

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, February 9, 2021 - 5:30 PM

1. CALL TO ORDER.

Village President Czebotar called the special meeting of the McFarland Village Board to order at 5:32 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar; Village Trustee Stephanie Brassington, Carolyn Clow, Michael Flaherty (arrived at 5:33 pm), Eric Kryzenske, Justin Rupert, and Clair Utter.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, and Communications & Technology Director Stephanie Miller.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*
- None.

4. CLOSED SESSION.

- a. *Discussion and action on entering into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider 2020 performance evaluation data and employment contract for the Village Administrator position.*

A motion was made by President Czebotar, seconded by Trustee Clow, for the Village Board to enter into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider 2020 performance evaluation data and employment contract for the Village Administrator position. A roll call vote is required. Yes - Brassington, Clow, Czebotar, Flaherty, Kryzenske, Rupert, and Utter. No - None. Motion carried 7 - 0.

A motion was made by President Czebotar, seconded by Trustee Clow, and

unanimously carried by the Village Board to reconvene into Open Session at 7:29 pm.

5. RECONVENE INTO OPEN SESSION.

a. Discussion and action regarding the 2020 Performance Evaluation for the Village Administrator position.

A motion was made by President Czebotar, seconded by Trustee Flaherty, for the Village Board to approve a wage adjustment for the Village Administrator based upon 2020 Performance Evaluation in an amount of 2.0% of the base wage for an Across the Board wage adjustment and then an additional 2.0% as a merit based wage adjustment effective as of January 1, 2021. Motion carries 7 - 0 - 0 by acclamation.

6. ADJOURNMENT.

The meeting was adjourned by unanimous consent at 7:34 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator