

## LANDMARKS COMMISSION

### Minutes

August 6, 2020

**Members Present:** Ron Larson, Gordon Kinder, Stephanie Brassington, Virginia Nichols

**Members Absent:** Kathy Krusiec

**Staff Present:** Andrew Bremer, Stephanie Miller, Karen Knoll

1. CALL TO ORDER

Brassington called the meeting to order at 3:00 p.m.

2. PUBLIC APPEARANCES

None.

3. APPROVAL OF MINUTES

Review and possible approval of the June 15, 2020 Landmarks Commission meeting minutes.

Motion by Kinder to approve the June 15, 2020 minutes, seconded by Larson. Motion carried 4-0.

4. BUSINESS

- a. Discussion of potential future Landmarks Commission projects and initiatives.

Bremer reviewed his staff report with Commissioners and they discussed, per the directors report:

- Potential educational meetings with owners of historical properties:

Including educating owners of historical properties and what landmark status is, keeping in contact with owners, change of ownership, open communication with owners, letting owners know of funding programs available. Bremer also reviewed maps he has created using the Village's GIS to illustrate the location of historically designated properties.

- Discussion of possible addition of historic property designations:

Bremer and Commissioners discussed properties, which are in the walking tour but not historically designated, and some potential properties to consider adding. Larson also recalled that during the initial scoring the Commission only looked at properties that were constructed before 1920, or 70 years old. Bremer

and Larson will review their records to see if they can locate the previous scoring process. The consensus was to first review the process and a few of the properties, by taking a sample of them and progress from there. Larson reviewed six properties with Commissioners to potentially reconsider for historical designation.

- 5803 Main Street
- 5802 Main Street
- 5606 Main Street
- 5522 Main Street
- 5403 Broadhead Street
- 5508 Broadhead Street

- Funding support for rehabilitation of historical properties:

Bremer advised some of the properties fall within the TIF district #4, which provides opportunity's through the district for funding for rehabilitation, and explained the TIF process. They discussed the possibility of small grants to encourage owners to maintain their properties, or establishing a revolving loan fund. Bremer indicated he would send a letter to the owners of historically designated properties to see what interest there might be in property improvement projects.

Bremer informed Commissioners the Village has an accepted offer to purchase for the property at 5817 Milwaukee Street; they will be closing on the purchase at the end of the month. The Village interest is for additional parking in the downtown area. There is no timeline on it; this is one of the properties on the walking tour. There may be the possibility for someone to acquire it and move the structure, however it is old and not in the best condition.

5. SCHEDULING NEXT MEETING DATE

October 1, 2020 – 3:00 p.m.

6. ADJOURNMENT

Kinder moved to adjourn, Nichols seconded the motion. Motion carried meeting adjourned at 3:58 p.m.