

VILLAGE OF MCFARLAND  
**Library Board Minutes**

*Monday, June 7, 2021 - 4:00 PM*

**1. CALL TO ORDER**

Peter Sobol called the Library Board to order at 4:00 p.m. in the McFarland Municipal Center , Community Room

Members present: Karin Mandli, Evan Richards, Peter Sobol, Ken Machtan, Michael Flaherty, Mona Nelson

Members not present: Staci Fritz

Staff Present: Heidi Cox, Library Director

**2. PUBLIC APPEARANCES AND COMMUNICATION**

- a. *This is an opportunity for members of the public to address the Library Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [hcox@mcfarlandlibrary.org](mailto:hcox@mcfarlandlibrary.org) to be included as part of the meeting.*

**3. ACTION ITEMS**

- a. *Approval of the draft minutes of the May 3, 2021 and May 20, 2021 Library Board meetings.*  
Motion by Member Evan Richards, second by Member Ken Machtan, to approve the draft minutes of the May 3, 2021 and May 20, 2021 Library Board meetings with one change(adding a second motion to item 5a of the May 3, 2021 minutes. Motion carries 6 - 0 - 0 by acclamation.
- b. *Approval of the may 2021 general fund and trust fund bills.*  
Motion by Village Trustee Michael Flaherty, second by Member Mona Nelson, to approve the May 2021 general fund and trust fund bills totaling \$16,665.41. Motion carries 6 - 0 - 0 by acclamation.

**4. INFORMATION ITEMS**

- a. *2021 Budget Update*  
Motion by , second by None, to 2021 Budget Update Motion carries 0 - 0 - 0 by acclamation.
- b. *Director's Report*

c. Library Statistics

**5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

a. Pandemic reopening plan

The board reviewed what the procedural changes that have taken place since the end of Dane County's emergency order.

b. Long-range plan discussion

The board reviewed the draft expansion plans and discussed the pros and cons of expanding up vs. out. The board asked for more information on pricing and greater explanations for some of the placement of spaces.

c. Strategic plan review

The board reviewed the progress on the library's 2019-2024 strategic plan.

d. 2022 Budget Plan

The board discussed possible ideas to be included in the library's 2022 operating and capital budgets.

**6. ADJOURNMENT**

Motion by Village Trustee Michael Flaherty, second by Member Mona Nelson, to adjourn at 5:21

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
Heidi Cox  
Library Director