

VILLAGE OF MCFARLAND

Public Utilities Committee Minutes

Tuesday August 18, 2020 – 6:00 P.M.

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by Village Trustee and Chairperson Eric Kryzenske at 6:00 p.m.

Members present: Pauline Boness, Chris Fredrick, Marc Nielsen, Mary Pat Lytle, Village Trustee Carolyn Clow (arrived at 6:02 pm)

Staff present: Matt Schuenke (Village Administrator), Jim Hessling (Director of Public Works), Aimee Irwin (Assistant to the Director), Brian Berquist (Town & Country Engineering), Tim Stieve (Town & County Engineering), Lee Igl (Streets & Utilities Superintendent)

2. PUBLIC APPEARANCES

None.

3. APPROVAL OF MINUTES

a. Discussion and action regarding the minutes from the Public Utilities Committee held on July 21, 2020.

- Motion by Eric Kryzenske to approve the minutes as presented. Seconded by Mary Pat Lytle. Motion passed 5-0-0

4. BUSINESS

a. Discussion and action to make a recommendation to the Village Board regarding the annual CMAR application for 2019.

- Jim Hessling provided background regarding the annual Compliance Maintenance Annual Report (CMAR) as required by the DNR.
- Committee members discussed the presented report. Carolyn Clow clarified if the Eastside Interceptor cost estimate was for only planning or for the entire project. Jim Hessling stated the cost estimate was for the entire project. Carolyn Clow asked for clarification on what televising was completed. Jim Hessling provided that the televising included was work not completed by the Village in 2019; only on a sporadic and as needed basis. Eric Kryzenske asked if the Village has any legally binding documents that address new sewer and building sewer design, construction, installation, testing and inspection. Jim Hessling stated that this currently does not exist.
- Motion by Chris Fredrick to recommend acceptance of the annual CMAR application for 2019 to the Village Board. Seconded by Carolyn Clow. Motion passed 6-0-0.

b. Discussion on 60% plan design for Eastside Interceptor project.

- Brian Berquist & Tim Stieve provided background regarding the presented 60% plan design.
- Committee members discussed the provided plans. Eric Kryzenske asked if the pathway on the plan allows for water flow through the wetland areas. Tim Stieve responded that these areas will have appropriate rock or other material or the pathway will be elevated to accommodate water flow. Pauline Boness asked why the pipe was not located in the right-of-way of County Highway AB. Tim Stieve stated that there is an available easement. Brian Berquist added that the presented location is deeper than the right-of-way area. Mary Pat Lytle asked if an asphalt pathway is possible through a wetland area. Tim Stieve stated that an alternative analysis will need to be completed and final approval by the DNR would be required. Committee members discussed the location of the pipe as it relates to the easements. Matt Schuenke responded that the plans are the proposed location of the pipe and acquiring the easements in some areas would need to occur. Marc Nielsen asked if the pathway would be a necessary expenditure. Brian Berquist responded that the pathway is not necessary but would add convenience for maintenance and accessibility. Chris Fredrick asked if the petroleum line is being crossed and if a casing would be required. Brian Berquist stated that the line would be crossed on the proposed plans however a casing is not required. Chris Fredrick asked if the project would be phased or completed at one time. Matt Schuenke provided that either scenario is possible, phasing or all at once. Carolyn Clow asked if there would be borrowing to finance this project. Matt Schuenke stated that the financing would come from the sanitary sewer utility and included in the 2021 borrowing. Carolyn Clow requested additional forecasting information related to the project.
- No action taken on this item.

c. Discussion and schedule a public input session regarding 60% plan design of Eastside Interceptor project.

- Matt Schuenke provided background regarding public input sessions. The Highway MN Phase 4 road project will be hosting an online forum on Monday August 31st instead of an open house. On the same night we would look to host the public input session for the Eastside Interceptor separate from the Highway MN project.
- No action taken on this item. Public Input session is scheduled for August 31, 2020 at 6:00 p.m. for the Eastside Interceptor.

d. Presentation of the Public Works Monthly Report from the Director.

- Jim Hessling provided an update on public works activities in the Village for the month of July 2020

5. SCHEDULE NEXT MEETING DATE

- a. Tuesday September 15, 2020 at 6:00 p.m.

6. ADJOURNMENT

- a. Motion to adjourn by Carolyn Clow at 7:32 p.m. Seconded by Pauline Boness.
Motion passed 6-0-0.

Respectfully submitted by Aimee Irwin