

Public Works Committee Meeting Minutes September 8, 2020

1. CALL TO ORDER, ROLL CALL. The meeting was called to order by Village Trustee and Public Works Committee Chairperson Carolyn Clow at 6:00 p.m. The meeting was held via Zoom.

Members present: Carolyn Clow, Justin Rupert, Chris Fredrick, Marv Meyers, Jerry Adrian.

Staff Present: Matt Schuenke, Village Administrator; Jim Hessling, Director of Public Works; Lee Igl, Streets and Utilities Superintendent; Brian Berquist of Town & Country Engineering; Tim Stieve of Town & Country Engineering; Lee Gibbs, SRF Consulting; Phil McDade, public works department staff.

2. PUBLIC APPEARANCES. None.

3. APPROVAL OF MINUTES.

a. Discussion and action regarding the minutes from the joint Public Works and Public Utilities meeting held on August 10, 2020. Clow moved, Rupert seconded, to approve the minutes from the joint Public Works and Public Utilities meeting as presented. Motion approved 5-0-0.

b. Discussion and action regarding the minutes from the Public Works Committee meeting held on August 13, 2020. Adrian moved, Fredrick seconded, to approve the minutes from the Public Works Committee meeting as presented. Motion approved 5-0-0.

4. BUSINESS

a. Discussion and action to make a recommendation to the Village Board regarding final design and authorization for County Highway MN Phase 4 project for bidding. The committee discussed with Berquist the fourth phase of the County Highway MN improvement project, running east from Holscher Road to its intersection with County Highway AB. Schuenke said the project could be done all at once or in two phases spanning two years. Berquist said Dane County, which is providing money for part of the project, would likely be amenable to financing it over two years. Committee members, while expressing a preference for phasing the project over two years, took no action on the agenda item, and Schuenke said a final design for the project would be made available to the committee at its November meeting.

b. Presentation and discussion of the Traffic Impact Analysis for Broadhead Street and Holscher Road. Gibbs presented information on a traffic study done for the intersection of Broadhead Street and Holscher Road. A traffic signal is not warranted given traffic volume at the intersection, Gibbs said, although a roundabout could be considered depending on right-of-ways available at the intersection. The intersection currently has a two-way stop sign for traffic on Holscher Road. The committee took no action on this item.

c. Presentation of the Public Works Monthly Report. Hessling provided updates on the Public Works Building construction project, road improvement projects in the village, and lead and copper testing sites.

5. SCHEDULE NEXT MEETING DATE.

a. Tuesday October 12, 2020 at 6:00 p.m.

6. ADJOURNMENT. Rupert moved, Fredrick seconded, to adjourn the meeting. Motion approved 5-0-0.
Meeting adjourned at 7:04 p.m.