

VILLAGE OF MCFARLAND

Library Board Minutes

Monday, March 1, 2021 - 4:00 PM

1. CALL TO ORDER

Peter Sobol called the Library Board to order at 4:00 p.m. in the McFarland Municipal Center Community Room.

Members present: Karin Mandli, Evan Richards, Peter Sobol, Ken Machtan, Michael Flaherty, Staci Fritz, Mona Nelson

Members not present:

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

- a. *This is an opportunity for members of the public to address the Library Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to hcox@mcfarlandlibrary.org to be included as part of the meeting.*
- b. *Patron question and response*

3. ACTION ITEMS

- a. *Approval of the draft Minutes of the February 1, 2021 Library Board meeting.*
Motion by Member Evan Richards, second by Member Staci Fritz, to approve the draft Minutes of the February 1, 2021 Library Board meeting. Motion carries 7 - 0 - 0 by acclamation.
- b. *Approval of the February 2021 general fund bills and trust fund bills.*
Motion by Member Ken Machtan, second by Member Evan Richards, to approve the February 2021 general fund bills and gift fund bills totaling \$16,820.26 . Motion carries 7 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

- a. *2020 Budget Update*
- b. *2021 Budget Update*
- c. *Director's report*

d. Monthly Statistical Report

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Material Donation Policy

Motion by Member Ken Machtan, second by Village Trustee Michael Flaherty, to approve the updates to the Material Donation Policy Motion carries 7 - 0 - 0 by acclamation.

b. 2020 Annual Report

Motion by Member Ken Machtan, second by Village Trustee Michael Flaherty, to approve the 2020 Annual Report. Motion carries 7 - 0 - 0 by acclamation.

c. Library Board Slate of Officers

Motion by Village Trustee Michael Flaherty, second by Member Karin Mandli, to approve the Library Board Slate of Officers as presented: Peter Sobol, President; Evan Richards, Vice President; Ken Machtan, Secretary/Treasurer. Motion carries 7 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Member Ken Machtan, second by Member Karin Mandli, to adjourn at 4:51

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director