

VILLAGE OF MCFARLAND  
**Library Board Minutes**

*Tuesday, September 8, 2020 - 4:00 PM*

**1. CALL TO ORDER**

Peter Sobol called the Library Board to order at 4:00 p.m. in the McFarland Municipal Center, Community Room.

Members present: Karin Mandli, Evan Richards, Peter Sobol, Ken Machtan, Michael Flaherty, Staci Fritz

Members not present:

Staff Present: Heidi Cox, Library Director

**2. PUBLIC APPEARANCES AND COMMUNICATION**

**3. ACTION ITEMS**

*a. Motion to approve the minutes of the August 3, 2020 and August 17 2020 meetings.*

Motion by Evan Richards, second by Village Trustee Michael Flaherty, to approve Motion to approve the minutes of the August 3, 2020 and August 17 2020 meetings. Motion carries 6 - 0 - 0 by acclamation.

*b. Motion to approve the August 2020 general fund bills and trust fund bills.*

Motion by Village Trustee Michael Flaherty, second by Karin Mandli, to approve Motion to approve the August 2020 general fund bills and trust fund bills. Motion carries 6 - 0 - 0 by acclamation.

**4. INFORMATION ITEMS**

*a. 2020 Budget Update*

*b. Monthly Report*

**5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

*a. County Library Levy Exemption*

*b. Mobile shelving units*

Motion by Karin Mandli, second by Village Trustee Michael Flaherty, to approve the purchase of five Mobile shelving units not to exceed \$15,000. Motion carries 6 - 0 - 0 by acclamation.

c. 2021 Operating Budget

d. 2021 Capital Budget

Motion by Village Trustee Michael Flaherty, second by Member Staci Fritz, to approve 2021 Capital Budget Motion carries 6 - 0 - 0 by acclamation.

e. Library Assistant 1 Job Description

Motion by Evan Richards, second by Village Trustee Michael Flaherty, to approve updates to the Library Assistant 1 Job Description Motion carries 6 - 0 - 0 by acclamation.

f. Updated PressReader Quotation

Motion by Ken Machtan, second by Village Trustee Michael Flaherty, to approve the updated PressReader Quotation for \$7,761.60 Motion carries 6 - 0 - 0 by acclamation.

**6. ADJOURNMENT**

Motion by Ken Machtan, second by Village Trustee Michael Flaherty, to adjourn at 4:41

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
Heidi Cox  
Library Director