

VILLAGE OF MCFARLAND
Personnel Committee Minutes

Monday, May 6, 2019 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

President Czebotar called the regular meeting of the Personnel Committee to order at 6:31 PM in Conference Room A of the McFarland Municipal Center.

Members present: Village President Brad Czebotar, Village Trustee Clair Utter, Steve Kilpatrick, Ken Machtan, Peter Morehouse, and Chris Spanos.

Members not present: Trish Howen.

Staff Present: Police Chief Craig Sherven and Village Administrator Matt Schuenke.

2. PUBLIC APPEARANCES.

None.

3. APPROVAL OF MINUTES.

a. Discussion and action regarding minutes of the meeting held on April 1, 2019.

The minutes of the meeting held on April 1, 2019 were approved by unanimous consent with Utter abstaining.

4. BUSINESS.

a. Discussion and action to make a recommendation to the Village Board regarding revisions to Chapter 29 on Harassment within the Personnel Policy Manual.

The Committee reviewed a revised draft of Chapter 29 on Harassment within the Personnel Policy Manual. The Village Labor Attorney has reviewed their desired changes and provided additional revisions for the Committee to consider. The Committee evaluated all of these proposed revisions and provided feedback to the Administrator to work with the Labor Attorney to finalize. The final draft of the proposed policy revision will be brought back to the June Committee meeting for final review prior to recommendation to the Village Board.

5. SCHEDULE NEXT MEETING DATE.

a. Monday, June 3, 2019 at 6:30 pm.

6. ADJOURNMENT.

Motion by Utter, second by Morehouse, to adjourn at 7:37 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator