

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, November 23, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Michael Flaherty, Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Clair Utter.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

Clerk/Treasurer Suettinger provided an update of the 2020 President of the United States recount. She reported the Village had zero objections and zero draw downs.

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes of the November 9, 2020 Village Board meeting.

b. Motion to approve Check #78087-78229 in the amount of \$844,821.97.

c. Motion to approve amending the event permit for Karben 4 to add December 5, 2020 as an additional date for their pop-up markets.

Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere

to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

None.

6. PUBLIC HEARING.

- a. On the proposed budget for the year 2021 and establishing the 2020 payable in 2021 property tax levy for the Village of McFarland.

President Czebotar opened the public hearing at 7:04 p.m.

Village Administrator Schuenke provided an overview of the process and proposed 2021 budget including the 2020 payable 2021 property tax levy for the Village of McFarland.

7. BUSINESS.

- a. Discussion and action regarding proposed changes to the 2020 Budget presented by the Village Board members:

- 1) Youth Center Fund (210):

- i Reduce funding for rental income and associated reimbursement expense back to the Youth Center.

With no objection, President Czebotar retracted his budget request to reduce funding for rental income and associated reimbursement expense back to the Youth Center.

- 2) Stormwater Utility Fund (605):

- i Increase funding for support services within Stormwater Utility budget regarding Swan Creek monitoring.

Trustee Clow reported the City of Fitchburg had approved the necessary funding for the Swan Creek monitoring and no additional contribution would be needed from the Village.

With no objection, Trustee Clow withdrew her request to increase funding for support services within the Stormwater Utility budget regarding Swan Creek monitoring.

- b. Discussion and action on Ordinance 2020-23: an ordinance approving the budget for the year 2021 and establishing the 2020 payable in 2021 property tax levy for the Village of McFarland.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve Ordinance 2020-23: an ordinance approving the budget for the year 2021 and establishing the 2020 payable in 2021 property tax levy for the Village of McFarland. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- c. Discussion and action regarding confirmation of Village President appointments to the Diversity, Equity, and Inclusion Subcommittee.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Eric Kryzenske, to approve confirmation of Village President appointments to the Diversity, Equity, and Inclusion Subcommittee. Motion carries 7 - 0 - 0 by acclamation.

d. Plan Commission (President Czebotar & Trustee Rupert)

- 1) Discussion and action on a request by MSP Real Estate Inc., on behalf of Matt Kuehl, Tricycle Motors Properties, LLC, for a Certified Survey Map (CSM) located at 4845 Taylor Road and 4900 Larson Beach Road., McFarland, WI in order to combine two parcels, Lots 1 & 3 of CSM 11273.

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to approve a request by MSP Real Estate Inc., on behalf of Matt Kuehl, Tricycle Motors Properties, LLC, for a Certified Survey Map (CSM) located at 4845 Taylor Road and 4900 Larson Beach Road., McFarland, WI in order to combine two parcels, Lots 1 & 3 of CSM 11273. Motion carries 6 - 1 - 0 by acclamation with Trustee Utter voting nay.

e. Public Utilities Committee (Trustee Kryzenske & Clow)

- 1) Discussion and action regarding the conventional water rate case for test year 2021 for submission to the Public Service Commission.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Carolyn Clow, to approve the conventional water rate case for test year 2021 for submission to the Public Service Commission. Motion carries 7 - 0 - 0 by acclamation.

- 2) Discussion and action regarding a sewer repair on Highland Drive.

Trustee Eric Kryzenske provided an overview of the proposal for sewer repair on Highland Drive. Following recent televising, the sanitary sewer main located on Highland Drive was found to be in poor to failing condition and brought forward the necessity for the repair.

Village Engineer Brian Berquist provided additional explanation on the state of the sewer and provided more background on the proposal to line the pipe.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Michael Flaherty, to direct staff to complete the necessary work on the sewer repair on highland drive in an amount not to exceed \$30,000. Motion carries 7 - 0 - 0 by acclamation.

f. Public Works Committee (Trustees Clow & Rupert)

- 1) Discussion and action regarding the final design and authorize the County Highway MN project for bidding.

Village Engineer Brian Berquist provided an overview of the proposal and final design for the Phase IV County Highway MN Project. This would be a 50/50 cost share with Dane County and will also involve a jurisdictional transfer from the County to the Village upon completion.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Justin Rupert, to approve the final design and authorize the County Highway MN project for bidding. Motion carries 6 - 0 - 1 by acclamation with Trustee Clair Utter abstaining.

- 2) Discussion and action regarding a Street Light Policy to the Village Board.

Street/Utilities Superintendent Lee Igl provided background and an overview of the draft Street Light Policy.

Motion by Village Trustee Clair Utter, second by Village President Brad Czebotar, to refer the policy back to the Public Works Committee for additional revision and discussion. Motion carries 5 - 2 - 0 by acclamation with Trustee Justin Rupert and Trustee Michael Flaherty voting nay.

- g. Discussion and action regarding the first amendment to the Commercial Lease for 5114 Farwell Street between the Village of McFarland and McFarland Youth Center.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the first amendment to the Commercial Lease for 5114 Farwell Street between the Village of McFarland and McFarland Youth Center. Motion carries 7 - 0 - 0 by acclamation.

- h. Discussion and action regarding a service agreement with Dane County for funding to provide case management and nutritional through the Senior Outreach Department as a Focal Point.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Michael Flaherty, to approve a service agreement with Dane County for funding to provide case management and nutritional through the Senior Outreach Department as a Focal Point. Motion carries 7 - 0 - 0 by acclamation.

- i. Discussion and action on Resolution 2020-26: a resolution accepting the purchase agreement to acquire a remnant portion of vacant land located at 5761-5771 Holscher Road.

Motion by Village President Brad Czebotar, second by Village Trustee Stephanie Brassington, to approve Resolution 2020-26: a resolution accepting the purchase agreement to acquire a remnant portion of vacant land located at 5761-5771 Holscher Road. Motion carries 7 - 0 - 0 by acclamation.

- j. Discussion and action regarding December meeting schedule.

Motion by Village Trustee Clair Utter, second by Village Trustee Michael Flaherty, to cancel the second Village Board meeting in December. Motion carries 7 - 0 - 0 by acclamation.

- k. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

Trustee Carolyn Clow reported her appreciation of the Board creating the Diversity, Equity and Inclusion Committee and her looking forward to the Committee getting to work.

8. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Justin Rupert, to adjourn at 8:18 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer

