

**Parks, Recreation, and Natural Resources Committee
Meeting Minutes
July 9, 2020**

1. **CALL TO ORDER, ROLL CALL.** Meeting was called to order at 6:30 p.m. by Village Trustee and Chair Carolyn Clow. Roll Call: Carolyn Clow, Clair Utter, Chuck Rolfsmeyer, Darrel Waldera, Katherine Pease, Sarah Kuba, Dan Kolk, Andy Jakubowski arrived at 6:38 p.m. *Absent:* John Feldner, David Wilson, Rick Ruecking

Staff present: Matt Schuenke, Village Administrator; Jim Hessling, Director of Public Works; Sayer Larson, Parks Superintendent; Aimee Irwin, Assistant to the Public Works Director; Tim Stieve, Town & Country Engineering.

2. **PUBLIC APPEARANCES.**

Chris St. Clair, 5602 Holscher Rd, spoke to Village Ordinance Sec. 56-173 section (b) Park Impact Fees in lieu of Park-land Dedication. Chris would like to have the distribution of the impact fees reviewed.

Liz Yszenga, 6061 Shooting Star Ct, spoke about the area designated for a park located in the Prairie Place subdivision but no play equipment was included in the plans. Liz would like to have play equipment.

3. **APPROVAL OF MINUTES.**

- a. Discussion and action regarding the minutes from the Parks, Recreation, and Natural Resources Committee meeting held on June 18, 2020. Sarah Kuba motioned to approve the minutes, Andy Jakubowski second. Approved 7-0-1 with Dan Kolk abstaining.

4. **BUSINESS.**

- a. Discussion and action on permission to play an amplifying system pursuant to Village Code of Ordinances 44-20 for Alyse Weber at Lewis Park Shelter on July 25th from 3:30 p.m. to 8:00 p.m. No action taken on this item. Alyse Weber has found other facility arrangements and will no longer require approval from the committee.
- b. Discussion and action to make a recommendation to the Village Board regarding the award of contract for the 2020 Park Facility Projects. Matt Schuenke provided information regarding the bid process for the 2020 Park Facility Projects. The low bidder based on bids received was US Vet General Contractors. The Dog Park project bid was under budget while the Concession Stand and Open Air Shelter were both over budget. Combined total for all three projects arrived under budgeted amount. Committee members discussed the 2020 Park Facility Projects and bid as presented. Motion by Chuck Rolfsmeyer to award the 2020 Park Facility Projects bid to US Vet General Contractors. Seconded by Katharine Pease. Suggested amendment by Dan Kolk to include Alternative Bid C. Chuck Rolfsmeyer amended the motion to include the award of Alternative Bid C. Seconded by Katharine Pease. Motion passed 6-2-0
- c. Discussion to set a schedule to tour the Community Park property. Carolyn Clow provided background regarding the tour of the Community Park property for

future project and plans that will occur at this site. Committee members discussed a possible tour. No date was set for a tour.

- d. Presentation of the Parks Superintendent monthly report. Sayer Larson provided an update on parks activities around the village for the month of June 2019. A summary of the Capital Improvement Projects for parks was presented.
5. **SCHEDULE NEXT MEETING DATE.**
 - a. Thursday, August 27, 2020 at 6:30 p.m.
6. **ADJOURNMENT.** Motion by Clair Utter, seconded by Darrel Waldera to adjourn meeting. Approved 8-0-0. Meeting adjourned at 7:40 p.m.

Respectfully submitted by Aimee Irwin.