

VILLAGE OF MCFARLAND

Public Utilities Committee Minutes

Tuesday September 15, 2020 – 6:00 P.M.

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by Village Trustee and Chairperson Eric Kryzenske at 6:00 p.m.

Members present: Chris Fredrick, Marc Nielsen, Mary Pat Lytle, Village Trustee Carolyn Clow. Absent: Pauline Boness

Staff present: Matt Schuenke (Village Administrator), Jim Hessling (Director of Public Works), Aimee Irwin (Assistant to the Director), Brian Berquist (Town & Country Engineering), Tim Stieve (Town & County Engineering), Lee Igl (Streets & Utilities Superintendent), Andrew Bremer (Community & Economic Development Director)

2. PUBLIC APPEARANCES

None.

3. APPROVAL OF MINUTES

a. Discussion and action regarding the minutes from the joint Public Works and Public Utilities meeting held on August 10, 2020.

- Motion by Eric Kryzenske to approve the minutes as presented. Seconded by Mary Pay Lytle. Motion passed 5-0-0

b. Discussion and action regarding the minutes from the Public Utilities Committee held on August 18, 2020.

- Marc Nielsen recommended an edit to item 4b regarding the necessity of the pathway along the Eastside Interceptor.
- Motion by Eric Kryzenske to approve the minutes with the recommended edit. Seconded by Carolyn Clow. Motion passed 5-0-0

4. BUSINESS

a. Discussion and action to make a recommendation to the Village Board regarding the final plat of Rosewood Fields Final Plat including public improvements.

- Dan Day provided a presentation of the Veridian Rosewood Fields Final Plat. The presentation detailed the additional work that has occurred along with work yet to be completed.
- Brian Berquist reviewed the recommendation letter included in the packet. The recommendation letter included minor edits as well as more in depth edits related to stormwater management and data depicting a 150 year storm map. Town & Country would issue their approval contingent on the recommendations contained in the letter.
- Committee members discussed the proposed Final Plat. Chris Fredrick asked for clarification on the plan with outlots. Dan Day reviewed the lots

that would be for the Village, public and homeowners association. Carolyn Clow asked if any road adjustments were made from the original plat presented. Dan Day stated no adjustments were made. Chris Fredrick asked about discussions with Dane County in relation to the intersection of County Highway AB. Dan Day stated that Veridian has a condition of approval and continuing to work on the design for this intersection. Committee members discussed the addition of bike lanes and members recommended for bike lanes to be included.

- Motion by Carolyn Clow to recommend acceptance to the Village Board of the Rosewood Fields Final Plat with recommendations from Town & Country. Seconded by Chris Fredrick. Motion passed 5-0-0

b. Discussion and action to make a recommendation to the Village Board regarding the final design and authorize the Eastside Interceptor project for bidding.

- Tim Stieve provided background regarding the Eastside Interceptor final design. Matt Schuenke recommended that the project be split into two phases due to future development plans and the process of obtaining easement access. Schuenke also provided that cash flow is sufficient to support the project until the borrowing begins per the auditor. Brian Berquist reviewed the provided cost estimate which is similar to previous data.
- Committee members discussed the final design. Brian Berquist included that the design would include design for Highway MN but physical construction would stop north of the railroad tracks. Matt Schuenke stated that the expense to upsize the pipe through the Rosewood Fields Veridian development would be paid for by the Village. Eric Kryzenske asked if it is common practice to reimburse for the upsizing costs. Brian Berquist responded yes it is common practice. Mary Pat Lytle asked when the assessments would take place on applicable development properties. Matt Schuenke responded that this would occur at the time of permitting. Chris Fredrick asked what the pavement restoration allowance is for. Brian Berquist responded this is for a construction roadway that may be required during the project. Matt Schuenke stated that the asphalt pathway would be split funded by assessments and the capital project fund. Schuenke stated that existing sewer customers would not be paying for the expense of the asphalt pathway. Jim Hessling stated that the pathway is a proactive step for future access to the pipe. Marc Nielsen asked if bike lanes are anticipated on County Highway AB. Brian Berquist does not believe bike lanes are planned at this time by the county.
- Motion by Chris Fredrick to recommend to the Village Board to move forward with the Eastside Interceptor project. Seconded by Carolyn Clow. Motion passed 5-0-0

c. Discussion regarding special assessments and cost recovery method(s) for the Eastside Interceptor project.

- Brian Berquist provided background regarding the cost estimate and recovery method options for the Eastside Interceptor. Matt Schuenke stated that the data provided in the packet is the entire project not the phased approach that is being recommended.
 - Committee members discussed the proposed cost recovery provided. Eric Kryzenske asked if it is normal practice to include developments that are well in the future. Brian Berquist responded that it is normal to include reasonable developments. Carolyn Clow clarified what the typical bonding length is. Brian Berquist stated the popular bonding length is ten years and refinancing may occur if necessary. Carolyn Clow asked if notification occurs to the owners of the properties that may be assessed with future developments. Brian Berquist stated that this information is provided during the developer agreement process and properties cannot be assessed until they are included in the Village. Matt Schuenke provided that a specific procedure does not exist currently for notification however, the developers in process are aware.
- d. Discussion and action to make a recommendation to the Village Board regarding a request for a private septic and well for a single family residence located on Lot 2 CSM #14495, 3365 Siggelkow Road.
- Eric Kryzenske stated this item was included with the agenda in the event the Village Board recommended the committee to review. The Village Board approved this item and did not recommend for committee review.
 - Motion by Carolyn Clow to indefinitely postpone discussion and action regarding the private septic and well for 3365 Siggelkow Road. Seconded by Eric Kryzenske. Motion passed 5-0-0
- e. Presentation of the Public Works Monthly Report from the Director.
- Jim Hessling provided an update on public works activities in the Village for the month of August 2020.
5. SCHEDULE NEXT MEETING DATE
- a. Tuesday October 20, 2020 at 6:00 p.m.
6. ADJOURNMENT
- a. Motion to adjourn by Carolyn Clow at 7:21 p.m. Seconded by Chris Fredrick. Motion passed 5-0-0.

Respectfully submitted by Aimee Irwin