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Village of McFarland
Police and Fire Commission Minutes
March 4, 2021

1. CALL TO ORDER, ROLL CALL

PFC President Stransky called the regular meeting of the Police and Fire Commission to order at 4:00 P.M.

Members present: John Stransky, Vince Wagner, Jim McKay, Jerry Mullen and Kathy Krusiec.

Staff present: Village Administrator Matt Schuenke, Communications Technology Director Stephanie Miller, F&R Chief Chris Dennis, Acting Police Chief Brian Redman

Consulting staff present: Deb Hettrick

2. PUBLIC APPEARANCES

This is an opportunity for members of the public to address the PFC Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting. No comments were brought forth.

3. Approval of Minutes

- a. Discussion and action regarding minutes of the meeting held on February 18, 2021. Call for changes or corrections, hearing none, a call for motion to accept. Motion by Mullen, second by McKay to accept the minutes as presented. Motion carried unanimously.

4. BUSINESS

- a. **Fire & Rescue Department Update** – Chief Dennis gave an overview of the February monthly report. There were 3 structure fires during this reporting period. Training continues with consideration for Covid-19 concerns. The

department will be looking to proceed with new hires in the next month. A copy of the complete report was distributed to each Commissioner.

- b. **Police Department Update** – Acting Chief Redman shared that methamphetamine distribution is up in our community along with use. A Task Force has been put together to address this issue. A copy of the complete report was distributed to each Commissioner.
- c. **Update regarding recruitment for filling the vacant Police Chief position** – It was reported that we have 5 applications. The applications will be forwarded to the Law Enforcement and Village Panels for their review. An application package will be delivered to the Commission members no later than Monday, March 15th. A copy of the complete monthly report was distributed to each Commissioner.
- d. **Discussion and action regarding recruitment process for the vacant Lieutenant position within the Police Department** - The process and timeline was discussed. The process would be as follows: Request goes before the Village Board – Authorization to fill position - Request for applications – Outside interviews – Internal interviews by the PFC on March 29th in the Village Training Room. Interviews starting at 5:30 – 9:00. Motion made by Wagner, second by McKay to adopt the process and timeline for filling the vacant Lieutenant position. Motion carried.

NEXT MEETING

The next meeting of the Police and Fire Commission is scheduled for Friday, **March 19, 2021**. The meeting to be held in the Villages training room. **Briefing to start at 8:30 AM with interviews commencing at 9:00. There will be a lunch break at 1:00.**

ADJOURMENT

Motion to adjourn by Wagner, second by Mullen. Motion carried. Meeting adjourned.

Respectfully Submitted,

Kathy M. Krusiec, PFC Secretary