

VILLAGE OF MCFARLAND

**Village Board Minutes**

*Monday, February 8, 2021 - 7:00 PM*

**1. CALL TO ORDER.**

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

**2. ATTENDANCE/ROLL CALL.**

Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Michael Flaherty, Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Clair Utter

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Public Works Director Jim Hessling, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

**3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.**

*a. Public Announcements*

*1) February 16, 2021 - Spring Primary - 7 am to 8 pm*

Clerk/Treasurer Suettinger provided a report on the upcoming February 16, 2021 Spring Primary.

*b. Public Communications*

**4. CONSENT AGENDA.**

*a. Motion to approve the minutes of the January 25, 2021 Village Board meeting.*

*b. Motion to approve Checks in the amount of \$1,987,874.51.*

*c. Motion to approve an event permit for the McFarland Lions Club to hold the food cart frenzy event on May 19th, June 16, July 21, August 18th, and September 15th and to approve a request for waiver of the event permit fee.*

Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

**5. PUBLIC APPEARANCES.**

*a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the*

public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [cassandra.suettinger@mcfarland.wi.us](mailto:cassandra.suettinger@mcfarland.wi.us) to be included as part of the meeting.

None.

## **6. PUBLIC HEARING.**

- a. On the proposed Resolution #2021-05: a resolution levying deferred special assessments under Municipal Police Powers pursuant to §66.0701, Stats. and §47-246 of the McFarland Municipal Code for Construction of an Eastside Sanitary Sewer Interceptor.

President Czebotar opened the public hearing at 7:08 p.m.

Village Administrator Schuenke provided an overview of the proposal and background behind the special assessment. He noted the proposed special assessment charge is deferred and is not due until the property is developed.

Anna Kopp - 3471 Siggelkow Road, spoke to inquire as to whether they could retain their private well if they hooked up to the sanitary sewer.

Hillary Marino - 3355 Siggelkow Road, spoke to inquire if they had to opt out, or if that would be automatic.

President Czebotar closed the public hearing at 7:16 p.m.

## **7. BUSINESS.**

- a. Finance Committee (Trustees Flaherty & Kryzenske)

- 1) Discussion and action regarding Resolution #2021-04: a resolution authorizing entry into an intergovernmental cooperation agreement relating to the "Wisconsin Investment Series Cooperative" and authorizing participation in the investment programs of the fund.

Village Administrator Schuenke provided an overview of the proposal to enter into an intergovernmental cooperation agreement with the Wisconsin Investment Series Cooperative for investment services.

Sara Schoor, representative of Wisconsin Investment Series Cooperative, presented on the services offered by Wisconsin Investment Series Cooperative. She reported the initial proposed would be to make investments with the \$14,000,000 bond proceeds for the Public Safety Center. Because the project will span over a year and half, funds can be invested over the course of the project.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Eric Kryzenske, to approve Resolution #2021-04: a resolution authorizing entry into an intergovernmental cooperation agreement relating to the "Wisconsin Investment Series

Cooperative" and authorizing participation in the investment programs of the fund.  
Motion carries 7 - 0 - 0 by acclamation.

- b. Discussion and action regarding Resolution #2021-06: a resolution awarding the sale of \$14,000,000 General Obligation Public Safety Center Bonds; providing the form of the bonds; and levying a tax in connection therewith.

Carol Wirth, representative of Wisconsin Public Finance Professionals, presented the result of the sale of the \$14,000,000 GO Bonds for the Public Safety Center. She reported the final sale of the bonds came at a lower interest rate than initially projected. The initial projection was 1.67% and the actual award will be for 1.49%, which will yield savings of approximately \$325,000 over the life of the loan.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve Resolution #2021-06: a resolution awarding the sale of \$14,000,000 General Obligation Public Safety Center Bonds; providing the form of the bonds; and levying a tax in connection therewith on the report provided from Wisconsin Public Finance Professionals. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- c. Discussion and action regarding Resolution #2021-07: a resolution authorizing the issuance and awarding the sale of \$3,215,000 General Obligation Promissory Notes; providing the form of the notes; and levying a tax in connection therewith.

Carol Wirth, representative of Wisconsin Public Finance Professionals, presented on the final sale of the promissory notes. 1.05% projected, actual award was for .89%

Carol Wirth, representative of Wisconsin Public Finance Professionals, presented the result of the sale of the \$3,215,000 GO Promissory Notes. She reported the final sale of the bonds came at a lower interest rate than initially projected. The initial projection was 1.05% and the actual award will be for .89%.

Motion by Trustee Carolyn Clow, second by Trustee Stephanie Brassington, to approve Resolution #2021-07: a resolution authorizing the issuance and awarding the sale of \$3,215,000 General Obligation Promissory Notes; providing the form of the notes; and levying a tax in connection therewith on the reported provided from Wisconsin Public Finance Professionals. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- d. Police and Fire Commission (PFC President Stransky)

- 1) Discussion and action regarding revisions to the job description and authorization to fill the vacancy for the Police Chief position within the Police Department.

Village Administrator Schuenke provided an overview of the agenda item to revise the job description and authorize the filling of the vacancy for the Police Chief position within the Police Department. He reported the process to date has included several listening sessions with the public and various Village Committees including the Diversity, Equity & Inclusion Committee, the Personnel Committee, and the Police & Fire Commission to review the job description. The Police & Fire Commission is the final entity that has provided the current draft job description and their recommendation

for approval.

Motion by Village President Brad Czebotar, second by Village Trustee Clair Utter, to approve revisions to the job description and authorization to fill the vacancy for the Police Chief position within the Police Department. Motion carries 7 - 0 - 0 by acclamation.

*e. Parks, Recreation, and Natural Resources Committee (Trustees Clow & Utter)*

*1) Discussion and action to accept the Inclusive Playground Master Plan.*

Trustee Carolyn Clow provided an overview of the plan and the referral from the PRNR committee to accept the Inclusive Playground Master Plan. She noted this paves the way for an Inclusive Playground and inclusive amenities within the Village's parks in the future.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Clair Utter, to accept the Inclusive Playground Master Plan. Motion carries 7 - 0 - 0 by acclamation.

*f. Public Utilities Committee (Trustees Kryzenske & Clow)*

*1) Discussion and action regarding Resolution #2021-05: a resolution levying deferred special assessments under Municipal Police Powers pursuant to §66.0701, Stats. and §47-246 of the McFarland Municipal Code for Construction of an Eastside Sanitary Sewer Interceptor.*

Trustee Kryzenske provided an overview the Resolution. This follows through with the process to approve the assessments being levied over the property. The Committee recommended the Village be cautious with when special assessments are levied, so it does not become a common practice.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Carolyn Clow, to approve Resolution #2021-05: a resolution levying deferred special assessments under Municipal Police Powers pursuant to §66.0701, Stats. and §47-246 of the McFarland Municipal Code for Construction of an Eastside Sanitary Sewer Interceptor. Motion carries 6 - 1 - 0 by acclamation, with Clair Utter voting nay.

*g. Discussion and action regarding the demolition of 5817 Milwaukee Street.*

Village Administrator Schuenke provided an overview of the proposal and the recommendation to select Gausmann Trenching for \$14,800 for the demolition of 5817 Milwaukee St. He reported while they are not the lowest bidder, the lowest bidder, did not include the full scope of work that is necessary to fully restore the site after demolition.

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to approve Gausmann Trenching for demolition of 5817 Milwaukee Street in an amount not to exceed \$14,800. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

*h. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.*

None.

**8. ADJOURNMENT.**

Motion by Village Trustee Michael Flaherty, second by Village Trustee Justin Rupert, to adjourn at 8:24 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
Cassandra Suettinger  
Village Clerk/Treasurer