

**SENIOR OUTREACH
SERVICE COMMITTEE**

**Thursday, November 19,
2020**

8:30 AM

McFarland Municipal Center

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/84977581708>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 849 7758 1708

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the September 17th, 2020 meeting.
4. BUSINESS.
 - a. Introduce future planning draft document
 - b. Begin discussion on items # 3 and # 4
5. SCHEDULE NEXT MEETING DATE.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

SENIOR OUTREACH SERVICES COMMITTEE

Thursday, September 17, 2020

8:30 A.M.

McFarland Municipal Center

MINUTES

Call to order.

1. The meeting was called to order by Chair Clow at 8:30 am.

Present: Carolyn Clow (Trustee/Chair), Jerry Adrian, Lori Andersen (Director), Kathleen Blair, Becky Losby, Brad Czebotar, Monica Macarra, Colleen McCormick, Diane Mikelbank, Barbara Vander Werff, Sara Sprang (Case Manager)

Absent: Carol Lobes

2. **Public Appearance**

No public appearances

3. **Approval of minutes from August 20, 2020**

Motion to approve by Vander Werff and second by McCormick as amended. Motion carries 8-0.

4. **Business**

- a. **Population trends report**

- Population trends reviewed. Overall Population of McFarland to grow by approximately 3984.

- b. **Dane County funding and contract for nutrition and case management services including estimated amounts for 2021**

- Dane County contract reviewed, discussion on how clients are served, and the funding formula. Ideas were shared how to market services and connect with clients including how to incorporate technology. Village Board will speak with a consultant regarding a community center.
- Chair Clow would like to focus time on design/space process and how to staff changes operations. Village Board needs to provide structure for senior outreach services committee to move forward. A consultant will join the Village Board during the Committee of the Whole 5:30, September 28th at 5:30pm to answer questions on process/plan of a Community Center.
- Discussion of programs and services and how it fits within space of future community center and library.

- a. **Township revenues**

5. **Schedule Next Meeting Date:**

Thursday, October 15, 2020 or November 19, 2020.

6. Adjournment

- Motion to adjourn at 10:03am by Vander Werff, seconded by Mikelbank.

Submitted by,
Sara Sprang



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, November 19, 2020

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Introduce future planning draft document

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. Senior Outreach Future Planning
2. worksheets

Senior Outreach Future Planning

1. Case management

- a. Services/ Programming
- b. Staff
- c. Space needs
- d. Cost

2. Nutrition Program

- a. Services/ Programming
- b. Staff
- c. Space needs
- d. Cost

3. Health and Wellness

- a. Services/ Programming
- b. Staff
- c. Space needs
- d. Cost

4. Recreational programming

- a. Services/ Programming
- b. Staff
- c. Space needs
- d. Cost

5. Volunteer management

- a. Services/ Programming
- b. Staff
- c. Space needs
- d. Cost

6. Center administration

- a. Services/ Programming
- b. Staff
- c. Space needs
- d. Cost

Senior Outreach Future Planning worksheet

1. Case management

- a. Services/ Programming
- b. Staff
- c. Space needs
- d. Cost

Senior Outreach Future Planning Worksheet

2. Nutrition Program

- a. Services/ Programming
- b. Staff
- c. Space needs
- d. Cost

Senior Outreach Future Planning worksheet

3. Health and Wellness

- a. Services/ Programming
- b. Staff
- c. Space needs
- d. Cost

Senior Outreach Future Planning worksheet

- 4. Recreational programming**
 - a. Services/ Programming
 - b. Staff
 - c. Space needs
 - d. Cost

Senior Outreach Future Planning worksheet

- 5. Volunteer management**
 - a. Services/ Programming
 - b. Staff
 - c. Space needs
 - d. Cost

Senior Outreach Future Planning worksheet

6. **Center administration**
 - a. Services/ Programming
 - b. Staff
 - c. Space needs
 - d. Cost



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AGENDA ITEM: Begin discussion on items # 3 and # 4

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VILLAGE PLAN REFERENCE:

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BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None