

VILLAGE OF MCFARLAND  
**Committee of the Whole Minutes**

*Monday, September 14, 2020 - 5:30 PM*

**1. CALL TO ORDER.**

Village President Czebotar called the meeting of the Committee of the Whole to order at 5:50 pm in the Community Room of the McFarland Municipal Center.

**2. ATTENDANCE/ROLL CALL.**

Village Board members present: Village Trustee Eric Kryzenske, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Stephanie Brassington, Village Trustee Michael Flaherty, Village Trustee Clair Utter, Village Trustee Justin Rupert (arrived at 6:05 pm).

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke.

**3. PUBLIC APPEARANCES.**

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [cassandra.suettinger@mcfarland.wi.us](mailto:cassandra.suettinger@mcfarland.wi.us) to be included as part of the meeting.*
- None.

**4. APPROVAL OF MINUTES.**

- a. *Discussion and action regarding the minutes of the meeting held March 23, 2020.*  
A motion was made by President Czebotar, seconded by Trustee Brassington, and unanimously carried by the Committee of the Whole to approve the minutes of the meeting held March 23, 2020. Motion carried 5 - 0 - 1 (Trustee Clow abstained).

**5. BUSINESS.**

- a. Discussion regarding review of the Facilities Master Plan and preparation of further definition as to the development of a Community Center.

The Village Administrator reviewed the 2017 Facilities Master Plan and discussed prior efforts to plan for a Community Center within that work as well as how it affected non-public safety departments. The Committee discussed and reviewed these elements further talking about next steps in the planning process and possible additional resources that might be needed to assist in this effort. It was discussed whether a consultant that specializes in recreational facility development would be beneficial to aid in this planning process. The Village Administrator will contact the consultant referenced to present at the next meeting.

## **6. SCHEDULE NEXT MEETING DATE.**

- a. To be determined.

The next meeting of the Committee of the Whole will be held on Monday, September 28, 2020 at 5:30 pm.

## **7. ADJOURNMENT.**

A motion was made by Trustee Flaherty, seconded by Trustee Rupert, and unanimously carried by the Village Board to adjourn the meeting at 6:55 pm. Motion carried 7 - 0.