

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, October 26, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Mike Flaherty(joined at 7:07 p.m.), Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Clair Utter.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

1) Final January 1, 2020 Population Estimates

2) Absentee Voting for November 3, 2020 Election

3) November 3, 2020 Presidential Election

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes of the October 8, 2020 special meeting.

b. Motion to approve the minutes of the October 12, 2020 Village Board meeting.

c. Motion to approve the minutes of the October 15, 2020 Special Village Board meeting.

- d. Motion to approve Check #77924-78006 in the amount of \$786,431.00.
- e. Motion to approve appointing Sean Chislom to serve on the Communications and Technology Committee for a term ending April 30, 2021.
- f. Motion to approve appointing Ellen Daniels, Keri Berling, Robert Bresette, Allison Hudack, Jessika Kasten, Barry Kasten, Gwen Murphy, Andrew Schwartz, Larisa Roberts, Lisa Abler, Benetta Jones, Mark Emmrich, Carol Sam, Susan Kaye, Clair Mance, Kelly Reagan to serve as an Election Inspector for the 2020-2021 term.
Motion by Village President Brad Czebatar, second by Village Trustee Carolyn Clow, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
None.

6. BUSINESS.

- a. Discussion and action on request from the Lake Waubesa Conservation Association to support a water quality monitoring station at Swan Creek.

Tamara Knickmeier provided an overview of the request for the Village to contribute funds to support a water quality monitoring station at Swan Creek. She explained the importance of the monitoring as it relates to the water quality of Lake Waubesa.

Ron French provided additional information on the project and background. The station is proposed to monitor water quality and ensure new development in the City of Fitchburg does not negatively contribute to water quality. He noted the City of Fitchburg is looking for funding partners. The Town of Dunn and a couple other organizations have already pledged funding.

President Czebatar reported trustees interested in supporting the funding as part of the 2021 budget should make it part of their budget revisions due October 30th.

- b. Discussion and action regarding confirmation of Village President appointments to the Diversity, Equity, and Inclusion Subcommittee.

Public Comment:

Carrie Nelson, 5211 N Autumn Lane, spoke in favor of allowing a 10th person on the DEI Committee, or allowing Trustee Brassington to be appointed in the event a member steps down.

Laetitia Hollard, 6309 Mourning Dove Drive, spoke in favor of a trustee serving and allowing a 10th person to serve on the DEI Committee.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Carolyn Clow, to postpone confirmation of Village President appointments to the Diversity, Equity, and Inclusion Subcommittee until the resolution can be changed or corrected to reflect the ability for a trustee to be on the committee. Motion carries 7 - 0 - 0 by acclamation.

- c. Public Safety Committee (Trustees Kryzenske & Brassington)
Plan Commission (President Czebotar & Trustee Rupert)

- 1) Discussion and action to change the licensed premise for Aruba0204 LLC D/B/A Angelo's McFarland, 4706 Farwell St., to add an addition and change the outdoor seating area.

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to approve changing the licensed premise for Aruba0204 LLC D/B/A Angelo's McFarland, 4706 Farwell St., to add an addition and change the outdoor seating area with the following conditions:

1. A second emergency exit be incorporated into the new fence per 2015 IBC 1006.2.1,
2. Providing either protective bollards, concrete planters, or concrete/masonry columns in the area of the fence in front of the two parking stalls.
3. Obtain all necessary building permits related to the building addition, revised site signage, and new patio fencing.
4. Removal of the proposed ground mounted building accent lighting.

Motion carries 7 - 0 - 0 by acclamation.

- d. Plan Commission (President Czebotar & Trustee Rupert)
Parks, Recreation, and Natural Resources Committee (Trustees Clow & Utter)
Public Utilities Committee (Trustees Kryzenske & Clow)
Public Works Committee (Trustees Clow & Rupert)

1) Discussion and action on a request by Veridian Homes Rosewood Fields LLC regarding approval for Rosewood Fields Subdivision located west of CTH AB in the Village of McFarland including Final Plat; Development Agreement; Declaration of Covenants, Conditions, & Restrictions (CCRs), and Park Plan.

Community Development and Economic Director Andrew Bremer provided an overview of the Rosewood Fields final plat, development agreement, declaration of covenants, conditions & Restrictions (CCRs), and Park Plan.

Additionally, the Board discussed the Fire & EMS Chief and developer did not come to agreement in requiring sprinkler systems be installed due to the \$6,000-10,000 per home cost. The developer did agree to put the sprinkler system in the model home as a way to increase education.

Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to approve a request by Veridian Homes Rosewood Fields LLC regarding approval for Rosewood Fields Subdivision located west of CTH AB in the Village of McFarland including Final Plat; Development Agreement; Declaration of Covenants, Conditions, & Restrictions (CCRs), and Park Plan with the following conditions:

1. Addressing those conditions as provided in the Village Engineer's Rosewood Fields Development - Zoning Submittal Review letter dated September 11, 2020.
2. Work with Village staff on final landscaping design for the plat outlots. Developer to submit a landscaping plan for the plat subject to final Village staff approval, showing the locations, age, caliper, species and time of planting of required grasses, vines, shrubs, and trees.
3. Work with the Fire Chief and the Village planning staff with regards to phasing of the project and ability to move fire trucks through the development. Developer to construct that portion of Prairie Wood Drive shown in Phase 4 on Exhibit M of the Detailed Implementation Plan in either Phase 1 or Phase 3 to avoid the gap in the roadway between construction phases.
4. Final staff approval of a park plan for Outlot 3 to include a hybrid surface consisting of wood mulch and poured in place similar to Option 3 as submitted in the packet, further conditioned on extending poured surface to the mid-point of the swing set, both paths planned for construction in Phase 1, and two benches. That portion of the actual costs to improve the park that is in excess of the park improvement impact fees to be deducted from the parkland impact fees payable by the Developer.
5. Final staff approval, including the Village Attorney and Village Engineer, of the Development Agreement and Declaration of Protective Covenants, Conditions and Restrictions.

Motion carries 5 - 1 - 1 by acclamation with Trustee Eric Kryzenske voting nay and Trustee Clair Utter abstaining.

e. Parks, Recreation, and Natural Resources Committee (Trustees Clow & Utter)

- 1) Discussion and action regarding the acceptance for the grant and purchase of playground equipment at the Ridgeview Tot Lot Park.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Clair Utter, to accept the grant from game time and purchase playground equipment at the Ridgeview Tot Lot Park in the amount of \$17,626.58 and allow staff the ability to determine whether or not to contract with Wisconsin/Minnesota Playground for the full installation of the equipment in the amount of \$9,850 and whether to change the sand to mulch in the amount of \$500. Motion carries 6 - 1 - 0 by acclamation with Trustee Mike Flaherty voting nay.

- f. Discussion and action to approve filling the vacancy for Interim Police Chief within the Police Department and adopt salary range for the interim position.

Village Administrator Schuenke provided an overview for the process of filling the Police Chief position. The Police and Fire Commission is responsible for the actual filling of the vacancy.

Motion by Village President Brad Czebotar, second by Village Trustee Eric Kryzenske, to approve filling the vacancy for Interim Police Chief within the Police Department at a salary range of pay grade 23 for the interim position. Motion carries 7 - 0 - 0 by acclamation.

- g. Discussion and action to approve filling the vacancy for Public Works Crewperson within the Public Works Department.

Village Administrator Schuenke provided an overview of the request to fill a vacancy for Public Works Crewperson within the Public Works Department.

Motion by Village President Brad Czebotar, second by Village Trustee Clair Utter, to approve filling the vacancy for Public Works Crewperson within the Public Works Department. Motion carries 7 - 0 - 0 by acclamation.

- h. Discussion and action on acceptance of the Center for Tech and Civic Life COVID19 grant.

Motion by Village Trustee Clair Utter, second by Village Trustee Michael Flaherty, to approve acceptance of the Center for Tech and Civic Life COVID19 grant. Motion carries 7 - 0 - 0 by acclamation.

- i. Discussion and review of the 2021 Budget including the following sections:

- 1) Changes since the last distribution.

Village Administrator Schuenke provided an overview of the changes to the budget since distribution including employee benefit elections.

- 2) Utility Fund (600).

Village Administrator Schuenke provided an overview of the Utility Fund (600),

- 3) Stormwater Utility Fund (605).

Village Administrator Schuenke provided an overview of the Stormwater Utility Fund (605),

4) Solid Waste Fund (610).

Village Administrator Schuenke provided an overview of the Solid Waste Fund (610).

5) Retiree Fund (700).

Village Administrator Schuenke provided an overview of the Retiree Fund (700),

6) Review schedule for future meetings.

Village Administrator Schuenke provided an overview of the remaining schedule for the budget. All trustee changes are due by Friday October 30th.

j. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

Trustee Brassington referred reviewing the language in the DEI Committee to the next Village Board agenda.

7. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Michael Flaherty, to adjourn at 9:32 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer