VILLAGE OF MCFARLAND

# Public Utilities Committee Minutes

*Tuesday, May 21, 2019 - 6:00 PM*

## 1. CALL TO ORDER, ROLL CALL.

Members present: Chris Fredrick, Eric Kryzenske, Member Marc Nielsen, Village Trustee Mary Pat Lytle

Staff Present: Tim Stieve, (Town & Country Engineering) and Jim Hessling (Director Public Works/Utilities)

## 2. PUBLIC APPEARANCES.

Ryan Quam – to speak on items 4a and 4b.

## 3. APPROVAL OF MINUTES.

*Discussion and action regarding the minutes of the joint Public Works and Public Utilities Committee meeting held on March 12, 2019.*

Motion by Chris Fredrick to accept the minutes as presented with the spelling of Marc Nielsen’s name to be changed. Seconded by Eric Kryzenske. Motion passed 3-1-1 with Nielsen abstaining

*Discussion and action regarding the minutes from the regular meeting held on March 12, 2019.*

Motion by Mary Pat Lytle to accept the minutes as presented with the spelling of Marc Nielsen’s name to be changed. Seconded by Eric Kryzenske. Motion passed 3-1-1 with Nielsen abstaining

## 4. BUSINESS

*a. Discussion and action regarding utility plan approved for the development of 4703 Terminal Drive by Ryan Quam.*

Ryan Quam was present to discuss the utility plan for his property. It was the recommendation of the Village Attorney to have a public easement for the watermain. The sewer easements on the property will remain private.

Motion by Mary Pat Lytle to approve the utility plan for the development of 4703 Terminal Drive as presented.
Seconded by Chris Fredrick. Motion passed 4-0-0

b. *Discussion and action to make a recommendation to the Plan Commission regarding a proposed Certified Survey Map as part of the redevelopment of 4703 Terminal Drive by Ryan Quam.*
Changes to the easement were made to accommodate the new public water easement (see item 4a above) and their various titles along with fire hydrant locations in order to be consistent.

Motion by Chris Fredrick to recommend to the Plan Commission regarding a proposed Certified Survey Map as part of the redevelopment of 4703 Terminal Drive by Ryan Quam and that access points be approved by staff.
Seconded by Marc Nielsen. Motion passed 4-0-0

c. *Discussion and action regarding utility plan approval for Phase 8 of Juniper Ridge Subdivision by Veridian Homes.*
After a brief discussion on water main looping, its function and purpose, the committee was in agreement for looping.

Motion by Mary Pat Lytle to approve the utility plan for Phase 8 of Juniper Ridge Subdivision by Veridian Homes. Seconded by Chris Fredrick. Motion passed 4-0-0

d. *Discussion and action to make a recommendation regarding the hours of operation for the yard waste drop off site.*
After a brief discussion, no action was taken.

e. *Discussion and action regarding a request for a sump pump discharge header pipe located at or around 5300 Marsh Woods*
The committee discussed several items pertaining to this issue. It was decided that additional information and a standard of some kind needs to be established in order to apply this fairly to all residents. Staff will come back to the committee at a later time with additional information.

f. *Presentation by Public Works Director regarding monthly department report.*
Hessling presented a report on activities that occurred in April 2019.

**5. SCHEDULE NEXT MEETING DATE.**

a. Tuesday June 18, 2019

**6. ADJOURNMENT.**

Motion to adjourn at 7:05 p.m. was made by Chris Fredrick. Seconded by Marc Nielson. Motion passed 4-0-0