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VILLAGE OF MCFARLAND
POLICE AND FIRE COMMISSION
MEETING MINUTES

October 28, 2020

5:30 p.m.

Conducted by Zoom Webinar

Members Present: John Stransky, Kathy Krusiec, Vince Wagner, Jim McKay.

Gerald Mullen joined the meeting at 5:39.

Others in Attendance: Fire Rescue Chief Dennis and Police Chief Sherven

Staff in Attendance: Village Administrator Matt Schuenke and Stephanie Miller, Technology Coordinator.

1. **Call to order:** Roll Call at 5:30 P.M.
2. **Public Appearances/Comments:** Due to the fact that this was a virtual meeting conducted through Zoom on line meeting platform any public wishing to be heard were able to communicate either via the Zoom Webinar or telephone. One member of the public spoke in recognition of the work and outstanding community support provided by the retiring police chief.
3. **Approval of the March 16, 2020 Meeting Minutes:** Call for discussion. None heard. Call for motion. Moved by McKay, second by Wagner. Motion carried.
4. **Business**
 - a. **Police Department Update:** Chief Sherven announced that he will be retiring from his post. His last day with the department will be November 10, 2020.
 - b. **Fire and Rescue Department Update:** Chief Dennis announced that Amie Brown and Margit Frisch have successfully completed their probationary process and recommended full appointment as Advanced EMT's. A motion by McKay, second by Krusiec that the President prepare a letter to the candidates with a copy to the Village Administrator and Fire Rescue Chief Dennis stating their successful completion of the probationary process. Call for motion. Motion carried.
 - c. **Request for Proposal:** Discussion on the proposed recommendation to hire a recruitment service for the purpose of hiring a Police Chief. The Village Administrator provided background information on the recruitment process utilized for the last Police Chief hire. Motion by Wagner, second by Mullen to

recommend to the Village Board to utilize a recruiter service following additional review of the proposal. Wagner asked for a roll call vote. Mullen-yes,

Krusiec-yes, Wagner-yes, Stransky-yes, McKay-yes. Motion carried.

d. **Discussion and action to convene into Closed Session** in accordance with Wis. Stats. 19.85(1)© to consider employment, promotion, compensation, or performance evaluation data on any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to consider appointment of Interim Police Chief Position. Motion by McKay, second by Mullen to go into Closed Session. Roll call vote. McKay-yes, Mullen-yes, Krusiec-yes, Wagner-yes, Stransky-yes. Motion carried. Convened into Closed Session at 5:59 P.M. Closed Session Discussion.

e. **Action to go back into Open Session.** Motion by Krusiec, second by McKay. Roll Call Vote. McKay-yes, Wagner-yes, Krusiec-yes, Stransky-yes. Motion carried. Mullen did not vote on the motion as he had been unable to return to the meeting via Zoom. Motion carried. Meeting convened into Open Session at 6:18 P.M. No action on discussed item at this time.

5. **Schedule of next meeting date:** The next meeting of the Police and Fire Commission will be conducted on November 4, 2020 held via Zoom at 4:00 P.M. Information on access to Zoom will be provided prior to the scheduled meeting.

6. **Adjournment:** Wagner moved adjournment, second by McKay. Motion carried.

Respectfully submitted by,

Kathy Krusiec, Secretary