

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, October 12, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Michael Flaherty, Village Trustee Clair Utter.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Parks Superintendent Sayer Larson, Public Works Director Jim Hessling, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

1) In-Person Absentee Voting to Begins October 20th

2) Cutoff for Online/Mail Registration - Wednesday October 21st

3) Trick or Treating on Halloween - Saturday, October 31, 2020

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes of the September 28, 2020 meeting.

b. Motion to approve Check #'s 77815-77923 in the amount of \$863,631.73.

Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
- Tamara Knickmeier, 4346 Jordan Drive, spoke to request the Board consider supporting a water quality monitoring station to be placed at Swan Creek.

6. BUSINESS.

- a. Presentation by the McFarland Youth Center regarding prior year's operations.
- President of the McFarland Youth Center Shawn Miller presented on the 2020 operations to date. He provided details on how the Youth Center is handling COVID-19 and challenges they have faced in 2020. He also requested the Board consider a new MOU with the Youth Center, and funding consideration for 2021. He also discussed a desire for the youth center to be part of the discussion on how to advance a community center within the Village.
- b. Personnel Committee (President Czebotar & Trustee Utter)
- 1) Discussion and action regarding the revision of Chapter 25 (Workers Compensation) and creation of Chapter 36 (Light Duty) within the Personnel Policy Manual.
- Motion by Village President Brad Czebotar, second by Village Trustee Stephanie Brassington, to approve revision of Chapter 25 (Workers Compensation) and creation of Chapter 36 (Light Duty) within the Personnel Policy Manual. Motion carries 7- 0 - 0 by acclamation.
- 2) Discussion and action regarding the appointment of the Village Forester and corresponding change to the Parks Superintendent position description.
- Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to approve appointment of the Village Forester and corresponding change to the Parks Superintendent position description. Motion carries 6 - 1 - 0 by acclamation with Trustee Utter voting nay.
- c. Sustainable McFarland Ad-Hoc Committee (Chair Freedman & Vice-Chair Tiboris)

1) Discussion and regarding selection of a consultant for the McFarland Sustainability Plan.

Community Development Director Andrew Bremer provided an overview of the recommendation from the Ad-Hoc Sustainability Committee, as well as, the RFP process including the evaluation team and selecting of a consultant.

The Board discussed the consultant and whether the scope within the RFP process was sufficient.

Motion by Trustee Carolyn Clow, second by Trustee Eric Kryzenske, to postpone the item to the next meeting as it is not noticed properly. Motion fails 3 - 4 - 0 with President Brad Czebatar, and Trustees Mike Flaherty, Stephanie Brassington, and Justin Rupert voting nay.

Motion by President Brad Czebatar, second by Trustee Mike Flaherty, to select MSA Professional services to work with the Ad-Hoc Sustainability Committee to create a McFarland Sustainability Plan. Motion carries 5 - 2 - 0 with Trustee Carolyn Clow and Trustee Clair Utter voting nay.

d. Discussion and action to oppose Dane County 2020 RES-200 that would change the size of the Dane County Board from 37 to 35 members.

The Board discussed Dane County 2020 RES-200 which would change the size of the Dane County Board from 37 members to 35 members. The Board expressed concerns with the proposed reduction and the potential it would cause for lack of inclusion and voices for rural communities.

Motion by Trustee Carolyn Clow, second by Trustee Mike Flaherty, to approve sending a letter to Patrick Miles, County Chair Eicher, and County Executive Joe Parisi, opposing 2020 RES-200 and reducing Dane County Board of Supervisors from 37 to 35. Motion carries 7 - 0 - 0 by acclamation.

e. Update on Diversity, Equity, and Inclusion Subcommittee and other elements.

Village Administrator Schuenke reported Committee appointments for the Diversity, Equity and Inclusion Subcommittee are scheduled for October 26th, and then the Village will look to start scheduling the first meeting of the Committee.

f. Discussion and review of the 2021 Budget including the following sections:

1) Changes since the last distribution.

Village Administrator Schuenke did not have any changes to report since the last Village Board meeting.

2) Youth Center Fund (210).

Village Administrator Schuenke presented the draft Youth Center Fund Budget.

3) Capital Projects Fund (400).

The Board postponed review of the Capital Projects Fund to Thursday October 15th Special Village Board meeting.

4) Parks Fund (405).

The Board postponed review of the Parks Fund to Thursday October 15th.

5) Tax Increment District #3 Fund (305).

Community Development Director Andrew Bremer provided an overview of the draft Tax Increment District #3 (305).

6) Tax Increment District #4 Fund (310).

Community Development Director Andrew Bremer provided an overview of the draft Tax Increment District #4 (310).

7) Tax Increment District #5 Fund (315).

Community Development Director Andrew Bremer provided an overview of the draft Tax Increment District #5 (315).

8) Review schedule for future meetings.

Village Administrator Schuenke reported the next meeting of the draft 2021 budget would be on Thursday October 15th at 6 p.m.

g. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

Trustee Clow requested the Lake Waubesa Conservation Association come back at a future meeting to provide a full presentation and answer questions regarding the request for a water quality monitoring station at Swan Creek.

7. CLOSED SESSION.

a. Discussion and action to convene in Closed session in accordance with Wis. Stats. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding a claim for damages to private property at 5206 Ridge Road as a result of stormwater damage.

Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to enter into Closed Session in accordance with Wis. Stats. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding a claim for damages to private property at 5206 Ridge Road as a result of stormwater damage at 9:32 p.m.. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

b. Discussion and action to reconvene into Open Session.

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to reconvene into Open Session at 9:53 p.m. Motion carries 7 - 0 - 0 by acclamation.

c. Discussion and action regarding a claim for damages to private property at 5206 Ridge Road as a result of stormwater damage.

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to approve disallowance of a claim for damages to private property at 5206 Ridge Road as a result of stormwater damage. Motion carries 7 - 0 - 0 by acclamation.

8. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Michael Flaherty, to adjourn at 9:55 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer