

VILLAGE OF MCFARLAND
Finance Committee Minutes

Wednesday, August 26, 2020 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Michael Flaherty called the regular meeting of the Finance Committee to order at 6:30 PM in the Community Room.

Members present: Rod Clark, Michael Flaherty, Gina Kolpek, Eric Kryzenske, Mary Pat Lytle, Chuck Mulcahy, Chris St. Clair, Clifford Strelow

Members not present: Jon Michels

Staff Present: Village Administrator Matt Schuenke, Accountant/Deputy Treasurer Jennifer Haried

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*
None.

3. APPROVAL OF MINUTES.

- a. *Discussion and action regarding the minutes of the regular meeting held on May 27, 2020.*
Motion by Chuck Mulcahy, second by Rod Clark, to accept the minutes of the regular meeting held on May 27, 2020. Motion carries 8 - 0 - 0 by acclamation.

4. BUSINESS.

- a. *Discussion and recommendation to the Village Board to write off 2016 personal property taxes.*
Motion by Clifford Strelow, second by Mary Pat Lytle, to recommend approval to the Village Board to write off 2016 personal property taxes. Motion carries 8 - 0 - 0 by acclamation.

b. Discussion regarding the 2021 Budget Review/Adoption Schedule and Planning Memorandum.

Administrator Schuenke presented the 2021 Budget Review/Adoption Schedule and Planning Memorandum to the Committee. He provided some background on the budget process along with the reviews provided by the Committee. He noted the meeting for the review is a week earlier than our regularly scheduled Finance meeting, to allow for enough time for the Village Board to complete their final reviews. No action was taken on this item.

c. Discussion and presentation regarding financial impacts on Village operations during COVID-19 Pandemic.

Administrator Schuenke provided an update since the May meeting on the financial impacts the COVID-19 Pandemic has had on Village operations. The Committee discussed the report provided, asking specifically on the collection process of the items listed, how they are budgeted, the comparison of the budget to date and why these specific revenue areas were chosen. Administrator Schuenke provided some insight on these questions and stated the Village Board asked staff to watch these revenue areas.

d. Discussion regarding economic and demographic indicators affecting the Village.

The Chair requested this discussion and Administrator Schuenke provided some insight as to how economic indicators affect local government. The Committee discussed various topics that the Village and community may be facing during this time and the possibility of discussing some of these topics at future meetings.

5. SCHEDULE NEXT MEETING DATE.

a. Wednesday, September 23, 2020 at 6:30 pm.

6. ADJOURNMENT.

Motion by Clifford Strelow, second by Mary Pat Lytle, to adjourn at 7:54pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Jennifer Haried
Accountant/Deputy Treasurer