronted revenue shortfalls during the downturn. As a result, these governments have endured unprecedented strains, forcing many to make untenable choices between laying off educators, firefighters, and other frontline workers or failing to provide other services that communities rely on. Faced with these challenges, state and local governments have cut over 1 million jobs since the beginning of the crisis. The experience of prior economic downturns has shown that budget pressures like these often result in prolonged fiscal austerity that can slow an economic recovery.

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver $350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Today, Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Starting today, eligible state, territorial, metropolitan city, county, and Tribal governments may request Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Concurrent with this program launch, Treasury has published an Interim Final Rule that implements the provisions of this program.

FUNDING AMOUNTS

The American Rescue Plan provides a total of $350 billion in Coronavirus State and Local Fiscal Recovery Funds to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to tens of thousands of jurisdictions. These allocations include:

Type	Amount ($ billions)
States & District of Columbia	$195.3
Counties	$65.1
Metropolitan Cites	$45.6
Tribal Governments	$20.0
Territories	$4.5
Non-Entitlement Units of Local Government	$19.5

Treasury expects to distribute these funds directly to each state, territorial, metropolitan city, county, and Tribal government. Local governments that are classified as non-entitlement units will receive this funding through their applicable state government. Treasury expects to provide further guidance on distributions to non-entitlement units next week.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. States that have experienced a net increase in the unemployment rate of more than 2 percentage points from February 2020 to the latest available data as of the date of certification will receive their full allocation of funds in a single payment; other states will receive funds in two equal tranches. Governments of U.S. territories will receive a single payment. Tribal governments will receive two payments, with the first payment available in May and the second payment, based on employment data, to be delivered in June 2021.

USES OF FUNDING

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- **Support public health expenditures,** by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;

- **Address negative economic impacts caused by the public health emergency,** including economic harms to workers, households, small businesses, impacted industries, and the public sector;

- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;

- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,

- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Within these overall categories, Treasury's Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses that recipients may consider. As described below, Treasury has also designed these provisions to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic.

1. **Supporting the public health response**

Mitigating the impact of COVID-19 continues to require an unprecedented public health response from state, local, territorial, and Tribal governments. Coronavirus State and Local Fiscal Recovery Funds provide resources to meet these needs through the provision of care for those impacted by the virus and through services that address disparities in public health that have been exacerbated by the pandemic. Recipients may use this funding to address a broad range of public health needs across COVID-19 mitigation, medical expenses, behavioral healthcare, and public health resources. Among other services, these funds can help support:

- **Services and programs to contain and mitigate the spread of COVID-19, including:**

  - ✓ Vaccination programs
  - ✓ Medical expenses
  - ✓ Testing
  - ✓ Contact tracing
  - ✓ Isolation or quarantine
  - ✓ PPE purchases
  - ✓ Support for vulnerable populations to access medical or public health services
  - ✓ Public health surveillance (e.g., monitoring for variants)
  - ✓ Enforcement of public health orders
  - ✓ Public communication efforts
  - ✓ Enhancement of healthcare capacity, including alternative care facilities
  - ✓ Support for prevention, mitigation, or other services in congregate living facilities and schools
  - ✓ Enhancement of public health data systems
  - ✓ Capital investments in public facilities to meet pandemic operational needs
  - ✓ Ventilation improvements in key settings like healthcare facilities

- **Services to address behavioral healthcare needs exacerbated by the pandemic, including:**

  - ✓ Mental health treatment
  - ✓ Substance misuse treatment
  - ✓ Other behavioral health services
  - ✓ Hotlines or warmlines
  - ✓ Crisis intervention
  - ✓ Services or outreach to promote access to health and social services

- **Payroll and covered benefits expenses** for public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

2. **Addressing the negative economic impacts caused by the public health emergency**

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, and travel declined precipitously, over 20 million jobs were lost between February and April 2020. Although many have since returned to work, as of April 2021, the economy remains more than 8 million jobs below its pre-pandemic peak, and more than 3 million workers have dropped out of the labor market altogether since February 2020.

To help alleviate the economic hardships caused by the pandemic, Coronavirus State and Local Fiscal Recovery Funds enable eligible state, local, territorial, and Tribal governments to provide a wide range of assistance to individuals and households, small businesses, and impacted industries, in addition to enabling governments to rehire public sector staff and rebuild capacity. Among these uses include:

- **Delivering assistance to workers and families**, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor's benefits for family members of COVID-19 victims.

- **Supporting small businesses,** helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.

- **Speeding the recovery of the tourism, travel, and hospitality sectors**, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.

- **Rebuilding public sector capacity,** by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

3. **Serving the hardest-hit communities and families**

While the pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000.

Coronavirus State and Local Fiscal Recovery Funds allow for a broad range of uses to address the disproportionate public health and economic impacts of the crisis on the hardest-hit communities, populations, and households. Eligible services include:

- **Addressing health disparities and the social determinants of health,** through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- **Investments in housing and neighborhoods**, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- **Addressing educational disparities** through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- **Promoting healthy childhood environments,** including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

Governments may use Coronavirus State and Local Fiscal Recovery Funds to support these additional services if they are provided:

- within a Qualified Census Tract (a low-income area as designated by the Department of Housing and Urban Development);
- to families living in Qualified Census Tracts;
- by a Tribal government; or,
- to other populations, households, or geographic areas disproportionately impacted by the pandemic.

4. **Replacing lost public sector revenue**

State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services. With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.

Many state, local, territorial, and Tribal governments have experienced significant budget shortfalls, which can yield a devastating impact on their respective communities. Faced with budget shortfalls and pandemic-related uncertainty, state and local governments cut staff in all 50 states. These budget shortfalls and staff cuts are particularly problematic at present, as these entities are on the front lines of battling the COVID-19 pandemic and helping citizens weather the economic downturn.

Recipients may use these funds to replace lost revenue. Treasury's Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue. Specifically, recipients will compute the extent of their reduction in revenue by comparing their actual revenue to an alternative representing what could have been expected to occur in the absence of the pandemic. Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient's average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

For administrative convenience, Treasury's Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. Upon receiving Coronavirus State and Local Fiscal Recovery Funds, recipients may immediately calculate the reduction in revenue that occurred in 2020 and deploy funds to address any shortfall. Recipients will have the opportunity to re-calculate revenue loss at several points through the program, supporting those entities that experience a lagged impact of the crisis on revenues.

Importantly, once a shortfall in revenue is identified, recipients will have broad latitude to use this funding to support government services, up to this amount of lost revenue.

5. **Providing premium pay for essential workers**

Coronavirus State and Local Fiscal Recovery Funds provide resources for eligible state, local, territorial, and Tribal governments to recognize the heroic contributions of essential workers. Since the start of the public health emergency, essential workers have put their physical well-being at risk to meet the daily needs of their communities and to provide care for others.

Many of these essential workers have not received compensation for the heightened risks they have faced and continue to face. Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:

- ✓ Staff at nursing homes, hospitals, and home-care settings
- ✓ Workers at farms, food production facilities, grocery stores, and restaurants
- ✓ Janitors and sanitation workers
- ✓ Public health and safety staff
- ✓ Truck drivers, transit staff, and warehouse workers
- ✓ Childcare workers, educators, and school staff
- ✓ Social service and human services staff

Treasury's Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

In addition, employers are both permitted and encouraged to use Coronavirus State and Local Fiscal Recovery Funds to offer retrospective premium pay, recognizing that many essential workers have not yet received additional compensation for work performed. Staff working for third-party contractors in eligible sectors are also eligible for premium pay.

6. **Investing in water and sewer infrastructure**

Recipients may use Coronavirus State and Local Fiscal Recovery Funds to invest in necessary improvements to their water and sewer infrastructures, including projects that address the impacts of climate change.

Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.

Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.

To help jurisdictions expedite their execution of these essential investments, Treasury's Interim Final Rule aligns types of eligible projects with the wide range of projects that can be supported by the Environmental Protection Agency's Clean Water State Revolving Fund and Drinking Water State Revolving Fund. Recipients retain substantial flexibility to identify those water and sewer infrastructure investments that are of the highest priority for their own communities.

Treasury's Interim Final Rule also encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions.

7. **Investing in broadband infrastructure**

The pandemic has underscored the importance of access to universal, high-speed, reliable, and affordable broadband coverage. Over the past year, millions of Americans relied on the internet to participate in remote school, healthcare, and work.

Yet, by at least one measure, 30 million Americans live in areas where there is no broadband service or where existing services do not deliver minimally acceptable speeds. For millions of other Americans, the high cost of broadband access may place it out of reach. The American Rescue Plan aims to help remedy these shortfalls, providing recipients with flexibility to use Coronavirus State and Local Fiscal Recovery Funds to invest in broadband infrastructure.

Recognizing the acute need in certain communities, Treasury's Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Using these funds, recipients generally should build broadband infrastructure with modern technologies in mind, specifically those projects that deliver services offering reliable 100 Mbps download and 100

Mbps upload speeds, unless impracticable due to topography, geography, or financial cost. In addition, recipients are encouraged to pursue fiber optic investments.

In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above.

8. **Ineligible Uses**

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.

- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.