

**COMMITTEE OF
THE WHOLE**

Monday, January 11, 2021

5:30 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/85483541855>

Or by Telephone: +1 (312) 626-6799
Webinar ID: 854 8354 1855

1. CALL TO ORDER.
2. ATTENDANCE/ROLL CALL.
3. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
4. APPROVAL OF MINUTES.
 - a. Discussion and action regarding minutes of the meeting held November 23, 2020.
5. BUSINESS.
 - a. Conduct listening session with the recruiter for the Police Chief position.
6. SCHEDULE NEXT MEETING DATE.

- a. Monday, January 25, 2021 at 5:00 pm.

7. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Monday, November 23, 2020 - 6:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Committee of the Whole to order at 6:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar; Village Trustee Stephanie Brassington, Carolyn Clow, Michael Flaherty (arrived at 6:08 pm), Eric Kryzenske, Justin Rupert, and Clair Utter.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke and Library Director Heidi Cox.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

None.

4. APPROVAL OF MINUTES.

- a. *Discussion and action regarding minutes of the meeting held on October 12, 2020.*

The minutes were approved by unanimous consent.

5. BUSINESS.

- a. *Discussion regarding the planning process to develop a Community Center.*

The Committee of the Whole is evaluating the future need for a Community Center as follows:

1. Senior Outreach Committee and Staff will review service delivery in order to develop a 5 to 10 year plan on how these services should be provided in the future.
2. Joint meeting/planning is to be held with the Library Board on December 10, 2020 to discuss issues of mutual concern regarding future facility planning.
3. Generally collaborate with the School District on issues of mutual concern.
4. Remaining Municipal Center Departments will review their space needs from the 2017 Facilities Master Plan and make new projections for the future.

5. Work with the School District on long term funding for the Youth Center.
6. Evaluate the presence of the Youth Center within the Community Center.

Each of these aspects were discussed as to what the Committee wished to work on in order to plan out a future Community Center.

6. SCHEDULE NEXT MEETING DATE.

a. To be determined.

The next meeting was to be jointly with the Library Board on December 10, 2020. Future meetings thereafter would be scheduled as needed.

7. ADJOURNMENT.

Motion by Trustee Utter, second by Trustee Ruper, to adjourn at 6:48 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator

McFarland
SUMMARY SHEET

MEETING DATE: Monday, January 11, 2021

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Conduct listening session with the recruiter for the Police Chief position.

PREVIOUS ACTION:

The proposal to conduct the recruitment was approved by the Village Board at their meeting on December 14, 2020.

The Police and Fire Commission approved the evaluation plan at their meeting on January 7, 2021.

ISSUE SUMMARY:

The Village is preparing to recruit for a new Police Chief. Last year the Riseling Group was hired to assist in this endeavor. Before they advertise for the position, there are a number of preliminary steps taken to evaluate the position. The plan for evaluation was approved by the Police and Fire Commission whom ultimately will be tasked with making the hire. This meeting is an opportunity for the Village Board members to meet with the Recruiter and provide feedback on the position in the form of a listening session. The Recruiter will ask questions and moderate the discussion in order to gather feedback from the group.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is necessary with this item. This is an opportunity for the group to provide input to the Recruiter on the position.

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Monday, January 11, 2021

SECTION: Schedule Next Meeting

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Monday, January 25, 2021 at 5:00 pm.

PREVIOUS ACTION:

ISSUE SUMMARY:

Please remember the next meeting starts a little earlier than we usually do.

We will plan to use the full 2 hours prior to the Village Board meeting.

The topic will be the design for the Public Safety Center.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None