

**Parks, Recreation, and Natural Resources Committee
Meeting Minutes (DRAFT)
August 27, 2020**

1. CALL TO ORDER, ROLL CALL. Meeting was called to order at 6:30 p.m. via Zoom by Village Trustee and Chair Carolyn Clow. Roll call: Clow, John Feldner, Sarah Kuba, David Wilson, Chuck Rolfsmeyer, Darrell Waldera, Katharine Pease, Dan Kolk. Absent: Clair Utter.

Staff present: Matt Schuenke, Village Administrator; Sayer Larson, Parks Superintendent; and Phil McDade, public works staff.

2. PUBLIC APPEARANCES. None.

3. APPROVAL OF MINUTES.

a. Discussion and action regarding the minutes from the Parks, Recreation and Natural Resources Committee meeting held on July 9 2020. Kolk motioned, Waldera seconded, to approve the minutes of the July 9, 2020 meeting. Motion passed 8-0-0.

4. BUSINESS

a. Discussion and action to make a recommendation to the Village Board on the updating of Fees in Chapter 44 regarding Parks. As outlined in the packet, the proposed changes update fees for park facility rentals, tightens language for park shelter and facility rentals, adds a non-resident senior citizen fee for the dog park, and updates fees for water vessel storage. Kolk proposed a change in the language to replace “water vessel” with “water craft.” Clow motion, Kolk seconded, to recommend approval of the fee schedule with the replacement language proposed by Kolk. Motion approved 8-0-0.

b. Discussion and update regarding planning project on the development of a Special Needs Park. Kerry White of Learning Landscapes Design LLC presented information on a village survey for a special needs park. The survey indicated a majority of those surveyed preferred Cedar Ridge Park as the first choice for the Special Needs Park location. Restrooms and shade were indicated as top priorities for the park. The committee did not take action on the item.

c. Presentation and discussion regarding planning for pickleball court improvement project. Blake Thiesen of Parkitecture & Planning outlined a proposal for the construction of four pickleball courts and additional amenities at Siggelkow Road Park at the intersection of Siggelkow Road and Valley Drive. The proposal included: an initial four courts, with the potential to expand to eight courts; a parking lot that could also be expanded; a playground; restrooms; and a walking path through adjacent woods. Estimated cost is \$529,510. An alternate site for the courts could be at Lewis Park, where six courts could be built either north or south of the walking path just east of the park shelter for an estimated cost of \$301,425. The committee discussed at length the appropriate park in which to locate the courts. The committee did not take action on the item.

d. Discussion and action to schedule public input session for master planning projects at Community Park and McFarland Park. Clow motioned, Kolk seconded, to have a community meeting on master planning for William McFarland Park (4820 Marsh Road) at 6 p.m. and the McFarland Community Park (3234 County Highway AB) at 7 p.m. on Sept. 17, 2020, via Zoom. Motion passed 8-0-0.

e. Discussion regarding conceptual park plan for the proposed Rosewood Fields Subdivision. The committee discussed a proposed park for the Rosewood Fields subdivision, west of County Highway AB and east of Peninsula Way. The 3.2-acre park would feature a playground equipment and seating area with a large open playing field, adjacent to a railroad line, and separated by trees and native plants. The committee did not take action on the item.

f. Discussion and action to make a recommendation to the Village Board to revise Chapter 3 (Vegetation Management Use Policy) in order to adjust Library within the categories. The committee discussed moving E.D. Locke Public Library from Category Z, where it was mistakenly placed, to Category C in Chapter 3 of the Vegetation Management Use Policy, in line with other public buildings in the village. The committee also discussed where to place the John Urso Dog Park in the policy, and whether it should be in a herbicide-free zone or a zone where herbicides are sometimes used. Clow motioned, Kolk, seconded, to recommend to the Village Board to accept the revised Chapter 3 language, and in addition move the dog park from Category Z to Category C in the policy. Motion approved 7-1-0 with Kuba voting against.

g. Discussion and action to make a recommendation to the Village Board regarding a grant application with GameTime for playground equipment at Ridgeview Totlot. The committee discussed three potential pieces of playground equipment to choose from for the grant application. Clow motioned, Kuba seconded, to recommend to the Village Board the “Puddle Pod” playground equipment for the grant application. Motion approved 8-0-0.

h. Discussion and action to repair observation deck and install telescope to viewing station at Lewis Park. The committee discussed two options – Option #1 at a cost of \$9,200, and Option #2 with a cost of \$10,400 – for repairing the observation deck along with the purchase and installation. Clow motioned, Pease seconded, to recommend Option #2. Motion approved 8-0-0.

i. Presentation of the Parks Superintendent monthly report. Larson presented information regarding challenges with bees and other stinging insects at the Dog Park, installation of a new sign at Brandt Park as part of a comprehensive sign replacement program, removal of trees from the Grandview Conservancy, and water quality testing at McDaniel Park.

5. SCHEDULE NEXT MEETING DATE.

a. Thursday, September 24 2020 at 6:30 p.m.

6. ADJOURNMENT Kolk moved, Clow seconded, to adjourn the meeting. Motion passed 9-0-0. Meeting adjourned at 9:08 p.m.