

VILLAGE OF MCFARLAND

**Communications & Technology Committee Minutes**

*Monday, December 14, 2020 - 5:30 PM*

**1. CALL TO ORDER, ROLL CALL.**

Trustee Stephanie Brassington called the regular meeting of the Communications and Technology Committee to order at 5:30 PM.

Members present: Stephanie Brassington, CJ Behm, Cole Younger, Eric Kryzenske, Eric Kindschi, Blake Draper, Jason Jasinski, Andrew Felt, Sean Chislom

Members not present: Ella Tschopik

Staff Present: Stephanie Miller, Andrew Day, and Cassandra Suettinger

**2. PUBLIC APPEARANCES.**

No public appearances.

**3. APPROVAL OF MINUTES.**

a. Motion to approve the minutes of the October 19, 2020 meeting.

Motion by Village Trustee Stephanie Brassington, second by Jason Jasinski, to approve the minutes of the October 19, 2020 meeting. Motion carries 9 - 0 - 0 by acclamation.

**4. BUSINESS.**

a. Discussion and action to make a recommendation to the Village Board regarding Chapter 33: Use of Social Media of the Personnel Policy Manual.

Village Clerk, Cassandra Suettinger, presented the updates of Chapter 33 of the Personnel Policy Manual after having received feedback from the Personnel Committee and Village Attorney.

Motion by Village Trustee Stephanie Brassington, second by Jason Jasinski, to make a recommendation to the Village Board regarding Chapter 33: Use of Social Media of the Personnel Policy Manual, with final edits discussed at the Communications and Technology meeting. Motion carries 9 - 0 - 0 by acclamation.

**5. STAFF REPORTS.**

a. Technical Specialist report.

b. Director's report.

**6. SCHEDULE NEXT MEETING DATE.**

a. Tuesday, January 26, 2021 at 6:00 p.m.

**7. ADJOURNMENT.**

Motion by Village Trustee Stephanie Brassington, second by Member Sean Chislom, to adjourn at 6:18 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
STEPHANIE R. MILLER  
DIRECTOR