

**COMMUNICATIONS  
AND TECHNOLOGY  
COMMITTEE**

**Monday, November 16, 2020**

**5:30 PM**

**McFarland Municipal Center  
Community Room**

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

***PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:***

<https://us02web.zoom.us/j/81620553924>

***Or by Telephone:*** +1 (312) 626-6799

***Webinar ID:*** 816 2055 3924

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
  - a. Motion to approve the minutes of the September 22, 2020 Communications and Technology meeting.
4. BUSINESS.
  - a. Discussion and approval of new village website design by CivicPlus.
  - b. Discussion and action to make a recommendation to the Village Board regarding revisions to the position description and status for the Production Assistant position within the Communications and Technology Department.
5. SCHEDULE NEXT MEETING DATE.
  - a. Monday, December 14, 2020 at 5:30 p.m.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or [cassandra.suettinger@mcfarland.wi.us](mailto:cassandra.suettinger@mcfarland.wi.us).