

VILLAGE OF MCFARLAND
Personnel Committee Minutes

Monday, June 3, 2019 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

President Czebotar called the regular meeting of the Personnel Committee to order at 6:32 PM in Conference Room A at the McFarland Municipal Center.

Members present: Brad Czebotar, Ken Machtan, Trish Howen, and Peter Morehouse.

Members not present: Steve Kilpatrick, Chris Spanos, and Clair Utter.

Staff Present: Police Chief Craig Sherven and Village Administrator Matt Schuenke

2. PUBLIC APPEARANCES.

None.

3. APPROVAL OF MINUTES.

- a. Discussion and action regarding the minutes of the meeting held on May 6, 2019.*
Minutes were carried by unanimous consent.

4. BUSINESS.

- a. Discussion and action to make a recommendation to the Village Board regarding revisions to Chapter 29 on Harassment within the Personnel Policy Manual.*
Following discussion, a motion was made by Machtan, seconded by Morehouse, and unanimously carried by the Personnel Committee to make a recommendation of approval to the Village Board regarding revisions to Chapter 29 on Harassment within the Personnel Policy Manual including final changes noted in the meeting.
- b. Discussion regarding building inspector position and contracted service.*
The Village Administrator provided background on the recruitment for a Building Inspector earlier in the year that lead to the need to contract out for this service since a candidate could not be identified. The Committee discussed the differences between having the position as an employee versus contracted service. Staff will continue to study the issue with the new Community and Economic Development Director once hired and bring forward recommendations as might be appropriate.

5. SCHEDULE NEXT MEETING DATE.

- a. Monday, July 1, 2019 at 6:30 pm.*

6. ADJOURNMENT.

A motion was made by Machtan, seconded by Howen, and unanimously carried by the Personnel Committee to adjourn the meeting at 7:09 pm.