

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Monday, March 23, 2020 - 5:30 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Committee of the Whole to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar; Village Trustee Jerry Adrian, Stephanie Brassington, Dan Kolk, Eric Kryzenske, Mary Pat Lytle, and Clair Utter.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke.

3. PUBLIC APPEARANCES.

None.

4. BUSINESS.

- a. Discussion and action to make a recommendation to the Village Board regarding acceptance of the Capital Improvement Plan for 2020-2024.*

The Committee reviewed the changes from their last meeting and the impact they have on the financial projections for the next five years. Following discussion, the Committee agreed to move the item to the Village Board for its consideration.

b. Discussion regarding format and organization of standing committees.

The Committee was presented an overview of Article II (Village Government), Article III (General Procedures), and Article V (Standing Committees) from the Village Code of Ordinances. The Committee discussed general issues with respect to the code and how our committee structure presently operates. Four general issues were discussed as possible revisions to consider as follows:

- Change Section 2-163(c) to align the meeting agenda with what is listed in the code for the order of business (or vice versa).
- Review organization of Standing Committees on how their meetings are organized, how frequently they are meeting, and whether or not changes to the format conflicts with ordinance or not.
- Consider revision to Section 2-183(b) as to whether or not a minimum of one trustee should be required to be appointed to Standing Committees versus the current requirement of two. Also consider Residents for Chairperson positions as opposed to Trustees currently.
- Consider adding more definition and/or responsibility to the Committee of the Whole. Whether or not responsibilities of groups like Finance and Personnel could be consolidated with the Committee of the Whole, and/or possibly other examples.

These items as well as other issues were discussed by the Committee. No action was taken on this agenda item, further discussion of this item would take place at a future meeting.

5. SCHEDULE NEXT MEETING DATE.

a. To be determined.

The next meeting of the Committee of the Whole would be held on Monday, April 13, 2020 at 5:30 pm.

6. ADJOURNMENT.

Motion by Village Trustee Clair Utter, second by Village Trustee Mary Pat Lytle, to adjourn at 6:49 pm. Motion carried 7 - 0.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator