VILLAGE OF MCFARLAND

Village Board
Retreat Minutes

Thursday, August 20, 2020 - 5:00 PM

1. **CALL TO ORDER.**
   Village President Czebotar called the special meeting of the McFarland Village Board to order at 5:00 pm in the Community Room of the McFarland Municipal Center.
2. **ATTENDANCE/ROLL CALL.**
   Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Michael Flaherty, Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Clair Utter

   Village Board members not present: None.

   Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Outreach Director Lori Andersen, and Fire/EMS Director Chris Dennis.

3. **PUBLIC APPEARANCES.**

   a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*
   Sean Chisolm, 5119 Farwell Street, Megan Fessler, 6409 Fox Run, Samantha Johnson, 3589 Bittner Lane, Christine Pribbenow, 5103 Black Walnut Drive, spoke in support of diversity, equity and inclusion being brought forward in the Village.
   Carrie Nelson, 5211 N Autumn Lane, Jennifer Heaton-Amrhein and Laetitia Hollard, 6309 Mourning Dove Drive, spoke in support of the inclusion of diversity, equity and inclusion within the draft 2020-2021 goals.

4. **BUSINESS.**

a. *Discussion with Department Heads regarding the proposed action plan to address the 2020-2021 McFarland Strategic Plan Annex as Village Board goals and objectives for the coming year.*

Village Administrator Schuenke presented on the 2020-21 McFarland Strategic Plan Annex of Village Board goals and objectives, including action steps with timelines and budgetary estimates. The Village Board discussed the goals with Department Heads. Goals and the action steps identified will be submitted with the draft 2021 budget for Board approval and consideration on funding .

b. *Presentation and discussion regarding Phase 1 Plan Development for Public Safety Center.*

Bray Architects presented on Phase 1 Plan Development for the proposed Public Safety Center. They presented on updated costs, and the timeline for plan, design and bidding of the project.

c. *Discussion and action to set schedule for public input session on Phase 1 Plan Development for Public Safety Center.*

The Village Board set September 10th at 6 p.m. for the public online forum on phase 1 of the Public Safety Center project.

5. SCHEDULE NEXT MEETING DATE.

a. *To be determined as needed.*

6. ADJOURNMENT.

Motion by Trustee Carolyn Clow, second by Trustee Justin Rupert, to adjourn at 8:40 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer