

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, February 22, 2021 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Michael Flaherty, Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, and Village Trustee Clair Utter (arrived at 7:06 p.m.)

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Interim Police Chief Brian Redman, Community and Economic Development Director Andrew Bremer, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

b. Public Communications

CARPC Public Hearing - March 11, 2021

4. CONSENT AGENDA.

a. Motion to approve the minutes of the February 8, 2021 Village Board meeting.

b. Motion to approve the minutes of the February 9, 2021 Village Board meeting.

c. Motion to approve Checks in the amount of \$5,700,705.55.

Motion by Village President Brad Czebotar, second by Village Trustee Michael Flaherty, to approve the consent agenda as presented. Motion carries 6 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.

Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

None.

6. BUSINESS.

- a. Public Utilities Committee (Trustees Kryzenske & Clow)
Public Works Committee (Trustees Clow & Rupert)

- 1) Discussion and action to make a recommendation to the Village Board regarding the award of contract for the County Highway MN project.

Trustee Kryzenske provided an overview of the recommendation from the Public Utilities and Public Works Committee to award the contract for the County Highway MN Project.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Carolyn Clow, to approve the award of contract for the County Highway MN project to S & L Underground, Inc. of Lodi to include the base bid, alternate no. 1, alternate no. 3 and supplemental for a total project cost of \$673,750 which includes a 10% contingency. Motion carries 6 - 1 - 0 by acclamation, with Trustee Clair Utter voting nay.

- b. Discussion and action regarding an agreement with Dane County for the design, reconstruction, and jurisdictional transfer of CTH MN within the Village of McFarland.

Village Administrator Schuenke provided an overview of the agreement with Dane County for the design, reconstruction, and jurisdictional transfer of CTH MN within the Village of McFarland. He reported Dane County will cover 50% of the cost to reconstruct the road, but in return the Village would have to agree to the jurisdictional transfer once the project is complete.

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to accept an agreement with Dane County for the design, reconstruction, and jurisdictional transfer of CTH MN within the Village of McFarland. Motion carries 6 - 1 - 0 by acclamation, with Trustee Clair Utter voting nay.

- c. Discussion and action on entering into an agreement with Wisconsin Rebound for injury rehabilitation assistance services for Village employees.

Clerk/Treasurer Suettinger provided an overview of the request to enter into an agreement with Wisconsin Rebound for injury rehabilitation assistance services for Village employees. She reported the services provides the Village employees access to sports medicine doctor's within their health networks for both on and off-duty related injuries. The Village's insurance carrier has agreed to pick up the cost of the services for the first three years.

The Board discussed the agreement and requested staff address the following concerns:

1. The 10% increase in the contract identified with year 4 and after.
2. Request for labor attorney to review the agreement and services.
3. Confirm employees still have a choice of doctor's.

Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to postpone the agenda item and bring it back to Village Board once questions and concerns have been addressed. Motion carries 7 - 0 - 0 by acclamation.

d. Discussion and action regarding a Master Services Agreement with Baker Tilly for the study of impact fees.

Village Administrator Schuenke provided an overview of the request to enter into an agreement with Baker Tilly for the study of impact fees. The proposal includes updating the Library Impact fee and also studying a Public Safety Center Impact Fee. The Board discussed the agreement and were favorable to the studying of impact fees, but additionally requested Baker Tilly be prepared to present background on impact fees as part of their work.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Carolyn Clow, to approve a Master Services Agreement with Baker Tilly for the study of impact fees in an amount not to exceed \$30,000 and subject to final approval of the Village Attorney. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

e. Discussion regarding a Multi-Community Wage Study prepared by GovHR USA on behalf of the Dane County Cities and Villages Association.

Village President Brad Czebotar provided background on the study undertaken by DCCVA. He identified GovHR was the consultant who was used to compile the study and they would be willing to work with community to do additional work on compensation and classification study. The Board discuss the study and a desire to study the Village's current compensation system. The item will be referred to the Personnel Committee for additional discussion.

f. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

None.

7. ADJOURNMENT.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Stephanie Brassington, to adjourn at 8:12 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Clerk/Treasurer