

VILLAGE OF MCFARLAND

**Village Board Minutes**

*Thursday, October 15, 2020 - 6:00 PM*

**1. CALL TO ORDER.**

President Czebotar called the special meeting of the Village Board to order at 6:00 PM in the Community Room.

**2. ATTENDANCE/ROLL CALL.**

Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Michael Flaherty(arrived at 6:06 p.m), Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Clair Utter.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Streets/Utilities Superintendent Lee Igl, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

**3. PUBLIC APPEARANCES.**

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [cassandra.suettinger@mcfarland.wi.us](mailto:cassandra.suettinger@mcfarland.wi.us) to be included as part of the meeting.*
- None.

**4. BUSINESS.**

- a. *Discussion and review of the 2021 Budget including the following sections:*
- 1) *Changes since the last distribution.*  
Village Administrator Matt Schuenke did not have any changes to report since the last budget meeting.
- 2) *Debt Service Fund (300).*  
Village Administrator Matt Schuenke provided an overview of the Debt Service Fund (300).

3) Capital Projects Fund (400).

Village Administrator Schuenke provided an overview of the Capital Projects Fund including an overview of funding sources. Department Heads then presented their respective Department requests within the Capital Projects Fund.

4) Parks Fund (405).

Village Administrator Schuenke and Public Works Director Jim Hessling presented the draft 2021 Parks Fund submittal.

5) Utility Fund (600).

The Board postponed review of the Utility Fund (600) to the next budget review meeting.

6) Stormwater Utility Fund (605).

The Board postponed review of the Stormwater Utility Fund (605) to the next budget review meeting.

7) Solid Waste Fund (610).

The Board postponed review of the Solid Waste Fund (610) to the next budget review meeting.

8) Retiree Fund (700).

The Board postponed review of the Retiree Fund (700) to the next budget review meeting.

9) Review schedule for future meetings.

Village Administrator Schuenke reviewed the process for upcoming 2021 budget meeting.

**5. ADJOURNMENT.**

Motion by Village Trustee Justin Rupert, second by Village Trustee Michael Flaherty, to adjourn at 8:15 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
Cassandra Suettinger  
Village Clerk/Treasurer