

VILLAGE OF MCFARLAND
Library Board Minutes

Monday, January 4, 2021 - 4:00 PM

1. CALL TO ORDER

Peter Sobol called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Karin Mandli, Evan Richards, Peter Sobol, Ken Machtan, Michael Flaherty, Staci Fritz

Members not present:

Staff Present: Heidi cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

- a. *This is an opportunity for members of the public to address the Library Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to hcox@mcfarlandlibrary.org to be included as part of the meeting.*

3. ACTION ITEMS

- a. *Approval of the draft Minutes of the December 7, 2020 Library Board Meeting*
Motion by Evan Richards, second by Ken Machtan, to Approve the draft Minutes of the December 7, 2020 Library Board Meeting Motion carries 6 - 0 - 0 by acclamation.
- b. *Approval of the draft Minutes of the December 10, 2020 joint Library Board and Village Board meeting.*
Motion by Evan Richards, second by Ken Machtan, to approve the draft Minutes of the December 10, 2020 joint Library Board and Village Board meeting. Motion carries 6 - 0 - 0 by acclamation.
- c. *Approval of the December 2020 general fund and gift fund bills*
Motion by Ken Machtan, second by Karin Mandli, to approve the December 2020 general fund and gift fund bills totalling \$41,118.36. Motion carries 6 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

- a. *2020 Budget Update*
- b. *Gift Fund Update*

c. Director's Report

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. 2021 Library Director Goals

Motion by Ken Machtan, second by Village Trustee Michael Flaherty, to approve 2021 Library Director Goals with one change (updating the year from 2020 to 2021) Motion carries 6 - 0 - 0 by acclamation.

b. Pandemic Behavior Policy

Motion by Ken Machtan, second by Evan Richards, to approve Pandemic Behavior Policy with one change (adding the requirement for wearing a mask if the county has a mask mandate) Motion carries 6 - 0 - 0 by acclamation.

c. Sale of Meeting Room Chairs

Motion by Village Trustee Michael Flaherty, second by Ken Machtan, to approve the donation to the school district or sale of Meeting Room Chairs Motion carries 6 - 0 - 0 by acclamation.

d. Sale and/or recycling of Self checks

Motion by Karin Mandli, second by Member Staci Fritz, to approve sale and/or recycling of Self checks after checking with the providing that the school district doesn't want them. Motion carries 6 - 0 - 0 by acclamation.

e. Library Collection Agency

Motion by Evan Richards, second by Village Trustee Michael Flaherty, to approve changing the procedure for overdue items to cease using a Library Collection Agency Motion carries 6 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Village Trustee Michael Flaherty, second by Ken Machtan, to adjourn at 4:36

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director