

**POLICE & FIRE
COMMISSION**

Thursday, January 7, 2021

4:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/82684239564>

Or by Telephone: +1 (312) 626-6799
Webinar ID: 826 8423 9564

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Discussion and action regarding minutes from the meeting held on December 9, 2020.
4. BUSINESS.
 - a. Fire and Rescue Department Updates
 - 1) *December 2020 Monthly Report*
 - b. Police Department Updates
 - 1) *December 2020 Monthly Report*
 - c. Discussion and action to accept plan to gather feedback and input for the recruitment of the Police Chief position.

- d. Discussion regarding gathering of public input for the position of Police Chief as part of its recruitment.
- e. Conduct listening session with the recruiter for the Police Chief position.

5. SCHEDULE NEXT MEETING DATE.

- a. Next Meeting Date - February 4, 2021 at 4:00 pm.

6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

**Village of McFarland
Police and Fire Commission
Meeting Minutes
December 9, 2020
4:00 P.M.
Conducted Via Zoom Webinar**

Called to order by President Stransky at 4:00 p.m.

1. Roll Call: Vince Wagner, Jim McKay, Jerry Mullen, John Stransky and Kathy Krusiec

Staff in Attendance: Technology Director Stephanie Miller, Administrator Matt Schuenke, Acting Police Chief Redman, Fire Rescue Chief Dennis

Others in Attendance: Representatives of the Riseling Group

2. Public Appearances: This is an opportunity for members of the public to address the Commission. This meeting is being conducted virtually through the Zoom online meeting platform. Hearing no request to speak the meeting resumed to address agenda items.

3. Approval of the Minutes of November 4, 2020.

- a. Review and Discussion. Motion to accept by McKay, second by Wagner. Motion carried.

4. Business:

- a. **Fire Rescue Department Updates** – Chief Dennis provided the Commission with an update of ongoing department activities. A copy of the Fire Rescue Monthly Activity Report has been provided to each Commissioner.
- b. **Police Department Update** – Acting Police Chief Redman provided an overview of the department's activities and personnel status. A copy of the entire report was provided to each Commissioner.
- c. **Executive Recruitment Services** – The Village Administrator gave an overview of the process used to screen written proposals. Question and answer period followed. Representatives of the Riseling Group were available to supply information and answer questions.
- d. **Recommendation** – Motion by Mullen, second by McKay to forward the Commission's recommendation of the Riseling Group to the Village Board. Roll

call vote – Mullen – yes, McKay – yes, Wagner – yes, Krusiec – yes.
Commission President Stransky – abstained. Motion Carried.

5. **Schedule of Next Meeting** – The next meeting conducted via Zoom will be held January 7, 2021 at 4:00 p.m.
6. **Motion for Adjournment** – Motion by Wagner, second by Mullen. Motion Carried

**Respectively Submitted by,
Kathy Krusiec**

DRAFT



McFarland

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, January 7, 2021

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Fire and Rescue Department Updates

PREVIOUS ACTION:

ISSUE SUMMARY:

December 2020 Monthly Report

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



McFarland

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, January 7, 2021

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: *December 2020 Monthly Report*

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. 202101 Fire Rescue Report



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

January 2021 Fire & Rescue Department Report For December 2020 Activity

- **Operations**

- December was reduced activities due to the Holidays and precautions. Additionally, the pandemic response required increased attention with the vaccine becoming available and pandemic initiatives possibly sunsetting at the end of the year.
- We had a structure fire in the Township of Dunn on December 7. The home's smoke alarm had sounded while the homeowner was walking between the detached garage and the home. The homeowner could not find smoke initially, but they noted the entryway was accumulating smoke as they continued to investigate. The homeowner initially called requesting a single truck response, but due to the call processing by the 911 center, a "Working Still" Structure Fire response was requested. The alarm brought auto and mutual aid from the Cottage Grove and Stoughton Fire Departments. The command car staffed with our On-Call Duty Officer arrived on location and found smoke coming from the exterior wall and vinyl siding beginning to melt. When our engine arrived a short time later, they stretched a hose and extinguished the fire. Stoughton Firefighters assisted in checking for extension into the home, and it was confirmed the fire was contained to the exterior. Cottage Grove and Stoughton were released while McFarland Firefighters performed overhaul to ensure the fire was completely extinguished. The investigation hasn't yielded a definitive cause for the fire to date and will more than likely remain undetermined. The incident was a great example of the difference smoke alarms makes for fires. While the Cottage Grove and Stoughton assistance was limited, the incident is an example of how aid agreements do work and ensure adequate resources can be provided for structure fires.

- Our staff Tier 1a for the COVID-19 vaccine have been invited by Madison Dane County Public Health or their employer to receive the vaccine. While if an employee determines to obtain the vaccine or not is protected health information, we believe all of our Tier 1a staff has gotten their first dose. Tier 1a refers to health care providers providing care to patients with COVID-19. For our department, this would include an individual that provides staffing on our ambulances. Firefighters and other first responders are included in Tier 1b. We want to thank Madison Dane County Public Health and Dane County Emergency Management that made EMS providers a priority in Dane County. EMS was first to receive vaccines from Madison Dane County Public Health once they could obtain the vaccine. While the vaccine arrived in Dane County shortly after the FDA approval, there were no allocations for EMS until December 29 outside of hospital-based EMS agencies. While attending several virtual meetings, a significant amount of finger-pointing occurred between the large hospital system hubs and Wisconsin DHS. We are incredibly pleased that our Tier 1a staff has been included; we are concerned about how long it may take for our Tier 1b staff. The non-hospital Tier 1b staff will have to wait until non-hospital Tier 1a individuals are completed. Hopefully, we are optimistic that it will occur before Tier 1a is required to receive their second dose or booster. Madison Dane County Public Health will be operating at maximum, and once boosters are necessary, 1st dose individuals will be secondary.
- We had a long term care facility within our response area experience a breakout of COVID-19. We were required to transport a few individuals from the facility for COVID-19 related signs and symptoms. The facility staff was forthcoming about the facility's status and assisted in patient care inside the facility. We were able to reduce the exposure to our staff to one member per transport. We are nearing two weeks since our last transport and are hopeful the breakout is subsiding.
- The usage of Personal Protective Equipment or precautions against COVID-19 will not be eliminated as quickly as staff becomes vaccinated. Some of the reasons are listed below:
 - The vaccine is 95% effective approximately two weeks after the second dose.
 - Leaving a 5% ineffective possibility

- Our Tier 1a will not be at the booster post two weeks until after the 1st week in February.
 - We are not sure when our Tier 1b will be booster post two weeks
- We will not be able to accurately determine if or when we become 100% vaccinated as obtaining the vaccine is protected health information.
- The virus currently has a high level of community spread, and we want to ensure we are not aiding in the spread
- We want to lead by example, and proper precautions occur when the masses are utilizing them.
 - We want to be fair and equitable to our department staff.
 - We are viewed as the highest risk staff among other Village staff, and others will follow our lead.
 - Among the public, we are viewed as educated caregivers and must demonstrate the need for precaution.
- Most importantly, we want our patients to feel safe while in our care and take precautions to protect them.
- We have suspended our ongoing outreach with the special needs child we reported on earlier. We have been communicating via phone with the child regularly, though. We will be evaluating visits with reported cases and the vaccination status of staff.
- We are continually reviewing our operations and staffing to ensure we are utilizing minimal staffing as needed. We are finding that we have to continue to send a Duty Officer to assist ambulance crews, though. We were able to determine a way in our Patient Care Reports to extract the Duty Officer assistance, and in the last eight days of December, our Duty Officers assisted in 28 calls.
- The County is remaining active with structure fires. While we have continued to be fortunate in our response area, we assisted neighboring departments in 2020. While 2020 was a four year low on total fire incidents, it was a record-setting year to respond to building structure fires, with a 35% increase to the next closest of 2019.
- The medical incidents in 2020 were unpredictable and are still occurring in waves. Overall, 2020 was a record year, even with two months being about 60% of the average response level. 2020 was 4% higher than in 2019 and in line with the 10-year average increase. The 5-year average increase is 6%.

- We have been working with Bray Architects on the new Public Safety Center.
 - We are working on determining how to increase turnout gear storage, which is in a separate room. The current design has an increase of 2. The present lockers are near capacity. The separate room reduces carcinogen exposure to the staff from the turnout gear off-gassing from being contaminated after incidents.
 - We have accomplished many safety improvements with traffic flow, drive-through bays of proper depth and width, and wash area that includes possible future SCBA decontamination. The apparatus bay will have a slip-resistant floor that drains better.
 - The SCBA compressor is planned within an enclosed room to reduce noise concerns in the apparatus bay.
 - We have included a treatment room to allow private care for individuals coming to the building seeking care. Additionally, it will enable future community care events, such as blood pressure screening in private.
 - We have been challenged with storage capacity as we are looking to eliminate our outdoor storage shed and consolidate storage into fewer areas. Our current plan is to use a future office for medical training/uniform storage and use the study room for association/outreach storage.
 - We have been able to increase the second floor's efficiency with minimally sized dorm rooms (9' x 9'), unisex standalone bathrooms, and the elimination of locker rooms with lockers in the common spaces.
 - The improvement of the flow of the building is one of the most significant gains.
 - The containment areas are separated from the clean spaces with the buffer of the apparatus bay.
 - All workstations are located together.
 - Muster Room is not utilized as a corridor.
 - Report writing consolidated to one location.
 - Dorm space is not hidden in the corner and creating a division within the department.
- We have completed an ambulance fee review and will be forwarded to the Public Safety Committee for consideration.

- **COVID-19 Precautions**

- The following initiatives were implemented and continue:
 - We have closed the Fire & Rescue area to non-essential people, including village and department staff.
 - Daily cleaning within the Fire & Rescue area for high contact and high traffic areas.
 - Shift changes are performed with social distancing and are required to be completed in ten minutes or less.
 - The Engines, Squad, and Ladder are only staffed with four firefighters.
 - Increased the cleaning and disinfecting of the vehicles in the fleet and then leaving the vehicles open to allow air circulation.
 - Department training and meetings are being conducted online, unless not possible, and the training sessions are needed to maintain service delivery.
 - Social distancing is used among staff during the day.
 - N95 masks and safety glasses are utilized on every medical call. Surgical masks or face coverings are used during training, performing fire inspections, and interacting with the public.
 - Face coverings or masks are used in the building except when members are in a private bedroom for sleeping.
 - N95 masks, isolation gowns, and safety glasses are used on any patient contact tested positive, suspected of COVID-19, or a higher risk procedure is performed (nebulizer, high flow oxygen, CPAP, CPR, etc.).
 - Firefighters are released immediately upon determination that any additional staff isn't required. The firefighters are limited to the apparatus bay area. The sign-in process for firefighters is completed in the laundry area, where firefighters must wash hands after signing in for a call.
 - The career staff is conducting weekly equipment checks usually performed by the paid-on-call staff.
 - Our PPE supplies remain sufficient with fit-tested N-95 masks becoming limited, but we should maintain with re-use.
 - We have suspended birthday parades due to the rising cases in Dane County, the concerns of bringing staff together to complete the parades.

- **Staffing**

- Current Staffing Levels
 - Fulltime Fire Rescue Chief – 1
 - Administrative Captain – 1
 - Fulltime Fire Inspector/Public Education Specialist – 1
 - Fulltime EMTs – 6
 - Fulltime Confidential Administrative Assistant - 1
 - Paid-On-Call – 59 (12 EMTs (1 on medical leave), 24 Firefighters (1 Active Retired), 9 EMR/Firefighter, & 12 EMT/Firefighters
 - Total Staffing Level – 67
- We are pleased to announce on December 12, our 2020 recruit class of firefighters were successful in completing their Firefighter I State practical certification exam. Our staff performed at the upper end of the firefighters testing on that day.
- We are welcoming a new member that will begin class at Madison College in EMT Basic the first week of January. We will also be welcoming a member that is certified and has experience in fire.
- We currently have a 24 Hour EMT on light duty due to an off duty injury. We are hoping they will return to full duty in January.
- Chief Dennis is scheduled to begin his final sessions of the Executive Fire Officer Program on January 10. The session will be online with the 80 hours of in-class course spread over 11 weeks.

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	75	541
Fire Code Violations Identified	14	202
Re-inspections Completed	0	15
Corrections Noted	9	48
Building Plan Reviews	2	8
Development Reviews	2	23
Acceptance Test/site visits	0	21
Fire Drills	0	0
AHA-CPR Classes	0	8
AHA Attendance Total	0	85
Public Education	0	16
Public Education Attendance	0	519
Home Prevention Installations	0	3

Many fire prevention activities are suspended due to COVID-19

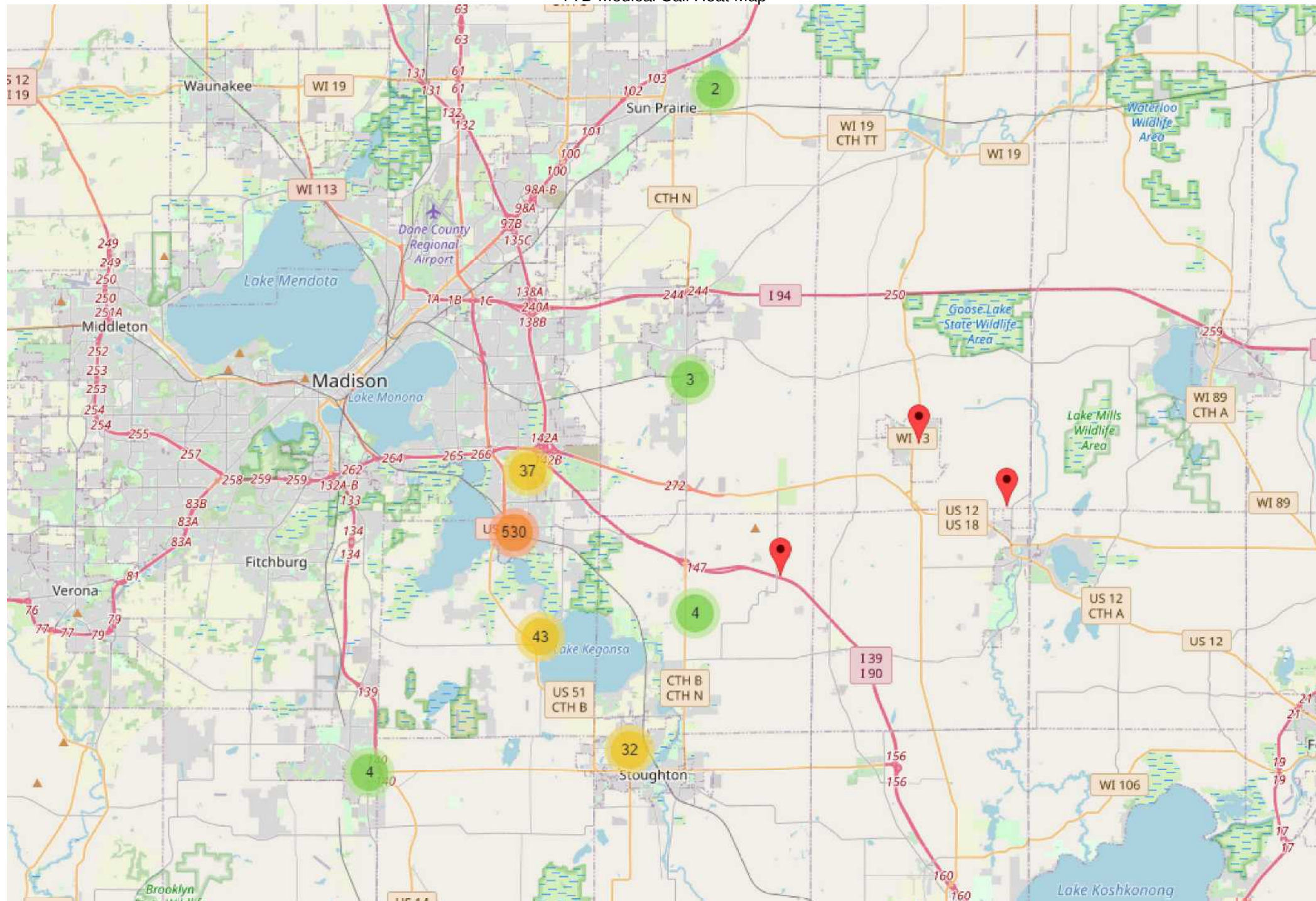
Apparatus & Equipment

- 2012 SUV Command (Car 1) had regular service completed, and no issues were found.
- 2019 Ambulance had regular service complete with no major repairs required.
- 2015 Tanker (Tender 6) was experiencing issues with the rear dump valve on the truck. We had our vendor inspect and lubricate the valve.
- 2015 Ambulance experienced an issue with the cot power loader and required the main control board to be replaced. The repair was covered under the service contract with the manufacturer.
- We completed the engineering review of the utility during a five-hour virtual and in-person meeting.
- The replacement aerial workgroup posted the RFP with the specification on 12/3/20. The proposals were due December 29, and we received one proposal from Pierce Manufacturing. We reached out to two other manufacturers that we believed would be likely to provide proposals. We were able to determine that one manufacturer is unable to offer many of the electronic safety features. The other cannot be competitive with Pierce as they utilize an aluminum aerial device that is higher cost and higher maintenance but is a lighter truck. Our workgroup determined not to select the aluminum as it has increased movement in use and the increased maintenance requirements. A fourth manufacturer we began reaching out and determined from other departments, and the manufacturer information would not be competitive as they only provide stainless steel bodies. We are attempting to have a manufacturer selected and an order placed by the end of January to avoid annual price increases of 3% minimum.

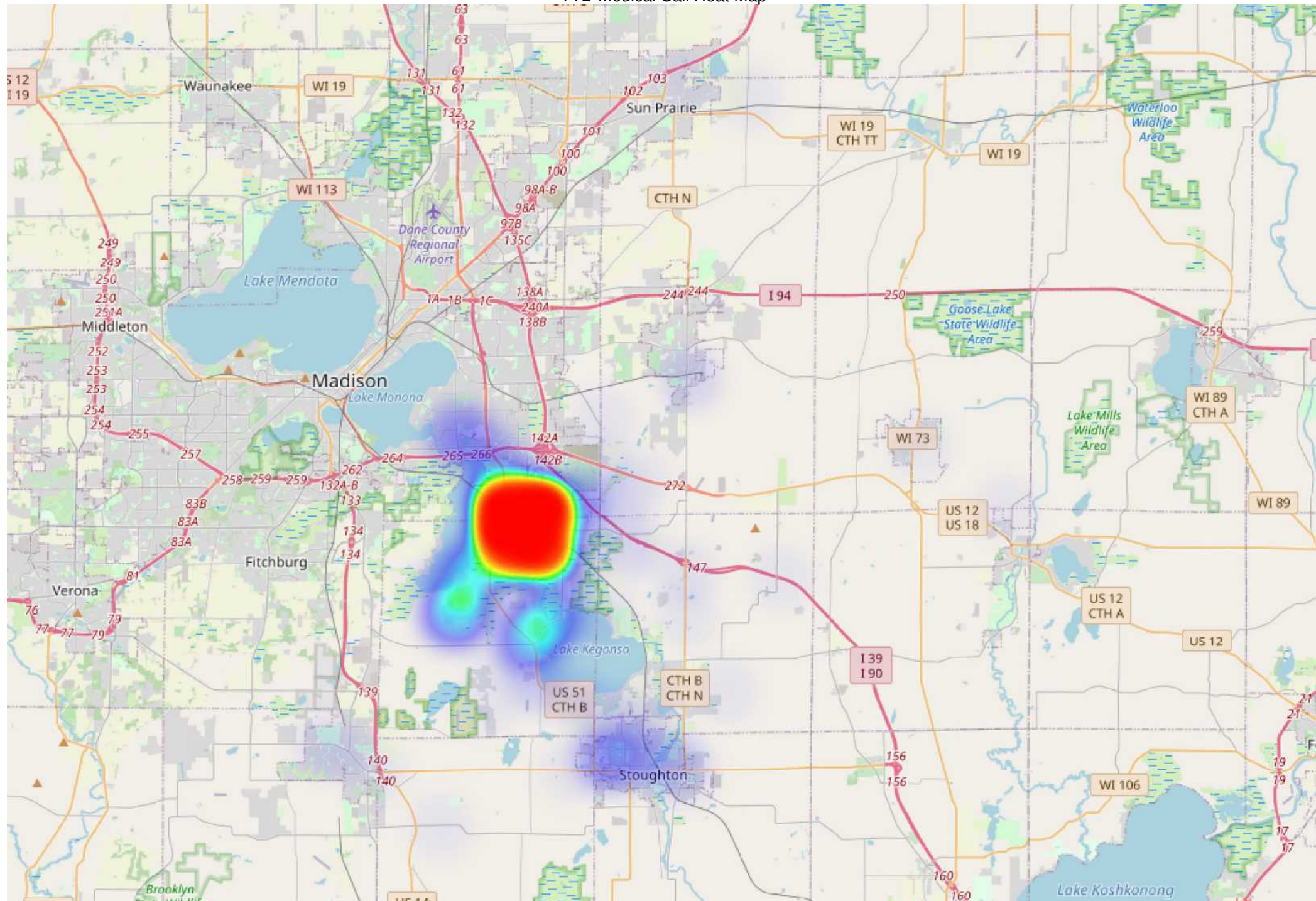
- **Budget**

- Overall, the budget is tracking to be within projections.
- The vehicle maintenance account is projected to be exceeded by 15% or \$4,200. It should be noted that \$4,800 of repairs were delayed from 2019 to 2020 as 2019 exceeded by \$7,000.
- The capital accounts for fire and EMS equipment will be exceeded due to the direction during the budget review to purchase 2021 items in 2020.
- The replacement radio project is completed. Overall, the capital account for technology should finish with a \$2,000 surplus.
- We have completed our annual turnout gear purchase and working on completing our ballistic protection purchase. Most of the ballistic gear has been received and waiting on helmets only. Both were part of the fire equipment budget.
- We have received the wildland gear from the awarded DNR grant.
- We took delivery of the foam trailer, and the project completed as expected with a five-dollar surplus. We have begun some discussions with the Fuel Terminal Coop about possible donations to replace the PFAS containing foam. We are currently leaving the trailer empty to avoid having to decontaminate it.
- The utility truck project will not be completed but is expected to be completed within budget.

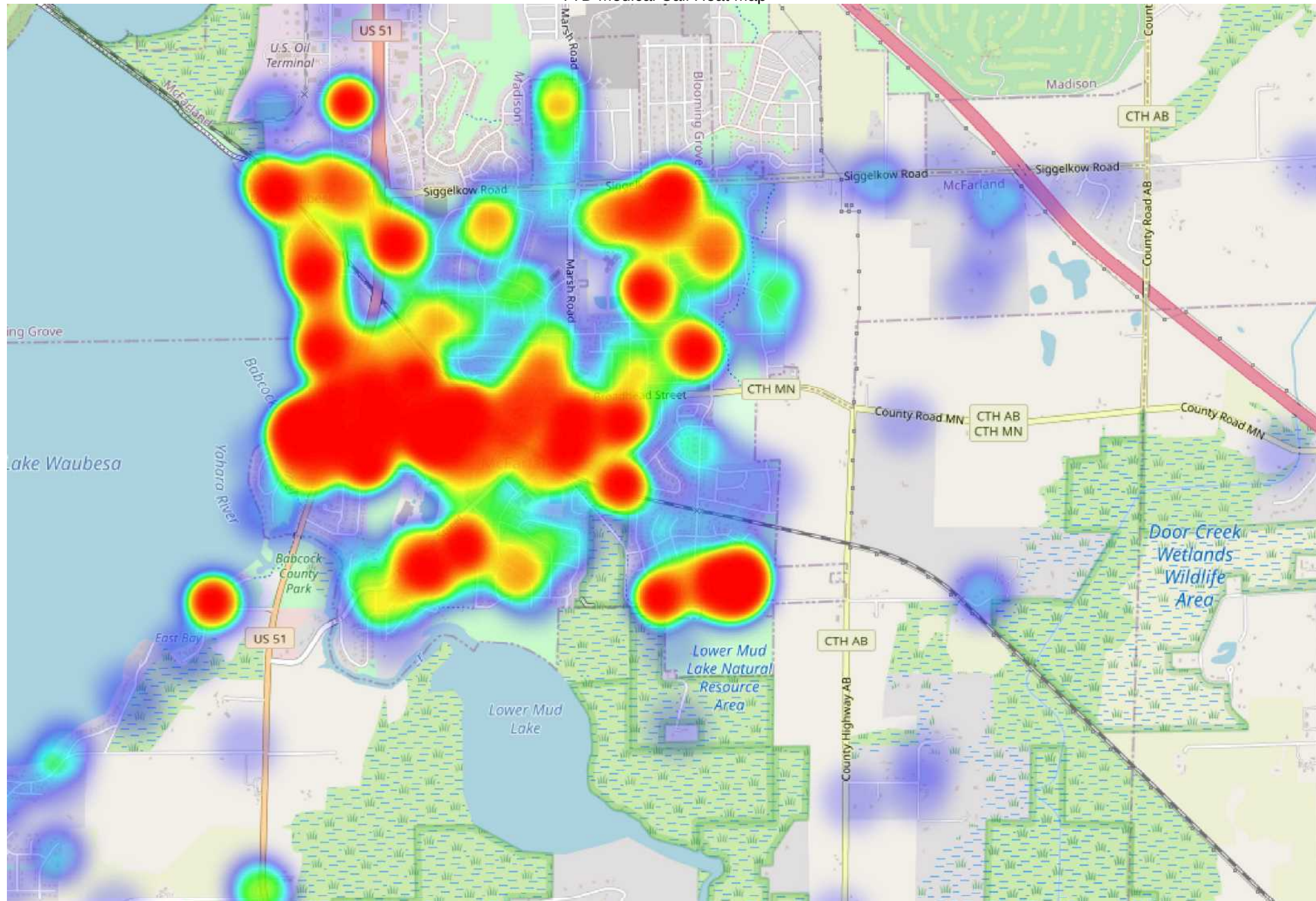
YTD Medical Call Heat Map



YTD Medical Call Heat Map



YTD Medical Call Heat Map



Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	01/01/20 - 12/31/20		01/01/19 - 12/31/19		01/01/18 - 12/31/18	
Abdominal Pain/Problems	17	1.93%	17	2.02%	14	1.61%
Allergic Reaction/Stings	4	0.45%	4	0.48%	7	0.81%
Animal Bite	1	0.11%	0	0.00%	0	0.00%
Assault	12	1.36%	9	1.07%	6	0.69%
Automated Crash Notification	2	0.23%	1	0.12%	0	0.00%
Back Pain (Non-Traumatic)	7	0.79%	13	1.54%	16	1.85%
Breathing Problem	74	8.39%	57	6.77%	55	6.34%
Burns/Explosion	1	0.11%	1	0.12%	1	0.12%
Carbon Monoxide/Hazmat/Inhalation/CBRN	9	1.02%	8	0.95%	16	1.85%
Cardiac Arrest/Death	14	1.59%	11	1.31%	10	1.15%
Chest Pain (Non-Traumatic)	39	4.42%	48	5.70%	22	2.54%
Choking	4	0.45%	11	1.31%	6	0.69%
Convulsions/Seizure	19	2.15%	16	1.90%	18	2.08%
Diabetic Problem	16	1.81%	18	2.14%	16	1.85%
Drowning/Diving/SCUBA Accident	1	0.11%	3	0.36%	0	0.00%
Electrocution/Lightning	1	0.11%	0	0.00%	0	0.00%
Eye Problem/Injury	2	0.23%	0	0.00%	1	0.12%
Falls	161	18.25%	160	19.00%	150	17.30%
Fire	61	6.92%	35	4.16%	65	7.50%
Headache	9	1.02%	3	0.36%	3	0.35%
Heart Problems/AICD	14	1.59%	18	2.14%	21	2.42%
Heat/Cold Exposure	1	0.11%	1	0.12%	0	0.00%
Hemorrhage/Laceration	26	2.95%	25	2.97%	23	2.65%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	1	0.12%
Medical Alarm	1	0.11%	1	0.12%	2	0.23%
No Other Appropriate Choice	4	0.45%	5	0.59%	15	1.73%
Overdose/Poisoning/Ingestion	13	1.47%	19	2.26%	12	1.38%
Pregnancy/Childbirth/Miscarriage	2	0.23%	0	0.00%	1	0.12%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	10	1.13%	14	1.66%	7	0.81%
Sick Person	133	15.08%	117	13.90%	115	13.26%
Stab/Gunshot Wound/Penetrating Trauma	1	0.11%	0	0.00%	2	0.23%
Standby	10	1.13%	5	0.59%	12	1.38%
Stroke/CVA	19	2.15%	19	2.26%	20	2.31%
Traffic/Transportation Incident	60	6.80%	64	7.60%	122	14.07%
Transfer/Interfacility/Palliative Care	1	0.11%	4	0.48%	3	0.35%
Traumatic Injury	18	2.04%	22	2.61%	11	1.27%
Unconscious/Fainting/Near-Fainting	112	12.70%	104	12.35%	91	10.50%
Unknown Problem/Person Down	2	0.00%	9	1.07%	3	0.35%
Well Person Check	1	0.11%	0	0.00%	0	0.00%
Total	882		842		867	

Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	12/01/20 - 12/31/20		12/01/19 - 12/31/19		12/01/18 - 12/31/18	
Abdominal Pain/Problems	0	0.00%	4	5.33%	2	3.92%
Allergic Reaction/Stings	0	0.00%	0	0.00%	0	0.00%
Animal Bite	0	0.00%	0	0.00%	0	0.00%
Assault	0	0.00%	3	4.00%	1	1.96%
Automated Crash Notification	2	2.47%	0	0.00%	0	0.00%
Back Pain (Non-Traumatic)	1	1.23%	1	1.33%	2	3.92%
Breathing Problem	9	11.11%	5	6.67%	6	11.76%
Burns/Explosion	0	0.00%	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	2	2.47%	0	0.00%	1	1.96%
Cardiac Arrest/Death	0	0.00%	1	1.33%	0	0.00%
Chest Pain (Non-Traumatic)	4	4.94%	1	1.33%	1	1.96%
Choking	0	0.00%	2	2.67%	0	0.00%
Convulsions/Seizure	3	3.70%	1	1.33%	1	1.96%
Diabetic Problem	2	2.47%	3	4.00%	2	3.92%
Drowning/Diving/SCUBA Accident	0	0.00%	0	0.00%	0	0.00%
Electrocution/Lightning	0	0.00%	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%	0	0.00%
Falls	19	23.46%	15	20.00%	15	29.41%
Fire	3	3.70%	2	2.67%	5	9.80%
Headache	1	1.23%	0	0.00%	0	0.00%
Heart Problems/AICD	1	1.23%	1	1.33%	0	0.00%
Heat/Cold Exposure	1	1.23%	0	0.00%	0	0.00%
Hemorrhage/Laceration	2	2.47%	2	2.67%	1	1.96%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	0	0.00%
Medical Alarm	1	1.23%	0	0.00%	0	0.00%
No Other Appropriate Choice	0	0.00%	1	1.33%	1	1.96%
Overdose/Poisoning/Ingestion	0	0.00%	1	1.33%	0	0.00%
Pregnancy/Childbirth/Miscarriage	0	0.00%	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	0	0.00%	1	1.33%	0	0.00%
Sick Person	8	9.88%	12	16.00%	9	17.65%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%	1	1.96%
Standby	2	2.47%	1	1.33%	0	0.00%
Stroke/CVA	1	1.23%	1	1.33%	2	3.92%
Traffic/Transportation Incident	3	3.70%	5	6.67%	0	0.00%
Transfer/Interfacility/Palliative Care	0	0.00%	1	1.33%	0	0.00%
Traumatic Injury	1	1.23%	1	1.33%	0	0.00%
Unconscious/Fainting/Near-Fainting	15	18.52%	9	12.00%	1	1.96%
Unknown Problem/Person Down	0	0.00%	1	1.33%	0	0.00%
Total	81		75		51	

McFarland Fire Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {01/01/2020} and {12/31/2020}

Incident Type	01/01/2020 to 12/31/2020	01/01/2019 to 12/31/2019	01/01/2018 to 12/31/2018	01/01/2017 to 12/31/2017
111 Building fire	23	17	16	10
112 Fires in structure other than in a building	0	0	2	1
113 Cooking fire, confined to container	2	6	4	6
114 Chimney or flue fire, confined to chimney or	0	1	0	0
115 Incinerator overload or malfunction, fire	0	1	0	0
116 Fuel burner/boiler malfunction, fire confined	0	0	0	1
118 Trash or rubbish fire, contained	1	0	0	1
131 Passenger vehicle fire	2	2	2	3
132 Road freight or transport vehicle fire	1	2	0	1
134 Water vehicle fire	0	0	0	1
138 Off-road vehicle or heavy equipment fire	0	0	1	1
140 Natural vegetation fire, Other	0	0	1	1
141 Forest, woods or wildland fire	1	0	1	1
142 Brush or brush-and-grass mixture fire	5	1	1	4
150 Outside rubbish fire, Other	0	0	1	0
151 Outside rubbish, trash or waste fire	0	2	0	0
154 Dumpster or other outside trash receptacle fire	0	1	0	3
160 Special outside fire, Other	0	0	1	0
161 Outside storage fire	0	0	0	1
162 Outside equipment fire	0	1	0	0
171 Cultivated grain or crop fire	0	0	1	0
223 Air or gas rupture of pressure or process vessel	0	1	0	0
251 Excessive heat, scorch burns with no ignition	0	0	0	1
300 Rescue, EMS incident, other	0	1	0	0
311 Medical assist, assist EMS crew	109	137	106	130
322 Motor vehicle accident with injuries	16	23	23	21
323 Motor vehicle/pedestrian accident (MV Ped)	3	0	3	0
324 Motor Vehicle Accident with no injuries	6	5	10	3
331 Lock-in (if lock out , use 511)	1	1	0	3
341 Search for person on land	0	2	0	3
342 Search for person in water	1	1	0	0
350 Extrication, rescue, Other	0	0	0	2
351 Extrication of victim(s) from building/structure	0	1	0	0
352 Extrication of victim(s) from vehicle	1	1	1	2
353 Removal of victim(s) from stalled elevator	0	0	4	1
357 Extrication of victim(s) from machinery	0	0	1	0
361 Swimming/recreational water areas rescue	1	1	0	0
362 Ice rescue	1	0	0	0
363 Swift water rescue	0	1	1	0
365 Watercraft rescue	1	1	1	1
381 Rescue or EMS standby	2	0	0	1
400 Hazardous condition, Other	0	0	1	0
411 Gasoline or other flammable liquid spill	3	2	4	3
412 Gas leak (natural gas or LPG)	4	10	10	4
413 Oil or other combustible liquid spill	0	2	0	2
420 Toxic condition, Other	0	0	1	0

McFarland Fire Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {01/01/2020} and {12/31/2020}

Incident Type	01/01/2020 to 12/31/2020	01/01/2019 to 12/31/2019	01/01/2018 to 12/31/2018	01/01/2017 to 12/31/2017
421 Chemical hazard (no spill or leak)	2	0	1	0
422 Chemical spill or leak	0	0	1	0
424 Carbon monoxide incident	4	6	4	3
440 Electrical wiring/equipment problem, Other	0	0	1	7
441 Heat from short circuit (wiring), defective/worn	0	0	1	0
442 Overheated motor	1	1	1	0
443 Breakdown of light ballast	0	1	1	1
444 Power line down	3	2	3	4
445 Arcing, shorted electrical equipment	5	6	4	6
451 Biological hazard, confirmed or suspected	0	0	0	1
461 Building or structure weakened or collapsed	0	1	0	0
463 Vehicle accident, general cleanup	5	3	6	11
500 Service Call, other	0	0	1	0
510 Person in distress, Other	0	0	1	1
511 Lock-out	0	2	1	0
520 Water problem, Other	0	0	0	4
521 Water evacuation	0	1	0	0
522 Water or steam leak	1	2	1	2
531 Smoke or odor removal	3	0	2	1
542 Animal rescue	1	0	0	1
550 Public service assistance, Other	0	1	0	1
551 Assist police or other governmental agency	1	3	1	2
552 Police matter	0	1	0	0
553 Public service	5	5	1	0
555 Defective elevator, no occupants	1	0	0	0
561 Unauthorized burning	6	1	3	2
571 Cover assignment, standby, moveup	4	12	4	1
600 Good intent call, Other	0	0	3	11
611 Dispatched & cancelled en route	26	48	58	61
6111Cancelled en route - Auto Aid Fire	15	0	0	0
6112Dispatched & cancelled en route - EMS Assist	5	0	0	0
6113Dispatched & cancelled en route - Mutual Aid	7	0	0	0
621 Wrong location	0	1	0	0
622 No Incident found on arrival at dispatch address	9	4	1	2
631 Authorized controlled burning	2	7	10	2
650 Steam, Other gas mistaken for smoke, Other	0	0	0	1
651 Smoke scare, odor of smoke	1	5	6	3
652 Steam, vapor, fog or dust thought to be smoke	1	0	0	2
653 Smoke from barbecue, tar kettle	0	0	0	2
661 EMS call, party transported by non-fire agency	0	0	0	1
671 HazMat release investigation w/no HazMat	1	3	6	1
700 False alarm or false call, Other	0	0	2	1
710 Malicious, mischievous false call, Other	0	0	1	0
711 Municipal alarm system, malicious false alarm	0	1	1	0
713 Telephone, malicious false alarm	0	1	0	0
714 Central station, malicious false alarm	0	1	4	0

McFarland Fire Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {01/01/2020} and {12/31/2020}

Incident Type	01/01/2020 to 12/31/2020	01/01/2019 to 12/31/2019	01/01/2018 to 12/31/2018	01/01/2017 to 12/31/2017
715 Local alarm system, malicious false alarm	0	1	0	0
731 Sprinkler activation due to malfunction	0	4	3	1
733 Smoke detector activation due to malfunction	1	18	3	0
735 Alarm system sounded due to malfunction	6	8	7	8
736 CO detector activation due to malfunction	4	8	5	9
740 Unintentional transmission of alarm, Other	0	0	3	2
741 Sprinkler activation, no fire - unintentional	1	1	0	1
743 Smoke detector activation, no fire -	8	3	5	7
744 Detector activation, no fire - unintentional	1	3	1	0
745 Alarm system activation, no fire - unintentional	16	8	15	16
746 Carbon monoxide detector activation, no CO	3	9	9	5
812 Flood assessment	0	0	1	0
814 Lightning strike (no fire)	0	0	1	0
815 Severe weather or natural disaster standby	0	0	2	2
900 Special type of incident, Other	0	0	1	0
911 Citizen complaint	1	0	0	0
Totals	<u>334</u>	<u>406</u>	<u>383</u>	<u>398</u>

McFarland Fire Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {12/01/2020} and {12/31/2020}

Incident Type	12/01/2020	12/01/2019	12/01/2018	12/01/2017
	to 12/31/2020	to 12/31/2019	to 12/31/2018	to 12/31/2017
111 Building fire	2	1	3	2
113 Cooking fire, confined to container	0	2	2	0
114 Chimney or flue fire, confined to chimney or	0	1	0	0
116 Fuel burner/boiler malfunction, fire confined	0	0	0	1
131 Passenger vehicle fire	0	0	0	1
132 Road freight or transport vehicle fire	0	0	0	1
142 Brush or brush-and-grass mixture fire	0	0	0	2
311 Medical assist, assist EMS crew	13	8	11	14
322 Motor vehicle accident with injuries	3	1	0	2
341 Search for person on land	0	0	0	1
352 Extrication of victim(s) from vehicle	0	0	1	0
353 Removal of victim(s) from stalled elevator	0	0	1	0
362 Ice rescue	1	0	0	0
381 Rescue or EMS standby	1	0	0	0
412 Gas leak (natural gas or LPG)	0	1	4	0
424 Carbon monoxide incident	1	1	0	0
443 Breakdown of light ballast	0	0	1	1
445 Arcing, shorted electrical equipment	0	0	2	0
463 Vehicle accident, general cleanup	1	0	1	0
511 Lock-out	0	1	0	0
561 Unauthorized burning	0	0	0	1
571 Cover assignment, standby, moveup	1	1	0	0
600 Good intent call, Other	0	0	0	1
611 Dispatched & cancelled en route	0	2	4	3
6111Cancelled en route - Auto Aid Fire	1	0	0	0
6112Dispatched & cancelled en route - EMS Assist	1	0	0	0
651 Smoke scare, odor of smoke	0	1	0	0
711 Municipal alarm system, malicious false alarm	0	0	1	0
714 Central station, malicious false alarm	0	0	1	0
731 Sprinkler activation due to malfunction	0	0	0	1
733 Smoke detector activation due to malfunction	0	3	0	0
736 CO detector activation due to malfunction	1	0	2	1
743 Smoke detector activation, no fire -	1	0	1	1
745 Alarm system activation, no fire - unintentional	1	0	1	1
746 Carbon monoxide detector activation, no CO	0	0	3	1
Totals	<u>28</u>	<u>23</u>	<u>39</u>	<u>35</u>



McFarland

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, January 7, 2021

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Police Department Updates

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



McFarland

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, January 7, 2021

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: *December 2020 Monthly Report*

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. Police Dec 2020 Monthly

McFarland Police Department



December 2020 Monthly Report

McFarland Police Department

Calls for Service

Due to the COVID Pandemic the Police Department has experienced a drop in calls for service during 2020. Officers responded to 419 calls for service in December 2020 compared to 596 calls in 2019. One thing to note, McFarland has experienced an uptick in reports of stolen autos. In December 2020, the Department received three reports of stolen autos compared to a total of four stolen autos for the entire year in 2019. The Department had a total of thirteen stolen autos in 2020. This growing trend was also noticed in the amount of theft from auto reports taken in 2020. In 2019 there were sixteen theft from auto cases and in 2020 there were thirty. One common theme in almost all of the two category of cases is the vehicles were left unlocked by their owners. In all but two of the stolen autos, the keys were left inside of the unlocked vehicle. The McFarland Police Department asks that all residents lock their vehicles when they are not occupied. This is a trend that can be stopped if we all work together and remember to lock your vehicles and close your garage doors when they do not need to be open.

Cases of Interest:

12/01/2020 Officers were dispatched to the 4800 block of Dale Street for a reported residential burglary. Officers learned the suspects entered the apartment through an unlocked window. Stolen from the apartment were two handguns, cash, and other personal items. Officers were able to identify two suspects utilizing surveillance video from a nearby location. A search warrant was executed on one of the suspects residences and he was taken into custody. The second suspect was arrested several days later. The location of the stolen handguns is not known at this time and the Department continues to try and locate them. Both suspects were charged with burglary and one was charged with possession of a firearm by a felon.

12/06/2020 An officer made a traffic stop on a vehicle and issued a citation for operating after suspension. During the contact, the officer could smell the odor of burnt marijuana coming from inside the vehicle. The officer was in the process of removing the occupants from the vehicle when one of them told the officer he was a CCW permit holder and was carrying a firearm. The officer removed the firearm from the subject and checked on the validity of the CCW permit. The officer learned the subject never had a CCW permit and he was taken into custody and charged with carrying a concealed weapon.

12/06/2020 An officer was investigating a driving complaint of a vehicle that was all over the road and almost caused several crashes. The officer responded to the residence where the vehicle was registered to. As the officer pulled up to the residence, he observed the suspect vehicle pulling into the driveway. The officer made consensual contact with the driver and found him to be under the influence of alcohol. The officer had the driver perform field sobriety tests and established probable cause to arrest the driver for operating a motor vehicle while under the influence-3rd offense. The driver refused to submit to a test, so a search warrant was obtained for a blood sample. The result of the test showed the driver had a .296 blood alcohol concentration which over three times the legal limit.

12/07/2020 An officer was investigating a road rage incident where the suspect threatened to “beat up” the victim. The officer located the suspect vehicle and conducted a traffic stop. The officer found the suspect to be under the influence of alcohol and had him perform field sobriety tests. The officer established probable cause to arrest the driver for operating a motor vehicle while under the influence-5th offense. A blood search warrant was obtained, and the result showed the driver had a .269 blood alcohol concentration which is more than three times the legal limit.

12/14/2002 Officers were dispatched to the 4700 block of Farwell Street for a suspicious person. The officers contacted the suspect and learned he was kicked out of a vehicle and was not from the area. Officers identified the suspect and learned he had a warrant for his arrest. The suspect was handcuffed and searched. During the search, officers located illegal drugs, drug paraphernalia, and two prescription medications that did not belong to the suspect. The suspect was charged with possession of methamphetamine, possession of drug paraphernalia, and possession of an illegally obtained prescription.

12/21/2020 Officers were dispatched to the 5700 block of Lexington Street for a domestic battery that took place. Officers arrived and learned the male suspect had fled. The female victim had a small cut on her forehead because of the altercation. A few hours later the female called back stating the male was back at the apartment. Upon the arrival of the officers, the female stated the male had left. The officers did not believe the female and requested to search the apartment, but the female denied them access. The officers left the area but were called back again two hours later. The female again stated the male subject was there and left the area prior to their arrival. The female denied calling the police on this occasion, but the officers were able to verify through caller ID the third call came from the female’s phone with the sounds of a disturbance taking place. The officers again did not believe the female subject statements and asked to enter the apartment to look for the male. The female denied them entry, but the decision was made to enter the apartment to look for the male suspect. The female had to be physically removed from the apartment and resisted arrest.

The apartment was cleared by officers and the male suspect was found hiding in a bed. Interviews were conducted of the male and female once again reference the domestic. After the interviews were completed it was determined the female was the predominate aggressor and she was arrested for the domestic incident. The female was charged with obstructing/resisting arrest, battery, damage to property, and disorderly conduct.

Staffing Report

The Department is currently down two Police Officer positions. One officer was injured while off-duty and the second is on family leave. We should get one of the Officers back in early February with the injured officer being out for an undetermined amount of time.

Due to the increase in Dane County metrics related to COVID, the Department has implemented a split squad platoon staffing model. The Department has been split into two separate platoons that work opposite rotations on a 6 on/6 off schedule. The schedule allows us to continue with normal operations and patrol coverage with the least amount of cross contamination between the two platoons. The schedule is expected to last until the middle of January.

Training Report

COVID has made it difficult to get officers to training due to facilities being closed for in-person training. Regular In-service sessions for the year have been cancelled because of this. The Department is looking at other avenues to accomplish the mandatory 24-hour yearly training that is required by the State. On-line training, whether live or pre-recorded, has become the popular choice for most departments in the area.

- There was no training conducted in December 2020

New Equipment Purchase

The Department purchased a new drone in December. This drone is more advanced than the current drone with capabilities to fly in high wind, at night, and indoors. The drone also has greater battery capacity which allows it to fly longer and has thermal or FLIR camera capabilities to see better in the daylight and at night. The drone can be used to track suspects, monitor high risk incidents, look for fire hotspots, and find lost children. The Department currently has three trained drone operators and may add more in the future.



Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 01/02/2021 10:50
Login ID: mcbgr
Incident Type: All
Call Source: All

From Date: 12/01/2020 00:00
To Date: 12/31/2020 23:59

McFarland Police Department
ORI Number: WI0137300

Officer ID: All
Location: All

Incident Type	Number of Incidents
911 Abandoned Call	3
911 Call Question	1
911 Call Silent	2
911 Call Unintentional	17
911 Disconnect	3
911 Misdial Call	1
Accident Citizen Report	1
Accident Hit and Run	1
Accident Mv/Deer	1
Accident Private Property	2
Accident Property Damage	8
Accident Unknown Injuries	1
Accident w/Injuries	4
Adult Arrested Person	1
Alarm	7
Animal Complaint/Disturbance	2
Animal Lost	1
Animal Stray	1
Assist Citizen	19
Assist Citizen Vehicle Lookout	1
Assist EMS/Fire	54
Assist K9	4
Assist Police	27
ATL Person	1
Burglary Non-Residential	1
Burglary Residential	1
Check Person	10
Check Property	57
Civil Dispute	2
Conveyance Alcohol (Detox)	1
Conveyance Mental Health	1
Damage to Property	1
Disturbance	2
Domestic Disturbance	7
Drug Incident/Investigation	4
Extortion	1
Follow-Up	3
Information	21



Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 01/02/2021 10:50
Login ID: mcbgr
Incident Type: All
Call Source: All

From Date: 12/01/2020 00:00
To Date: 12/31/2020 23:59

McFarland Police Department
ORI Number: WI0137300

Officer ID: All
Location: All

Incident Type	Number of Incidents
Juvenile Complaint	1
Missing Juvenile/Runaway	3
Noise Complaint	2
OMVWI Arrest/Intoxicated Driver	4
Parking Complaint On Street	8
Phone	12
Preserve the Peace	1
Property Found	2
Recovered/Stolen Outside Agency	1
Repo	5
Safety Hazard	15
Silent Case Number	1
Stolen Auto	3
Suspicious Person	1
Suspicious Vehicle	4
Test 911 Call	1
Theft	8
Theft from Auto	3
Theft Retail	1
Threats Complaint	1
Traffic Complaint/Investigation	6
Traffic Stop	60
Weapons Offense	1
Total:	419



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, January 7, 2021

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action to accept plan to gather feedback and input for the recruitment of the Police Chief position.

PREVIOUS ACTION:

The PFC met on December 9, 2020 to review and make a recommendation to the Village Board on the proposal for the recruitment of the Police Chief position. The Village Board accepted this recommendation and approved the proposal at its meeting on December 14, 2020.

ISSUE SUMMARY:

Enclosed is the plan to evaluate the Police Chief position in preparation to initiate its recruitment. This plan was prepared jointly by the Recruiter and Village Administrator to ensure the desired steps in the process were aligned with the property groups, meetings over the course of the next month. There are essentially three levels of evaluation outlined within the plan that spans the next three weeks. They are summarized as follows:

- **Week of January 11th** - This week will be mainly focused on internal sources that are external the Department. Listening sessions will be held with the Village Board, Department Heads, and Administrator with Clerk/Treasurer. Additionally, the Recruiter will meet with the Public Safety Committee at their regularly scheduled meeting.
- **Week of January 18th** - A lot of the listening sessions this week will be internal to the Department meeting with Officers, Sergeants, and the Interim Chief to allow each member to provide input. The Recruiter will also engage area agencies to gather feedback as might be available. This week will also feature the Recruiter engaging with the Diversity, Equity, and Inclusion Subcommittee which recently began their work.
- **Week of January 25th** - The main focus for this week will be a Public Information Meeting on January 26th. This will be an opportunity for the general public to weigh in on the position. Additionally, the Recruiter will engage other key stakeholder within the Community to be defined by the PFC (see next agenda item).

All of this input will be gathered by the Recruiter and at our meeting on February 4th they will report back their findings. They will also report on suggested revisions to the Job Description and any other relevant information that has developed to date. Our work at that meeting will be to finalize the job description and request authorization to fill the position as a recommendation to the Village Board. The PFC will also be provided the recruitment materials at this meeting and review schedule for future meetings to conduct interviews at the close of the advertising



period. Once the PFC has taken action at this meeting, it will go to the Village Board for their meeting on February 8th. It is anticipated then that the recruitment advertising period will begin on or around February 15th.

FINANCIAL/BUDGET IMPACT:

The cost for this work has already been approved in accordance with the accepted proposal from December.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Following review and discussion by the PFC, it is recommended that action be taken to accept the Proposed Position Evaluation Schedule.

ATTACHMENTS:

1. Listening Sessions Proposed Schedule 12302020

McFarland Police Chief Recruitment
Proposed Position Evaluation Schedule

- January 7, 2021, 4 p.m. PFC Listening Session and Planning Session
 - Accept plan to gather input and feedback for recruitment.
 - Discussion options for gathering public input.
 - Conduct listening session with PFC.

Week of January 11, 2021 Listening Sessions/Interviews

- January 11, 5:30 p.m. Committee of the Whole (Village Board) via Zoom.
- January 12, 9:30 a.m. Department heads as a group (Staff meeting Zoom).
- January 13, 10 a.m. Village Administrator and Clerk/Treasurer – Zoom ok.
- January 13, 6 p.m. Public Safety Committee – Zoom ok

Week of January 18, 2021 Listening Sessions/Interview (Deb will work with Interim Chief to set schedule, times TBD)

- Two sessions with all police department staff – In person preferred
 - Session with Sergeants as a group – in person preferred
 - Interview with Interim Chief (Lieutenant) – in person preferred
 - Phone calls to area LE agencies
-

- January 20, 6 p.m. Diversity, Equity, and Inclusion Subcommittee

Week of January 25, 2021 Listening Sessions

Sessions with other groups as decided by PFC on January 7. Proposed are Chamber of Commerce (business leaders), Village faith leaders, School District personnel, other community leaders identified by the PFC.

- January 26, 7 pm Public Informational Meeting and listening session (2 were proposed; another can be arranged at the PFC's discretion)

Week of February 1, 2021

- February 1, 6:30 p.m. Personnel Committee via Zoom (review Job Description).
- February 4, 4:00 p.m. Police and Fire Commission.
 - Deb Hettrick will report on:
 - Findings gathered from listening sessions and interviews.
 - Any changes to the job description.
 - Any other information on work in the process so far.
 - PFC will decide whether to approve job description. If approved, PFC will recommend approval by Village Board.
 - PFC to make recommendation to Village Board to authorize filling the vacancy.
 - PFC to review and adopt recruitment materials outlined in Section B (i.e. community demographics, announcement, etc.)
 - Schedule future meeting and other dates for interviews as might be necessary.

February 8, 2021, 7 p.m.

- Village Board Meeting
 - Take up recommendation on job description from the PFC
 - Take up recommendation on request to fill the vacancy from the PFC

Week of February 15, 2021

- Begin process to start recruitment and advertisement for the position



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, January 7, 2021

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion regarding gathering of public input for the position of Police Chief as part of its recruitment.

PREVIOUS ACTION:

The previous agenda item addresses the overall plan, and direction given by the PFC under this item addresses a component within the plan.

ISSUE SUMMARY:

One aspect of our plan to evaluate the Police Chief position was the inclusion of input from the general public. The proposal identified a few options for the PFC to consider and the Recruiter is looking for direction on gathering this public input under the discretion of the PFC.

The first option to consider is holding a Public Information Meeting (PIM) to allow the public a chance to provide input. This meeting will take place over Zoom in a similar format the Village has held PIM's within a virtual format. More details will be prepared between the Administrator and Recruiter but generally the format will include an introduction to the process, background on hiring a Police Chief, listening session moderated by the Recruiter, and then any final questions/answers that might be needed. A second such meeting could be held, but thus far one is proposed.

Secondarily, targeted input gathering is proposed through key Community stakeholders. The Recruiter has proposed engaging directly the Chamber of Commerce, School District, local faith leaders, and other local groups as directed by the PFC. If the PFC would like to see additional stakeholders engaged that is presently not already accounted for within the plan, we can discuss building upon this list in the meeting. Once the PFC is good with the plan for public input, we will plan to carry it out as directed.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.



BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is needed on this item. The PFC needs to review the plan for gathering public input as presented and provide direction as to what is proposed.

ATTACHMENTS:

None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, January 7, 2021

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Conduct listening session with the recruiter for the Police Chief position.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The Recruiter will be present in the meeting to moderate the discussion with the PFC as a listening session about the Police Chief position. There are no packet materials for this item, and information regarding this item will be presented in the meeting. The objective of the meeting is allow the PFC an opportunity to have a chance to provide their input on the Police Chief position to be used as part of the recruitment.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is needed on this item. The PFC should be prepared to provide input on the Police Chief position as moderated by the Recruiter.

ATTACHMENTS:

None