

VILLAGE OF MCFARLAND
Library Board Minutes

Monday, February 1, 2021 - 4:00 PM

1. CALL TO ORDER

Evan Richards called the Library Board to order at 5:15 p.m. in the Municipal Center, Community Room.

Members present: Karin Mandli, Evan Richards, Peter Sobol, Ken Machtan, Michael Flaherty, Staci Fritz, Mona Nelson

Members not present:

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

- a. This is an opportunity for members of the public to address the Library Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to hcox@mcfarlandlibrary.org to be included as part of the meeting.*

3. ACTION ITEMS

- a. Approval of the draft Minutes of the January 4, 2021 Library Board meeting.*
Motion by Ken Machtan, second by Member Staci Fritz, to approve Approval of the draft Minutes of the January 4, 2021 Library Board meeting. Motion carries 7 - 0 - 0 by acclamation.
- b. Approval of the January 2021 general fund bills and trust fund bills.*
Motion by Evan Richards, second by Karin Mandli, to approve Approval of the January 2021 general fund bills and trust fund bills totaling \$96,201.33. Motion carries 7 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

- a. 2020 Budget Update*
- b. 2021 Budget Update*
- c. Director's Report*
- d. Monthly Statistical Reports*

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Introduction of new library board member

b. Demonstration of staff website

c. Demonstration of library board website

d. 2020 Annual Report and authority to sign

Motion by Ken Machtan, second by Evan Richards, to approve allowing the 2020 Annual Report to be signed by Library Board President Peter Sobol before being approved by the full Library Board. Motion carries 7 - 0 - 0 by acclamation.

e. Library Board officer nominating committee

The Library Board declined to create an officer nominating committee and instead asked for volunteers for officer positions.

6. ADJOURNMENT

Motion by Member Staci Fritz, second by None, to adjourn at 4:46

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director