

Monday, September 14, 2020

Village Board
7:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/86739041827>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 867 3904 1827

1. CALL TO ORDER.
2. ATTENDANCE/ROLL CALL.
3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
 - a. Public Announcements
 - 1) Absentee Voting information for November 3, 2020 Election
 - b. Public Communications
4. CONSENT AGENDA.
 - a. Motion to approve the minutes of the August 20, 2020 Village Board special meeting.
 - b. Motion to approve the minutes of the August 24, 2020 Village Board meeting.
 - c. Motion to approve Check #'s 77641-77732 in the amount of \$219,871.75.
 - d. Motion to approve appointing Lynda Ruchti, Dennis Ruchti, Monica Schraml, Erik Thoresen, Debra Kuykendall, Jenna Morrison, Robert Plankers, Isis Leonard, Jane Cronn, Beth Bubon, Ann Ford, Donna DeLacy, Kristian Koerwitz, and Katherine Schlender-Adams to serve as Election Inspectors for the 2020-2021 term.
 - e. Motion to approve appointing Rich Whipple and Peter Robinson to serve on the Public Works Committee for a term ending April 30, 2021.
 - f. Motion to approve appointing Andrew Felt to serve on the Communications & Technology Committee for a term ending April 30, 2021.

- g. Motion to approve appointing Dottie Olson to serve on the Public Safety Committee for a term ending April 30, 2021.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

6. BUSINESS.

- a. Discussion and action regarding Resolution #2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland.
- b. Discussion and action regarding deferring 2020 payment for park facility improvement from the McFarland Soccer Club.
- c. Sustainable McFarland Ad-Hoc Committee (Chair Freedman & Vice-Chair Tiboris)
 - 1) Discussion and action regarding Resolution 2020-16: a resolution approve participation in the Green Tier Legacy Community Program through the Wisconsin Department of Natural Resources.
- d. Community Development Authority (Trustees Flaherty & Brassington)
 - 1) Discussion and action regarding a Development Agreement for tax increment financing development incentives for improvements to property located at 5923 Exchange Street, TID #4, by Shaun O'Hearn.
- e. Finance Committee (Trustee Flaherty & Kryzenske)
 - 1) Discussion and action to write off 2016 personal property taxes.
- f. Parks, Recreation, and Natural Resources Committee (Trustees Clow & Utter)
 - 1) Discussion and action to revise Chapter 3 (Vegetation Management Use Policy) in order to adjust some categories and clarify definitions.
 - 2) Discussion and action regarding a grant application with GameTime for playground equipment at Ridgeview Totlot.

- g. Discussion and action regarding a request for a private septic and well for a new single family residence located on Lot 2 CSM #14495, 3365 Siggelkow Road.
- h. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

7. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, September 14, 2020

SECTION: Public Announcements & Communications

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Absentee Voting information for November 3, 2020 Election

PREVIOUS ACTION:

ISSUE SUMMARY:

Originally, the Clerk's office had hoped to report absentee ballots would be sent out beginning September 17th for all requests on file for the November 3, 2020 Presidential Election, however, on September 10th the Wisconsin Supreme Court ordered Clerks to halt the sending out of any ballots until they are able to rule on two pending lawsuits on candidates seeking to be on the ballot. Wisconsin State law provides Clerk's must send out all requests on file for by mail absentee ballots, no later than September 17th. Additionally, Federal law provides all ballots for military and overseas voters MUST go out no later than Saturday September 19th. The Clerk's office will continue to monitor the situation and be prepared to get absentee ballots out as soon as possible once a ruling has come down and further direction is provided.

Additionally, Village staff have installed a curbside bell outside of Village Hall to provide outdoor/curbside service for voting related questions, assisting with absentee ballot requests including making copies of photo ID, voter registration, and any other needs voters may have. This will be available during business hours Monday through Friday 8 a.m. to 4:30 p.m., until Village Hall opens again for absentee voting on October 20th.

See the attached absentee ballot mailer that will go out the week of September 21st in the Village's fall edition of the the Outlook. It contains a variety of absentee voting related information as well as information on extended in-person absentee voting hours for the upcoming election.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:



BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. Outlook Absentee flyer - 09.10.20

ELECTION CORNER: ABSENTEE VOTING FAQ

ABSENTEE VOTING BY-MAIL

PUT ME
ON YOUR
FRIDGE!

HOW DO I REQUEST A BALLOT?

To request an absentee ballot visit: myvote.wi.gov/VoteAbsentee.

If you do not have a photo ID on file with the Clerk's office, you will be required to submit a copy. The online request system allows you to upload your ID quickly and easily.

You can also submit a request, including a copy of your photo ID, in writing to village.administration@mcfarland.wi.us or by mail to PO Box 110, McFarland WI 53558.

New! One Community Bank (formerly, McFarland State Bank) will offer contactless service to make a copy of your photo ID for voting. You do not need to be a customer. Simply go through the drive through at the bank, provide the teller your photo ID, and they will make a copy for you. Additionally, the Village will have absentee ballot requests forms available next to the outside dropbox. Fill out the request, include the copy of your photo ID, and drop it in the outside dropbox. Contactless request from start to finish!

HOW LONG DO I HAVE TO REQUEST TO RECEIVE A BALLOT BY MAIL?

State Law provides absentee ballots can be requested up through Friday, October 30th, but the Village recommends getting your request in sooner than later. Statutory deadlines **do not** guarantee timely delivery by USPS.

I HAVE READ A LOT ABOUT REJECTED BALLOTS. WHAT DO I NEED TO DO TO MAKE SURE MY ABSENTEE BALLOT IS COUNTED?

Your envelope **MUST** contain all three parts to be counted:

1. Signature of the Voter
2. Signature of the Witness
3. Address of the Witness

Take your time - make sure you get all three parts!

HOW DO I KNOW MY ABSENTEE BALLOT HAS BEEN RECEIVED AND WILL BE COUNTED?

The State unveiled a new absentee ballot tracking tool at myvote.wi.gov/VoteAbsentee! We have all seen concerns with USPS and the delivery of absentee ballots. Great news is that you can now **track your ballot** status from the moment you request it, to the moment the Clerk gets it back to be counted.

MY ABSENTEE STATUS



Absentee
request
submitted
June 15, 2020

Absentee
Request
approved
June 16, 2020

Preparing your
absentee
ballot

Absentee
ballot sent

Anticipated
ballot delivery

Completed
absentee
ballot received!

NOTE:

- If the system is showing a USPS delivery date that has been **more than five days**, contact the Clerk's Office at village.administration@mcfarland.wi.us or 608-838-3153 to report a lost ballot and request a new one.
- If the system shows a highlighted, "Completed absentee ballot received" box, you know your ballot was received with all of the required portions and will be counted.

ABSENTEE VOTING BY-MAIL CONTINUED...

HOW DO I RETURN MY BALLOT? DO I HAVE TO MAIL IT BACK?

There are several ways to return your absentee ballot that you received by mail.

1. Use the self-addressed, stamped envelope that comes with the ballot and mail it back using USPS.
2. Drop it in our new 24-hour, contactless drop box on the west side of the parking lot of Village Hall.
3. Return it in person to the Administration Office during office hours or on Election Day.

No matter how you return your ballot, it **must be returned by 8:00pm** on Election Day (11/3) to be counted!

WHAT IF I NEED TO REGISTER TO VOTE, OR WANT TO VOTE ABSENTEE IN-PERSON, BUT DO NOT FEEL COMFORTABLE COMING INTO VILLAGE HALL DUE TO THE PANDEMIC?

The Village will offer curbside service during in-person absentee voting for both registration and absentee voting. Call Village Hall before you leave, or once you are in the parking lot and Village staff will come out to assist you.

ABSENTEE VOTING IN-PERSON

I WANT TO VOTE ABSENTEE IN PERSON. WHEN CAN I DO SO?

Due to a court ruling from earlier this summer, in-person absentee voting will begin on October 20th and go through Saturday, October 31st. See the calendar below for a full list, including extended hours, for in-person voting.

OCTOBER 2020

SUN	MON	TUES	WED	THUR	FRI	SAT
			14 Last day to register to vote online or by mail	15	16	17
18	19	20 In-Person Absentee Voting 6:00am - 6:00pm	21 In-Person Absentee Voting 8:00am - 4:30pm	22 In-Person Absentee Voting 6:00am - 6:00pm	23 In-Person Absentee Voting 8:00am - 4:30pm	24 In-Person Absentee Voting 9:00am - Noon
25	26 In-Person Absentee Voting 8:00am - 4:30pm	27 In-Person Absentee Voting 6:00am - 6:00pm	28 In-Person Absentee Voting 8:00am - 4:30pm	29 In-Person Absentee Voting 6:00am - 6:00pm - Practical deadline to request an absentee ballot by mail: 5:00pm.	30 In-Person Absentee Voting 8:00am - 5:00pm - Last day to register in the Clerk's office	31 [Last Day] In-Person Absentee Voting 9:00am - Noon

NOVEMBER 2020

SUN	MON	TUES	WED	THUR	FRI	SAT
	2	3 ELECTION DAY Polls Open 7:00am - 8:00pm - All absentee ballots must be received by 8PM	4	5	6	7

VILLAGE OF MCFARLAND
MCFARLAND MUNICIPAL COURT
September, 2020

Monthly Court Docket

August 25, 2020 – Court Docket – Initial Appearances

19 cases scheduled for Initial appearances (25 citations)

2 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance

2 Paid prior to Appearance

4 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for September 8, 2020

10 Default appearances – Scheduled for October 27, 2020 Indigency Hearing

1 Rescheduled Court date to September 8, 2020

August 25, 2020 - Juvenile Court – Initial Appearances

4 case scheduled for Initial appearances (5 citations)

4 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance

0 Paid prior to Appearance

0 Not Guilty plea - Citations adjudicated or Pretrial scheduled for September 8, 2020

0 Default appearances – Scheduled for October 27, 2020 Indigency Hearing

0 Rescheduled Court date to September 8, 2020

0 Reviews - Monthly progress review

Court Activities

Monthly Financial Report

The Municipal Court received 49 payments for the month of August, 2020. Total revenue received by the Court was \$5,163.14. The Municipality retained \$3,324.34 in Court revenue, \$612.40 was sent to Dane County and \$1,226.40 was sent to the State.

There were 16 credit card transactions for the month of August. The Court received a total of \$2,547.00 in payments from GPS on-line credit card payments.

As of August, 2020, the Municipal Court has received a total of \$3,219.66 in delinquent fines from the Department of Revenue Tax Intercept Program.

As of August, 2020, the Municipal Court has received a total of \$ 34,360.95 in delinquent fines from the State Debt Collection.

Year to date, \$96,517.24, in forfeitures have been ordered from 591 citations adjudicated in the Municipal Court. Of that, \$5,549.00 has been converted to classroom education and/or community service hours for juveniles. A total of \$85,497.07 has been collected for 2020 and prior forfeitures.

MCFARLAND POLICE DEPARTMENT



August 2020 Monthly Report

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AUGUST 2020 MONTHLY REPORT

Introductory Information

As with the past few month's reports, this one will be somewhat streamlined as compared to the typical monthly report. Department heads have been providing Village Administration with more detailed information, and in turn they have been releasing that information to the public jointly rather than through individual Department reports. As is the case with most Village departments, our operations continue to be altered in response to the COVID-19 pandemic. Across the board, operations have been adjusted to provide for the greatest degree of isolation and the least amount of personal contact.

All extra, special event and special assignment related activities have been either suspended, reduced or greatly modified to prevent personal contact to every degree possible. All training has been suspended and/or cancelled. Outreach programming (Bike Rodeo, summer programming) has been in most cases cancelled. We are attempting to conduct some programs online, such as Coffee with a Cop and other programs that are still in the creation stage. Vital outreach contact with our at-risk populations is limited to phone, video, or other means than personal contact.

Our administrative offices remain staffed, however closed indefinitely. For the most part, absent select governmental meetings, the Municipal Center is completely closed to the public.

Staffing Report

- The department is in the process of transitioning back into a normal staffing model. This process should be completed by the second week of September. We will continue to monitor COVID metrics as they apply to the advancement of the Forward Dane Plan, and if necessary, make scheduling decisions and adjustments as needed.
- Additionally, we continue to operate two officers short, and likely will be in that position for several months due to two long-term medical leaves.

Equipment Report

- All our new squad cars are now in service.
- The department is in the process of determining equipment needs for the 2021 Capital Budget.

Training Report

- Staff was able to attend a half-day, in-person firearms requalification session at the Dane County Training Center in late August. This was conducted within our agency only, and not the entire training consortium. Officers completed the state required qualification course on handgun and rifle, as well as qualification on any off-duty weapons.
- The department and our training consortium continue to explore and evaluate additional implicit bias related trainings for staff.

Other Information

- While we will be returning to normal staffing in September, the manner in which we are providing services will remain the same as in the past few months. The administrative offices remain closed, as well as the municipal center.
- We are attempting to find a better solution to the drug drop box program. Since the covid-related closure of the municipal center, residents have not had access to the existing drop box. As a result, staff has regularly been finding packages of unwanted medications lying on the floor in the vestibule. This is an unacceptable situation and poses numerous safety related problems. We are looking into an outdoor, 24/7 access drop box. More will follow on its progress.
- The department presented its report on the comparison of our current practices and policies with various action-step documents to the Public Safety Committee. The report will now proceed to the Village Board for their review, and eventually be placed on our website.
- The Department and Village are in the process of signing the official MOU for the Community Restorative Court Program. Following that process, we roll it out to staff soon.



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

September 2020 Fire & Rescue Department Report For August 2020 Activity

- **Operations**

- August call volumes were close to normal levels, with a slight decrease in ambulance requests to 2019. The month did start at a record pace and slowed during the last week.
- COVID-19 has delayed the Utility as Ford shut down the production line to build medical equipment. The truck is tentatively scheduled for delivery in quarter 3 of 2021.
- We conducted our first meeting with Stoughton Fire on water related incidents. The meeting was a brainstorming session on how the two departments could work together on water related incidents. A follow up meeting to discuss the ideas more in-depth is pending.
- It has been over a month since we returned to normal medical assistance with an engine for firefighters. We have seen an increase in turnout of firefighters and no issues.
- Our ongoing outreach with a special needs child has been continuing with a visit in August. We are scheduling another visit in September.
- We have now completed transports with patients that have tested positive for COVID-19.
- We have received noticed from our 3rd party billing agency that they will be assessing a convenience fee for credit payments. A letter from Andres Medical Billing is attached for reference.

- **COVID-19**

- The following initiatives were implemented and continue:
 - We have closed the Fire & Rescue area to non-essential people, including village and department staff.
 - Daily cleaning within the Fire & Rescue area for high contact and high traffic areas.

- Shift changes are performed with social distancing and are required to be completed in ten minutes or less.
- The Engines, Squad, and Ladder are only staffed with four firefighters.
- Increased the cleaning and disinfecting of the vehicles in the fleet and then leaving the vehicles open to allow air circulation.
- Department training and meetings are being conducted online for groups larger than ten. Ten or less may be scheduled in person.
- Social distancing is used among staff during the day.
- Surgical masks and safety glasses are utilized on every call, during training, performing fire inspections and interacting with the public when possible.
- N95 masks, isolation gowns, and safety glasses are used on any patient contact that has been tested positive, suspected of COVID-19, or a higher risk procedure is performed (nebulizer, high flow oxygen, CPAP, CPR, etc.)
- Firefighters are released immediately upon determination that any additional staff isn't required. The firefighters are limited to the apparatus bay area. The sign-in process for firefighters is completed in the laundry area, where firefighters are required to wash hands after signing in for a call.
- The career staff is conducting weekly equipment checks usually performed by the paid-on-call staff.
- Our PPE supplies remain sufficient with fit tested N-95 masks becoming limited, but with re-use we should be able to maintain.
- We are participating in N95 mask decontamination with the State EOC with the Battelle System.
- We have provided an estimated 60 birthday parades.

- **Staffing**

- Current Staffing Levels
 - Fulltime Fire Rescue Chief – 1
 - Administrative Captain – 1
 - Fulltime Fire Inspector/Public Education Specialist – 1
 - Fulltime EMTs – 6 (1 on medical leave)
 - Fulltime Confidential Administrative Assistant - 1
 - Paid-On-Call – 56 (12 EMTs (1 on medical leave), 24 Firefighters (1 Active Retired), 10 EMR/Firefighter, & 10 EMT/Firefighters(1 on military leave)
 - Total Staffing Level – 66

- We currently have a career EMT off due to a non-work-related injury. We have been covering the majority of the shifts with the Administrative Captain, or Fire Inspector and Paid-On-Call EMTs.
- We have two members that attended EMT Basic Class this summer and two additional members looking to participate in the fall.
- We started a Firefighter I class in August for the members that completed Entry-level last spring.
- We have one returning firefighter that will be starting shortly. We have three other individuals completing background currently. We will be selecting another candidate as we had an EMT/Firefighter submit their resignation effective September 11th. They noted they needed to maintain a work life balance as they took on additional work as an instructor with Madison College.

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	139	325
Fire Code Violations Identified	54	145
Re-inspections Completed	1	13
Corrections Noted	11	33
Building Plan Reviews	0	4
Development Reviews	2	16
Acceptance Test/site visits	1	14
Fire Drills	0	0
AHA-CPR Classes	0	8
AHA Attendance Total	0	85
Public Education	0	5
Public Education Attendance	0	130
Home Prevention Installations	0	3

Many fire prevention activities are suspended due to COVID-19

- **Apparatus & Equipment**

- 2000 Heavy Rescue (Squad 5) no issues noted during the last month of monitoring.
- 2018 Pumper (Engine 2) had a door hold open strut replaced on the driver side over the front wheel.
- 1997 Aerial (Ladder 8) the pressure switch that was faulty on the air brake interlock system was replaced.
- 2015 Tanker (Tender 6) had rear under step lights damaged while it left the roadway due to confusing on radio channels and directions from officers had the truck leave the roadway. The cost of the repair was under \$100.
- 2015 Ambulance (Rescue 82) had leak in one of the curbside rear tire valve stems. The valve stem was repaired by the Village's tire vendor.
- 2019 Ambulance (Rescue 84) the rear curbside patient compartment door sensor failed. The truck was removed from service until a replacement part was sent at no charge from the factory. A second was sent to avoid downtime again.
- We have received the testing reports from our third-party testing and we are planning our replacement hose order. We have significant amount of hose exceeding 20 years and we are beginning the replacement process.

- **Budget**

- Overall the budget is tracking to be within budget.
- The replacement radio project has begun. We have received the majority of the portable radios, and they are in service. We are waiting on final quotes for the mobile radios. The project is tracking to be within budget.
- We have placed on order our annual fire turnout gear replacement and the 2020 portion of ballistic protection gear. We will have ballistic protection for each firefighter on the engines and ladder and two sets on each ambulance once the current shipment is received. Most of the ballistic gear has been received and waiting on helmets only.
- The Mobile Data Computers (MDC) and ambulance report computer have been received in and replaced. Each year we receive a new report computer, and then the old are moved to the Command Car as an MDC, and the Command Car MDC is moved to Car 3.
- The foam trailer has been placed out for bids and we are awaiting the submission of the bids.

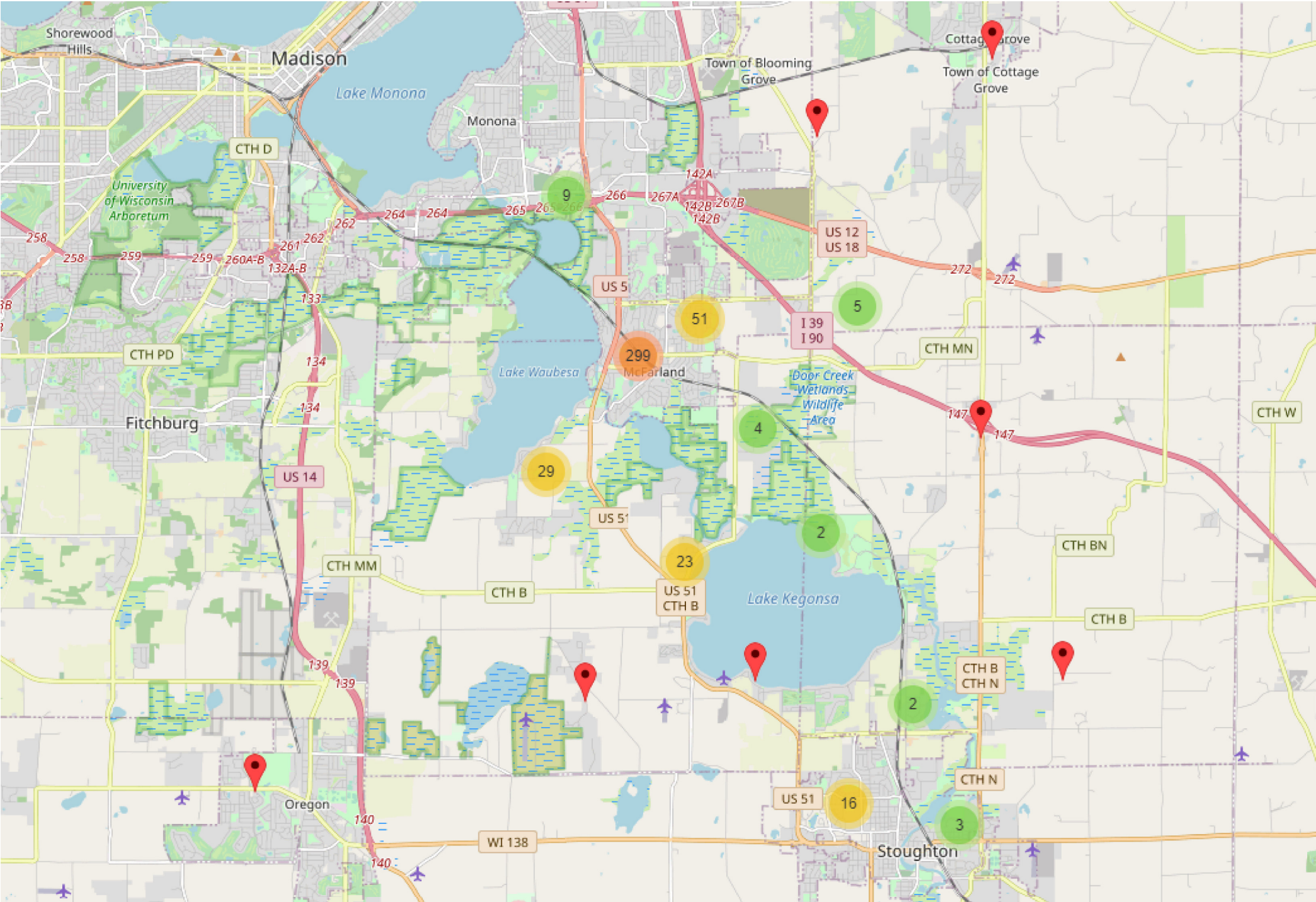
Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	8/1 - 8/31/20		8/1 - 8/31/19		8/1 - 8/31/18	
Abdominal Pain/Problems	2	2.60%	1	1.19%	1	1.27%
Allergic Reaction/Stings	3	3.90%	2	2.38%	2	2.53%
Animal Bite	0	0.00%	0	0.00%	0	0.00%
Assault	0	0.00%	0	0.00%	0	0.00%
Automated Crash Notification	0	0.00%	0	0.00%	0	0.00%
Back Pain (Non-Traumatic)	0	0.00%	1	1.19%	1	1.27%
Breathing Problem	4	5.19%	2	2.38%	2	2.53%
Burns/Explosion	0	0.00%	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	0	0.00%	1	1.19%	0	0.00%
Cardiac Arrest/Death	1	1.30%	2	2.38%	0	0.00%
Chest Pain (Non-Traumatic)	1	1.30%	6	7.14%	1	1.27%
Choking	0	0.00%	1	1.19%	0	0.00%
Convulsions/Seizure	4	5.19%	3	3.57%	0	0.00%
Diabetic Problem	1	1.30%	0	0.00%	0	0.00%
Drowning/Diving/SCUBA Accident	0	0.00%	2	2.38%	0	0.00%
Electrocution/Lightning	0	0.00%	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%	1	1.27%
Falls	10	12.99%	15	17.86%	15	18.99%
Fire	8	10.39%	3	3.57%	5	6.33%
Headache	0	0.00%	0	0.00%	1	1.27%
Heart Problems/AICD	1	1.30%	3	3.57%	2	2.53%
Heat/Cold Exposure	0	0.00%	0	0.00%	0	0.00%
Hemorrhage/Laceration	3	3.90%	2	2.38%	4	5.06%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	0	0.00%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	0	0.00%	2	2.38%	1	1.27%
Overdose/Poisoning/Ingestion	0	0.00%	2	2.38%	4	5.06%
Pregnancy/Childbirth/Miscarriage	1	1.30%	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	0	0.00%	0	0.00%	1	1.27%
Sick Person	14	18.18%	10	11.90%	15	18.99%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%	0	0.00%
Standby	1	1.30%	3	3.57%	2	2.53%
Stroke/CVA	1	1.30%	2	2.38%	1	1.27%
Traffic/Transportation Incident	9	11.69%	6	7.14%	8	10.13%
Transfer/Interfacility/Palliative Care	0	0.00%	1	1.19%	1	1.27%
Traumatic Injury	2	2.60%	1	1.19%	1	1.27%
Unconscious/Fainting/Near-Fainting	9	11.69%	10	11.90%	10	12.66%
Unknown Problem/Person Down	2	2.60%	3	3.57%	0	0.00%
Total	77		84		79	

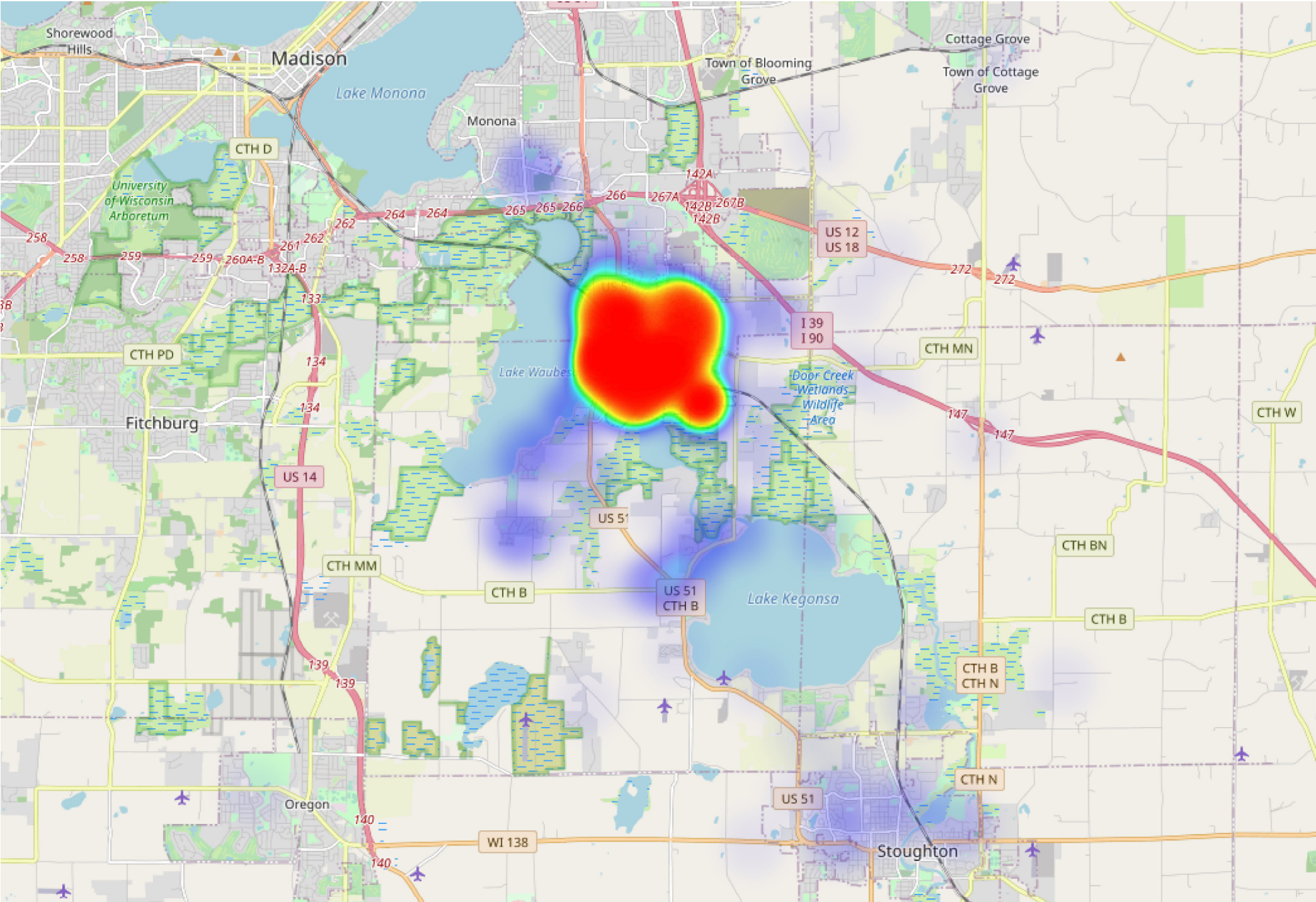
Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	01/01/20 - 8/31/20		01/01/19 - 8/31/19		01/01/18 - 8/31/18	
Abdominal Pain/Problems	14	2.43%	9	1.59%	7	1.17%
Allergic Reaction/Stings	4	0.69%	3	0.53%	6	1.00%
Animal Bite	1	0.17%	0	0.00%	0	0.00%
Assault	10	1.73%	4	0.71%	3	0.50%
Automated Crash Notification	0	0.00%	1	0.18%	0	0.00%
Back Pain (Non-Traumatic)	5	0.87%	10	1.76%	8	1.34%
Breathing Problem	47	8.15%	36	6.35%	35	5.85%
Burns/Explosion	0	0.00%	1	0.18%	1	0.17%
Carbon Monoxide/Hazmat/Inhalation/CBRN	6	1.04%	4	0.71%	13	2.17%
Cardiac Arrest/Death	9	1.56%	8	1.41%	7	1.17%
Chest Pain (Non-Traumatic)	26	4.51%	38	6.70%	14	2.34%
Choking	3	0.52%	8	1.41%	4	0.67%
Convulsions/Seizure	12	2.08%	11	1.94%	14	2.34%
Diabetic Problem	9	1.56%	9	1.59%	9	1.51%
Drowning/Diving/SCUBA Accident	1	0.17%	3	0.53%	0	0.00%
Electrocution/Lightning	1	0.17%	0	0.00%	0	0.00%
Eye Problem/Injury	2	0.35%	0	0.00%	1	0.17%
Falls	102	17.68%	118	20.81%	97	16.22%
Fire	40	6.93%	18	3.17%	45	7.53%
Headache	5	0.87%	3	0.53%	3	0.50%
Heart Problems/AICD	9	1.56%	14	2.47%	15	2.51%
Heat/Cold Exposure	0	0.00%	1	0.18%	0	0.00%
Hemorrhage/Laceration	18	3.12%	19	3.35%	15	2.51%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	1	0.17%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	3	0.52%	4	0.71%	6	1.00%
Overdose/Poisoning/Ingestion	10	1.73%	13	2.29%	11	1.84%
Pregnancy/Childbirth/Miscarriage	2	0.35%	0	0.00%	1	0.17%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	6	1.04%	11	1.94%	5	0.84%
Sick Person	87	15.08%	77	13.58%	84	14.05%
Stab/Gunshot Wound/Penetrating Trauma	1	0.17%	0	0.00%	0	0.00%
Standby	3	0.52%	3	0.53%	9	1.51%
Stroke/CVA	12	2.08%	14	2.47%	11	1.84%
Traffic/Transportation Incident	40	6.93%	40	7.05%	95	15.89%
Transfer/Interfacility/Palliative Care	0	0.00%	3	0.53%	3	0.50%
Traumatic Injury	13	2.25%	16	2.82%	6	1.00%
Unconscious/Fainting/Near-Fainting	73	12.65%	62	10.93%	66	11.04%
Unknown Problem/Person Down	2	0.00%	6	1.07%	3	0.35%
Well Person Check	1	0.17%	0	0.00%	0	0.00%
Total	577		567		598	

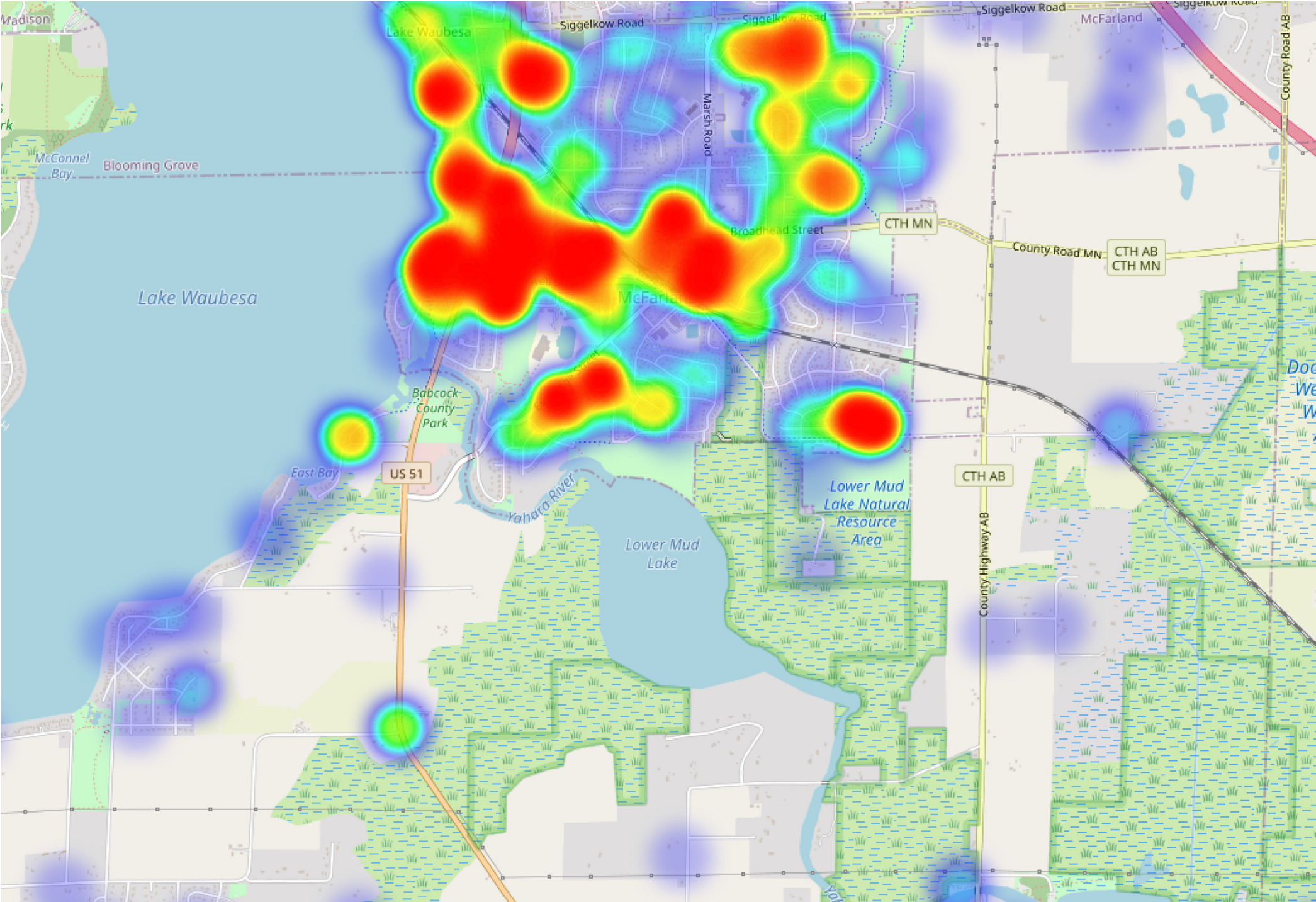
Medical Incidents YTD 2020



Medical Incidents YTD 2020



Medical Incidents YTD 2020



McFarland Fire & Rescue Dept.
Fire Incident Type Period Comparisons
Alarm Date Between {08/01/2020} and {08/31/2020}

Incident Type	08/01/2020 to 08/31/2020	08/01/2019 to 08/31/2019	08/01/2018 to 08/31/2018	08/01/2017 to 08/31/2017
111 Building fire	2	1	1	1
113 Cooking fire, confined to container	0	1	0	1
132 Road freight or transport vehicle fire	1	0	0	0
142 Brush or brush-and-grass mixture fire	1	0	0	0
311 Medical assist, assist EMS crew	5	16	4	10
322 Motor vehicle accident with injuries	1	2	2	2
323 Motor vehicle/pedestrian accident (MV Ped)	1	0	1	0
324 Motor Vehicle Accident with no injuries	2	1	1	0
331 Lock-in (if lock out , use 511)	0	1	0	1
341 Search for person on land	0	0	0	1
363 Swift water rescue	0	0	1	0
412 Gas leak (natural gas or LPG)	0	2	0	0
421 Chemical hazard (no spill or leak)	1	0	0	0
424 Carbon monoxide incident	0	1	0	0
441 Heat from short circuit (wiring), defective/worn	0	0	1	0
445 Arcing, shorted electrical equipment	0	2	0	0
511 Lock-out	0	1	0	0
520 Water problem, Other	0	0	0	1
551 Assist police or other governmental agency	0	1	0	0
571 Cover assignment, standby, moveup	0	2	0	0
600 Good intent call, Other	0	0	0	3
611 Dispatched & cancelled en route	0	8	5	5
6111Cancelled en route - Auto Aid Fire	1	0	0	0
6112Dispatched & cancelled en route - EMS Assist	2	0	0	0
6113Dispatched & cancelled en route - Mutual Aid	1	0	0	0
622 No Incident found on arrival at dispatch address	1	1	1	1
631 Authorized controlled burning	1	2	3	0
651 Smoke scare, odor of smoke	0	0	1	0
653 Smoke from barbecue, tar kettle	0	0	0	1
671 HazMat release investigation w/no HazMat	1	0	0	0
733 Smoke detector activation due to malfunction	0	3	0	0
735 Alarm system sounded due to malfunction	0	2	1	4
736 CO detector activation due to malfunction	1	0	0	1
741 Sprinkler activation, no fire - unintentional	0	0	0	1
743 Smoke detector activation, no fire - unintentional	1	0	0	1
745 Alarm system activation, no fire - unintentional	1	2	3	4
746 Carbon monoxide detector activation, no CO	1	0	1	0
814 Lightning strike (no fire)	0	0	1	0
815 Severe weather or natural disaster standby	0	0	1	0
911 Citizen complaint	1	0	0	0

Totals

26

49

28

38

McFarland Fire & Rescue Dept.
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2020} and {08/31/2020}

Incident Type	01/01/2020 to 08/31/2020	01/01/2019 to 08/31/2019	01/01/2018 to 08/31/2018	01/01/2017 to 08/31/2017
111 Building fire	13	14	12	7
112 Fires in structure other than in a building	0	0	1	1
113 Cooking fire, confined to container	2	3	2	5
115 Incinerator overload or malfunction, fire confined	0	1	0	0
118 Trash or rubbish fire, contained	1	0	0	1
131 Passenger vehicle fire	2	0	2	2
132 Road freight or transport vehicle fire	1	0	0	0
134 Water vehicle fire	0	0	0	1
140 Natural vegetation fire, Other	0	0	1	0
142 Brush or brush-and-grass mixture fire	5	0	0	1
150 Outside rubbish fire, Other	0	0	1	0
151 Outside rubbish, trash or waste fire	0	2	0	0
154 Dumpster or other outside trash receptacle fire	0	1	0	3
160 Special outside fire, Other	0	0	1	0
162 Outside equipment fire	0	1	0	0
171 Cultivated grain or crop fire	0	0	1	0
223 Air or gas rupture of pressure or process vessel	0	1	0	0
251 Excessive heat, scorch burns with no ignition	0	0	0	1
300 Rescue, EMS incident, other	0	1	0	0
311 Medical assist, assist EMS crew	75	94	70	82
322 Motor vehicle accident with injuries	10	17	18	14
323 Motor vehicle/pedestrian accident (MV Ped)	1	0	2	0
324 Motor Vehicle Accident with no injuries	4	3	7	3
331 Lock-in (if lock out , use 511)	0	1	0	3
341 Search for person on land	0	1	0	1
342 Search for person in water	0	1	0	0
350 Extrication, rescue, Other	0	0	0	2
351 Extrication of victim(s) from building/structure	0	1	0	0
352 Extrication of victim(s) from vehicle	1	1	0	1
353 Removal of victim(s) from stalled elevator	0	0	2	1
357 Extrication of victim(s) from machinery	0	0	1	0
361 Swimming/recreational water areas rescue	1	1	0	0
363 Swift water rescue	0	1	1	0
365 Watercraft rescue	1	1	1	1
381 Rescue or EMS standby	0	0	0	1
411 Gasoline or other flammable liquid spill	3	2	3	3
412 Gas leak (natural gas or LPG)	2	6	3	4
413 Oil or other combustible liquid spill	0	1	0	1
420 Toxic condition, Other	0	0	1	0
421 Chemical hazard (no spill or leak)	2	0	0	0
424 Carbon monoxide incident	2	3	4	3
440 Electrical wiring/equipment problem, Other	0	0	0	5

McFarland Fire & Rescue Dept.
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2020} and {08/31/2020}

Incident Type	01/01/2020 to 08/31/2020	01/01/2019 to 08/31/2019	01/01/2018 to 08/31/2018	01/01/2017 to 08/31/2017
441 Heat from short circuit (wiring), defective/worn	0	0	1	0
442 Overheated motor	1	0	1	0
444 Power line down	1	1	3	3
445 Arcing, shorted electrical equipment	4	5	1	4
451 Biological hazard, confirmed or suspected	0	0	0	1
463 Vehicle accident, general cleanup	1	3	3	5
500 Service Call, other	0	0	1	0
510 Person in distress, Other	0	0	1	1
511 Lock-out	0	1	0	0
520 Water problem, Other	0	0	0	1
521 Water evacuation	0	1	0	0
522 Water or steam leak	1	2	1	2
531 Smoke or odor removal	2	0	1	1
542 Animal rescue	1	0	0	1
550 Public service assistance, Other	0	0	0	1
551 Assist police or other governmental agency	0	2	0	2
553 Public service	5	5	0	0
555 Defective elevator, no occupants	1	0	0	0
561 Unauthorized burning	5	0	3	1
571 Cover assignment, standby, moveup	1	8	3	1
600 Good intent call, Other	0	0	3	9
611 Dispatched & cancelled en route	23	38	35	35
6111Cancelled en route - Auto Aid Fire	8	0	0	0
6112Dispatched & cancelled en route - EMS Assist	2	0	0	0
6113Dispatched & cancelled en route - Mutual Aid	2	0	0	0
621 Wrong location	0	1	0	0
622 No Incident found on arrival at dispatch address	6	4	1	2
631 Authorized controlled burning	1	7	8	2
650 Steam, Other gas mistaken for smoke, Other	0	0	0	1
651 Smoke scare, odor of smoke	0	4	6	2
652 Steam, vapor, fog or dust thought to be smoke	1	0	0	1
653 Smoke from barbecue, tar kettle	0	0	0	1
661 EMS call, party transported by non-fire agency	0	0	0	1
671 HazMat release investigation w/no HazMat	1	2	2	1
700 False alarm or false call, Other	0	0	2	0
710 Malicious, mischievous false call, Other	0	0	1	0
711 Municipal alarm system, malicious false alarm	0	1	0	0
713 Telephone, malicious false alarm	0	1	0	0
714 Central station, malicious false alarm	0	1	3	0
731 Sprinkler activation due to malfunction	0	4	2	0
733 Smoke detector activation due to malfunction	1	10	3	0
735 Alarm system sounded due to malfunction	5	5	3	7

McFarland Fire & Rescue Dept.
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2020} and {08/31/2020}

Incident Type	01/01/2020 to 08/31/2020	01/01/2019 to 08/31/2019	01/01/2018 to 08/31/2018	01/01/2017 to 08/31/2017
736 CO detector activation due to malfunction	3	6	3	5
740 Unintentional transmission of alarm, Other	0	0	3	2
741 Sprinkler activation, no fire - unintentional	1	1	0	1
743 Smoke detector activation, no fire - unintentional	4	2	3	5
744 Detector activation, no fire - unintentional	1	2	1	0
745 Alarm system activation, no fire - unintentional	11	6	9	11
746 Carbon monoxide detector activation, no CO	2	7	5	4
812 Flood assessment	0	0	1	0
814 Lightning strike (no fire)	0	0	1	0
815 Severe weather or natural disaster standby	0	0	1	2
911 Citizen complaint	1	0	0	0
Totals	<u>222</u>	<u>288</u>	<u>249</u>	<u>263</u>



August 26, 2020

RE: Notice Regarding Payments by Credit Card

Dear Chief,

Due to increasing costs and increased credit card usage, on September 1st, 2020, we will begin assessing a convenience fee when a credit card is used to pay a patient balance. This change will have no impact on your revenue while bringing Andres Medical Billing and Fire Recovery EMS in line with the best practices of other billing services and most local municipalities.

- A convenience fee will be assessed on all Mastercard, Discover Card, American Express and Visa credit card transactions.
- Effective immediately, e-checks are accepted with no convenience fee. An e-check is an electronic check payment, made with the bank routing and account number.
- HSA debit card payments will not incur a fee.

Patients will be notified of the convenience fee when making their payment.

As always, please feel free to reach out to us should you have any questions or concerns.

Regards,

Alana Meeks
Operations Assistant

Corporate Headquarters
3223 North Wilke Road • Arlington Heights, IL 60004 • www.andresmedical.com
Phone: 800-244-2345 • Fax: 800-329-5274



E.D. LOCKE PUBLIC LIBRARY
DIRECTOR'S REPORT
September 2020

August Highlights

- **Village News** - Mike Flaherty will give an update
- **Endowment** – The committee has not met. The current balance as of June 30, 2020 is \$123,030.77
- **Friends** – The Friends meeting for August was held over Zoom. We did an overview on how library service has changed and discussed plans for 2021.
- **Systems Report** –
 - Delivery is now up to 5 days a week. We are able to fill holds for patrons much quicker.
- **Facility Management**
 - **HVAC** –
 - Nothing broke this month. I have been working on updating our maintenance plan moving forward and what settings we should be using during the pandemic.
 - **Plumbing**- The hot water heater was drained and checked.
 - **Panic Buttons** – The panel for the panic buttons has an issue and might need to be replaced. No one is sure if there was a power surge or the panel is just failing. Boldtronics said that besides changing the battery, there isn't much to be replaced. If changing the battery doesn't take care of the errors then the panel will need to be replaced.
- **Curbside Delivery Scheduling Software** – Curbside scheduling software is now up and running. Patrons seem to really like being able to schedule their own appointments.
- **Staff Changes** – We have an opening for a Library Assistant and are currently working to fill that position.
- **Long Range & Space Needs Planning Committee** – The committee met for the first time on August 31st and began working on what their vision is and how they'd like to proceed.
- **COVID related updates** –
 - Nothing new this month.

Technical Services (Amy Lawrence)

- Cataloging and processing new materials
- Mending materials, handling damaged and parts missing items.
- Assisted with updating website and social media with COVID-19 related changes, information, and expanded online resources
- Monthly and special newsletters
- Monitoring and ordering supplies as needed, including COVID-19 supplies
- Working on new Drupal website
- Migrating Lucky Day copies to circulating record on titles with MCF patron holds
- Assisting in planning and preparing for express service, computer access
- Assisting with curbside pickup appointment scheduling, patron reference questions, and other circ duties as needed

Youth Services highlights (Heather Kent)

- Storytimes have continued through the month of August. Typically storytime take a break in August, but since it is virtual it was decided to keep them going all summer. This fall we will keep the same schedule with adding Wednesday night PJ Storytime and changing Saturday to pre-recorded storytimes.
- Monday through Friday chapter a day book club finished this month with *The Girl Who Drank the Moon* by Kelly Barnhill. We will transition to virtual versions of regular book clubs in September.
- Tuesdays at 2:00pm Heather posts a STREAM Challenge. These are videos/instructional posters that pose Science, Technology, Reading, Engineering, Art, and Mathematic learning challenges.

- Summer Reading numbers were lower this year – but the feedback that Heather has gotten has been really positive. We had 314 children participate. We had some children read so much that Heather had to add more badges – total number of 75 by the end of the program. The digital badges earned for reading kept the kids engaged. Winners of the ticket drawings were really excited. Heather will be meeting with several of them to get pictures with their prizes.
- August was a good month to figure out what to offer virtually this fall.
- Book clubs will be resuming through zoom but will include kits that members can pick up.
- Crafting kits will also start in the fall – so Heather had Tracy start working on prep for these.
- Zumbini kits have been put together for people to pick up. These kits include a book, cd, and musical instruments needed for the class. Registration for this class is full – which is awesome.
- With school being virtual to start this fall and afterschool programming not happening due to Covid-19, Heather looked for what kind of programming that would be engaging virtually. (without causing digital burn out) She decided to take a training to be licensed in Zumba for Kids (ages 7-10) and Zumba for Kids, Jr (Ages 4-6). These programs are movement programs with cultural lessons tied in.

Teen Services (Abby Seymour)

- August was a significant month as it saw the conclusion of the Teen Summer Reading Program. It was certainly a summer program for the history books as we succeeded in pulling off a completely virtual reading program.
- A few of the teen programs ended the summer with a grand finale! Most notably, the Scribe Tribe writing club was lucky enough to have an author visit during the final session. Based on a recommendation from a fellow teen librarian in the area, I hired Geoff Herbach, a Minnesota based author who is originally from southern Wisconsin, to speak to the group. Mr. Herbach was able to answer questions from the teens about different writing strategies, his creative process, and a bit about his experience in publishing. The teens were very entertained as Mr. Herbach had many amusing stories about where he got his inspiration for his YA book Stupid Fast. I got some feedback from parents after the event saying how much their teen enjoyed the author visit and Mr. Herbach sent me an email telling me how great my teens are and how much fun he had with them.
- Also coming to an end was the Dungeons and Dragons program. This was led by Dusty Karls, an employee from the Verona Public Library, who did an amazing job leading the group of teens on many epic role-playing adventures. They said it was especially hard to end this program because they essentially had to end their story together. Dusty gave me some feedback and said this was a great group to work with. He runs several other Dungeons and Dragons campaigns and said this is the only group where he's had 100% participation every single week and that having a group that is so reliable and committed makes a big difference.
- The big program of the week, Teen Thursday, also did something special for the end of the summer. After having several successful events like a murder mystery party and a Name That Tune: Theme Song Edition game, the last event was a Teen Talent Show. Once again, I was blown away by the amazing cohort of teens who were not afraid to show off their skills and creativity. Several teens played the piano, one played the ukulele, one played the tuba, and another showed off the tricks she could do with her hermit crabs. This Zoom session was recorded and is available to watch on the library's YouTube page.
- Now that summer is officially over, my efforts shift into fall programming. I am continuing many of the programs that were successful this fall but with some tweaks and adjustments. My hope is to provide a social outlet for McFarland students as they navigate this virtual school year.

Adult Services Highlights (Ann Engler)

August was a busy month for adult services.

Continuing Education

- I attended several webinars this month, including “LibraryReads in Conversation: Actively Anti-Racist Readers’ Advisory”, “Physical Media Trends”, and a webinar focused on dealing with Covid-19 related patron problems.
- I also attended the Adult Services Check-In to discuss programming with other librarians. It was great to hear from some of my peers about what their libraries are doing for socially distanced programs, and I was able to share what I’m planning. I’m looking forward to next month’s meeting.

Programming Highlights

- I offered numerous programs this month (virtually, of course). The most popular was a Badger Talk with Stan Temple titled “Monarch Butterflies, Private Land, and Aldo Leopold’s Land Ethic”. We had a great turnout for the event with many non-local attendees from New York and the UK, to name a couple. It’s recorded and available on YouTube.
- Our “Birds of Wisconsin” presentation by Dr. Ben Pawlisch was popular, too. One attendee emailed me afterwards to say, “I just wanted to tell you that I enjoyed the Birds of Wisconsin program you coordinated. There were so many interesting facts and seeing real birds was so much better than a picture in a bird book. Thanks for providing the opportunity.” This presentation is also available on YouTube, and Stephanie Miller from Com/Tech ran it on the McFarland Cable Channel. A librarian from another library saw it advertised and reached out to me about how to contact the presenter, as well.
- We hosted an author visit by Tracey S. Phillips, a local writer who penned Best Kept Secrets. She read from her book and did an interview-type discussion with me. She also generously offered a free eBook version of her book to anyone who attended. This program is also available on YouTube.
- I spoke to McFarland Chamber of Commerce members about our Reference USA online resource, doing a demo, answering questions, and mentioning some of our other resources. I had helped a member with it one-on-one over Zoom recently, and she suggested to the Chamber that this could be a valuable resource for its members. Several members expressed their excitement at having Reference USA available to them, noting that they hadn’t known it existed, let alone that it was free to them through their library cards. It was a positive meeting and a great way to connect with the McFarland business community. At their request, I recorded the demo and uploaded it to YouTube as a private video so they could share the link with other members who couldn’t attend.
- I hosted our first virtual Cooking Club meeting. The attendees were enthusiastic and it was fun to chat with people about cooking. I hope to morph this into a half demo/half chat format after September’s recipe challenge (I’m also registered for a webinar on virtual cooking clubs, so we’ll see what ideas that gives me!).
- Introvert Book Club had a guest from the Twin Cities area who had seen the event on Facebook. So far, this casual, read-what-you-want book club is proving to be a fun format, especially as it remains difficult to get large numbers of copies of a single book together at the same time. We’ve discussed everything from Proust to Dr. Seuss.
- Trivia was once again a fun event. It’s very casual, with participants chatting with each other about the questions and joking. All you have to do to enter a monthly prize drawing is submit your answer sheet to me within 24 hours—it’s not scored or based on the number of questions you had right, just that you came and had fun. I’m confident this will draw more players as word gets out. I used the free version of CrowdPurr to create three

rounds of questions, and I used PowerPoint for a “guess the logo” round. I offered one play at your own pace mini-trivia game this month.

- Summer Reading Program wrapped up. It’s been interesting to glance at what parts of the adult challenge was popular. Prizewinners will be contacted this week. This was my first time using Beanstack, and after the initial hiccups of getting started with a new program, I have to say, this was super slick.

Circulation Services Highlights (Kelly Heasty)

CURBSIDE DELIVERY ON-GOING - Working on a process for children’s kits (Zumbini, book club kits & craft kits). First two will likely mirror what we do for book bundles – checked out to patron once appointment is made because we anticipate that the items will be returned. Since we don’t want the crafts back, Craft kits will be grab & go; we will make appts, but not check the items out to patrons.

NEW PATRONS - Issued 8 WEB only cards + 2 full service card, where specifically requested & where I was able to verify address.

CUSTOMER SERVICE/PHONE ASSISTANCE DURING REDUCED STAFFING

· Provided reference service to various patrons who have no internet access, helping them choose books available on our shelves—ongoing as circ desk staff often don’t have time to do this with call volume.

· Book bundles: 112

· Curbside pick-up numbers: 1401 scheduled appointments.

BIBLIOVATIONS -

· We are often running just one pick list a day, as it is well over 100 and we have such a large volume of holds coming in. Delivery resumed to 5 days a week during the week of 8/24.

· We had one longer outage of BV during the month & used the off-line circ system successfully, with very little disruption of curbside pickups, since we were already booked for the day.

EDUCATION:

· Attended “Be A Great Boss” seminar

· Assigned Circ staff to watch Ryan Dowd’s seminar “COVID: How to deal with problem behaviours related to COVID-19”

BOOKCLUBS:

Prairie Stone book club patrons picking up holds via curbside service; released their book for October and collaborated with the bookclub facilitator to provide advice on their book picks for next year.

VILLAGE OF MCFARLAND

**Village Board
Retreat Minutes**

Thursday, August 20, 2020 - 5:00 PM

1. CALL TO ORDER.

Village President Czebotar called the special meeting of the McFarland Village Board to order at 5:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Michael Flaherty, Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Clair Utter

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Outreach Director Lori Andersen, and Fire/EMS Director Chris Dennis.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

Sean Chisolm, 5119 Farwell Street, Megan Fessler, 6409 Fox Run, Samantha Johnson, 3589 Bittner Lane, Christine Pribbenow, 5103 Black Walnut Drive, spoke in support of diversity, equity and inclusion being brought forward in the Village.

Carrie Nelson, 5211 N Autumn Lane, Jennifer Heaton-Amrhein and Laetitia Hollard, 6309 Mourning Dove Drive, spoke in support of the inclusion of diversity, equity and inclusion within the draft 2020-2021 goals.

4. BUSINESS.

- a. Discussion with Department Heads regarding the proposed action plan to address the 2020-2021 McFarland Strategic Plan Annex as Village Board goals and objectives for the coming year.

Village Administrator Schuenke presented on the 2020-21 McFarland Strategic Plan Annex of Village Board goals and objectives, including action steps with timelines and budgetary estimates. The Village Board discussed the goals with Department Heads. Goals and the action steps identified will be submitted with the draft 2021 budget for Board approval and consideration on funding .

- b. Presentation and discussion regarding Phase 1 Plan Development for Public Safety Center.

Bray Architects presented on Phase 1 Plan Development for the proposed Public Safety Center. They presented on updated costs, and the timeline for plan, design and bidding of the project.

- c. Discussion and action to set schedule for public input session on Phase 1 Plan Development for Public Safety Center.

The Village Board set September 10th at 6 p.m. for the public online forum on phase 1 of the Public Safety Center project.

5. SCHEDULE NEXT MEETING DATE.

- a. To be determined as needed.

6. ADJOURNMENT.

Motion by Trustee Carolyn Clow, second by Trustee Justin Rupert, to adjourn at 8:40 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, August 24, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Clair Utter, Village Trustee Stephanie Brassington, Village Trustee Michael Flaherty (arrived at 7:03 p.m.)

Village Board members not present: None

Staff Present: Administrator Matt Schuenke, Deputy Clerk Tanya O'Malley, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Fire/EMS Director Chris Dennis, Communications & Technology Director Stephanie Miller, Streets Superintendent Lee Igl, Park Superintendent Sayer Larson, and Village Attorney Al Reuter .

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

Notice of Equalized Value from the Wisconsin Department of Revenue.

1) Fall Partisan Primary Election Results - August 11, 2020

Deputy Clerk O'Malley encouraged electors to request absentee ballots now for the November Election, as ballots will be mailed beginning September 17, 2020.

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes of the August 10, 2020 Village Board meeting.

b. Motion to approve Check #'s 77513-77640 in the amount of \$978,351.84.

c. Motion to approve appointing Amy Reiter, Michelle Reynolds, Janet Doll, Kerry Hillebrand, and Holly Heuer to serve as Election Inspectors for the 2020-2021 term.

d. Motion to approve appointing Shannon Morrison to serve on the Public Safety Committee for a term ending April 30, 2021.

e. Motion to approve Resolution 2020-21: a resolution requesting exemption from County Library tax.

- f. Motion to appoint Staci Fritz to serve on the Library Board for a term ending April 30, 2022.

Motion by Village President Brad Czebotar, second by Village Trustee Stephanie Brassington, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

Terese Bovre, 5311 Dennis Dr, Laetitia Hollard, 6309 Mourning Dove Dr, Carrie Nelson, 5211 N Autumn Ln, Heather Corocran, 4713 Ivywood Trl, Meghan Fessler, 6409 Fox Run, Jackie Hammond, 6060 Perrot Pl, Hilary Brandt, 6057 Prairie Wood Dr, Mona Nelson, 6309 Mourning Dove Dr, Scott Marrese-Wheeler 5712 W Open Meadow, Brian Ward, co-advisor of McFarland High School Black Student Union/Social Studies teacher, and Shannon Morrison, 6129 Meadowsweet Trl each addressed the Board in support of Resolution #2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland.

Luke Fessler, 6409 Fox Run, JD Fessler, 6409 Fox Run, Kirsten Short, 4735 Catalina Pkwy, Jennifer Heaton-Amrhein, 6410 Fox Run, Rachel Saladis, 2912 Camp Leonard Rd, Kelly Thompson, 5906 Badger St, Cassandra Dennis, 5903 Running Deer Trl, Fred/Michelle Bartman, 5116 N Autumn Ln, Lienneke Hafeman, 5411 Wellington Cir, Alison Eng, 6126 Arrowpoint Way, Jessie Shiveler, 5213 Cook St, Christine Pribbenow, 5103 Black Walnut Dr, and Tamie Klumpyan, 6020 Perrot Pl each registered in support of Resolution #2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland.

6. BUSINESS.

- a. Discussion regarding Resolution #2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland.

The Board discussed the complexity of the draft Resolution and the challenges that could be created in trying to implement it. The Board discussed that some of the surrounding communities had created similar special committees by adopting Resolutions that were less complex.

The Village Board directed staff to review descriptions of similar committees in surrounding communities and to work with community members to develop a draft of a more simplified Resolution. The draft should be distributed to Village Board members to give them an opportunity to provide feedback directly to Administrator Schuenke. A draft Resolution should then be presented at the next Village Board meeting for consideration.

- b. Community Development Authority (Trustees Brassington & Flaherty)

- 1) Discussion and action regarding an application for Tax Increment Financing development incentives for improvements to property located at 5923 Exchange Street, Tax Increment District #4, by Shaun O'Hearn, O'Hearn Ventures LLC.

Community and Economic Development Director Bremer provided an overview regarding the application.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Justin Rupert, to approve a Tax Increment Financing Development Incentive in the amount of \$50,000.00 for improvements to property located at 5923 Exchange Street, Tax Increment District #4, by Shaun O'Hearn, O'Hearn Ventures LLC. Motion carries 7 - 0 - 0 by acclamation.

- c. Public Safety Committee (Trustees Kryzenske & Brassington)

- 1) Discussion and action on the issuance of an operator's license for Aaron Nash for the period ending June 30, 2021.

Trustee Kryzenske reported that the Public Safety Committee had recommended a conditional approval based on the evidence of rehabilitation provided by Mr. Nash and on the recommendation by his immediate supervisor.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Stephanie Brassington, to approve the issuance of an operator's license for Aaron Nash for the period ending June 30, 2021 with the condition that Mr. Nash self report any offenses contained within the Operator's License Approval Policy, Section 4: Criteria for Denial, that staff run quarterly background checks on Mr. Nash, and that any offenses contained within the Operator's License Approval Policy, Section 4: Criteria for Denial that occur be grounds for staff to commence the revocation process. Motion carries 7 - 0 - 0 by acclamation.

- d. Public Utilities Committee (Trustees Kryzenske & Clow)

1) Discussion and action regarding on Resolution 2020-21: A Resolution authorizing the submittal of the Compliance Maintenance Annual Report for 2019

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Carolyn Clow, to approve Resolution 2020-21: A Resolution authorizing the submittal of the Compliance Maintenance Annual Report for 2019 with an amendment to change the Resolution number to 2020-22. Motion carries 7 - 0 - 0 by acclamation.

e. Public Works Committee (Trustees Clow & Rupert)

1) Discussion and action regarding street tree planting proposals for 2020.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Justin Rupert, to accept the proposal of Srb's Trees for the 2020 Street Tree Planting project. Motion carries 7 - 0 - 0 by acclamation.

f. Discussion and action to consider acceptance of the proposed action plan to address the 2020-2021 McFarland Strategic Plan Annex as Village Board goals and objectives for the coming year.

The Board directed staff to update the cost of item D.(4)ii. to \$25,000.

Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to accept the proposed action plan to address the 2020-2021 McFarland Strategic Plan Annex as Village Board goals and objectives for the coming year. Motion carries 6 - 1 - 0 by acclamation, with Trustee Clair Utter voting nay.

g. Discussion and presentation regarding financial impacts on Village operations during COVID-19 Pandemic.

Village Administrator Schuenke provided an overview of the financial impacts on Village operations during the pandemic.

h. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

1) Update from the Library Board (Trustee Flaherty).

Trustee Flaherty reported that the Library Board had hired a consultant for the space needs study and that there was one vacancy on the Library Board.

7. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Justin Rupert, to adjourn at 9:18 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Tanya O'Malley
Deputy Clerk

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/28/2020	77641	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - FARWELL 1	082420	1	100-53000-291-000	13.81
08/20	08/28/2020	77641	30	ALLIANT ENERGY/WP&L	FLOOD LIGHT - 2860 HIDDEN FARM	082420	2	100-55200-220-000	27.61
08/20	08/28/2020	77641	30	ALLIANT ENERGY/WP&L	3234 CTY RD AB	082420	3	100-55200-220-000	17.27
Total 77641:									58.69
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	SCHUENKE	MSB081920	1	100-1624	812.73
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	DENNIS	MSB081920	2	100-1624	784.73
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	COX	MSB081920	3	100-1624	252.05
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	KENT	MSB081920	4	100-1624	180.00
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	HESSLING	MSB081920	5	100-1624	201.30
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	ANDERSEN	MSB081920	6	100-1624	633.00
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	JOB	MSB081920	7	100-1624	90.00
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	DAY	MSB081920	8	100-1624	217.11
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	REIMER	MSB081920	9	100-1624	641.41
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	SUETTINGER	MSB081920	10	100-1624	236.95
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	SHERVEN	MSB081920	11	100-1624	15.81
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	IRWIN	MSB081920	12	100-1624	22.30
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	BREMER	MSB081920	13	100-1624	175.00
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	J REITER	MSB081920	14	100-1624	119.95
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	ENGLER	MSB081920	15	100-1624	58.50
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	MILLER	MSB081920	16	100-1624	486.16
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	IGL	MSB081920	17	100-1624	173.21
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	HEASTY	MSB081920	18	100-1624	65.00
08/20	08/28/2020	77642	16680	CARDMEMBER SERVICE	LAWRENCE	MSB081920	19	100-1624	187.12
Total 77642:									5,352.33
08/20	08/28/2020	77643	1921	FRONTIER	PW PHONE	081620	1	605-53440-340-000	10.23
08/20	08/28/2020	77643	1921	FRONTIER	PW PHONE	081620	2	600-53710-340-000	10.23
08/20	08/28/2020	77643	1921	FRONTIER	PW PHONE	081620	3	600-53610-340-000	10.23
08/20	08/28/2020	77643	1921	FRONTIER	PW PHONE	081620	4	100-53000-221-000	37.48
Total 77643:									68.17
08/20	08/28/2020	77644	16554	M&M OFFICE INTERIORS, INC	PW CENTER RENOVATIONS--FURNITURE D	PROJECT30	1	400-57140-825-101	6,605.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77644:									6,605.00
08/20	08/28/2020	77645	17318	TDS	PW INTERNET/TV	082220	1	100-53000-221-000	109.94
08/20	08/28/2020	77645	17318	TDS	PW INTERNET/TV	082220	2	600-53610-340-000	29.98
08/20	08/28/2020	77645	17318	TDS	PW INTERNET/TV	082220	3	600-53710-340-000	29.98
08/20	08/28/2020	77645	17318	TDS	PW INTERNET/TV	082220	4	605-53440-340-000	29.98
08/20	08/28/2020	77645	17318	TDS	ADMIN	082220-VOM	1	100-51420-221-000	45.06
08/20	08/28/2020	77645	17318	TDS	COMM&TECH	082220-VOM	2	200-55600-221-000	60.69
08/20	08/28/2020	77645	17318	TDS	FIRE/EMS	082220-VOM	3	100-52200-221-000	275.67
08/20	08/28/2020	77645	17318	TDS	PD TV/INTERNET/PHONE	082220-VOM	4	100-52100-221-000	126.97
08/20	08/28/2020	77645	17318	TDS	PW INTERNET/PHONE	082220-VOM	5	100-53000-221-000	45.07
08/20	08/28/2020	77645	17318	TDS	OUTREACH INTERNET/PHONE	082220-VOM	6	100-54600-221-000	45.07
08/20	08/28/2020	77645	17318	TDS	COMMDEV INTERNET/PHONE	082220-VOM	7	100-52400-221-000	45.07
08/20	08/28/2020	77645	17318	TDS	WATER INTERNET/PHONE	082220-VOM	8	600-53710-221-000	106.62
08/20	08/28/2020	77645	17318	TDS	SEWER INTERNET/PHONE	082220-VOM	9	600-53610-221-000	106.62
08/20	08/28/2020	77645	17318	TDS	STORMWATER INTERNET/PHONE	082220-VOM	10	605-53440-221-000	61.85
08/20	08/28/2020	77645	17318	TDS	LIBRARY INTERNET/PHONE	082220-VOM	11	205-55110-221-000	45.07
Total 77645:									1,163.64
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	PW FACILITY	082620	1	100-53000-220-000	512.73
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	PW TEMP LOCATION	082620	2	100-53000-220-000	187.30
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	WATER TOWER - HOLSCHER	082620	3	600-53716-220-000	16.73
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	WATER TOWER - BURMA	082620	4	600-53716-220-000	59.93
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	WELL #1	082620	5	600-53716-220-000	575.18
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	WELL #3	082620	6	600-53716-220-000	1,549.96
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	WELL #1	082620	7	600-53716-340-000	16.68
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	WELL #3	082620	8	600-53716-340-000	13.75
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	WELL #4	082620	9	600-53716-340-000	13.75
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	LIFT #1	082620	10	600-53615-220-000	111.36
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	LIFT #2	082620	11	600-53615-220-000	140.22
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	LIFT #3	082620	12	600-53615-220-000	48.14
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	LIFT #5	082620	13	600-53615-220-000	162.99
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	BRANDT PARK	082620	14	100-55200-220-000	35.09
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	LEWIS PARK	082620	15	100-55200-220-000	91.85
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	FLOWER CORNER	082620	16	100-55200-220-000	23.02
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	GAZEBO	082620	17	100-55200-220-000	26.47
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	MCDANIEL	082620	18	100-55200-220-000	25.06

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	CEDAR GLADE AERATOR	082620	19	605-53440-242-000	64.88
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	STREET LIGHTING (1)	082620	20	100-53000-291-000	8,728.85
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	STREET LIGHTING (2)	082620	21	100-53000-291-000	237.06
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - BASHFORD	082620	22	100-53000-291-000	16.70
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - FARWELL 2	082620	23	100-53000-291-000	16.70
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - CREAMERY	082620	24	100-53000-291-000	16.70
09/20	09/04/2020	77648	30	ALLIANT ENERGY/WP&L	SIRENS	082620	25	100-51600-220-000	28.03
Total 77648:									12,719.13
09/20	09/04/2020	77649	1989	CORPORATE BUSINESS SYSTE	ADMIN COPIERS	27738281	1	100-51420-240-000	190.54
Total 77649:									190.54
09/20	09/04/2020	77650	16257	CORPORATE BUSINESS SYSTE	COPIER LEASE	285259	1	205-55110-240-000	80.64
Total 77650:									80.64
09/20	09/04/2020	77651	247	DANE CO TREASURER	DOG LICENSE SETTLEMENT	083120	1	100-2433	6,706.25
Total 77651:									6,706.25
09/20	09/04/2020	77652	1921	FRONTIER	LIBRARY PHONE	082220	1	205-55110-221-000	63.89
Total 77652:									63.89
09/20	09/04/2020	77653	2066	PELLITTERI WASTE SYSTEMS	TRASH SERVICE	1416967	1	610-53620-212-000	20,968.35
09/20	09/04/2020	77653	2066	PELLITTERI WASTE SYSTEMS	RECYCLING SERVICE	1416967	2	610-53620-213-000	14,104.70
09/20	09/04/2020	77653	2066	PELLITTERI WASTE SYSTEMS	LIBRARY SHRED	1416967	3	205-55110-310-000	39.18
Total 77653:									35,112.23
09/20	09/04/2020	77654	17140	US BANK VOYAGER FLEET SYS	PD FUEL	8694160990	1	100-52100-341-000	1,061.44
09/20	09/04/2020	77654	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	2	600-53615-341-000	82.44
09/20	09/04/2020	77654	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	3	600-53710-341-000	164.88
09/20	09/04/2020	77654	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	4	600-53616-341-000	164.88
09/20	09/04/2020	77654	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	5	600-53718-341-000	82.44
09/20	09/04/2020	77654	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	6	605-53440-341-000	247.32
09/20	09/04/2020	77654	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	7	100-53000-341-000	906.85

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
09/20	09/04/2020	77654	17140	US BANK VOYAGER FLEET SYS	FIRE/EMS FUEL	8694160990	8	100-52200-341-000	798.56
09/20	09/04/2020	77654	17140	US BANK VOYAGER FLEET SYS	PARKS FUEL	8694160990	9	100-55200-341-000	649.80
Total 77654:									4,158.61
09/20	09/09/2020	77655	17407	ACEK9	WATCHDOG CLOUD SERVICE	273167	1	800-52100-320-000	168.00
Total 77655:									168.00
09/20	09/09/2020	77656	17202	ALLAN, KRISTIN	REFUND OF OVERPAYMENT ON FINAL BILL	093019	1	001-1115	65.65
Total 77656:									65.65
09/20	09/09/2020	77657	17084	AMAZON CAPITAL SERVICES	PARKS SUPPLIES	13CL-7TW6-	1	100-55200-340-000	171.96
09/20	09/09/2020	77657	17084	AMAZON CAPITAL SERVICES	AIR PURIFIERS	141F-VQJM-	1	205-55110-340-000	356.67
09/20	09/09/2020	77657	17084	AMAZON CAPITAL SERVICES	CURBSIDE BAGS	14JR-CR46-	1	205-55110-340-000	30.79
09/20	09/09/2020	77657	17084	AMAZON CAPITAL SERVICES	SRP PRIZES	19X1-QCPX-	1	205-55110-391-000	85.49
09/20	09/09/2020	77657	17084	AMAZON CAPITAL SERVICES	DVDS & CDS	1H97-QMKY-	1	205-55110-345-000	19.89
09/20	09/09/2020	77657	17084	AMAZON CAPITAL SERVICES	DVDS & CDS	1HJN-JF1D-7	1	205-55110-345-000	25.88
09/20	09/09/2020	77657	17084	AMAZON CAPITAL SERVICES	DVDS & CDS	1M1W-L3DP-	1	205-55110-345-000	24.96
09/20	09/09/2020	77657	17084	AMAZON CAPITAL SERVICES	SRP PRIZES	1N7X-9T3J-	1	205-55110-391-000	115.11
09/20	09/09/2020	77657	17084	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	1TPY-HF36-	1	200-59200-390-000	28.15
09/20	09/09/2020	77657	17084	AMAZON CAPITAL SERVICES	PROGRAM SUPPLIES	1XHY-N1VM-	1	205-55110-391-000	33.36
Total 77657:									892.26
09/20	09/09/2020	77658	17232	APG OF SOUTHERN WISCONSI	CROSSING GUARD POSTING	24777-0820	1	100-51420-211-000	314.00
Total 77658:									314.00
09/20	09/09/2020	77659	17196	ASSOCIATED TRUST COMPANY	TID5 INTEREST PAYMENT	100120	1	315-58000-690-000	13,590.00
Total 77659:									13,590.00
09/20	09/09/2020	77660	17187	B&H PHOTO	SUPPLIES FOR PUBLIC WORKS SERVER RO	176332159	1	400-57140-825-101	221.15
09/20	09/09/2020	77660	17187	B&H PHOTO	PATCH PANELS; PW SERVER ROOM	176423059	1	400-57140-825-101	134.94
09/20	09/09/2020	77660	17187	B&H PHOTO	NETWORK PATCH CABLES	176456670	1	400-57140-825-101	128.14
09/20	09/09/2020	77660	17187	B&H PHOTO	COMPUTER PERIFERALS	176944877	1	200-55600-330-000	12.59

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77660:									496.82
09/20	09/09/2020	77661	17141	BADGERLAND DISPOSAL	PORTABLE RESTROOM RENTALS	0001236134	1	100-55200-340-000	520.72
Total 77661:									520.72
09/20	09/09/2020	77662	74	BAKER & TAYLOR BOOKS	BOOKS - CREDIT MEMO	0003216832	1	205-55110-344-000	26.95-
09/20	09/09/2020	77662	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2035317653	1	205-55110-344-000	75.26
09/20	09/09/2020	77662	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035367757	1	205-55110-344-000	318.68
09/20	09/09/2020	77662	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035428928	1	205-55110-344-000	382.15
09/20	09/09/2020	77662	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035442599	1	205-55110-344-000	508.91
09/20	09/09/2020	77662	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2035442857	1	205-55110-344-000	229.03
09/20	09/09/2020	77662	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035458759	1	205-55110-344-000	622.80
Total 77662:									2,109.88
09/20	09/09/2020	77663	1019	BAKER TILLY VIRCHOW KRAUS	2020 CONVENTIONAL RATE CASE	BT1675155	1	600-53710-211-000	1,225.00
Total 77663:									1,225.00
09/20	09/09/2020	77664	79	BAYCOM INC	BAYCOM	EQUIPINV_0	1	400-57220-813-101	3,660.00
Total 77664:									3,660.00
09/20	09/09/2020	77665	16386	BEAR GRAPHICS	ELECTION SUPPLIES	0853682	1	100-51440-340-000	105.96
Total 77665:									105.96
09/20	09/09/2020	77666	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83736373	1	100-52200-340-000	2.76
09/20	09/09/2020	77666	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83746617	1	100-52200-340-000	495.43
Total 77666:									498.19
09/20	09/09/2020	77667	17352	BRAY ASSOCIATES ARCHITECT	PUBLIC SAFETY CENTER PLAN/DESIGN/BID	3488-03	1	400-57140-210-000	33,000.00
09/20	09/09/2020	77667	17352	BRAY ASSOCIATES ARCHITECT	PARK FACILITY DESIGN/BID	3491-03	1	400-57620-827-112	814.00
09/20	09/09/2020	77667	17352	BRAY ASSOCIATES ARCHITECT	PARK FACILITY DESIGN/BID	3491-03	2	400-57620-827-116	814.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee		Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77667:										34,628.00
09/20	09/09/2020	77668	1909	CATERPILLAR	FINANCIAL SERV	LOADER LEASE	30013842	1	605-53440-240-000	265.50
09/20	09/09/2020	77668	1909	CATERPILLAR	FINANCIAL SERV	LOADER LEASE	30013842	2	600-53712-390-000	265.50
09/20	09/09/2020	77668	1909	CATERPILLAR	FINANCIAL SERV	LOADER LEASE	30013842	3	600-53612-390-000	265.50
09/20	09/09/2020	77668	1909	CATERPILLAR	FINANCIAL SERV	LOADER LEASE	30013842	4	400-57310-811-102	796.50
Total 77668:										1,593.00
09/20	09/09/2020	77669	150	CDW GOVERNMENT INC		PW RENOVATIONS	ZTP9089	1	400-57140-825-101	196.24
09/20	09/09/2020	77669	150	CDW GOVERNMENT INC		PW RENOVATIONS	ZTQ5540	1	400-57140-825-101	1,714.93
Total 77669:										1,911.17
09/20	09/09/2020	77670	158	CHARTER COMMUNICATIONS		CHARTER CABLE	0003261090	1	200-55600-221-000	99.20
Total 77670:										99.20
09/20	09/09/2020	77671	166	CINTAS CORPORATION		FIRST AID SUPPLIES - REPLACEMENT CHE	8404771277	1	100-53000-340-000	58.73
09/20	09/09/2020	77671	166	CINTAS CORPORATION		FIRST AID SUPPLIES - REPLACEMENT CHE	8404771277	2	600-53710-340-000	16.02
09/20	09/09/2020	77671	166	CINTAS CORPORATION		FIRST AID SUPPLIES - REPLACEMENT CHE	8404771277	3	600-53610-340-000	16.02
09/20	09/09/2020	77671	166	CINTAS CORPORATION		FIRST AID SUPPLIES - REPLACEMENT CHE	8404771277	4	605-53440-340-000	16.02
Total 77671:										106.79
09/20	09/09/2020	77672	172	CITY OF MADISON TREASURE		REGIONAL PLANNING SERVICES	29719	1	100-52400-210-000	2,544.00
Total 77672:										2,544.00
09/20	09/09/2020	77673	15033	CITY OF MONONA AMBULANCE		MONONA INTERCEPT	082720	1	100-46230-000	752.98
Total 77673:										752.98
09/20	09/09/2020	77674	17403	CLARK, MAREN		REFUND OF DOG LICENSE AND BALANCE O	090320	1	100-44200-102	13.00
Total 77674:										13.00
09/20	09/09/2020	77675	1989	CORPORATE BUSINESS SYSTE	PW COPIER		27758499	1	100-53000-310-000	51.36

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
09/20	09/09/2020	77675	1989	CORPORATE BUSINESS SYSTE	PW COPIER	27758499	2	600-53710-310-000	14.00
09/20	09/09/2020	77675	1989	CORPORATE BUSINESS SYSTE	PW COPIER	27758499	3	600-53610-310-000	14.00
09/20	09/09/2020	77675	1989	CORPORATE BUSINESS SYSTE	PW COPIER	27758499	4	605-53440-310-000	14.00
Total 77675:									93.36
09/20	09/09/2020	77676	16257	CORPORATE BUSINESS SYSTE	COPIER CHARGES	285547	1	605-53440-340-000	194.76
Total 77676:									194.76
09/20	09/09/2020	77677	17406	COUEY, MIKE	REPAIR BROKEN MIRROR AT PARK	MC090120	1	100-55200-242-000	20.00
Total 77677:									20.00
09/20	09/09/2020	77678	16296	DANE CO DEPT OF HUMAN SV	MEALSITE DONATION - MCFARLAND	AUG2020	1	100-2435	2,259.00
09/20	09/09/2020	77678	16296	DANE CO DEPT OF HUMAN SV	MEALSITE DONATION - CAMBRIDGE	AUG2020	2	100-2435	456.00
Total 77678:									2,715.00
09/20	09/09/2020	77679	247	DANE CO TREASURER	JAIL & SURCHARGES - AUGUST	154-090820	1	100-45110-000	612.40
Total 77679:									612.40
09/20	09/09/2020	77680	16319	DANE CO TREASURER	NETWORK & LICENSING	28523	1	100-52200-320-000	491.15
09/20	09/09/2020	77680	16319	DANE CO TREASURER	NETWORK & ICENSING	38522	1	100-52200-320-000	294.69
Total 77680:									785.84
09/20	09/09/2020	77681	1414	DEER-GROVE EMS DISTRICT	INTERCEPT FEE	09022020	1	100-46230-000	376.49
Total 77681:									376.49
09/20	09/09/2020	77682	267	DEMCO INC	LIBRARY SPECIALIZED SUPPLIES	6836374	1	205-55110-310-000	220.39
Total 77682:									220.39
09/20	09/09/2020	77683	17405	DVORAK PUMPING	TANK PUMP OUT	12843	1	100-55200-340-000	150.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77683:									150.00
09/20	09/09/2020	77684	324	ELECTION SYSTEMS & SOFTW	VOTING MACHINE MAINT.	1114563	1	100-51440-240-000	280.00
09/20	09/09/2020	77684	324	ELECTION SYSTEMS & SOFTW	VOTING MACHINE MAINT.	1114564	1	100-51440-240-000	360.00-
09/20	09/09/2020	77684	324	ELECTION SYSTEMS & SOFTW	VOTING SUPPLIES	1153319	1	100-51440-340-000	198.90
Total 77684:									118.90
09/20	09/09/2020	77685	341	ENVIRONMENT CONTROL	JANITORIAL SERVICES	15143-613	1	205-55110-210-000	1,389.00
09/20	09/09/2020	77685	341	ENVIRONMENT CONTROL	JANITORIAL SERVICES - COVID19 UPGRAD	15143-613	2	205-55110-210-000	540.00
09/20	09/09/2020	77685	341	ENVIRONMENT CONTROL	MC CLEANING	15262-613	1	100-51600-210-000	2,242.00
09/20	09/09/2020	77685	341	ENVIRONMENT CONTROL	MC CLEANING - COVID19 UPGRADE	15262-613	2	100-51600-210-000	1,457.00
09/20	09/09/2020	77685	341	ENVIRONMENT CONTROL	LEWIS PARK CLEANING COVID19	3986-613INV	1	100-55200-340-000	1,363.50
09/20	09/09/2020	77685	341	ENVIRONMENT CONTROL	MCDANIEL PARK CLEANING COVID19	3987-613INV	1	100-55200-340-000	2,372.50
09/20	09/09/2020	77685	341	ENVIRONMENT CONTROL	WILLIAM MCF PARK CLEANING COVID19	3989-613INV	1	100-55200-340-000	2,372.50
Total 77685:									11,736.50
09/20	09/09/2020	77686	16517	EUROFINS EATON ANALYTICAL	WATER TESTING	S372845	1	600-53715-210-000	1,650.00
Total 77686:									1,650.00
09/20	09/09/2020	77687	353	FERGUSON ENTERPRISES	PLUMBING SUPPLIES	5726929	1	600-53615-340-000	10.60
Total 77687:									10.60
09/20	09/09/2020	77688	361	FIRST SUPPLY LLC MADISON	WATERMAIN PARTS	12360310-00	1	600-53718-822-101	491.68
Total 77688:									491.68
09/20	09/09/2020	77689	408	GRAINGER INC	BATHROOM UPGRADE PLUMBING SUPPLIE	9640133832	1	205-55110-242-000	261.04
Total 77689:									261.04
09/20	09/09/2020	77690	1694	HEARTLAND LITHO	ENVELOPES	65623	1	100-51420-310-000	375.06
09/20	09/09/2020	77690	1694	HEARTLAND LITHO	ENVELOPES	65623	2	610-53620-340-000	39.90
09/20	09/09/2020	77690	1694	HEARTLAND LITHO	ENVELOPES	65623	3	305-56700-210-000	23.94
09/20	09/09/2020	77690	1694	HEARTLAND LITHO	ENVELOPES	65623	4	310-56700-210-000	23.94

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
09/20	09/09/2020	77690	1694	HEARTLAND LITHO	ENVELOPES	65623	5	315-56700-210-000	23.94
09/20	09/09/2020	77690	1694	HEARTLAND LITHO	ENVELOPES	65623	6	600-53610-310-000	103.74
09/20	09/09/2020	77690	1694	HEARTLAND LITHO	ENVELOPES	65623	7	600-53710-310-000	103.74
09/20	09/09/2020	77690	1694	HEARTLAND LITHO	ENVELOPES	65623	8	605-53440-340-000	103.74
Total 77690:									798.00
09/20	09/09/2020	77691	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1220872	1	100-53000-241-000	12.52
09/20	09/09/2020	77691	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1220872	2	600-53718-241-000	3.42
09/20	09/09/2020	77691	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1220872	3	600-53616-241-000	3.42
09/20	09/09/2020	77691	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1220872	4	605-53440-241-000	3.42
09/20	09/09/2020	77691	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1221032	1	100-53000-241-000	150.70
Total 77691:									173.48
09/20	09/09/2020	77692	452	HYDRITE CHEMICAL	WATER CHEMICALS	02389458	1	600-53717-340-000	464.31
09/20	09/09/2020	77692	452	HYDRITE CHEMICAL	WATER CHEMICALS	02391876	1	600-53717-340-000	507.00
Total 77692:									971.31
09/20	09/09/2020	77693	17191	IRWIN, AIMEE	MILEAGE	AI083120	1	100-53000-141-000	33.35
Total 77693:									33.35
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	FIRE ALARM INSPECTION-YOUTH CENTER	IN120985	1	100-51600-242-000	51.70
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	FIRE EXTINGUISHER MAINT.	IN120986	1	205-55110-242-000	63.40
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	FIRE EXTINGUISHER MAINTENANCE	IN120987	1	100-52100-240-000	23.40
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	MAINTENANCE	IN120988	1	100-52200-240-000	70.05
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	MAINTENANCE - PARKS	IN120989	1	100-55200-340-000	27.30
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	MAINTENANCE PUBLIC WORKS	IN120989	2	100-53000-340-000	250.80
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	MAINTENANCE PUBLIC WORKS	IN120989	3	600-53716-340-000	68.40
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	MAINTENANCE PUBLIC WORKS	IN120989	4	600-53616-340-000	68.40
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	MAINTENANCE PUBLIC WORKS	IN120989	5	605-53440-340-000	68.40
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	MAINTENANCE MUNICIPAL CENTER	IN121007	1	100-52200-240-000	124.52
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	MAINTENANCE MUNICIPAL CENTER	IN121007	2	600-53716-242-000	33.96
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	MAINTENANCE MUNICIPAL CENTER	IN121007	3	600-53616-242-000	33.96
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	MAINTENANCE MUNICIPAL CENTER	IN121007	4	605-53440-242-000	33.96
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	MAINTENANCE	IN121008	1	100-52200-240-000	211.95
09/20	09/09/2020	77694	476	JEFFERSON FIRE & SAFETY IN	MAINTENANCE	IN121338	1	100-52200-240-000	595.00

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Total 77694:									1,725.20
09/20	09/09/2020	77695	17078	JONES & BARTLETT LEARNING	TRAINING	75556	1	100-52200-331-000	89.96
Total 77695:									89.96
09/20	09/09/2020	77696	2070	KKS PROPERTY	COMMON AREA MAINT. FORMER LIB	2020-09	1	100-51600-242-000	400.00
Total 77696:									400.00
09/20	09/09/2020	77697	16912	LAKESTONE PROPERTIES	REFUND OF DUP PMT ON FINAL BILL	082620	1	001-1115	10.21
Total 77697:									10.21
09/20	09/09/2020	77698	16712	LIFE-ASSIST, INC	RAD57 KIT	1028599	1	400-57220-811-104	4,160.00
09/20	09/09/2020	77698	16712	LIFE-ASSIST, INC	EMS MEDICAL SUPPLIES	1032213	1	100-52200-340-000	136.93
09/20	09/09/2020	77698	16712	LIFE-ASSIST, INC	EMS MEDICAL SUPPLIES	1032390	1	100-52200-340-000	23.75
Total 77698:									4,320.68
09/20	09/09/2020	77699	16782	MADISON EMERGENCY PHYSI	MEDICAL DIRECTION AUGUST	MCFARLAN	1	100-52200-211-000	700.00
09/20	09/09/2020	77699	16782	MADISON EMERGENCY PHYSI	MEDICAL DIRECTION SEPTEMBER	MCFARLAN	1	100-52200-211-000	700.00
Total 77699:									1,400.00
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	BATTERIES	95094-08312	1	100-52200-340-000	14.39
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	ADHESIVE	95094-08312	2	100-52200-340-000	5.39
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	BATTERIES	95094-08312	3	100-52200-340-000	26.08
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	BATTERIES	95094-08312	4	100-52200-340-000	23.39
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	5	100-51600-242-000	10.17
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	6	100-53000-241-000	8.20
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	7	100-53000-340-000	111.53
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	8	100-55200-340-000	99.65
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	9	600-53616-241-000	2.23
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	10	600-53616-242-000	11.20
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	11	600-53616-340-000	36.31
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	12	600-53715-340-000	7.64
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	13	600-53716-242-000	11.76

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	14	600-53716-340-000	30.39
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	15	600-53718-241-000	2.24
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	16	605-53440-241-000	2.23
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	17	605-53440-242-000	2.77
09/20	09/09/2020	77700	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-08312	18	605-53440-340-000	99.66
Total 77700:									505.23
09/20	09/09/2020	77701	634	MENARDS - MONONA	PARK SUPPLIES	99144	1	100-55200-340-000	26.97
09/20	09/09/2020	77701	634	MENARDS - MONONA	PW SUPPLIES	99144	2	605-53440-340-000	1.80
09/20	09/09/2020	77701	634	MENARDS - MONONA	PW SUPPLIES	99144	3	600-53616-340-000	1.80
09/20	09/09/2020	77701	634	MENARDS - MONONA	PW SUPPLIES	99144	4	600-53716-340-000	1.80
09/20	09/09/2020	77701	634	MENARDS - MONONA	PW SUPPLIES	99144	5	100-53000-340-000	6.59
Total 77701:									38.96
09/20	09/09/2020	77702	640	MGE	STREET LIGHT	13010467-08	1	100-53000-291-000	28.74
09/20	09/09/2020	77702	640	MGE	GOBEN BUILDING	14096945-08	1	305-56700-242-000	33.21
09/20	09/09/2020	77702	640	MGE	LIFT #4 ELECT	21056320-08	1	600-53615-220-000	41.89
09/20	09/09/2020	77702	640	MGE	LIFT #5 GAS	27667872-08	1	600-53615-220-000	24.84
09/20	09/09/2020	77702	640	MGE	STREET LIGHTS	29538501-08	1	100-53000-291-000	259.47
09/20	09/09/2020	77702	640	MGE	GOBEN BUILDING	30200505-08	1	305-56700-242-000	116.17
Total 77702:									504.32
09/20	09/09/2020	77703	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	818851	1	205-55110-345-000	34.99
Total 77703:									34.99
09/20	09/09/2020	77704	667	MINNESOTA LIFE INS CO	LIFE INSURANCE	002832L-090	1	100-2157	1,566.49
Total 77704:									1,566.49
09/20	09/09/2020	77705	17401	MORaine PARK TECHNICAL CO	WATER CLASS	N00449014	1	600-53710-331-000	463.20
09/20	09/09/2020	77705	17401	MORaine PARK TECHNICAL CO	WATER CLASS	N00452738	1	600-53710-331-000	463.20
Total 77705:									926.40
09/20	09/09/2020	77706	1896	NAPA AUTO PARTS	VEHICLE PARTS	735584	1	605-53440-241-000	12.23

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09/20	09/09/2020	77706	1896	NAPA AUTO PARTS	VEHICLE PARTS	735584	2	600-53616-241-000	12.23
09/20	09/09/2020	77706	1896	NAPA AUTO PARTS	VEHICLE PARTS	735584	3	600-53718-241-000	12.23
09/20	09/09/2020	77706	1896	NAPA AUTO PARTS	VEHICLE PARTS	735584	4	100-53000-241-000	44.87
09/20	09/09/2020	77706	1896	NAPA AUTO PARTS	VEHICLE PARTS	735964	1	605-53440-241-000	120.91
09/20	09/09/2020	77706	1896	NAPA AUTO PARTS	VEHICLE PARTS	736705	1	605-53440-241-000	1.85
09/20	09/09/2020	77706	1896	NAPA AUTO PARTS	VEHICLE PARTS	736705	2	100-53000-241-000	6.78
09/20	09/09/2020	77706	1896	NAPA AUTO PARTS	VEHICLE PARTS	736705	3	600-53718-241-000	1.84
09/20	09/09/2020	77706	1896	NAPA AUTO PARTS	VEHICLE PARTS	736705	4	600-53616-241-000	1.85
Total 77706:									214.79
09/20	09/09/2020	77707	2082	NASSCO INC	NASSCO (TOWELS, LINERS AND TISSUE)	S2663337.00	1	100-55200-340-000	116.69
Total 77707:									116.69
09/20	09/09/2020	77708	17404	NUTTER, ZACHARY	REFUND OF DOG LICENSE AND BALANCE O	090320	1	100-44200-102	8.00
Total 77708:									8.00
09/20	09/09/2020	77709	9151	PAGE PRODUCTION	SENIOR NEWS	20-9	1	100-54600-321-000	520.00
Total 77709:									520.00
09/20	09/09/2020	77710	17320	PARKITECTURE & PLANNING	COMMUNITY PARK MASTER PLAN	4	1	400-57620-827-118	1,146.50
09/20	09/09/2020	77710	17320	PARKITECTURE & PLANNING	MCFARLAND PARK MASTER PLAN	4	2	400-57620-827-113	1,048.75
Total 77710:									2,195.25
09/20	09/09/2020	77711	17096	PETERSON, SYDNEY	MASKS - PETERSON UNIFORM ALLOWANCE	SM082120	1	100-52100-142-000	24.99
Total 77711:									24.99
09/20	09/09/2020	77712	747	PIONEER RIM & WHEEL	FORESTRY	03BY0614	1	100-55200-210-000	103.72
Total 77712:									103.72
09/20	09/09/2020	77713	16890	PIRTEK MADISON	VEHICLE MAINTENANCE	MA-T000016	1	100-53000-241-000	47.74
09/20	09/09/2020	77713	16890	PIRTEK MADISON	VEHICLE MAINTENANCE	MA-T000016	2	600-53718-241-000	13.02
09/20	09/09/2020	77713	16890	PIRTEK MADISON	VEHICLE MAINTENANCE	MA-T000016	3	600-53616-241-000	13.02

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09/20	09/09/2020	77713	16890	PIRTEK MADISON	VEHICLE MAINTENANCE	MA-T000016	4	605-53440-241-000	13.02
Total 77713:									86.80
09/20	09/09/2020	77714	756	POMP'S TIRE SERVICE INC	SERVICE CALL & TIRE REPAIR	80220684	1	100-53000-241-000	177.65
09/20	09/09/2020	77714	756	POMP'S TIRE SERVICE INC	SERVICE CALL & TIRE REPAIR	80220684	2	600-53718-241-000	48.45
09/20	09/09/2020	77714	756	POMP'S TIRE SERVICE INC	SERVICE CALL & TIRE REPAIR	80220684	3	600-53616-241-000	48.45
09/20	09/09/2020	77714	756	POMP'S TIRE SERVICE INC	SERVICE CALL & TIRE REPAIR	80220684	4	605-53440-241-000	48.45
09/20	09/09/2020	77714	756	POMP'S TIRE SERVICE INC	TIRE REPAIR	80220685	1	100-53000-241-000	29.15
09/20	09/09/2020	77714	756	POMP'S TIRE SERVICE INC	TIRE REPAIR	80220685	2	600-53718-241-000	7.95
09/20	09/09/2020	77714	756	POMP'S TIRE SERVICE INC	TIRE REPAIR	80220685	3	600-53616-241-000	7.95
09/20	09/09/2020	77714	756	POMP'S TIRE SERVICE INC	TIRE REPAIR	80220685	4	605-53440-241-000	7.95
09/20	09/09/2020	77714	756	POMP'S TIRE SERVICE INC	TIRES	80222125	1	100-52200-241-000	42.50
09/20	09/09/2020	77714	756	POMP'S TIRE SERVICE INC	TIRES	80222126	1	100-53000-241-000	15.13
09/20	09/09/2020	77714	756	POMP'S TIRE SERVICE INC	TIRES	80222126	2	600-53718-241-000	4.12
09/20	09/09/2020	77714	756	POMP'S TIRE SERVICE INC	TIRES	80222126	3	600-53616-241-000	4.12
09/20	09/09/2020	77714	756	POMP'S TIRE SERVICE INC	TIRES	80222126	4	605-53440-241-000	4.13
Total 77714:									446.00
09/20	09/09/2020	77715	764	PREMIER PAINT & WALLPAPER	PARK PAINT SUPPLIES	60521	1	100-55200-340-000	30.04
Total 77715:									30.04
09/20	09/09/2020	77716	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	476059	1	100-53000-340-000	21.45
09/20	09/09/2020	77716	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	476059	2	600-53710-210-000	5.85
09/20	09/09/2020	77716	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	476059	3	600-53610-210-000	5.85
09/20	09/09/2020	77716	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	476059	4	605-53440-210-000	5.85
09/20	09/09/2020	77716	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	476060	1	605-53440-210-000	6.90
09/20	09/09/2020	77716	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	476060	2	600-53610-210-000	6.90
09/20	09/09/2020	77716	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	476060	3	600-53710-210-000	6.90
09/20	09/09/2020	77716	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	476060	4	100-51600-340-000	25.30
09/20	09/09/2020	77716	1245	PROFESSIONAL PEST CONTRO	PARKS PEST CONTROL	477901	1	100-55200-340-000	49.00
09/20	09/09/2020	77716	1245	PROFESSIONAL PEST CONTRO	WASP NEST REMOVAL	478580	1	100-55200-210-000	95.00
09/20	09/09/2020	77716	1245	PROFESSIONAL PEST CONTRO	WASP NEST REMOVAL	478597	1	100-55200-210-000	95.00
Total 77716:									324.00
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	PROSECUTIONS	66635	1	100-51300-210-102	96.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	GENERAL LEGAL	66636	1	100-51300-210-101	12,214.50
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	PROSECUTIONS	66636	2	100-51300-210-102	1,200.00
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	PUBLIC WORKS FACILITY	66636	3	400-57140-825-101	1,983.00
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	COUNTY HIGHWAY MN PHASE 4	66636	4	400-57310-211-000	581.00
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	SPECIAL NEEDS PARK CONTRACT	66636	5	400-57310-211-000	222.00
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	PROSECUTIONS	66637	1	100-51300-210-102	3,002.00
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	QUAM SIGGELKOW ROAD ESCROW	66638	1	100-2640	1,504.50
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	LEGAL - TID #4	66639	1	310-51410-210-000	922.50
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	LEGAL - TID #5	66640	1	310-51410-210-000	102.00
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	RECORDING FEE	66641	1	100-51420-310-000	30.00
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	LEGAL - WATER SERVICE	66642	1	600-53710-210-000	16.00
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	PROSECUTIONS	66645	1	100-51300-210-102	1,854.95
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	GENERAL LEGAL	66648	1	100-51300-210-101	1,946.00
09/20	09/09/2020	77717	16829	REUTER, WHITISH & EVANS, S.	ROSEWOOD FIELDS ESCROW	66649	1	100-2640	280.50
Total 77717:									25,954.95
09/20	09/09/2020	77718	9137	RICOH USA INC	LEASE PAYMENT	33912342	1	100-52100-240-000	184.59
09/20	09/09/2020	77718	9137	RICOH USA INC	RICOH COPIER EXTRA	5060296928	1	100-52100-240-000	32.05
Total 77718:									216.64
09/20	09/09/2020	77719	818	ROTO ROOTER SEWER SERVI	LIFTSTATION CLEANING	194414	1	600-53616-242-000	1,874.00
Total 77719:									1,874.00
09/20	09/09/2020	77720	836	SCHILLING SUPPLY COMPANY	OPERATING SUPPLIES	788830-00	1	205-55110-340-000	687.04
Total 77720:									687.04
09/20	09/09/2020	77721	17402	SHORETTE, JOE	PARK DEPOSIT REFUND	082620	1	100-1624	100.00
Total 77721:									100.00
09/20	09/09/2020	77722	1738	STATE OF WI TREASURER	MONTHLY COURT FEES - AUGUST	154-090820	1	100-45110-000	1,226.40
Total 77722:									1,226.40
09/20	09/09/2020	77723	16857	STRAND ASSOCIATES	DPW FACILITY - CONSTRUCTION INSPECTI	0163142	1	400-57140-825-101	4,728.67

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77723:									4,728.67
09/20	09/09/2020	77724	17348	TACTICAL PRODUCTS & SERVI	HARD TRAUMA PLATES	949	1	400-57210-811-101	4,228.00
Total 77724:									4,228.00
09/20	09/09/2020	77725	1462	TASC	FSA ADMIN FEE	IN1824486	1	100-51540-514-000	147.06
Total 77725:									147.06
09/20	09/09/2020	77726	957	TOM'S AUTO CENTER INC	VEHICLE MAINT	0047703	1	605-53440-241-000	129.95
Total 77726:									129.95
09/20	09/09/2020	77727	992	US CELLULAR	PD PHONE	0391543001	1	100-52100-221-000	594.37
09/20	09/09/2020	77727	992	US CELLULAR	FD/EMS PHONE	0391543001	2	100-52200-221-000	443.66
09/20	09/09/2020	77727	992	US CELLULAR	OUTREACH PHONE	0391543001	3	100-54600-221-000	81.00
09/20	09/09/2020	77727	992	US CELLULAR	CABLE/COMMTECH PHONE	0391543001	4	200-55600-221-000	43.00
09/20	09/09/2020	77727	992	US CELLULAR	PW PHONE	0391543001	5	100-53000-221-000	99.12
09/20	09/09/2020	77727	992	US CELLULAR	WATER PHONE	0391543001	6	600-53710-310-000	99.11
09/20	09/09/2020	77727	992	US CELLULAR	SEWER PHONE	0391543001	7	600-53610-310-000	99.11
09/20	09/09/2020	77727	992	US CELLULAR	COMMDEV PHONE	0391543001	8	100-52400-221-000	3.14
Total 77727:									1,462.51
09/20	09/09/2020	77728	17051	UW HEALTH - EEC	TRAINING & AFFILIATION FEE	9312	1	100-52200-331-000	30.00
Total 77728:									30.00
09/20	09/09/2020	77729	1005	VANNGUARD UTILITY PARTNER	LOCATES	8466	1	100-53000-291-000	82.50
Total 77729:									82.50
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	MUNICIPAL CENTER	083120	1	100-53000-220-000	345.54
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	PW GARAGE	083120	2	100-53000-220-000	364.82
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	PW GARAGE	083120	3	100-53000-220-000	429.64
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	OLD LIBRARY	083120	4	100-53000-220-000	29.66
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	LIBRARY	083120	5	100-53000-220-000	266.97

M = Manual Check, V = Void Check

VILLAGE OF MCFARLAND

Board Report
Check Issue Dates: 8/22/2020 - 9/9/2020

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	LIBRARY	083120	6	100-53000-220-000	164.61
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	MUNICIPAL CENTER	083120	7	100-53000-220-000	508.08
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	HOUSE 4902 TERMINAL	083120	8	305-56700-242-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	VOM - 5541 HOLSCHER RD	083120	9	100-53000-220-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	43 BURMA RD	083120	10	100-53000-220-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	ROW CREAMERY RD	083120	11	100-53000-220-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	5411 BASHFORD ST	083120	12	100-53000-220-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	4313 TRIANGLE ST	083120	13	305-56700-242-000	167.58
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	4313 TRIANGLE ST	083120	14	305-56700-242-000	44.54
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	5817 MILWAUKEE ST	083120	15	310-56700-242-000	2.92
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	OLD WELL HOUSE	083120	16	600-53716-340-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	WATER TOWER - BURMA	083120	17	600-53718-340-000	60.80
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	WATER TOWER HOLSCHER	083120	18	600-53718-340-000	41.52
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	WELL #1	083120	19	600-53716-340-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	WELL #3	083120	20	600-53716-340-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	LIFT #1	083120	21	600-53616-242-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	LIFT #2	083120	22	600-53616-242-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	LIFT #4	083120	23	600-53616-242-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	RIDGE VIEW	083120	24	100-55200-220-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	PED PATH - RUNNING DEER	083120	25	100-55200-220-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	YAHARA RIVER PARK	083120	26	100-55200-220-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	PED PATH	083120	27	100-55200-220-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	PED PATH - OSBORN	083120	28	100-55200-220-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	LEGION MEMORIAL PARK	083120	29	100-55200-220-000	56.35
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	BRANDT PARK	083120	30	100-55200-220-000	99.29
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	WOODLAND ESTATES PARK	083120	31	100-55200-220-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	AUTUMN GROVE PARK	083120	32	100-55200-220-000	34.11
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	CEDAR RIDGE	083120	33	100-55200-220-000	53.39
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	CEDAR GLADE PARK	083120	34	100-55200-220-000	16.31
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	BOCCE BALL CT	083120	35	100-55200-220-000	14.33
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	EGNER PARK	083120	36	100-55200-220-000	19.28
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	HIGHLAND OAK PARK	083120	37	100-55200-220-000	32.63
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	COMM GARDEN	083120	38	100-55200-220-000	14.33
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	PED PATH - DALE CURTIN	083120	39	100-55200-220-000	14.83
09/20	09/09/2020	77730	1015	VILLAGE OF MCFARLAND	WM MCFARLAND 4820 MARSH RD	083120	40	100-55200-220-000	693.14
Total 77730:									3,726.78
09/20	09/09/2020	77731	1093	WI STATE LABORATORY OF HY	FLOURIDE TESTING	644513	1	600-53712-390-000	26.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77731:									26.00
09/20	09/09/2020	77732	1910	ZURBUCHEN OIL INC	DYED DIESEL FUEL	245889	1	100-53000-341-000	300.96
09/20	09/09/2020	77732	1910	ZURBUCHEN OIL INC	DPW GREASE	245987	1	100-53000-241-000	27.45
09/20	09/09/2020	77732	1910	ZURBUCHEN OIL INC	DPW GREASE	245987	2	600-53718-241-000	7.48
09/20	09/09/2020	77732	1910	ZURBUCHEN OIL INC	DPW GREASE	245987	3	600-53616-241-000	7.48
09/20	09/09/2020	77732	1910	ZURBUCHEN OIL INC	DPW GREASE	245987	4	605-53440-241-000	7.49
Total 77732:									350.86
Grand Totals:									219,550.92

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-1115	75.86	.00	75.86
001-2120	.00	75.86-	75.86-
100-1624	5,452.33	.00	5,452.33
100-2120	360.00	82,780.80-	82,420.80-
100-2157	1,566.49	.00	1,566.49
100-2433	6,706.25	.00	6,706.25
100-2435	2,715.00	.00	2,715.00
100-2640	1,785.00	.00	1,785.00
100-44200-102	21.00	.00	21.00
100-45110-000	1,838.80	.00	1,838.80
100-46230-000	1,129.47	.00	1,129.47
100-51300-210-101	14,160.50	.00	14,160.50
100-51300-210-102	6,152.95	.00	6,152.95
100-51420-211-000	314.00	.00	314.00
100-51420-221-000	45.06	.00	45.06
100-51420-240-000	190.54	.00	190.54
100-51420-310-000	405.06	.00	405.06
100-51440-240-000	280.00	360.00-	80.00-
100-51440-340-000	304.86	.00	304.86
100-51540-514-000	147.06	.00	147.06

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GL Account	Debit	Credit	Proof
100-51600-210-000	3,699.00	.00	3,699.00
100-51600-220-000	28.03	.00	28.03
100-51600-242-000	461.87	.00	461.87
100-51600-340-000	25.30	.00	25.30
100-52100-142-000	24.99	.00	24.99
100-52100-221-000	721.34	.00	721.34
100-52100-240-000	240.04	.00	240.04
100-52100-341-000	1,061.44	.00	1,061.44
100-52200-211-000	1,400.00	.00	1,400.00
100-52200-221-000	719.33	.00	719.33
100-52200-240-000	1,001.52	.00	1,001.52
100-52200-241-000	42.50	.00	42.50
100-52200-320-000	785.84	.00	785.84
100-52200-331-000	119.96	.00	119.96
100-52200-340-000	728.12	.00	728.12
100-52200-341-000	798.56	.00	798.56
100-52400-210-000	2,544.00	.00	2,544.00
100-52400-221-000	48.21	.00	48.21
100-53000-141-000	33.35	.00	33.35
100-53000-220-000	2,868.67	.00	2,868.67
100-53000-221-000	291.61	.00	291.61
100-53000-241-000	520.19	.00	520.19
100-53000-291-000	9,400.53	.00	9,400.53
100-53000-310-000	51.36	.00	51.36
100-53000-340-000	449.10	.00	449.10
100-53000-341-000	1,207.81	.00	1,207.81
100-54600-221-000	126.07	.00	126.07
100-54600-321-000	520.00	.00	520.00
100-55200-210-000	293.72	.00	293.72
100-55200-220-000	1,383.34	.00	1,383.34
100-55200-242-000	20.00	.00	20.00
100-55200-340-000	7,300.83	.00	7,300.83
100-55200-341-000	649.80	.00	649.80
200-2120	.00	243.63-	243.63-
200-55600-221-000	202.89	.00	202.89
200-55600-330-000	12.59	.00	12.59
200-59200-390-000	28.15	.00	28.15
205-2120	26.95	6,253.62-	6,226.67-
205-55110-210-000	1,929.00	.00	1,929.00
205-55110-221-000	108.96	.00	108.96

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GL Account	Debit	Credit	Proof
205-55110-240-000	80.64	.00	80.64
205-55110-242-000	324.44	.00	324.44
205-55110-310-000	259.57	.00	259.57
205-55110-340-000	1,074.50	.00	1,074.50
205-55110-344-000	2,136.83	26.95-	2,109.88
205-55110-345-000	105.72	.00	105.72
205-55110-391-000	233.96	.00	233.96
305-2120	.00	400.27-	400.27-
305-56700-210-000	23.94	.00	23.94
305-56700-242-000	376.33	.00	376.33
310-2120	.00	1,051.36-	1,051.36-
310-51410-210-000	1,024.50	.00	1,024.50
310-56700-210-000	23.94	.00	23.94
310-56700-242-000	2.92	.00	2.92
315-2120	.00	13,613.94-	13,613.94-
315-56700-210-000	23.94	.00	23.94
315-58000-690-000	13,590.00	.00	13,590.00
400-2120	.00	66,182.82-	66,182.82-
400-57140-210-000	33,000.00	.00	33,000.00
400-57140-825-101	15,712.07	.00	15,712.07
400-57210-811-101	4,228.00	.00	4,228.00
400-57220-811-104	4,160.00	.00	4,160.00
400-57220-813-101	3,660.00	.00	3,660.00
400-57310-211-000	803.00	.00	803.00
400-57310-811-102	796.50	.00	796.50
400-57620-827-112	814.00	.00	814.00
400-57620-827-113	1,048.75	.00	1,048.75
400-57620-827-116	814.00	.00	814.00
400-57620-827-118	1,146.50	.00	1,146.50
600-2120	.00	12,475.37-	12,475.37-
600-53610-210-000	12.75	.00	12.75
600-53610-221-000	106.62	.00	106.62
600-53610-310-000	216.85	.00	216.85
600-53610-340-000	56.23	.00	56.23
600-53612-390-000	265.50	.00	265.50
600-53615-220-000	529.44	.00	529.44
600-53615-340-000	10.60	.00	10.60
600-53615-341-000	82.44	.00	82.44
600-53616-241-000	100.75	.00	100.75
600-53616-242-000	1,963.65	.00	1,963.65

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
600-53616-340-000	106.51	.00	106.51
600-53616-341-000	164.88	.00	164.88
600-53710-210-000	28.75	.00	28.75
600-53710-211-000	1,225.00	.00	1,225.00
600-53710-221-000	106.62	.00	106.62
600-53710-310-000	216.85	.00	216.85
600-53710-331-000	926.40	.00	926.40
600-53710-340-000	56.23	.00	56.23
600-53710-341-000	164.88	.00	164.88
600-53712-390-000	291.50	.00	291.50
600-53715-210-000	1,650.00	.00	1,650.00
600-53715-340-000	7.64	.00	7.64
600-53716-220-000	2,201.80	.00	2,201.80
600-53716-242-000	45.72	.00	45.72
600-53716-340-000	189.26	.00	189.26
600-53717-340-000	971.31	.00	971.31
600-53718-241-000	100.75	.00	100.75
600-53718-340-000	102.32	.00	102.32
600-53718-341-000	82.44	.00	82.44
600-53718-822-101	491.68	.00	491.68
605-2120	.00	1,579.25-	1,579.25-
605-53440-210-000	12.75	.00	12.75
605-53440-221-000	61.85	.00	61.85
605-53440-240-000	265.50	.00	265.50
605-53440-241-000	351.63	.00	351.63
605-53440-242-000	101.61	.00	101.61
605-53440-310-000	14.00	.00	14.00
605-53440-340-000	524.59	.00	524.59
605-53440-341-000	247.32	.00	247.32
610-2120	.00	35,112.95-	35,112.95-
610-53620-212-000	20,968.35	.00	20,968.35
610-53620-213-000	14,104.70	.00	14,104.70
610-53620-340-000	39.90	.00	39.90
800-2120	.00	168.00-	168.00-
800-52100-320-000	168.00	.00	168.00
Grand Totals:	220,324.82	220,324.82-	.00

Report Criteria:
Report type: GL detail

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
08/29/2020	CDPT	09/04/2020	77646	WI AFSCME COUNCIL 32	7	48.14
08/29/2020	CDPT	09/04/2020	77646	WI AFSCME COUNCIL 32	7	85.00
08/29/2020	CDPT	09/04/2020	77647	WI SCTF	5	207.69

PAYROLL RELATED

\$320.83

Cassandra Suettinger

Subject: Public Works Committee

From: Richard Whipple <grandstreeter4ever@gmail.com>

Sent: Wednesday, August 26, 2020 8:06 PM

To: Carolyn Clow <Carolyn.Clow@mcfarland.wi.us>

Subject: Public Works Committee

Carolyn,

I apologize for sending this to you, but I've tried several times to email it to the general administrative address and it won't go through.....

To whom it may concern,

I am interested in serving on the Public Works committee here in McFarland. I have spent the last two summers working as a seasonal employee under Jim and Lee and have had an opportunity to see first hand just what makes our Public Works "work". Not only have I worked throughout the village with Public Works employees, but I have been tasked to operate on my own in the community, making improvements, and solving problems. I understand what goes on there and know the employees very well.

I am a 5th grade teacher and have served on countless committees working diligently with others to make decisions, voice concerns, structure our daily schedules, and decide on which curriculum best suits our student population. I currently serve on our School Leadership Team and am Lead Teacher for our 5th grade.

I have lived in McFarland since 2014 with my wife. We have two children, both born here, and couldn't be happier with our decision to settle in McFarland. I hope you will consider me for a position on your team.

Sincerely,

Rich Whipple
608-316-0466

Cassandra Suettinger

From: Brad Czebotar
Sent: Wednesday, September 2, 2020 2:57 PM
To: Cassandra Suettinger
Cc: Carolyn Clow
Subject: Public Works Committee

Hi Cassandra,

See email below. Please have Peter's nomination to the Public Works Committee on the Sept.14 village board agenda.

Thanks,
Brad

From: Peter Robinson <robinson.peter.c@gmail.com>
Sent: Friday, August 28, 2020 5:10 PM
To: Admin <Village.Administration@mcfarland.wi.us>
Subject: Interest In Public Works Committee

Hi there!

I'm reaching out to you through an article I found on the McFarland Thistle regarding a request for new Village Board committee members. I am interested to hear about how I may be able to contribute to the Public Works committee with the background I have in engineering. I currently work as an Aerospace Engineer in Middleton and would like to become a valuable member of the Village Board of McFarland, where I currently live.

Please let me know if you have any questions to get the process started. I read that this particular committee meets on the 2nd Tuesday of each month at 6 pm. Is this still the case under the current conditions from the Covid pandemic? Looking forward to hearing from you!

Thanks,
Peter Robinson
608-236-3615

Cassandra Suettinger

From: Brad Czebotar
Sent: Monday, August 31, 2020 4:56 PM
To: Cassandra Suettinger
Cc: Stephanie Brassington
Subject: Fw: Volunteering for the Communications and Technology committee

Hi Cassandra,

Please include my nomination of Andrew to the Communication and Technology Committee on the village board agenda of September 14.

Thanks,
Brad

From: Andrew Felt <andrew.j.felt@gmail.com>
Sent: Friday, July 17, 2020 7:55 AM
To: Brad Czebotar <Brad.Czebotar@mcfarland.wi.us>
Subject: Re: Volunteering for the Communications and Technology committee

Hello Brad

I am interested in serving on the Communications and Technology Committee. My partner and I will be moving in to our new house on August 12th. I will be available to serve after that.

About me:

I've been working in information technology for nearly 10 years. My most recent job was working as an application developer who wrote security software that helped secure critical infrastructure such as dams and power plants. My first job 10 years ago was working on a help desk. I have a wide set of experience in information technology, which is why I'm hoping I can help on this committee.

On a personal level my partner and I are expecting our first child at the end of August. I have family that has lived in McFarland for nearly 40 years (there was a lot of excitement when that first stop light went in). I am excited to move to the village and for me and my growing family to become members of this community.

Hope that's good! If you need anything else Brad let me know and I'll get it to you

Andrew

Cassandra Suettinger

From: Brad Czebotar
Sent: Tuesday, September 8, 2020 8:54 PM
To: Matt Schuenke
Cc: Cassandra Suettinger
Subject: Committee Nomination Public Safety

See email below from Dottie Olson. Please add her to the village board agenda for Sept. 14 as a nominee to the Public Safety Committee.

Thanks,
Brad

From: Dottie Olson <dwoodkey84@gmail.com>
Sent: Monday, August 24, 2020 4:50 PM
To: Admin <Village.Administration@mcfarland.wi.us>
Subject: Public Safety Committee Vacancy

I am writing to express my interest in the Public Safety Committee vacancy. My current role as an Occupational Health and Safety Coordinator for the UW-Madison gives me the experience and understanding that go hand in hand with safety and its associated regulations.

In my current role, I am responsible for ensuring compliance with various regulatory agencies as well as ensuring proper safety training is provided. I also chair our department safety and SOP committees in addition to my involvement in three other campus committees focused on health and safety.

I am certain that my experience and my drive to be involved in the community's goal of enhancing the quality of life makes me a valuable addition to the Public Safety Committee. I have attached my resume for reference. If there is any additional information you would like me to provide, please do not hesitate to contact me.

Thank you for your consideration,

Dottie Olson
920-645-3647
dwoodkey84@gmail.com



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, September 14, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action regarding Resolution #2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland.

PREVIOUS ACTION:

The Village Board took action to approve Resolution 2020-14 at its meeting on June 22, 2020 which established the desire to create a special committee for this purpose.

The board also reviewed the first draft of the enclosed resolution at their meeting on July 27, 2020.

The board reviewed a second draft of the enclosed resolution at their meeting on August 10, 2020 and received a third version provided by residents of the Community.

The board reviewed further discussed the format for creating the Committee and provided direction on changes to the resolution at their meeting on August 24, 2020.

ISSUE SUMMARY:

Enclosed please please find the updated resolution based on the board's direction from our last meeting on August 24th. The intent of this version is to simplify creation of the Committee while still allowing the group that is to be created the ability to work with the Village Board to address the issues that have been raised thus far. Here are some notes as background on how the enclosed resolution was prepared:

- The "Where as" language remains the same since the original draft that was considered in July. It was felt that this is an appropriate preamble given where we started in June and leading to where we want to go to at least initially establish the Committee.
- The former language was combined under "Now Therefore" with the reference to the Code for the creation of a subcommittee. Previously the code reference on how the Committee is established was its own subsection, but its more efficient this way and does not need to be its own sub-section.
- The membership remains residents only and is further capped at 7 people. We had talked previously about not having a maximum, but typically its good practice to have



some sort of a limit to stay organized. This does not dive further into specifics on whom those 7 individuals could be other than the resident requirement. The Board is still free to weigh in on how this is drafted including residency, Trustee member, School District rep, business community rep, or other specialized group within the Community. It really depends on how defined the board wants to make the membership. As its presented the membership is not meant to have a lot of definition to provide flexibility on the appointments.

- Subsections 3-5 then are the same as before with a few word tweaks, they still accomplish the same things as was desired in either version of the resolution.
- The language included within the second subsection comes from Cottage Grove and also includes the group's recommendaton to the Board on Standing Committee in the future. More information below on how Cottage Grove arrived at that language. This seems to fit the direction from the Village Board at the last meeting as well. This provides some substance to accomplish what might be desired in the future without being overly simplistic.

Additionally, here are some examples of what other communities are doing based on the information Staff was able to find:

- **Cottage Grove** – Cottage Grove appears to be following a similar track as Shorewood Hills, they are just not quite as far along. They, like us, initially adopted a resolution back in June as their condemnation of the violence which one of the provisions of their resolution called for the creation of an ad-hoc committee on this topic. In July then, the attached memorandum was proposed outlining the objectives of their Ad Hoc Committee, which at least in the foreseeable future also meant to be temporary. This memo was then approved at their meeting on August 3rd to create the Committee. They are working on appointments similar to how we might, and once they have some names they will consider appointment at a future meeting likely in September at this point. Staff spoke with their Administrator to confirm these points, they appear to be in a similar position as us at the present. The enclosed resolution did use the objectives outlined from Cottage Grove for reasons described above. It was felt the points raised were simple yet effective enough to address the topics that are desired we look into in McFarland.
- **Monona** - They are working on establishing two different committees that generally touch on the issues we've raised. One other interesting aspect is that they are engaging the Nehemiah Center for Urban Leadership Development. [Click on this link for more information about their organization](#). Additionally, this group was recommended by the School Superintendent as an entity that could work with us to address the points raised. The Village Administrator is working to make contact with them to at least on a basic level learn more about their organization and how that could be of benefit to the Village. There are likely other organizations similar in nature, but this is one that has popped up



in two different aspects of this review.

- **Shorewood Hills** – They did not nor have they adopted a resolution on creating a Committee. In summary, what it appears they did was condemn the violence in June similar to what nearly all other Communities did. Additionally, a Trustee there requested they form an ad-hoc committee. That memo is enclosed and you can see what they proposed is the same as what’s on their website on how their group has been established. This in effect served as their resolution since they did indeed approve this memo at their meeting in June. Then in July they appointed people, and in August they held their first meeting. I would note also they created this in an ad hoc fashion making it temporary for the time being. This is what we had up on the screen at the last meeting as part of our discussion.
- **Oregon** – They have not formed a Village sanctioned Committee as of yet. This was communicated to Staff by their Administrator. Earlier this year, informally members of the public formed a group in which they hold meetings on diversity, equity, and inclusion while staying in touch with the Village, School District, etc. A newspaper article is provided explaining the background on this group. The enclosed resolution was not modeled around this approach as our desires for the creation of a Committee have been in a different format and it is believed a similar group has formed in McFarland already. Providing this as background since it was referenced previously.
- **Waunakee** - Similar to Oregon, Village Staff there are working with an informal group of Community members to address various diversity, equity, and inclusion issues. This has developed some new programs, discussions on service delivery, and other potential policy ideas that they are looking at within this format.

This information including attachment with the exception of Monona and Waunkee was shared with the Village Board and Department Heads on August 26th. I also shared the same information provided to the Board at that time with the Residents whom presented their request for the creation of the Committee. At this time, no additional feedback has been received nor revisions suggested so the resolution in the packet is the same version as what was distributed back in August. Certainly, the Village Board is welcome to discuss these points and address any revisions it desires to make. Forecasted schedule if this resolution is adopted in September likely places appointments in October and their first meeting in November, again a very rough timeline.

FINANCIAL/BUDGET IMPACT:

The Committee is proposed to be Staffed by the Village Administrator. It may incur costs within the future which will for the time being need to conform to current budget standards and future budget conditions as applicable.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:



Section 2-481(b) - This is the Ordinance language within our code that establishes the definition for a Subcommittee.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for discussion and action as might be desired by the Village Board.

ATTACHMENTS:

1. 2020-14 To Advance Racial Equity, Social Justice, Diversity, and Inclusion within the Village of McFarland
2. 2020-19 Resolution to Create a Special Committee to Advance Racial Equity in McFarland 08262020 mgs
3. Shorewood Hills June Memo
4. Social Justice Committee Website Shorewood Hills
5. Oregon Article
6. Cottage Grove July Memo

RESOLUTION 2020-14

A RESOLUTION TO ADVANCE RACIAL EQUITY, SOCIAL JUSTICE, DIVERSITY, AND INCLUSION WITHIN THE VILLAGE OF MCFARLAND

WHEREAS, on May 25, 2020, George Floyd, an African American man, died at the hands of four Minneapolis, Minnesota, police officers;

WHEREAS, acknowledging that black people are three times more likely to be killed by police than white people according to the research collaborative *Mapping Police Violence*;

WHEREAS, this act of intolerable violence and other similar acts that have occurred across this country in recent years are unpardonable and must serve as a wake-up call to every human being that recognizes life as both a gift and human right;

WHEREAS, observing that more diverse families are coming to the Village;
and

WHEREAS, recognizing that the Southern Wisconsin has one of the lowest probability of an individual reaching the top income quintile if they grew up in a low-income household.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of McFarland on behalf of all residents and employees, as follows:

- 1) We join with America in sharing its sorrow within the shadow of this heinous act;
- 2) We recognize that we all come from a common thread as a single human race and call on our country to recognize the value of human life;

3) We call upon our Community to join with us in committing to introspective evaluation of ourselves as public servants, citizens and as fellow members of the human family; and

4) Furthermore, we invite further dialogue and action within the Community to work together by doing everything we can to build a system that finally fulfills the promise of liberty and justice for all.

BE IT FURTHER RESOLVED by the Village Board of the Village of McFarland on behalf of all residents and employees, that the Village is committed to the following responses:

1) Engage the Village Board, McFarland Municipal Court, and McFarland Police Department to partner and join in the County's Community Restorative Court program and developing policies to refer all eligible cases to the program;

2) Create a diversity and inclusion committee or special committee;

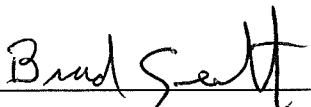
3) Annual review of committee appointments in order to appoint members of the Community of all demographics and increase education in order to engage communities of color to participate on Village boards, commissions, and committees;

4) Require and fund training for all Village Employees to participate at least annually in State and/or Nationally recognized, accredited, and/or professional training in racial equity, social justice, diversity, and inclusion within the Village;

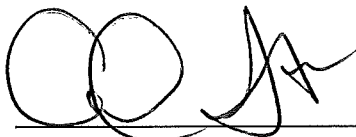
5) Reviews of police training and use of force policies to ensure consistency with State law and/or other nationally accredited groups as might be applicable;

- 6) Continue to publish current use of force policies for the McFarland Police Department on the Village website and encourage diversity within the membership of the Police and Fire Commission;
- 7) Work with the Library to increase programming, resources and discussions about cultural awareness;
- 8) Work jointly with the School Board for the School District of McFarland on diversity and equity initiatives;
- 9) Publish an annual report regarding the initiatives the Village of McFarland is taking in order to support anti-racist policies and activities in the Community as well as progress on advancing action steps of this resolution;
- 10) Review policies that create systemic barriers to diverse participation in committees; and
- 11) Affirm a commitment to equity.

ADOPTED at a regular meeting of the McFarland Village Board this 22nd day of June, 2020.


 Brad Czebotar
 Village President

Attest:


 Cassandra Suettinger
 Clerk/Treasurer

RESOLUTION #2020-14	
MOTION	SECOND
Czebotar	Rupert
ACTION	DATE
Adopted	06/22/2020
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington - Aye	Kryzenske - Aye
Clow - Nay	Rupert - Aye
Czebotar - Aye	Utter - Nay
Flaherty - Aye	
VOTING RESULTS	
Motion Carried:	5 - 2 - 0
Motion Defeated:	

RESOLUTION #2020-19

A RESOLUTION TO CREATE A SPECIAL COMMITTEE TO ADVANCE RACIAL EQUITY, SOCIAL JUSTICE, DIVERSITY, AND INCLUSION IN THE VILLAGE OF MCFARLAND

WHEREAS, the Village of McFarland is committed to advancing racial equity, social justice, diversity, and inclusion within our Community;

WHEREAS, the Village Board for the Village of McFarland has previously adopted Resolution #2020-14 which is its commitment to the included action plan prepared by the Community to effectuate change;

WHEREAS, Resolution #2020-14 identified a commitment by the Village Board to “create a diversity and inclusion committee or special committee”; and

WHEREAS, the Village Board desires to create such a special committee to reaffirm its commitment to the Community in order to advance racial equity, social justice, diversity, and inclusion.

NOW, THEREFORE BE IT RESOLVED, that the Village Board of the Village of McFarland, Dane County, Wisconsin, does hereby create the Diversity, Equity, and Inclusion Subcommittee (“DEI Subcommittee”) under the requirements of Section 2-481(b) of the McFarland Municipal Code as follows:

1. Membership of the Subcommittee will be made up entirely of Residents of the Village of McFarland. Prospective Members shall be appointed by the Village President subject to confirmation by the Village Board. Additionally, the Village President shall appoint the Chairperson and Vice-Chairperson of the DEI Subcommittee subject to confirmation by the Village Board. Total membership of the Subcommittee shall not exceed 7 individuals.
2. The charge of the DEI Subcommittee shall be to:
 - a. Review and provide feedback on Village practices, policies, procedures, objectives, and goals as related to diversity, equity, and inclusion.
 - b. Identify ways to encourage all Village elected/appointed officials, resident appointees, and Community members at large to learn about diversity, equity, and inclusion.
 - c. Promote the engagement of all voices of the Community.
 - d. Identify initiatives for how the Village can work towards advancing racial equity, social justice, diversity, and inclusion while also reflecting these values within our Community.

e. Make a recommendation to the Village Board regarding the DEI Subcommittee being established within the McFarland Village Code of Ordinances as a Standing Committee.

3. The DEI Subcommittee will be advisory in nature and serve under the direct supervision and discretion of the Village Board.

4. The DEI Subcommittee will make its recommendation by November, 2021 unless otherwise decided or extended by the Village Board. Further, the Subcommittee will make progress reports at least every 3 months following the scheduling of its first meeting.

5. The DEI Subcommittee will be supported by the Village Administrator with assistance and full cooperation from all Village Department Heads and Staff as directed by the Administrator.

The above and foregoing Resolution was duly adopted at a regular meeting of the McFarland Village Board on XXXX XX, 2020.

APPROVED:

Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Village Clerk/Treasurer

RESOLUTION # 2020-19	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington –	Kryzenske –
Clow –	Rupert –
Czebotar –	Utter –
Flaherty –	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

TO: Shorewood Hills Village Trustees

FROM: Trustee Laura C. Valderrama

DATE: June 12, 2020

Re: Recommendation to create Village Ad Hoc Committee on Social Justice.

Ad Hoc Social Justice Committee

Mission

The Ad Hoc Social Justice Committee's mission is to:

- Promote diversity, inclusion, equity and justice through a variety of mechanisms including book discussions, workshops, and community conversations.
- Provide all members of the community with a supportive space and the tools to learn about, discuss and ask questions about issues and topics related to diversity and identity.
- Facilitate communication between all members of our community through discussions of questions and issues and also through the search for a consensus when it comes to our community values and intentions.
- Collaborate with Village Board members, staff, and committee members regarding the ongoing pursuit of evolving and growing an inclusive, diverse and just community.
- Create accountability for the implementation of diversity and inclusivity goals.

Term

The Ad Hoc Social Justice Committee shall be authorized at the direction of the Village Board for a two-year trial period, after which the Village Board will decide whether to extend the term of the Committee or make it a regular standing Village committee.

Members

The Committee will consist of Trustee Laura Valderrama who will serve as Chair and the remaining six members of the Ad Hoc Social Justice Committee will be appointed by the Village President subject to confirmation by the Village Board.

Process

Once the Social Justice Committee is formed, it will meet on a monthly basis to develop action items it will recommend to the Board to implement.

Budget

Estimated first year budget for reading materials and other supplies: \$500.

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• [Committees](#)

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- [Blackhawk Liaison](#)
- [Blackhawk Lease Neg.](#)
- [Board of Review](#)
- [Finance Committee](#)
- [Parks Committee](#)
- [Personnel Committee](#)
- [Plan Commission](#)
- [Pool Committee](#)

Ad hoc Social Justice Committee

Mission - The Ad Hoc Social Justice Committee's mission is to:

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- Provide all members of the community with a supportive space and the tools to learn about, discuss and ask questions about issues and topics related to diversity and identity.
- Facilitate communication between all members of our community through discussions of questions and issues and also through the search for a consensus when it comes to our community values and intentions.
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Process

Once the Social Justice Committee is formed, it will meet on a monthly basis to develop action items it will recommend to the Board to implement.

Committee Member	Appointment Date	Phone Number	e-mail
Laura Valderrama, Chair	7/20/20	(201) 706-0826	email
Ariel Hicklin Ford	7/20/20	(608) 334-9032	email
Andi Funk	7/20/20	(608) 658-3708	email
Lucy McCluskey	7/20/20	(646) 319-1811	email
Michele Hatchell	7/20/20	(608) 438-2502	email
Leila Sauod	7/20/20	(408) 329-3164	email
Marco Izzia	7/20/20	(626) 464-6823	email
Cathy Lee-Miller	7/20/20	(608) 417-9953	email
Denise Runde	7/20/20	(608) 234-7825	email
Daniel Torres-Rangel	7/20/20	(650) 223-1310	email
Boram Lee	7/20/20	(309) 868-7391	email

[August 4, 2020 Agenda](#)

- [Public Health & Safety](#)
- [Public Works](#)
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- [Services Committee](#)
- [Waterfront](#)
- [Zoning Board of Appeals](#)
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- [Village Code of Ordinances](#)

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http://www.unifiednewsgroup.com/oregon_observer/community/first-diversity-council-meeting-brings-up-mistreatment-suggestions-for-osd/article_49af8693-cbc7-5770-b339-a26aa558b9f5.html

FEATURED

Village of Oregon

First diversity council meeting brings up mistreatment, suggestions for OSD, OPD

Emilie Heidemann Unified Newspaper Group

Feb 25, 2020



Jacobson



Harry Hawkins, who appeared at the inaugural Advisory Council on Diversity and Inclusion meeting, has been vocal about how the community can be more inclusive in the past. Above, Oregon Allies members Ildi Martonffy, Hawkins and Kim Smith discuss ways the Oregon Police Department can better keep track of its treatment of underrepresented people in the community in January.

File photo by Emilie Heidemann

More than 15 people – or voices, rather – attended the Village of Oregon’s inaugural Diversity and Inclusion Advisory Board meeting Thursday, Feb. 20.

They told stories of uncomfortable encounters in the community, which is 90 percent white, according to U.S. Census estimates, and shared ideas for making it more inclusive.

Voices included village residents who have struggled to feel they belong in Oregon, and employees of the Oregon Area Senior Center and Oregon School District. Also in attendance were Village Board Trustee Jenna Jacobson and advisory board leader and University of Wisconsin Madison social work professor Alice Pearson Egan.

Most attendees were Caucasian, but a few were of African American, Latin or Asian descent.

Pearson Egan said the board was initially looking to hear perspectives from anyone who is a person of color, people who have immigrated from another country and/or people who identify with the LGBTQ+ community. In the future, advisory board members might expand the discussion into issues surrounding gender, sex, disabilities, age, mental health and how the village can better respond to those problems.

The council will meet monthly, and leadership will communicate regularly with the Village Board through agenda reports, village administrator Mike Gracz said in January. From there, the village will address the problems and ideas the council brings to light, Jacobson said.

Before discussion began, the group established meeting guidelines to ensure it would be a safe space for people to tell their stories. That included trusting the intent of participants – they are present to help make Oregon a better place – using respectful language, being mindful of privilege, listening to understand and not just respond, balancing confidentiality and transparency and striving for a supportive environment.

The Observer agreed not to publish names or photos of anyone who wished to remain anonymous.

Some visitors opened up about derogatory terms people have used against them, even while engaging in tasks like buying groceries – the N-word in particular. Others discussed how their children of color endured the same treatment at school, with some even being pushed to drop out. More offered solutions for how the village can be a more inclusive place, which they concurred starts with the Oregon Police Department and school district.

Harry Hawkins, an Oregon resident who has in the past opened up about his experiences living in the village as an African American, offered some ideas for how the police department could be held more accountable.

He said as the village searches for its next chief, the community should play a role in who is hired. In the meantime, the group decided to invite interim police chief Jennifer Pagenkopf to its March meeting.

Hawkins also said understanding other races starts with the school district – taking action when a student of color is mistreated and offering more lessons about different cultures.

One Fitchburg resident said she has had four children attend school in the district, but two stopped because they could no longer handle being mistreated for the color of their skin.

She said the teachers didn't take action, even after her children were called the N-word. The mother even advised her kids to no longer drive through Oregon in an effort to keep from being pulled over by police.

Jacobson listened intently to the stories and ideas attendees offered. She acknowledged while there isn't an immediate solution to their concerns, the village will work to make Oregon a more welcoming place to live.

The next Diversity and Inclusion Advisory Board meeting is set for 6:30 p.m. Thursday, March 12, at Oregon Village Hall, 117 Spring St.

For information about how to participate, call Pearson Egan at 575-3937.

Email Emilie Heidemann at emilie.heidemann@wcinet.com or follow her on Twitter at @HeidemannEmilie.

If You Go

What: Diversity and Inclusion Advisory Board meeting

When: 6:30 p.m. Thursday, March 12

Where: Oregon Village Hall, 117 Spring St.

Info: 575-3937

Memo

To: Cottage Grove Village Board

From: Sarah Valencia, Village Trustee

Date: July 29, 2020

BACKGROUND

The Village Board has taken a number of actions in the last few months in regards to the new priority of Diversity, Equity, and Inclusion. One of the immediate actions of the Board was to pass the Joint Resolution 2020-07 with Cottage Grove Village Board and Cottage Grove Police Department to condemn and confront racism. This resolution includes a commitment to “opening a dialogue that acknowledges, confronts, and addresses intentional racism, systemic racism, racial biases and implicit biases within our community.” Additionally, discussions at the board level included the idea of creating a Diversity, Equity, and Inclusion (DEI) Ad Hoc committee of the Board.

OVERVIEW

Below are draft objectives and a draft mission statement for the Board’s review. They will be used to provide direction to the new committee.

DRAFT OBJECTIVES

1. Review and provide feedback on Village practices, policies, procedures, objectives and goals as related to diversity, equity, and inclusion.
2. Identify ways to encourage all elected officials, citizen appointees, staff, and community members to learn about diversity, equity and inclusion.
3. Promote the engagement of all voices of the community.
4. Identify initiatives for how the Village can work towards demonstrating and reflecting these values within our community.

DRAFT MISSION STATEMENT

The mission of the Village of Cottage Grove Ad Hoc Diversity, Equity and Inclusion Committee is to provide insight, feedback, and actionable next steps that promote access and opportunity for all people in order to achieve a prosperous community.

PROPOSED COMMITTEE COMPOSITION

- Village Board Member
- Plan Commission Member
- School District representative
- Chamber of Commerce representative
- MG Parent Equity Council representative
- Village Police officer
- Community members with diverse representation of Village population

There could be multiple members from any category.

RECOMMENDATIONS

1. Motion to officially create the Ad Hoc Diversity, Equity, and Inclusion Committee and provide authorization to invite members and provide a proposed membership list for Village approval using the committee composition proposed above or as modified by the Board. ^[1]_[SEP]
2. Discuss proposed objectives and mission statement. Motion to approve objectives and mission statement with any changes that result from Board discussion. ^[1]_[SEP]



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, September 14, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action regarding deferring 2020 payment for park facility improvement from the McFarland Soccer Club.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The Village and McFarland Soccer Club partnered on the construction of a new park shelter in McFarland Park in 2018. As part of this partnership, the Village provided a loan to the club in the amount of \$200,000 that would be paid back in \$10,000 installments over a period of 20 years. This is a Village facility but through their use and fundraising would be paid for eventually by the club. It was a similar model that was established to construct the facility at Brandt Park with the Softball Association several years prior. Payments began in 2019 in which they made their first payment back to the Village.

However, 2020 as we know it has been a much different situation. In Dane County specifically the Club has been prohibited from holding any sort of games and thus far has been limited to practice only. This has forced the cancellation of both Spring and Fall seasons as well as tournaments they had been planning during both of those time periods. Money raised from these activities goes towards paying for their next installment in 2020 and thus far this year they have not been able to raise funds. As such, please find enclosed a letter from the club asking for the 2020 payment to be delayed or deferred to the future as a result of this hardship. If they are able to resume normal operations next year then we likely catch up quicker on this missed payment, but if not it gives them some flexibility to continue to operate in the future given the absence of this year's revenue. Simple action is needed by the Village Board to grant their request as presented.

FINANCIAL/BUDGET IMPACT:

The Village provided a loan of \$200,000 for the construction of the shelter. This was roughly about a third of the cost, they needed to raise the remaining funds to complete its construction. They have made one payment of \$10,000 so there is still \$190,000 outstanding. The fee is not waived and we would still collect on it at some point in the future.



The project was funded out of the Parks Fund. The money went out of there from fees collected on development and then as it's repaid goes back into the fund in kind. This doesn't affect the General Fund nor the Capital Projects Fund.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for approval as follows:

Motion and second by the Village Board to agree that the Village will not deem the McFarland Soccer Club in default for any failure to make an installment payment due in 2020 under the agreement between the Club and the Village dated February 26, 2018, provided that the payment due in 2020 is made on or before September 1, 2039.

ATTACHMENTS:

1. McFarland Soccer Payment Deferral Request



September 3rd, 2020

To Village of McFarland Board:

In 2017 McFarland Soccer Club agreed with the village to build a multi-purpose building at William McFarland Park. The purpose was to use the facility for Soccer Events and fundraisers for the club and provide the village another multi-use venue to be able to rent out to the community; the full cost of this building ultimately would be paid by the club. As you know, this is unprecedented times in our country's and community's history due to the COVID-19 pandemic. Like many other non-profits, the McFarland Soccer Club has dramatically been affected.

The club's business model is predicated on keeping soccer affordable for all members by providing one of the lowest registration fee structures in Dane County. To do this, the club relies on our fundraiser's which consist of Two Major Tournaments (Spring and Fall), our Celtic Camp (Summer), in addition to smaller fundraising efforts. Due to the COVID-19 pandemic, McFarland soccer club was forced to cancel the following; the entire 2020 spring season, 2020 spring tournament, 2020 Celtic camp, 2020 fall tournament; these cancellations alone would have accounted for an estimated \$35-\$40k of revenue for the club. In addition, on Tuesday, August 25th, 2020, MAYSA (Madison Area Youth Soccer Association) canceled the fall season, and we have decided to cancel our U6-U8 program at the club level for the safety of the players. The club is moving forward with training at a reduced cost for our U9 and above teams to continue the development of our players and to provide a safe social interaction needed by so many kids during this pandemic. Unfortunately, this leaves the club in a difficult financial situation.

On behalf of the all-volunteer board and the club, we respectfully ask that the village delay our 2020 payment of \$10,000 and add it to the end term of our loan. Should conditions improve and the club is able to resume normal operations and fundraisers we look to pay this back in full or partial ASAP. This gesture will help secure the future of the club and allow us to continue to provide a quality and safe soccer experience for the children of McFarland.

Respectfully Submitted on behalf of the McFarland Soccer Board,

Mike Vega, MSC Treasurer



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, September 14, 2020

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and action regarding Resolution 2020-16: a resolution approve participation in the Green Tier Legacy Community Program through the Wisconsin Department of Natural Resources.

PREVIOUS ACTION:

January 13, 2020, Resolution 2020-02, a Resolution to Create an Ad-Hoc Committee to Create a Plan for and Study of Sustainability within the Village of McFarland.

ISSUE SUMMARY:

Within the packet is a copy of Resolution 2020-16, a Resolution Approving Participation in the Wisconsin Department of Natural Resources Green Tier Legacy Community Program. Under Resolution 2020-02, the Village Board tasked the Ad-Hoc Sustainability Committee with, in part, the following task:

Evaluate and make recommendations on the Village joining the Wisconsin Department of Natural Resources Green Tier Program.

As part of the Committee's due diligence the following actions have occurred:

- July 7th, 2020, presentation by Laurel Sukup, WDNR, regarding WDNR Green Tier Legacy Community program highlights to the Committee.
- July 27th, 2020, Committee member Taber and Director Bremer attended the Green Tier Legacy Community Member Meeting.
- August 4th, 2020, Committee follow-up discussion on the July 7th presentation, WDNR Green Tier program pros/cons (refer to packet), review and discussion of WDNR Green Tier Scoresheet and sample Annual Reports for community members.

In addition to these activities, staff has spoken with municipal staff from GT member communities in the City of Fitchburg, City of Middleton, City of Monona, City of New Richmond, and City of Port Washington about their experiences with the WDNR Green Tier



Program. The following is a consolidated summary of these conversations:

- *What led your community to join GT?* Three communities joined in 2012 and two in 2017. A common theme emerged where either a few elected officials or residents expressed an interest in forming a sustainability committee/green team/resource conservation committee, etc. This eventually led to joining GT.
- *Biggest program benefits?* Networking, learning about other sustainability initiatives (whether small or big) other communities around the state are doing. The Scoresheet and Annual Report provide a foundation to work from.
- *Any program concerns?* Common response: you get out what you put into the program. Some noted that recently there seems to be increased commitment by WDNR to continue to find ways to increase benefits to member communities or evolve the program through member subcommittees.
- *Has your community benefited from the additional DNR grant points on applications?* None could specifically recall an instance but several noted that as a GT member they receive more direct notifications of grant opportunities and through the network access to peers in DNR or member communities that can be a resource for helping to complete grant submittals, provide letters of support, or to provide tips for success.
- *Has the WDNR designated staff member (point of contact) been a benefit to your community?* Most couldn't think of a particular instance that it was of benefit but noted through the program members have more opportunities to network with WDNR staff which is beneficial.
- *Level of effort to complete the Annual Report/Scoresheet?* Several noted that the first time takes a more effort but then in subsequent years it is easier as you can update the previous reports. Also depends on how much progress the community made on any initiatives in the past year.
- *Does your community have a sustainability committee?* Four of the five do.
- *Does your committee include elected officials?* Three of the five do. Those that said yes, two have one elected official and one has two elected officials. One also has a high school student representative.
- *Is the Annual Report/Scoresheet completed by Staff or Committee Members?* All said they were completed by staff.
- *Does your community also have a Sustainability Plan?* Two of the five do, a third is considering creating one.
- *Does your community have a designated sustainability staff position?* Two communities have full time sustainability staff members. Another community uses interns to assist with these efforts and their hours represent 0.5 FTE.
- *Is your community involved in any other programs similar to GT?* The Dane County communities are also involved in the Dane County Sustainability Leadership Collaborative (McFarland is also a member), one community is also a member of Sustain Dane.



FINANCIAL/BUDGET IMPACT:

There is no cost to join the WDNR Green Tier program. However, completion of the Annual Report, Scoresheet, attendance at quarterly member meetings, and efforts necessary to implement sustainability initiatives, whether Green Tier driven or locally derived, will require additional staff resources and funding to complete.

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

On September 1, 2020 the Ad-Hoc Sustainability Committee unanimously recommended approval of Resolution 2020-16.

ATTACHMENTS:

1. WDNR Green Tier Evaluation Matrix
2. 2020-16 Resolution to Join Green Tier Legacy Communities

WDNR Green Tier Evaluation			
Point (Pro)	Additional Comments	Counter Point (Con)	Additional Comments
Free to join/voluntary	Beyond completion of the Annual Report and Scorecard there are not any other "DNR mandates" or obligations of member communities tied to completion of specific measures/actions.	Additional staff time related to participating in webinars, completing annual reports, etc.	These efforts could also be addressed with the help of committee members through adoption Resolution (designation)
Additional point consideration for select grants	Grants: Aquatic Invasive Species Control, Lake Planning, Lake Protection, River Planning & Management, Knowles-Nelson Stewardship, Recreational Trails, Targeted Runoff Management - Urban Stormwater, Clean Water Fund, Urban Forestry	# of additional points earned is limited and used only as tiebreaker points at this time. No grants are currently exclusive to GT communities	The merits of the particular project are more likely to drive whether funding is awarded.
Grant notification & opportunities for joint grant applications	Member communities receive alerts regarding grant opportunities	Grants are not exclusive to GT communities	
Peer to peer learning and resource planning	4 meetings per year (2 in-person at a member site). Opportunities to connect directly with staff from other communities, implement actions they have taken, etc.		
An assigned DNR liaison	Works with community to navigate DNR structure	Unclear how much value is gained here.	
Access to the Sustainable Strategies Webinar Series	Quarterly webinars	It appears you don't need to be a GT member to join these webinars and past webinars are available online.	
Regional collaboration opportunities	Opportunities to meet at regional offices	Appears this may have been more of a benefit for communities that may had to travel further to get to a DNR office	
Use of the Green Tier logo and statewide recognition	PR tool		
Free technical support from subject matter experts		Unclear under what circumstances a community would need to pay for technical support	
Sustainability Scoresheet provides framework (Transportation, Energy, Land Use, Water, Waste, and Health, strategies)	Last updated in 2018. Members have input/vote on scoresheet revisions. Currently under revision	Scoresheet is available for use without joining GT	
General Comments from 7.7.20 Meeting			
29 Community members as of 7/2/20, representing 15% of WI's population. Targeted to smaller communities that might not have the staff resources, but all communities can join			
Legacy Community Program started in 2010, and was initially capped at 5 communities. WDNR staff resources have increased since program creation allowing for more recruitment resources			
Biggest draws: sustainability scoresheet and networking			
Green Tier program and data is open to the public			
Looking at trying to get other state agencies (DOT, OFE, etc.) to add bonus/tie breaker points to their grant programs for Green Tier participants			
Psychological win, tied into technical expertise, helps hold the Village's feet to the fire, Village still gets to pick the items we focus on, framework with accountability and collaboration (networking) built in			
Not a replacement for a local Sustainability Plan but the plan should integrate GT, likely through addition of the scoresheet			
Additional Information			
General Information	https://greentiercommunities.org/		
Scoresheet	https://dnr.wi.gov/topic/GreenTier/Participants/CharterPages/documents/LCSustainabilityStrategiesScoresheet.pdf		
Annual Report Examples	https://greentiercommunities.org/links/non-profit-annual-reports/		
Sustainable Strategies Webinar	https://dnr.wisconsin.gov/topic/GreenTier/Participants/CharterPages/LegacyCommunitiesWebinars.html		

**RESOLUTION #2020-16 RESOLUTION APPROVING PARTICIPATION IN THE WISCONSIN DEPARTMENT
OF NATURAL RESOURCES GREEN TIER LEGACY COMMUNITY PROGRAM.**

WHEREAS, the Wisconsin Department of Natural Resources in partnership with the League of Wisconsin Municipalities, 1,000 Friends of Wisconsin, Wisconsin Energy Conservation Corp, Center on Wisconsin Strategy, Wisconsin Counties Association and the cities of Appleton, Bayfield, Fitchburg, Middleton, Ashland, Monona, Eau Claire, Bayside, Port Washington, Sheboygan, La Crosse and the Village of Weston have created a Green Tier Charter For Legacy Communities with goals of:

1. To assist (municipalities, counties) in achieving superior environmental performance in one or both of the following two areas: (1) water resource management; (2) sustainability practices; and goals relating to economic development, public health and social equity; and to recognize their efforts and progress;
2. To improve the quality of life and economic vitality of communities;
3. To help (municipalities, counties) and the Wisconsin Department of Natural Resources address wastewater, stormwater, drinking water, wetlands and other water issues in a holistic, watershed-based manner;
4. To assist (municipalities, counties) in preparing, implementing, and improving an overall watershed plan(s) that integrates the municipality's full range of water resources issues;
5. To assist (municipalities, counties) in preparing, implementing and improving over time a sustainability plan that reduces a (municipality's, county's) impact on the environment;
6. To facilitate access to state and federal funding for projects and activities related to achieving the purposes of this charter, such as energy efficiency, renewable energy, greenhouse gas reductions, comprehensive planning, transportation policies, and integrated planning for wastewater treatment, storm water treatment and management; and drinking water;
7. To realize taxpayer savings through reduced municipal expenditures on motor vehicles fuels and energy resulting from efficient development patterns;
8. To help (municipalities, counties) comply with various water regulations in a more efficient, cost effective and flexible manner;
9. To achieve other demonstrable and measurable environmental improvements beyond what is required by local, state, or federal law; and

WHEREAS, the Village of McFarland was invited to join in this voluntary program and believe participation will further enhance the Village's current commitments to sustainability, and

WHEREAS, the Village of McFarland will benefit from such a partnership with the Green Tier Legacy Communities Program by receiving positive recognition, gaining access to a DNR staff liaison and their resource team, receiving prioritization in applying for certain grants and streamlining in certain DNR permitting processes, and

WHEREAS, by adopting this resolution the Village of McFarland agrees to sign and hold to the Green Tier Charter for Legacy Communities. The Village will participate in the quarterly meetings, networks and share information with our public and the communities in the program, and provide an annual report noting the progress in our goals, baselines and sustainability plans.

NOW, THEREFORE, BE IT RESOLVED, the Village Board of the Village of McFarland declares itself a signatory to the Green Tier Charter for Legacy Communities and authorizes the Village President, Village Administrator, and Village Clerk/Treasurer to execute the necessary documents on behalf of the Village Board, and

BE IT RESOLVED, that Village Staff are directed to assist with meeting the Charter goals and to submit an annual report to the Organizational Signatories, and

BE IT RESOLVED, that upon adoption, the Village Clerk/Treasurer is hereby directed to send a copy of this resolution to the Wisconsin DNR and the Legacy Communities Green Tier Steering Committee.

The above and foregoing Resolution was duly adopted at a regular meeting of the McFarland Village Board on the 14 day of September, 2020.

VILLAGE OF MCFARLAND:

Brad Czebotar
Village President

ATTEST:

Cassandra Suettinger
Village Clerk/Treasurer

RESOLUTION # 2020-16	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington –	Kryzenske –
Clow –	Rupert –
Czebotar –	Utter –
Flaherty –	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	



COMMUNITY DEVELOPMENT AUTHORITY SUMMARY SHEET

MEETING DATE: Monday, September 14, 2020

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and action regarding a Development Agreement for tax increment financing development incentives for improvements to property located at 5923 Exchange Street, TID #4, by Shaun O'Hearn.

PREVIOUS ACTION:

August 24, 2020, Village Board unanimously recommended a \$50,000 TIF development incentive application contingent on the approval of a final development agreement by the Village Board.

ISSUE SUMMARY:

Shaun O'Hearn, O'Hearn Ventures LLC, is seeking to add two one-bedroom apartments to the third floor of the McFarland House Cafe (5923 Exchange Street). As part of the project, the owner will include a sprinkler system for the Cafe and adjacent Garden House, to meet building and fire codes. The sprinkler system will allow for the third floor apartments without the need for additional exterior egress modifications to the building. Currently, there is a domestic water lateral that serves the Cafe House and another that serves the Garden House. These laterals would remain, and the owner would install a new 6" lateral shown on the map in the packet on the south side of the driveway to the Garden House. The owner would connect the Cafe/apartments to the sprinkler system by running the piping through the existing tunnel from the Garden House to the Cafe House to avoid disturbing the foundation of the house.

While no other improvements are being considered to the Garden House at this time, the water improvement system, will enable the owner to increase the capacity/ability of the building to be used for commercial uses in the future. The addition of the two one-bedroom apartments will allow the owner to diversify property/business revenues, which will assist in increasing the financial viability of completing additional improvements to the Garden House for commercial uses. The property is located in Tax Increment District #4.

On July 1, 2020, CDA unanimously recommended to the Village Board a \$50,000 TIF development incentive to facilitate the addition of two one-bedroom apartments to the third floor of the Cafe House and the installation of a fire sprinkler system to the Cafe House and Garden House.

On August 17, 2020, Plan Commission unanimously approved a conditional use permit for the addition of two one-bedroom apartments to the third floor of the Cafe House and the installation of a fire sprinkler system to the Cafe House and Garden House.

On August 24, 2020, Village Board unanimously recommended a \$50,000 TIF development incentive



application contingent on the approval of a final development agreement by the Village Board.

On September 2, 2020, the CDA unanimously recommended approval of the Development Agreement included in the packet, as prepared by the Village Attorney.

FINANCIAL/BUDGET IMPACT:

The applicant has estimated an increase in the property assessment from \$348,800 to \$527,800 as a result of this project. This would generate an estimated \$3,591 in annual tax increment beginning in 2022; with a total estimated tax increment collection of \$46,681 prior to closure of TID #4. The Village can either donate or advance funds from TID #3 to cover the expense; with the option of zero interest for an advance. This would improve the overall performance, but the project would still not cash flow prior to TID closure under the stated assumptions, with a small deficit of \$3,319. This assumes that there is no increase in the property value beyond the projected \$527,800 and that the tax rate would remain constant or not decrease further. Concerning the former, one of the objectives of this project is to provide infrastructure to the Garden House that will eventually enable additional structural improvements to repurpose the building for additional commercial uses, which would add additional taxable value to the property and general value to the Downtown.

In addition to property tax revenues, the project would generate additional building permit revenues and impact fee revenues. Regarding the latter, the park land impact fee is \$5,439.80 (\$2,719.90 x 2) and park improvement fee is \$1,425.04 (\$712.52 x 2), for a total of \$6,864.84. In addition, library impact fees of \$862 (\$431 x 2) would also apply to the project.

VILLAGE PLAN REFERENCE:

2017 Comprehensive Plan. Property is identified as Downtown use in the Village's 2017 Comprehensive Plan. Desirable land uses include commercial services, retail, restaurants, lodging, office, multiple family residential (mainly in upper stories) and institutional, including buildings that mix uses.

2020-2030 Strategic Plan. Improving business retention and enhancing commercial uses in the downtown area are also two of the strategies identified in the Village's 2020-2030 Strategic Plan. Developing affordable housing in the Village was also a theme that emerged from the Village's 2020-2030 Strategic Plan

2019-2020 Village Board Goals. Evaluation of ways to become more business friendly and flexible for economic growth is included as in objective of the 2019-2020 Village Board Goals. In addition, actively promoting and supporting affordable housing in the Village is included in the 2019-2020 Village Board Goals.

2010 Redevelopment District Plan No. 2.

2010 Downtown Strategic Market Analysis and Opportunities Assessment

2008 TIF District #4.

ORDINANCE REFERENCE:

Sec. 62-71, Commercial District Permitted Use

Sec. 62-105, Conditional Uses

Sec. 62-310, Site/Design Review



BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

On September 2, 2020, the Community Development Authority unanimously recommended approval of the Development Agreement.

ATTACHMENTS:

1. Ohearn Ventures Development Agreement_09.14.2020

DEVELOPMENT AGREEMENT

**McFarland House Café, Inc.
O'Hearn Ventures, LLC
Village of McFarland**

This Development Agreement ("Agreement") is entered into as of the ____ day of September, 2020, by and between the Village of McFarland, a Wisconsin municipal corporation ("Village"), whose principal address is 5915 Milwaukee Street, McFarland, WI 53558, McFarland House Café, Inc., a Wisconsin corporation having its principal office at 5205 Linden Parkway, McFarland, Wisconsin ("MHC"), and Ohearn Ventures, LLC, a Wisconsin limited liability company, with offices located at 5205 Linden Parkway, McFarland, Wisconsin, ("O'Hearn").

RECITALS

A. O'Hearn is the owner of a parcel of commercial real estate located at 5923 Exchange Street, McFarland, Wisconsin designated as tax parcel no. 154/0610-031-6926-9 (the "Property").

B. MHC intends to make certain physical improvements to the Property to enhance its operations on the Property, and has requested tax incremental financing assistance from the Village to defray a portion of the cost thereof.

C. The Village is willing to assist MHC by providing the requested funding under the terms and conditions of this Agreement.

D. The Property is located within the boundaries of Tax Incremental District No. 4, Village of McFarland ("TID #4"), which was created to encourage redevelopment within the Village.

E. The proposed redevelopment of the Property is consistent with the Village's Comprehensive Plan (Master Plan), adopted August 28, 2017 and the TID #4 Project Plan adopted January 14, 2008.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals, and the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby mutually acknowledged, the parties agree as follows:

ARTICLE I DEFINITIONS/EXHIBITS

- A. **Definitions.** As used in this Agreement, the following terms when having an initial capital letter shall have the following meanings:
1. **Agreement.** This Agreement between the Village, O'Hearn and MHC, as amended and supplemented from time to time.
 2. **Plans and Specifications.** The construction plans and specifications for the Project, as approved by the Village in connection with the redevelopment of the Property and the issuance of building permits for the Project.
 3. **Project.** The addition of 2 residential rental units on the property and upgrading of water service for fire sprinkler installation.
 4. **Tax Increment Law.** Wis. Stats. §66.1105, as may be amended from time to time, as such amendments may apply to TID No. 4.
 5. **Tax Increments.** The tax increments derived from the Project which have been received and retained by the Village in accordance with the provisions of the Tax Increment Law.
- B. **Exhibits.** The following exhibits are hereby attached to and incorporated into this Agreement:
- Exhibit "A" TIF Application
Exhibit "B" Guarantees
Exhibit "C" Fixed Rate Note
Exhibit "D" Real Estate Mortgage

ARTICLE II MHC OBLIGATIONS

A. **Completion of Development.** MHC shall redevelop the Property by constructing the Project. The Project shall include all material components and features as generally identified in **Exhibit A** and be constructed in accordance with all approved building plans, site plans and other applicable governmental approvals and regulations.

B. **Guarantee of Tax Increment.**

- (1) **Required Value.** MHC shall assure that the Property shall have a taxable assessed value as of January 1, 2021, as determined under Wis. Stats. §70.32(1), of not less than \$527,800 (the "Required Value").

(2) Payment of Tax Deficiency. If the taxable assessed value of the Property as of January 1, 2021 or on January 1 of any succeeding year during the life of TID No. 4 but prior to repayment of the TIF Loan (as defined in ARTICLE III below) is less than the Required Value, MHC shall pay to Village a sum ("Deficiency Payment") which is the difference between the general property taxes, if any, actually generated by the Property in that year and the amount of general property taxes that would have been generated by the Property if the Required Value had been achieved. For avoidance of doubt, the Deficiency Payment required by this subsection, when added to the real property taxes actually received by the Village in a given year and attributable to the Property, shall equal the real property taxes the Village would have received if the promised Required value for that year had been achieved. Deficiency Payments shall be calculated in each year for which the taxable fair market value is less than the Required Value and shall be payable in equal installments on or before January 31 and July 31 next following the year in which the valuation shortfall occurred.

C. Personal Guaranty. The parties acknowledge that MHC is agreeing to construct improvements on property owned by O'Hearn, and that O'Hearn will directly benefit from those improvements. Similarly, Shaun T. O'Hearn, as principal of O'Hearn, will realize the benefits of the improvements. In consideration of the benefit that will accrue to the Property and thereby to O'Hearn, O'Hearn (the "Guarantor") agrees to guaranty to the Village the prompt payment and performance of all obligations of MHC under this Agreement, and to obtain the personal guaranty of Shaun T. O'Hearn for the same obligations. Concurrently with the execution of this Agreement, the Guarantor shall provide to the Village documentation of such guarantees in the form attached hereto as **Exhibit B**.

D. Application of Funds. Tax increments generated by the Property shall be applied in the discretion of the Village, provided that this Agreement and MHC's and any Guarantor's obligations to guaranty tax increment under the Agreement shall terminate upon the earlier of (i) the payment to the Village of aggregate tax increments attributable to the Property, plus any Deficiency Payments paid by MHC or any Guarantor, in an amount equal to the TIF Loan disbursed or (ii) the termination of TID No. 4, except that the termination of TID No. 4 shall not relieve either MHC or any Guarantor of liability for a prior breach of this Agreement. At such time as MHC's and the Guarantor's guarantees terminate, and upon the request of either MHC or a Guarantor, the Village shall execute an acknowledgment of termination or a release of this Agreement, the business note, the guarantees and a satisfaction of the real estate mortgage in recordable form.

E. Insurance Policies. MHC shall furnish to the Village certificates of insurance for all insurance policies required to be delivered under this Agreement. The policies shall include the following:

- (1) A commercial general liability insurance policy against all claims for personal injury, death or property damage for which MHC or O'Hearn might be liable, occurring upon, in or about the Property to the limit of not less than \$2,000,000 of combined single limit coverage.
- (2) A policy insuring the Property (including construction in progress), in an amount at least equal to the full replacement value thereof, without deduction for depreciation, against damage or destruction by fire, windstorm and any other loss or damage customarily insured in comparable structures.
- (3) MHC shall assure that any insurance policies issued hereunder shall provide the Village with 30 days' prior notice of cancellation of any such insurance policy.

F. Village Fees. The residential portion of the development is subject to fees in lieu of parkland dedication and to impact fees. MHC shall pay such fees to the Village in accordance with the established Village schedule at the same time and on the same schedule as other such development in the Village is required to pay such fees.

ARTICLE III TIF FINANCING

A. The TIF Loan. In order to induce MHC to undertake redevelopment of the Property as required by this Agreement, the Village agrees to provide MHC with economic development assistance through tax increment financing pursuant to Wis. Stats. §66.1105 in the form of a loan in an amount of \$50,000 (the "TIF Loan"). The TIF Loan shall be utilized solely to pay for project costs, as defined in Wis. Stats. §66.1105(2)(f) and as specified in the project plan for TID No. 4 and including those identified in **Exhibit A**, incurred by MHC for work done at the Property for purposes directly related to the redevelopment and construction of the Project. In no event shall any portion of the TIF Loan be used to pay general property taxes or to reimburse MHC or any other person or entity for the payment of general property taxes.

B. The Village's obligation to disburse any amounts of the TIF Loan shall be conditioned upon all of the following:

- (1) MHC or O'Hearn shall have obtained final inspection approval for the entire Project and received an occupancy permit from the Village's building inspector.
- (2) MHC or O'Hearn shall have delivered to the Village certificates of insurance required to be in force by Section II.E. of this Agreement in a form acceptable to and approved by the Village Attorney, along with any policies, endorsements or other documents necessary to confirm the existence of the required coverage.
- (3) MHC and O'Hearn shall have the power and authority to enter into this transaction, to execute, deliver and perform this Agreement, to execute and

deliver each and every instrument and otherwise to consummate the transaction herein contemplated. Neither the execution, delivery nor the performance of this Agreement by MHC or O'Hearn will result in the breach of any of the contract, covenant or agreement or judgment or decree by which such entity is then bound or affected.

- (4) MHC and O'Hearn shall not be the subject of any legal proceedings in foreclosure, reorganization, assignment for the benefit of creditors, receivership, bankruptcy or insolvency.
- (5) MHC and O'Hearn shall be in full compliance with the terms and conditions of their respective promissory notes, loan agreements, mortgages and other security agreements affecting the Property or the Project.
- (6) The Project and the Property shall be in full compliance with all applicable State, Federal and local laws, ordinances and regulations (and any conditions imposed pursuant to any of the foregoing), or a compliance plan acceptable to the Village shall be in effect to achieve such compliance.

C. The TIF Loan shall be disbursed to MHC in a single installment within 15 business days of receipt by Village from MHC of a written statement itemizing the expenses paid by MHC for which payment from the TIF Loan is requested, along with the following written documentation reasonably satisfactory to the Village:

- (1) Documentation demonstrating that lien waivers have been given for each and every contractor, subcontractor and material supplier for all costs incurred for the work performed on the Property, above.
- (2) A fully executed business note for the TIF Loan in the form attached hereto as **Exhibit C**.
- (3) A fully executed mortgage securing the TIF Loan in the form attached hereto as **Exhibit D**.

D. Loan Due on Sale. Notwithstanding any other provision in this Agreement, the TIF Loan shall become fully due and payable upon any transfer of all or a portion of the fee simple interest in the Property or Project by O'Hearn to a third party without the prior written consent of the Village, such consent not to be unreasonably withheld in the event such third party assumes the obligations of MHC and O'Hearn hereunder. For purposes of this provision, a transfer of a controlling interest in MHC or O'Hearn to any third party or combination of third parties shall be deemed a transfer. MHC and O'Hearn covenant and agree to notify the Village prior to any such transfer.

E. Subordination. The Village's rights in the Property arising in connection with the TIF Loan shall be subordinate to each of the following:

1. That certain mortgage granted to Park Bank on April 27, 2018 and recorded in the Office of the Register of Deeds for Dane County on May 2, 2018 as Document No. 5406030;
2. A mortgage and related security interests to secure a letter of credit or loan in the original principal sum not to exceed Two Hundred Six Thousand Five Hundred Dollars (\$206,500) to McFarland State Bank to finance the Project.

Upon reasonable request by MHC, O'Hearn or their lenders, the Village shall execute a recordable instrument evidencing such subordination. The Village's subordination agreement shall not apply to any advances made by a mortgage lender after the date of this Agreement, other than disbursements contemplated by Section III.E.2, without the written consent of the Village.

ARTICLE IV REMEDIES

A. General. In the event of any default in or breach of this Agreement or any of its terms or conditions by any party hereto or any successor in interest to such party, such party or successor shall have the right to cure or remedy such default or breach within thirty (30) days of written notice thereof. Nothing in this Agreement shall be construed to, in any way, affect or control the Village's exercise of its police power.

B. No Waiver by Delay. Either party shall have a right to institute such actions or proceedings as it may deem desirable for effectuating the purposes of this Agreement. Any delay by either party in instituting or prosecuting any such actions or proceedings or otherwise asserting its rights under this Agreement shall not operate as a waiver of such rights or deprive it of or limit such rights in any way (it being the intent of this provision that neither party shall feel compelled to institute legal action so as to avoid the risk of being deprived of or limited in the exercise of the remedy provided in this section because of waiver, laches, or otherwise at a time when it may still hope otherwise to resolve the problems created by the default informally); nor shall any waiver made by a party with respect to any specific default by the other party under this section be considered or treated as the waiver of the rights of the non-defaulting party with respect to any other defaults by the defaulting party under this section or with respect to the particular default except to the extent specifically waived in writing.

C. Rights and Remedies Cumulative. The rights and remedies of the parties to this Agreement whether provided by law or provided by the Agreement shall be cumulative and the exercise by any party of any one or more of such remedies shall not preclude the exercise by it at the same or different times of any other such remedies for the same event of default or breach or of any of its remedies for any other event of default or breach by any other party. No waiver made

by either such party with respect to the performance, manner, or time thereof or any obligation of any other party or any of the conditions to its obligations under the Agreement shall be considered a waiver of any other rights of the party making the waiver or any other obligations of any other party.

D. Indemnification. MHC and its successors and assigns shall indemnify, save harmless and defend the Village and its officers, agents, attorneys, consultants and employees of and from any and all liability as well as from lawsuits, actions, claims, demands, losses, costs, damages and expenses of every kind and description, including attorneys costs and fees, for claims of any character including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them because of injuries or damages received or sustained by any persons or property on account of or arising out of the approval or construction of the Project occasioned wholly or in partly from any act or omission on MHC's or O'Hearn's part or on the part of their respective agents, contractors, subcontractors, invitees or employees, at any time.

ARTICLE V MISCELLANEOUS PROVISIONS

A. Entire Agreement. This Agreement represents the entire agreement between the parties hereto and may be amended only by a written agreement executed by both parties.

B. Disclaimer of Relationships. MHC and O'Hearn acknowledge that nothing contained in this Agreement or any contract between MHC or O'Hearn and the Village or any act by the Village or any third parties shall be deemed or construed by any of the parties or by third persons to create any relationship of third-party beneficiary, principal, or agent; limited or general partnership or joint venture or of any association or relationship involving the Village.

C. Governing Law. This Agreement shall be governed by and construed according to the laws of the State of Wisconsin. In the event of a dispute, venue shall lie for all parties in Dane County, Wisconsin.

D. Section Captions. The captions or headings of the various sections of this Agreement are intended for ease of reference only and shall not be deemed to define, limit or describe the scope or intent of this Agreement and are not part of this Agreement.

E. Effect. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors or assigns. The obligations shall run with the land and be binding on any party acquiring title to the Property.

F. Non-Discrimination. MHC for itself, its successors, and assigns, agrees that in the performance of all obligations under the terms and conditions of this Agreement that neither the Project nor any portion thereof shall be used by any party in any manner to permit unlawful discrimination or unlawful restriction on the basis of race, creed, ethnic origin or identity, color, gender, marital status, familial status, age, handicap, sexual orientation, or national origin and the

construction and operation of the Project shall be in compliance with all laws, ordinances, and regulations relating to discrimination on any of the foregoing grounds as may be in effect from time to time.

G. Neutral Construction. The parties acknowledge that this Agreement is the product of negotiations between the parties and that, prior to the execution hereof, each party has had full and adequate opportunity to have this Agreement reviewed by, and to obtain the advice of, its own legal counsel with respect hereto. Nothing in this Agreement shall be construed more strictly for or against either party because that party's attorney drafted this Agreement or any part hereof.

H. Recording. Either party may record a copy of this Agreement or a memorandum providing notice of this Agreement in the office of the Register of Deeds for Dane County.

I. Estoppel Certificates. The Village shall, within twenty (20) days of receipt of written request, furnish promptly to MHC or O'Hearn, their mortgage lenders or a purchaser of the Project, a written statement setting forth the amount of MHC's remaining liability under this Agreement and that there are, on the part of the party requesting execution of the statement, no events of default or then-existing circumstances which could, solely with the passage of time, become events of default or specifying such events and circumstances.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the date and year first written above.

MHC:

McFarland House Café, Inc.

By: _____
Shaun T. O'Hearn, President

By: _____

[Signatures continue on following page]

O'Hearn:

Ohearn Ventures, LLC

By: _____
Shaun T. O'Hearn, Member

By: _____
Brett Riemen, Member

VILLAGE OF McFARLAND

By: _____
Brad Czebotar, Village President

By: _____
Cassandra Suettinger, Clerk/Treasurer

EXHIBIT A

TAX INCREMENT FINANCING DEVELOPMENT INCENTIVES APPLICATION



Application ID: 2020 (Year) - 01 (#) to be completed by Village Community Development Director upon submittal

Please complete and submit the following information to the Village Community Development Director for a more detailed review of the feasibility of your request for Tax Incremental Financing (TIF) Development Incentives. The application is comprised of five sections: (A) Applicant Information, (B) Property Information, (C) Project/Business Information, (D) TIF Request, (E) Budget/Financing Strategy, and (F) Applicant Certification and Acknowledgement. Where there is not enough room for responses provided, please use an attachment. Where questions do not apply, mark NA (not applicable). Applicants are encouraged and may be required to submit additional information such as site plans, environmental studies, market studies, business plans, business or personal financial statements, or financial commitment letters to be included for review and consideration.

A. APPLICANT INFORMATION

Project Name: McFarland House

Applicant: Shaun O'Hearn - O'Hearn Ventures LLC

Mailing Address: 5205 Linden Parkway

Primary Contact: Shaun O'Hearn Telephone: 608 217 6356

Email: mcFarlandcafe@gmail.com Fax: _____

Legal Entity: ☐ Individual(s) ☐ Joint Tenants ☐ Tenants in Common
☐ Corporation ☒ LLC ☐ Partnership ☐ Other: _____

If not a Wisconsin corporation/partnership/LLC, state where organized: _____

Will new entity be created for ownership? ☒ No ☐ Yes

Is any owner, member, stockholder, partner, officer or director of any previously identified entities, or any member of the immediate family of any such person, an employee or elected official of the Village of McFarland?

☒ No ☐ Yes, If yes, give the name and relationship of the employee: _____

RECEIVED

JUN 18 2020

VILLAGE OF MCFARLAND

Provide the names of consultants (e.g. attorneys, engineers, planners, architects, contractors, etc.) authorized to act on behalf of the applicant.

Name	Title/Company	Email	Phone #

B. PROPERTY INFORMATION

Parcel(s) Address: 5923 Exchange Street

Parcel(s) Tax Number: 061003168840 061003169152 061003169269

As the Applicant, are you the current owner of this parcel(s)? ☐ No ☒ Yes

If no, current owner is: _____

If no, do you have an agreed upon option to purchase the property? ☐ No ☐ Yes (provide

documentation and note the expiration date here: _____

Total Lot Size: 25,352 square feet

Parcel Contains Existing Buildings? ☐ No ☒ Yes

If yes, indicate Total Building Size 8319 sq.ft.

Most recent property assessment (PA):

\$ 81,900 Land \$ 266,900 Improvements \$ 348,800 Total

Existing Uses: Restaurant, Apartment

Existing Zoning: CC

Existing Uses, Adjacent Parcels: Tavern N Rail Road S Lumber Yard E Mixed W

Existing Zoning, Adjacent Parcels: CC N CC S CC E CC W

Will a zoning change be requested? ☒ No ☐ Yes

If yes, indicate new zoning _____

Identify other approvals, permits, or licenses your project may need (e.g. County, State or Federal permits).

Building Permits, P.C. Conditional Use

Existing Mortgage Holder: Perk BankContact Person & Phone Number: Josh Memon 608 444 4869Does the property have any existing tax delinquencies, zoning or building violations? ☒ No ☐ Yes

If yes, explain: _____

C. PROJECT/BUSINESS INFORMATIONThe proposed project is: ☒ An Improvement to Existing Business☐ A New Business(s)☐ Business Relocation ☐ Residential Development☐ Other

Project Description. Include any plans or illustrations prepared for the project, if available. At a minimum, a concept plan shall be submitted with the application.

Addition of (2) rental units to the 3rd Floor former Congress hall of the McFarland House. Upgraded water service and sprinkler installation with monitoring system.

Will the project incorporate any "sustainability" or "green design" concepts? Describe.

We will include high efficiency appliances and HVAC in each unit as well as upgraded insulation in the attic.

Current annual revenue: \$ 91,800 Estimated annual revenue: \$ 112,200Current annual expenses: \$ 53,000 Estimated annual expenses: \$ 78,000Business Plan and/or Marketing Plan attached? ☒ No ☐ YesBalance Sheets and Profit and Loss Statements for the past two years attached? ☐ No ☒ Yes

Describe the project schedule.

Final Plan/Specification Preparation Date: July 2020Preliminary Construction Start Date: Aug 2020Preliminary Construction Completion Date: Dec 2020Date Occupied or Opened: Jan 2021

Number of principal buildings and estimated square footage: 2 - 8319 sq

Estimated equalized assessed valuation after project completion (EAV)

\$ 81,900 Land \$ 445,900 Improvements \$ 527,800 Total

Estimate the incremental property taxes to be generated by the project (attach any independent appraisals).

Pre-improvements: \$ 348,800 PA x .02006 Mill Rate = \$ 6996.93 Total (A)Post-improvements: \$ 527,800 PA x .02006 Mill Rate = \$ 10587.67 Total (B)Additional Increment (B-A) = \$ 3590.74Will the proposed project result in the relocation of economic activity/businesses from another location within the Village? ☒ No ☐ Yes

If yes, discuss the nature of any anticipated relocations and the impact the relocation would have on the neighborhood where such activity is currently located.

Will the proposed project result in the relocation of economic activity from an adjacent community?

☒ No ☐ Yes

If yes, discuss the nature of any anticipated relocations and the impact the relocation would have on the community where such activity is currently located.

Identify any proposed tenants of the project. Have leases been negotiated or signed? ☐ No ☐ YesI receive regular requests for apartment space both short and long termWho will own and operate the developed property? myself

Do similar businesses/uses already exist in McFarland?

☐ No ☒ Yes, If yes, indicate several mixed use and short term rentals

Describe any differences in your proposed business/uses to existing businesses/uses

NA

Current and Created Jobs by Annual Wage Range (Full Time $\geq$ 30 hrs/week).

\$0-\$19,000

_____ Full Time (current) _____ Part Time (current) _____ FT (created) _____ PT (created)

\$20,000-\$39,000

_____ Full Time (current) _____ Part Time (current) _____ FT (created) _____ PT (created)

\$40,000-\$59,000

_____ Full Time (current) _____ Part Time (current) _____ FT (created) _____ PT (created)

\$60,000+

_____ Full Time (current) _____ Part Time (current) _____ FT (created) _____ PT (created)

Average per hour wage rate of all employees (not including benefits) \$_____

Approximately what percentage of employees do you expect will be hired from the McFarland area (i.e. 53558 zip code)_____.

Will the proposed business offer its employees a benefit package including health care and retirement benefits?
☐ No ☐ Yes

Discuss neighborhood impact/support for the project. Has the applicant discussed the project with neighboring property owners? ☐ No ☒ Yes

People seem excited there are affordable units coming to downtown.

Discuss any history of community involvement by the applicant or business within the Village.

*Former member of CDA and Village Board
 Member McFarland Chamber Board, McFarland Hockey Boosters President, McFarland Hockey Inc.*

Has any portion of the project already been started or completed? ☒ No ☐ Yes

If yes, describe the portions of the project completed, the work remaining, and why public financing is necessary to complete the project.

D. TIF REQUESTState the total amount of TIF assistance being requested: \$ 55,000

State the form of incentives requested:

- ☐ Developer Loan (pay-as-you-go) ☐ Traditional Loan ☐ Tax Increment Loan at Occupancy
☐ Tax Increment Loan at Project Start ☒ Other Grant via TIF

State the need and justification for TIF assistance. Explain how the applicant intends to demonstrate compliance with the "but for" test. Substantiate that other alternative methods of financing have been thoroughly explored.

In order to make the best use of space for the McFarland House, a service upgrade is required. Without the sprinkler system the additional apartments could not be added. Our hope is that the additional units will provide enough cash flow to continue to further develop the site and building improvements. "But for" the assistance in the form of a grant by the village, the project would not be a financially sound investment. We feel that this project would help guarantee the preservation of this historic building while bringing it back to its former roots. Similar funds have been granted in the past and we would not be seeking any additional assistance to complete the project.

Check which box(s) best describe the use of TIF funds:

- ☐ Land Acquisition/Survey ☐ Environmental Audits ☐ Site Grading
☐ Demolition/Remediation ☐ New Construction ☒ Rehabilitation/Expansion
☒ Utility Improvements ☐ Parking/Access ☒ Landscaping
☐ Recreation/Conservation ☐ Professional Services ☐ Financing Costs
☐ Other _____

E. PROJECT BUDGET AND FINANCIAL STRATEGY

Project Costs	Amount (\$)	Source(s) of Financing
Property Acquisition	-	
Environmental testing/remediation	-	
Demolition	1,000	Equity / Loan
Construction of new building(s)	-	
Site Improvements ~ Water Service / Sprinkler	40,500	TIF
Renovation of existing structures	148,000	Equity / Loan
Cost of installation of machinery/equipment	-	
Architectural/Engineering fees	2,500	Equity / Loan
Legal & other professional fees GL	15,000	Equity / Loan
Permit fees	80,000 42,000	Equity / Loan / Waived
Financing fees	-	
Developer fees	-	
Other (please specify) Landscape	-	
Total Project Costs	261,500	

Budget source: ☒ Developer ☐ Arch/Eng ☐ Contractor ☐ Other _____

Sources of Financing	Amount (\$)	Percent of Total Costs
TIF	55,000	21 %
Equity		%
Loans	206,500	79 %
Grants		%
Other (please specify)		%
Total Project Costs	261,500	100.0 %

Lender for Project If in addition to the Village: McFarland State Bank

Officer Dan Carey Phone 608 341 9913 Email dcarey@msbonline.com

Preapproved: ☐ No ☐ Yes, attach a Letter of Commitment from the Lender indicating that the applicant has sufficient financial resources to obtain the private financing for the project.

Grant Sources: _____ Grant Amount: _____

Grant Officer: _____ Phone _____ Email _____

Application Status: _____

Date of Grant Announcement: _____

F. APPLICANT CERTIFICATION AND ACKNOWLEDGEMENT

I acknowledge being informed that the Village of McFarland (Village) will, upon request by a member of the public or in the course of reporting its activities to the public, disclose the names of individuals requesting Tax Incremental Financing (TIF), the amount of TIF requested, state/federal programs used, if any, and the development impact of the TIF requested (e.g. jobs created, tax base impact and total project investment). I have been assured by the Village, and I understand, that other financial information provided by me in connection with this application or with assistance from the Village, if any is given (including, but not necessarily limited to business and personal financial statements, business operating statements, data on historical and projected future sales or other aspects of business performance, and business plans) will, to the extent permissible by law, and except for use in collection proceedings, if any, be treated as confidential. This will confirm that I have relied upon such assurance by the Village in providing financial information to the Village, and that, but for such assurances, such information would not be provided.

I certify that the information contained in this application is, to the best of my knowledge, true and correct. I agree to notify the Village, in writing, of any changes that materially affect the accuracy of this statement. I authorize the Village or its agents to verify the information provided in this application and to obtain additional information concerning the applicant(s) financial condition.

I certify through signing the TIF application that the final form and amount of financing the Village offers may differ from that requested. The form and amount of financing shall be finalized through the execution of a development agreement.

I certify that financial, insurance, and project assurances will be required as part of the final development agreement to be negotiated with the Village upon preliminary approval of this application. These may include, but are not limited to, assessment guarantees, letters of credit, personal or corporate guarantees, minimum payment agreements, lien waivers for contractors, consent of mortgagee or other loan security instrument. All terms and obligations of the Village and the applicant shall be finalized through the execution of a development agreement.

I certify, by signing and submitting this application, that additional costs, above the amount of the application fee, incurred by the Village for outside professional review or expertise of this application, and any development agreement resulting from this application, will be the responsibility of the applicant. I further certify, that denial of the application or failure to reach agreement with the Village on a development agreement shall not entitle the applicant to a refund of the application fee or any amounts of the escrow used in the review of the application.

Applicant Shawn O'Hearn Title Owner
 Signature [Signature] Date 6/17/2020

Return To:

Village of McFarland
 Attn: Village Community Development Director
 5915 Milwaukee Street
 McFarland, WI 53558
 P: 608-838-3153

Mark McCaulley

From: Nate Kirch <nate@jksecurity.com>
Sent: Monday, January 13, 2020 2:44 PM
To: Mark McCaulley
Cc: Mark McCaulley; Ron FencI
Subject: RE: McFarland House Cafe / J&K Security

Mark,

Just talked w/ Ron, sounds pretty straight forward. \$4,000 turkey installed, excluding 120V power by your EC. If we need to pick up a kitchen hood/ansul system add another \$500. Let me know if the project moves forward, we'd be happy to provide formalized pricing once you have plans available!

Thanks again,



Nate Kirch / Commercial Systems Sales
NICET #133715 - Fire Alarm Systems
Cell: [608-354-8486](tel:608-354-8486) / E. nate@jksecurity.com

J&K Security Solutions
Office Direct: [608-640-5110](tel:608-640-5110) / Fax: 608-255-6785
www.jksecurity.com



Gamewell-FCI / Farenhyt Black Series
Honeywell Pro-Watch / NetAXS
Honeywell MAXPRO / Performance Series Video

From: Ron FencI <RonfencI@outlook.com>
Sent: Monday, January 13, 2020 2:39 PM
To: Mark McCaulley <markmac@bachmannconstruction.net>; Nate Kirch <nate@jksecurity.com>
Cc: Mark McCaulley <markmac@bachmannconstruction.net>
Subject: Re: McFarland House Cafe / J&K Security

I spoke to Nate and you'll be getting you a budgetary number soon.

Ron FencI | Owner
402 Scott Dr. Deforest WI, 53532
Ph: 608-445-0542
Email: RonfencI@outlook.com

Confidentiality Notice: This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.



PROPOSAL

Monona Plumbing & Fire Protection, Inc.

Submitted To: Bachman Construction

Corporate Phone: 608-575-9822

Address: 1201 S. Stoughton Road

Fax:

City / State: Madison, WI 53716

Date: 1/10/2020

Architect:

Project Name: McFarland Café

Project Location: 5923 Exchange St.

Date of Plans:

Contact Name: Mark McCaulley

Scope of Work

Monona Plumbing and Fire Protection shall provide materials, labor and equipment necessary to complete the installation of the following.

Site Utilities

Water – Excavate and install approx. 100' of 6" ductile iron water piping. Lateral to be live tapped into the existing 8" water main located under Exchange St. Lateral to be stubbed through the foundation wall and terminated at the flange of the spool piece. Wall penetration to be link sealed. Both existing domestic water laterals will remain.

Sanitary – None

Storm – None

To Include:

- Plumbing/R.O.W. Permits
- Bedding material as needed
- Diggers hotline (one call)
- Mobilization/Demobilization
- Testing/Flushing of newly installed lateral
- All excavated material to be used as fill along the north side of the existing building and leveled off
- All backfill material to be granular fill and mechanically compacted in place
- Any asphalt or concrete removed to be exported from site
- Tap fees
- Asphalt restoration in the city street
- Trucking
- Dump fees
- Traffic Control (in the street)
- Excavator
- Trench box

PLUMBING • FIRE PROTECTION • UNDERGROUND UTILITIES • MECHANICAL • PREFABRICATION

608-273-4556 • www.mononapfp.com • 3126 Watford Way, Madison, WI 53713

MP #230677 AFCS #1031727 Federal Contractor ID #082812991 WI BRC #1095887





PROPOSAL

Monona Plumbing & Fire Protection, Inc.

- Skid steer

Does Not Include

- Dewatering of natural ground water.
- Locate/Repair of any private utilities.
- Rock/Frost excavation
- Removal or disposal of any contaminated materials
- Any concrete or landscape restoration
- Health or well-being of any trees
- Damage to any existing pavers or railing

Add \$3,200 to the sum below if MPFP would be required to re-pour the disturbed curb, apron and sidewalk area.

Propose hereby to furnish material and labor - complete in accordance with above for the sum of . . . \$24,839.00

Pay requests received by the 5th of the month shall be paid in full by the 25th of the same month.

"As required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with the owner or those who give the owner notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid."

Authorized

Signature *Jeff Watkins*

Jeff Watkins Site Utilities Foreman

Note: This Proposal May Be Withdrawn by us if Not Accepted Within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Any alteration or deviation from above specifications involving extra costs become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Date of Acceptance: _____

Signature _____

Signature _____

PLUMBING • FIRE PROTECTION • UNDERGROUND UTILITIES • MECHANICAL • PREFABRICATION

608-273-4556 • www.mononapfp.com • 3126 Watford Way, Madison, WI 53713

MP #230677 AFCS #1031727 Federal Contractor ID #082812991 WI BRC #1095887



Construction Bid Form



Customer Information

Name Bachmann Construction

Address 1201 S Stoughton Rd.

City, State ZIP Madison WI, 53716

Phone 608-222-8869

Email markmac@bachmannconstruction.net

Project name McFarland House Café

Subcontractor Information

Company Fenci Fire Protection LLC

Name Ron Fenci

Address 402 Scott Dr

City, State ZIP Deforest, WI 53532

Phone 608-445-0542

Email ronfenci@outlook.com

Completion date TBD

Scope of Work

Provide all labor, material and equipment associated with the design/build per documents provided on 01-07-2020. All work performed to meet NFPA 13 codes and standards. Design and permitting included. This estimate is based on a retrofit of the McFarland House Cafe at 5923 Exchange St. McFarland and is based on the provided documents. All pipe and fittings to be exposed black steel and standard UL approved based on no specifications provided. This price is only for the McFarland House Cafe building and not the adjoining building next to the railroad tracks.

Not Included

Painting of piping, Any electrical work or fire alarm, fire watch, Underground piping brought into building by others, overtime hours. Any Concealment of piping

Company Proposal

Fenci Fire Protection propose's the above scope of work for McFarland House Cafe McFarland WI, 53558, to be completed by Completion Date TBD for the amount of-
Total Amount \$23,000.00

Ron Fenci

1/9/2020

Submitted by (Company Representative)

Date

Owner Acceptance

Bachmann Construction accept's the above scope of work for the amount of-
Amount: \$23,000.00

Total

Submitted by (home owner or authorized representative)

Date

PROPOSAL

RHD PLUMBING, Inc.

Commercial Residential Repair Remodeling Showroom Master Plumber #230577

Submitted to: Mark McCaulley

Date: 1/31/2020

Project Name: McFarland Depot 3rd Floor Efficiencies
5923 Exchange Street
McFarland WI 53558

Scope of Work:

- Demo of existing bathrooms and kitchens
- Bid assumes all fixtures to be located on one side of main support beam
- Tie into existing waste and water piping serving old units
- Each unit will be provided with their own 40 gallon electric water heater
- Each unit will have one full bath consisting of
 - 48" 3 piece shower
 - Kohler shower valve and trim
 - Chrome LAV faucet
 - Vanity by others
 - Floor mounted toilet
- Kitchen will be supplied with
 - Two compartment drop in stainless sinks
 - Goose neck kitchen faucet with pull down sprayer
 - Food waste grinder
 - Water line in for ice maker
 - Dishwasher hookup
- Includes plumbing permit
- All fire stopping
- Test all final connections

Combined Budget for Both Efficiency Apartments

\$11,789.00

Phaze Electric, LLC
N3427 Mohr Road
Columbus, WI 53925 US
+1 6082255016
gweber@phazeelectric.com



Estimate

ADDRESS

Mark McCaulley
1201 S. Stoughton Rd.
Madison, WI 53716

ESTIMATE # 1018

DATE 02/03/2020

EXPIRATION DATE 03/02/2020

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Sales	Mcfarland Coffee Cafe Apartments -Service change to 6 meters -Install two new tenant panels -Wire two new 2 bedrm, 1 kit, 1 bath apartments		16,250.00	16,250.00
Sales	Mcfarland Coffee Cafe Kitchen upgrade -Add new kit hood fan -Add circuit for stand up cooler -Wire new Combie-oven		3,825.00	3,825.00

The existing service only has space for five meters. We will have to change the service meter bank to accommodate a sixth meter.

TOTAL

\$20,075.00

Accepted By

Accepted Date

Account	Chiller	Debit	Credit	Date	Description	Cash/Ret	AMIC	James Vanhook	Scott Braun	James Pace	David Brown	John Harris	Total	Ytd Budget
200006511			6,000.00	12/30/2019	Deposits		6,000.00						6,000.00	-
200006511		249.08		12/30/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		12/30/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		73.46		12/27/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		500.00		12/12/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173								-	-
200006511		7,725.00		12/5/2019	Deposits		6,000.00	875.00	850.00				7,725.00	-
200006511		249.08		12/29/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		12/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		73.46		12/27/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		500.00		12/22/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173								-	-
200006511		249.08		12/14/2019	Deposits		6,000.00	875.00	850.00				7,725.00	-
200006511		2,670.02		12/29/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		12/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		1,073.46		10/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		8,162.50		10/4/2019	Deposits		6,000.00	850.00		1,312.50			8,162.50	-
200006511		249.08		9/30/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		9/30/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		73.46		9/27/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		23,000.00		9/11/2019	REGULAR LOAN PAYMENT PER 50 PER MD 357/AK								-	-
200006511		6,850.00		9/5/2019	Deposits		6,000.00		850.00				6,850.00	-
200006511		2,670.02		8/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		249.08		8/29/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		1,073.46		8/27/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		875.00		8/20/2019	Deposits			875.00					875.00	-
200006511		500.00		8/5/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173								-	-
200006511		249.08		7/29/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		7/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		875.00		7/14/2019	Deposits			875.00					875.00	-
200006511		500.00		7/12/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173								-	-
200006511		2,670.02		7/6/2019	Deposits		6,000.00		850.00				6,850.00	-
200006511		249.08		6/28/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		1,073.46		6/27/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		875.00		6/20/2019	Deposits				875.00				875.00	-
200006511		500.00		6/12/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173				850.00				850.00	-
200006511		249.08		6/6/2019	Deposits								-	-
200006511		2,670.02		5/29/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		5/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		1,073.46		5/26/2019	Deposits		4,000.00	875.00					4,875.00	-
200006511		500.00		5/13/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		1,725.00		5/6/2019	Deposits			850.00		875.00			1,725.00	-
200006511		3,500.00		5/2/2019	Deposits		3,500.00						3,500.00	-
200006511		249.12		4/30/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		73.46		4/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		2,670.02		4/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		500.00		4/12/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173				850.00				850.00	-
200006511		1,670.02		4/4/2019	Deposits		3,500.00						4,350.00	-
200006511		234.08		3/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		1,073.46		3/28/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		875.00		3/17/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125					875.00			875.00	-
200006511		500.00		3/12/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173								-	-
200006511		850.00		3/12/2019	Deposits				850.00				850.00	-
200006511		4,380.00		3/4/2019	Deposits							5.00	4,380.00	-
200006511		2,670.02		3/1/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		238.08		2/28/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		73.46		2/27/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		500.00		2/12/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173				850.00				850.00	-
200006511		850.00		2/7/2019	Deposits								-	-
200006511		4,375.00		2/6/2019	Deposits					875.00			4,375.00	-
200006511		238.08		1/29/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		1/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		1,073.46		1/28/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		500.00		1/24/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173						900.00		1,750.00	-
200006511		1,750.00		1/7/2019	Deposits		3,000.00						3,000.00	-
200006511		3,000.00		1/7/2019	Deposits								-	-
200006511		7,520.86		1/2/2019	Check #1111								-	-
200006511		77,599.44					69,800.00	5,225.00	9,350.00	5,687.50	900.00	5.00	84,167.50	-

Upside's Unit 1 Upside's Unit 2 Upside's Unit 3 Does not belong

Account	ChkRef	Debit	Credit	Date	Description	Category	Principal	Interest
200006511			1,725.00	12/20/2018	Deposit	Income : Rent		
200006511			3,000.00	11/29/2018	Deposit	Contribution		
200006511			1,775.00	11/26/2018	Deposit	Contribution		
200006511			850.00	11/13/2018	Deposit	Contribution		
200006511			3,000.00	11/1/2018	Deposit	Income : Rent		
200006511			875.00	10/15/2018	Deposit	Contribution		
200006511			3,000.00	10/9/2018	Deposit	Income : Rent		
200006511			1,700.00	10/9/2018	Deposit	Contribution		
200006511			875.00	9/20/2018	Deposit	Contribution		
200006511			900.00	9/11/2018	Deposit	Income : Rent		
200006511			3,000.00	9/4/2018	Deposit	Contribution		
200006511			800.00	9/4/2018	Deposit	Income : Rent		
200006511			875.00	8/24/2018	Deposit	Contribution		
200006511			3,000.00	8/6/2018	Deposit	Income : Rent		
200006511			2,575.00	8/6/2018	Deposit	Contribution		
200006511			1,700.00	7/15/2018	Deposit	Income : Rent		
200006511			3,000.00	7/2/2018	Deposit	Contribution		
200006511			875.00	6/19/2018	Deposit	Income : Rent		
200006511			1,700.00	6/11/2018	Deposit	Contribution		
200006511			2,350.00	5/29/2018	Deposit	Income : Rent		
200006511			2,575.00	5/17/2018	Deposit	Contribution		
200006511			2,000.00	5/3/2018	Deposit	Income : Rent		
200006511			2,743.34	4/30/2018	Deposit	Member Contribution		
200006511	238.08			12/28/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511	238.08			11/28/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511	238.08			10/30/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511	238.08			9/28/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511	238.08			8/28/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511	238.08			7/30/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511	238.08			6/28/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511	235.10			5/30/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511	241.10			5/2/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511	1,670.02			7/11/2018	LOAN PYMT CORRECTION/K9-490	Payments : Loan Payment	1,670.02	
200006511	2,670.02			12/31/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment	748.27	1,921.75
200006511	2,670.02			11/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment	681.23	1,988.79
200006511	2,670.02			10/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment	306.42	2,363.60
200006511	1,670.02			10/1/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment	1,670.02	
200006511	2,670.02			8/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment	2,670.02	
200006511	2,670.02			6/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment Contribution	676.82	1,993.20
200006511	2,670.02			5/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment	2,540.47	129.55
200006511	2,670.02			5/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Principal	726.69	1,943.39
200006511	73.46			11/27/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Interest		
200006511	1,073.46			10/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Payments : Loan Payment Distribution		
200006511	1,073.46			9/27/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Payments : Loan Payment Distribution		
200006511	1,073.46			8/27/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Payments : Loan Payment Distribution		
200006511	73.46			7/27/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Interest		
200006511	1,073.46			6/27/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Payments : Loan Payment Distribution		
200006511	73.46			5/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Payments : Loan Payment Distribution		
200006511	500.00			12/12/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511	500.00			11/13/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511	500.00			10/12/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511	500.00			9/12/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511	500.00			8/13/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511	500.00			7/12/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511	500.00			6/13/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511	98.95			6/12/2018	PHONE TRANSFER TO CHECKING ACCOUNT PER SO PER M Transfers	Distribution		
200006511	10.00			5/31/2018	Service Charge	Fees and Charges : Service fee		
			44,893.34					
			15,135.79					

434,320.10

MC FARLAND HOUSE -- VILLAGE OF MCFARLAND

UTILITY PLAN

EXHIBIT #5

DATED: JUNE 19, 2019

REVISED: JUNE 26, 2019

QUAM ENGINEERING, LLC

Residential and Commercial Site Design Consultants

www.quamengineering.com

4604 Sigelkow Road, Suite A - McFarland, Wisconsin 53558

Phone (608) 838-7750; Fax (608) 838-7752

TO OBTAIN LOCATION OF PARTICIPANTS' UNDERGROUND FACILITIES BEFORE YOU DIG IN WISCONSIN

CALL DIGGERS HOTLINE

1-800-242-8511

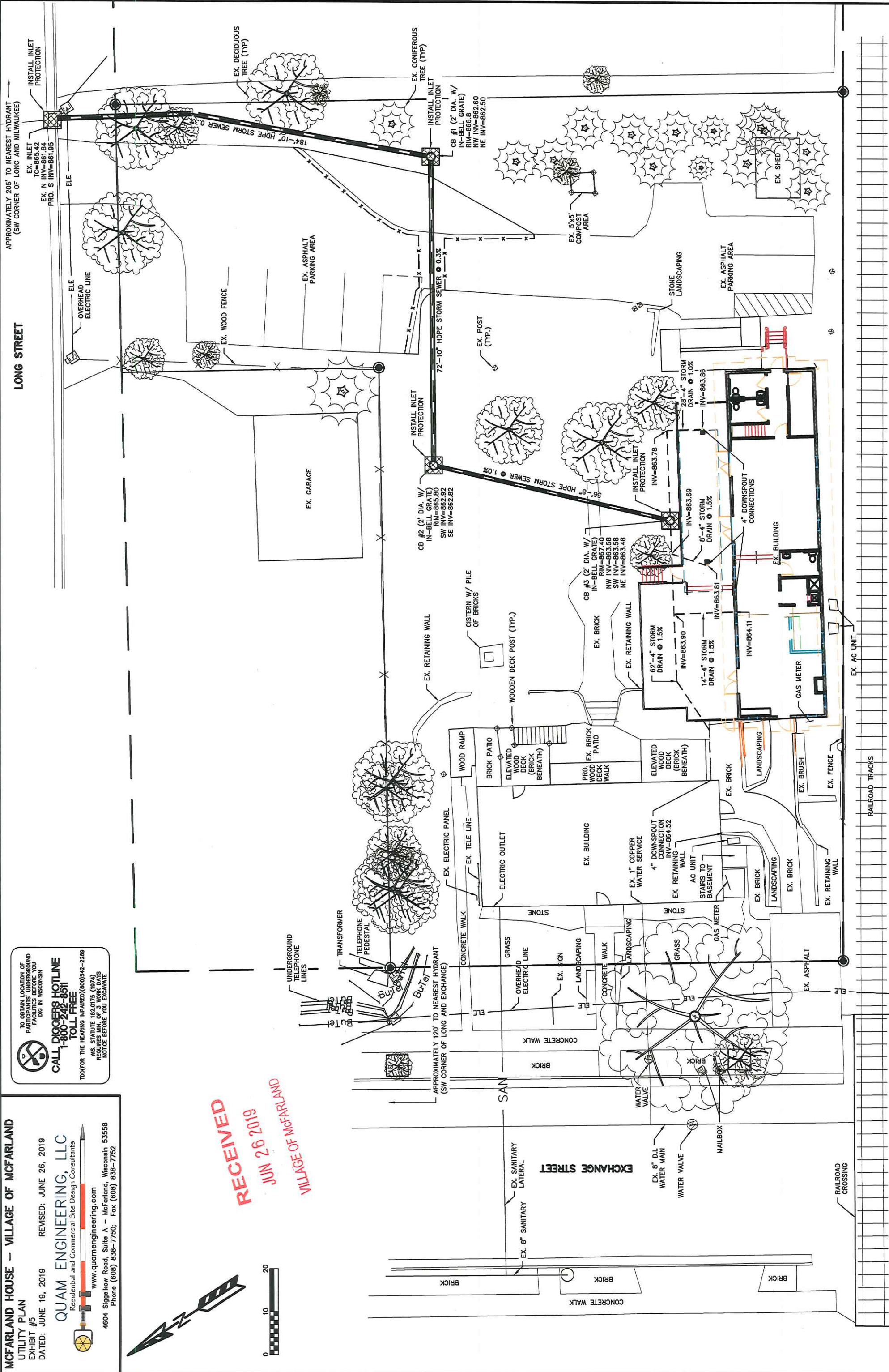
TOLL FREE

TDD (FOR THE HEARING IMPAIRED) (800) 542-2289

WIS. STATUTE 192.075 (1974)

REQUIRES MIN. OF 3 WORK DAYS NOTICE BEFORE YOU EXCAVATE

RECEIVED
JUN 26 2019
VILLAGE OF MCFARLAND



UNLIMITED LOAN GUARANTY AGREEMENT

FOR GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which is hereby acknowledged by each of the undersigned, and to enable **McFarland House Café, Inc.**, a Wisconsin corporation ("Debtor") to obtain tax incremental financing (TIF Loan) from the Village of McFarland, a Wisconsin municipal corporation (the "Village") in the amount of Fifty Thousand Dollars (\$50,000.00) evidenced by a Business Note (the "Note") and secured by a Real Estate Mortgage executed by **Ohearn Ventures, LLC**, a Wisconsin limited liability company, in favor of the Village (the "TIF Mortgage"), for the Project, as defined in the Development Agreement by and between the Village of McFarland ("Village"), McFarland House Café, Inc. and Ohearn Ventures, LLC dated September __, 2020 (the "Agreement") and to receive a subordination from the Village of the TIF Mortgage to Debtor's Lenders, the undersigned, individually as well as jointly and severally, hereby unconditionally and irrevocably guarantee the full and prompt payment to the Village of any and all indebtedness, liabilities, payments and obligations of every nature and kind of Debtor to the Village represented by the Note and the TIF Mortgage or arising under the Agreement, which may hereafter be owing or due thereunder and the undersigned also agrees to pay in addition thereto, all costs, expenses and reasonable attorneys' fees at any time paid or incurred by the Village in endeavoring to collect said indebtedness, liabilities and obligations, and in and about enforcing this instrument (collectively, the "Indebtedness").

The undersigned warrant to the Village that each of them is presently able to pay personal debts as they become due and that the making of this Guaranty or the payment of any debt encompassed by this Guaranty shall not cause the undersigned to become insolvent or impair any ability to pay any debt which each of them have incurred, intends to incur or reasonably believe will incur as it becomes due. The undersigned agree that their liability under this Guaranty shall not be extinguished unless and until both (a) all of the Indebtedness hereby guaranteed has been paid in full by actual payment, and (b) the preference period applicable to the payment of such indebtedness has expired without any bankruptcy or fraudulent transfer proceeding being brought by or against any of the undersigned or Debtor, and no collateral given for this Guaranty shall be required to be released until both of such conditions have been met. If the Village is required to refund any payments as a result of any insolvency, bankruptcy or fraudulent transfer proceeding, the undersigned's obligations evidenced by this Guaranty shall continue in effect and the undersigned shall be obligated to repay the Village for any such payment so voided or nullified.

The undersigned each agree that his liability hereunder shall in no way be affected or impaired, nor shall it be discharged, in whole or in part, by any of the following occurrence:

(1) the death, incompetency, insolvency, bankruptcy, liquidation, dissolution or withdrawal of Debtor or of any guarantor; or (2) renewal, refinancing or extension of the time of the payment of the principal amount of, or any installment or installments of the TIF Loan from the Village; or (3) acceptance by the Village of part payment of any amount due, or any installment of the TIF Loan; or (4) release, surrender, sale, exchange or substitution by the Village of all or any part of the collateral of Debtor or of any other guarantor; or (5) release by the Village of any

guarantors and/or the acceptance of additional guarantors; or (6) failure of the Village to perfect any security interest in the collateral for the loan or of any guarantor or to record or register any lien or encumbrance thereon; or (7) unenforceability of any document or instrument executed by the Village or the Debtor. The liability of the Guarantors hereunder shall be a continuing liability and shall not be affected by (nor shall anything herein contained be deemed to be a limitation upon) the amount of credit which may be extended to Debtor, the number of transactions with Debtor, repayments by Debtor to the Village, or the allocation by the Village of repayments by Debtor, it being the understanding of the Guarantors that their liability shall continue hereunder so long as there are any unsatisfied obligations from Debtor to the Village pursuant to the TIF Loan, the Agreement or any extensions thereof. The discharge of Debtor's obligations to repay any Indebtedness, which discharge is a result of any bankruptcy proceeding filed by or against Debtor, shall not diminish, release or impair the obligations of the undersigned under this Loan Guaranty Agreement. The undersigned specifically agree that in the event of the foreclosure of the TIF Mortgage and in the event of a deficiency resulting therefrom, the undersigned shall be and hereby is expressly made liable to the Village for the amount of such deficiency notwithstanding any provision of the laws of the State of Wisconsin which may prevent the Village from enforcing such deficiency against Debtor, its successors or assigns.

This Guaranty is a guaranty of payment and performance and not of collectability. It is expressly agreed by the undersigned that it shall not be necessary for the Village to proceed first against the Debtor (or to liquidate or foreclose upon any collateral) before proceeding to enforce this guaranty or as a condition to payment or performance by Guarantors hereon.

The undersigned agree that all indebtedness, liability or liabilities now or at any time or times hereafter owing by Debtor, other than obligations incurred in the ordinary course of Debtor's business, to either of the undersigned are hereby subordinated to the obligations guaranteed hereunder, and any payment of indebtedness of the Debtor to any of the undersigned, if the Village so requests, at any time an event of default shall exist and be continuing under the terms of the aforesaid Note, TIF Mortgage or Agreement, shall be received by the undersigned as trustee for the Village on account of the obligations guaranteed hereunder. The undersigned agree that the payment of any amount or amounts by any of the undersigned pursuant to this Loan Guaranty Agreement which does not result in payment in full of all obligations of Debtor to the Village guaranteed hereunder shall not in any way entitle either of the undersigned whether at law, in equity or otherwise to any right to participate in any security held by the Village for the payment of the obligations guaranteed hereunder, any right to direct the application or disposition of any such security or any right to direct the enforcement of any such security. In the event a right of action and claim has arisen under this Loan Guaranty Agreement, in case of the pendency of any receivership, insolvency, liquidation, bankruptcy, reorganization, arrangement, adjustment, composition or other judicial proceeding relative to any of the undersigned or the property of any of the undersigned, the Village shall be entitled and empowered, by intervention in such proceedings or otherwise: (a) to file and prove a claim for the whole amount of the Indebtedness guaranteed and to file such other papers or documents as may be necessary or advisable in order to have the claims of the Village (including any claim for the reasonable compensation, expenses, disbursements and advances of the Village and the Village's agents and counsel) allowed in such judicial proceeding; and (b) to collect and receive

any monies or other property payable or deliverable on any such claims.

The undersigned waive demand, notice of dishonor, presentment for payment, diligence in collection, acceptance of this guaranty and notice of any adverse change in the financial condition of Debtor or any guarantor or of any other fact that might materially increase the risk of the guarantor hereon. This guaranty shall be binding upon the undersigned and upon their heirs, legal representatives, successors and assigns, and shall inure to the benefit of the Village, its successors and assigns. The validity and construction of this guaranty shall be governed by the laws of the State of Wisconsin. If any provision of this Guaranty shall be declared invalid, unenforceable, or illegal, that part will not affect the validity, enforceability or legality of any other provision contained herein. This Loan Guaranty Agreement is executed at the same time as the aforesaid note.

This Guaranty constitutes a separate and independent contract with and obligation to the Village, and the undersigned recognize and intend that this Guaranty be a separate source of repayment of the Indebtedness hereby guaranteed. Therefore, to induce the Village to make the TIF Loan to the Debtor and to subordinate the above-referenced TIF Mortgage with the knowledge and intention that the Village rely upon these presents in so doing, the undersigned agrees that recourse may be obtained against the undersigned for the repayment of all or any outstanding portion of said indebtedness prior to, concurrently with or after any action, proceeding, settlement or other means by which the Village may from time to time elect to recover said indebtedness; that in no event shall the Village be deemed to have elected any remedy which precludes or impairs its ability to proceed against the undersigned hereunder; and that this Guaranty may be enforced prior to, concurrently, with or after any action against Debtor and shall survive any foreclosure, sheriff sale pursuant to foreclosure or sale on execution, trustee's sale or deed in lieu of foreclosure, deed in lieu of sheriff sale, or deed in lieu of trustee's sale of any personal or real property encumbered or to which any judgment or other lien attaches to satisfy said indebtedness. In particular, this Guaranty shall survive as an independent contractual obligation any public or trustee's sale under a mortgage with power of sale or deed of trust, despite any statutory provision which otherwise prohibits any deficiency judgment, extinguishes the Indebtedness secured thereby, or otherwise relieves Debtor from further liability, the undersigned hereby recognizing and agreeing that their liability hereunder is not conditioned in any manner upon the existence of such liability of Debtor, and for such purposes the undersigned, while not waiving their rights of subrogation as such, hereby waives any defense to their obligations hereunder which is based upon the impairment of their ability to obtain any redress against Debtor through indemnification, subrogation, reimbursement, contribution or otherwise as a result of a foreclosure or trustee's sale, including, without limitation, any defense that such subrogation or similar rights were abrogated by any acts or omissions of the Village (excepting only such defenses which assert that the Village intentionally abrogated the undersigned's subrogation or similar rights for no legitimate purpose other than to deprive the undersigned of such rights; it being understood and agreed that abrogation of such rights of the undersigned solely as a result of the operation of law resulting from the Village's legitimate actions may not be the subject of any such defense). Upon payment in full of the obligations of Debtor to the Village guaranteed hereunder, the Village shall, upon the request of

the undersigned, assign to the undersigned all of its rights against Debtor and all evidence of such rights, including, without limitation, notes, mortgages and all other related security documentation.

Guarantors acknowledge that they are owners or related entities of the Debtor, and as a result thereof, Guarantors will benefit from the TIF Loan and the Village's subordination of the TIF Mortgage to Debtor's lender, and full and adequate consideration has been received by Guarantors in exchange for this Loan Guaranty Agreement.

With respect to the undersigned Wisconsin married residents, each of the undersigned represent that this obligation is incurred in the interest of his marriage or family.

Executed and delivered at McFarland, Wisconsin, this _____ day of September, 2020.

GUARANTORS:
OHEARN VENTURES, LLC

By: _____
Shaun T. O'Hearn , Member

Shaun T. O'Hearn, individually

State Bar of Wisconsin Form 16-2003
FIXED RATE NOTE

Document Number

Document Name

For value received, the undersigned ("Borrower"), jointly and severally if more than one, promises to pay to the order of the Village of McFarland, a Wisconsin municipal corporation _____ ("Holder") the principal sum of \$ 50,000.00 _____ together with interest on the unpaid principal balance the date of this note ("Note") at the rate of 0 _____ % per annum until this Note is paid in full. Interest shall be computed n/a _____ based on a 360 day year. Payment shall be made as follows:

CHOOSE ONE OF THE FOLLOWING OPTIONS; ONLY ONE SHALL APPLY:

- ☐ A. **Single Payment.** In one payment on _____, plus interest payable _____.
- ☐ B. **Installments of Principal and Interest.** In _____ equal payments of \$ _____ due on _____, and on the same day of each _____ month thereafter, plus a final payment of the unpaid principal and interest due on _____.
- ☐ C. **Installments of Interest Only.** In payments of interest of _____ due on _____, and on the same day of each _____ month thereafter, plus a final payment of the unpaid principal due plus accrued interest on _____.
- X D. **Other.** Payments shall be made as provided in Addendum A. _____.

Payments shall be made to Holder at 5915 Milwaukee Street, McFarland, WI 53558 _____ or such other location as Holder shall designate by written notice to Borrower.

CHOOSE THE FOLLOWING, IF APPLICABLE:

- ☐ On execution of this Note, Borrower will prepay interest to _____.

CHOOSE ONE OF THE FOLLOWING OPTIONS; IF NEITHER IS CHOSEN, OPTION A SHALL APPLY:

- X A. This Note may be prepaid in whole or part without premium or penalty at any time.
- ☐ B. There may be no prepayment of principal without permission of Holder.

CHOOSE ONE OF THE FOLLOWING OPTIONS; IF NEITHER IS CHOSEN, OPTION A SHALL APPLY:

- X A. Any prepayment shall be applied to principal in the inverse order of maturity and shall not delay the due dates or change the amount of the remaining payments until the unpaid balance of principal and interest is paid in full.
- ☐ B. In the event of any prepayment, this Note shall not be treated as in default with respect to payment so long as the unpaid balance of principal and interest (and in such case accruing interest shall be treated as unpaid principal) is less than the amount that said indebtedness would

have been had the payments been made as specified above; provided that payments shall continue in the event of credit of any proceeds of insurance or condemnation, the condemned premises being thereafter excluded from any mortgage given as security for this Note.

Holder may grant renewals or extensions or otherwise modify the terms of this Note or any instrument securing this Note without affecting the liability of Borrower or any guarantor of this Note.

If Borrower fails to pay any installment payable hereunder within 15 days after it becomes due or if any other default, including a default under any security for this Note, is not cured within 15 days after notice of default is mailed to Borrower, Holder may at its option and without further notice accelerate the amount due under the Note and declare it immediately due and payable. If any installment payable hereunder is delinquent more than 15 days, Borrower shall pay a late charge to Holder of 5% of the amount. Borrower shall pay all costs and expenses, including reasonable attorney fees, of collection and enforcement of any security for the Note, unless prohibited by law.

Other provisions: See Addendum A.

Presentment, protest and notice of dishonor are hereby waived.

This Note is secured by a mortgage against the property described in Addendum A and personal guarantees.

Dated September, 2020.

McFarland House Café, Inc.

_____(SEAL)_____(SEAL)
* Shaun T. O'Hearn, President *

GUARANTY

~~The undersigned, for valuable consideration, hereby guarantees payment of all sums due and to become due under the above Note, including (without limitation) principal, interest and costs and expenses of collection.~~

Dated _____.

~~GUARANTOR:~~

_____(SEAL)_____(SEAL)
* *

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.
FIXED RATE NOTE STATE BAR OF WISCONSIN FORM NO. 16-2003

* Type name below signatures.

**ADDENDUM A
TO FIXED RATE NOTE**

Borrower: McFarland House Café, Inc.
Lender: Village of McFarland
Date: September ____, 2020

Borrower guarantees that the real property legally described as:

Lots Four (4), Five (5) and Six (6), Block Twenty-nine (29), Plat of the Village of McFarland, in the Village of McFarland, Dane County, Wisconsin; EXCEPT that part of said Lots 4, 5 and 6 described as follows: Beginning at the North corner of said Lot 6; thence Southwest along the Northwest line of said lot 60 feet; thence Southeast parallel to the Northeast line of Block 29, 139 feet thence Northeast to said Northeast line at a point 139 feet Southeast from the point of beginning, thence Northwest to the point of beginning.in the Village of McFarland, Dane County, Wisconsin (the "Property"),

which is the subject of the loan evidenced by this Note shall have a taxable assessed value which, on January 1, 2021, pursuant to Wis. Stats. §70.32(1), shall be no less than Five Hundred Twenty Seven Thousand Eight Hundred and 00/100 Dollars (\$527,800.00).

Tax Increments (as defined in §66.1105, Wis. Stats.) relating to the Property received by the Lender during the term of Tax Incremental District No. 4, Village of McFarland, as well as any Deficiency Payments, as defined in the Development Agreement between Borrower and Lender dated September __, 2020 (the "Development Agreement"), timely paid (whether by Borrower or any guarantor), shall be applied to reduce the balance due on this Note.

This Note shall mature and become fully payable on the earlier of December 31, 2035 or the conveyance of any part of the property mortgaged as security for this Note by to a third party or upon transfer of a controlling interest in the Borrower or in the owner of the mortgaged Property to a third party without the prior written consent of the Lender, in Lender's reasonable discretion.

This Business Note is further subject to the terms and conditions of the Development Agreement defined above.

Capitalized terms not otherwise defined in this Note shall have the meaning set forth in the Agreement.

State Bar of Wisconsin Form 21-2003
MORTGAGE

Document Number

Document Name

Ohearn Ventures, LLC, a Wisconsin limited liability company

("Mortgagor," whether one or more) mortgages to the Village of McFarland,
a Wisconsin municipal corporation
its successors or assigns ("Mortgagee," whether one or more), to secure
payment of 50,000.00 evidenced by a note or notes, or other
obligation ("Obligation") dated September, 2020
executed by McFarland House Café, Inc., a Wisconsin corporation

to Mortgagee, and any extensions, renewals and modifications of the Obligation
and refinancings of any such indebtedness on any terms whatsoever (including
increases in interest) and the payment of all other sums, with interest, advanced
to protect the Property and the security of this Mortgage, and all other amounts
paid by Mortgagee hereunder, the following property, together with all rights
and interests appurtenant thereto in law or equity, all rents, issue and profits
arising therefrom, including insurance proceeds and condemnation awards, all
structures, improvements and fixtures located thereon, in Dane
County, State of Wisconsin ("Property"):

Lots Four (4), Five (5) and Six (6), Block Twenty-nine (29), Plat of the Village of
McFarland, in the Village of McFarland, Dane County, Wisconsin; EXCEPT that part of
said Lots 4, 5 and 6 described as follows: Beginning at the North corner of said Lot 6;
thence Southwest along the Northwest line of said lot 60 feet; thence Southeast parallel
to the Northeast line of Block 29, 139 feet thence Northeast to said Northeast line at a
point 139 feet Southeast from the point of beginning, thence Northwest to the point of
beginning in the Village of McFarland, Dane County, Wisconsin

Recording Area

Name and Return Address

Cassandra Suettinger
Clerk/Treasurer
Village of McFarland
5915 Milwaukee Street
McFarland, WI 53558

154/0610-031-6926-9; 154/0610-031-6915-2; 154/0610-
031-6884-0

Parcel Identification Number (PIN)

This is not _____ homestead property.
(is) (is not)

This is _____ a purchase money mortgage.
(is) (is not)

1. MORTGAGOR'S COVENANTS.

a. **COVENANT OF TITLE.** Mortgagor warrants title to the Property, except restrictions and
easements of record, if any, and further excepting: General taxes for the year 2020.

b. **FIXTURES.** Any property which has been affixed to the Property and is used in connection with it is
intended to become a fixture. Mortgagor waives any right to remove such fixture from the Property which is subject
to this Mortgage except in the ordinary course of business.

c. **TAXES.** Mortgagor promises to pay when due all taxes and assessments levied on the Property or
upon Mortgagee's interest in it and to deliver to Mortgagee on demand receipts showing such payment.

d. **INSURANCE.** Mortgagor shall keep the improvements on the Property insured against loss or damage
occasioned by fire, extended coverage perils and such other hazards as Mortgagee may require, without co-insurance,
through insurers approved by Mortgagee, in the amount of the full replacement value of the improvements on the Property.
Mortgagor shall pay the insurance premiums when due. The policies shall contain the standard mortgage clause in favor
of Mortgagee, and evidence of all policies covering the Property shall be provided to Mortgagee.

Mortgagor shall promptly give notice of loss to insurance companies and Mortgagee. Unless Mortgagor and Mortgagee

otherwise agree in writing, insurance proceeds shall be applied to restoration or repair of the Property damaged, provided Mortgagee deems the restoration or repair to be economically feasible.

e. **OTHER COVENANTS.** Mortgagor covenants not to commit waste nor suffer waste to be committed on the Property, to keep the Property in good condition and repair, to keep the Property free from future liens superior to the lien of this Mortgage and to comply with all laws, ordinances and regulations affecting the Property. Mortgagor shall pay when due all indebtedness which may be or become secured at any time by a mortgage or other lien on the Property superior to this Mortgage and any failure to do so shall constitute a default under this Mortgage.

2. **DEFAULT AND REMEDIES.** Mortgagor agrees that time is of the essence with respect to payment of principal and interest when due, and in the performance of the terms, conditions and covenants contained herein or in the Obligation secured hereby. In the event of default, Mortgagee may, at its option, declare the whole amount of the unpaid principal and accrued interest due and payable, and collect it in a suit at law or by foreclosure of this Mortgage or by the exercise of any other remedy available at law or equity. If this Mortgage is subordinate to a superior mortgage lien, a default under the superior mortgage lien constitutes a default under this Mortgage.

3. **NOTICE.** Unless otherwise provided in the Obligation secured by this Mortgage, prior to any acceleration (other than under paragraph 9, below) Mortgagee shall mail notice to Mortgagor specifying: (a) the default; (b) the action required to cure the default; (c) a date, not less than 15 days from the date the notice is mailed to Mortgagor by which date the default must be cured; and (d) that failure to cure the default on or before the date specified in the notice may result in acceleration.

4. **EXPENSES AND ATTORNEY FEES.** In case of default, whether abated or not, all costs and expenses, including, but not limited to, reasonable attorney fees, to the extent not prohibited by law shall be added to the principal, become due as incurred, and in the event of foreclosure be included in the judgment.

5. **FORECLOSURE WITHOUT DEFICIENCY.** Mortgagor agrees to the provisions of Sections 846.101 and 846.103, Wis. Stats., as may apply to the Property and as may be amended, permitting Mortgagee in the event of foreclosure to waive the right to judgment for deficiency and hold the foreclosure sale within the time provided in such applicable Section.

6. **RECEIVER.** Upon default or during the pendency of any action to foreclose this Mortgage, Mortgagor consents to the appointment of a receiver of the Property, including homestead interest, to collect the rents, issues and profits of the Property during the pendency of such an action, and such rents, issues and profits when so collected shall be held and applied as the court shall direct.

7. **WAIVER.** Mortgagee may waive any default without waiving any other subsequent or prior default by Mortgagor.

8. **MORTGAGEE MAY CURE DEFAULTS.** In the event of any default by Mortgagor of any kind under this Mortgage or any Obligation secured by this Mortgage, Mortgagee may cure the default and all sums paid by Mortgagee for such purpose shall immediately be repaid by Mortgagor with interest at the rate then in effect under the Obligation secured by this Mortgage and shall constitute a lien upon the Property.

9. **CONSENT REQUIRED FOR TRANSFER.** Mortgagor shall not transfer, sell or convey any legal or equitable interest in the Property (by deed, land contract, option, long-term lease or in any other way) without the prior written consent of Mortgagee, unless either the indebtedness secured by this Mortgage is first paid in full or the interest conveyed is a mortgage or other security interest in the Property, subordinate to the lien of this Mortgage. The entire indebtedness under the Obligation secured by this Mortgage shall become due and payable in full at the option of Mortgagee without notice, which notice is hereby waived, upon any transfer, sale or conveyance made in violation of this paragraph. A violation of the provisions of this paragraph will be considered a default under the terms of this Mortgage and the Obligation it secures. Mortgagee's consent to any transfer shall not be unreasonably withheld.

10. **ASSIGNMENT OF RENTS.** ~~Mortgagor hereby transfers and assigns absolutely to Mortgagee, as additional security, all rents, issues and profits which become or remain due (under any form of agreement for use or occupancy of the Property or any portion thereof), or which were previously collected and remain subject to Mortgagor's control following any default under this Mortgage or the Obligation secured hereby and delivery of notice of exercise of this assignment by Mortgagee to the tenant or other user(s) of the Property in accordance with the provisions of Section 708.11, Wis. Stats, as may be amended. This assignment shall be enforceable with or without appointment of a receiver and regardless of Mortgagee's lack of possession of the Property.~~

11. **ENVIRONMENTAL PROVISION.** Mortgagor represents, warrants and covenants to Mortgagee that (a) during the period of Mortgagor's ownership or use of the Property no substance has been, is or will be present, used, stored, deposited, treated, recycled or disposed of on, under, in or about the Property in a form, quantity or manner which if known to be present on, under, in or about the Property would require clean-up, removal or other remedial action ("Hazardous Substance") under any federal, state or local laws, regulations, ordinances, codes or rules ("Environmental Laws"); (b) Mortgagor has no knowledge, after due inquiry, of any prior use or existence of any Hazardous Substance on the Property by any prior owner of or person using the Property; (c) without limiting the generality of the foregoing, Mortgagor has no knowledge, after due inquiry, that the Property contains asbestos, polychlorinated biphenyl components ("PCBs") or underground storage tanks; (d) there are no conditions existing currently or likely to exist during the term of this Mortgage which would subject Mortgagor to any damages, penalties, injunctive relief or clean-up costs in any governmental or regulatory action or third-party claims relating to any Hazardous Substance; (e) Mortgagor is not subject to any court or administrative proceeding, judgment, decree, order or citation relating to any Hazardous Substance; and (f) Mortgagor in the past has been, at the present is and in the future will remain in compliance with all Environmental Laws. Mortgagor shall indemnify and hold harmless Mortgagee from all loss, cost (including reasonable attorney fees and legal expenses), liability and damage whatsoever directly or indirectly resulting from, arising out of or based upon (i) the presence, use, storage, deposit, treatment, recycling or disposal, at any time, of any Hazardous Substance on, under, in or about the Property, or the transportation of any Hazardous Substance to or from the Property, (ii) the violation or alleged violation of any Environmental Law, permit, judgment or license relating to the presence, use, storage, deposit, treatment, recycling or disposal of any Hazardous Substance on, under, in or about the Property, or the transportation of any Hazardous Substance to or from the Property, or (iii) the imposition of any governmental lien for the recovery of environmental clean-up costs expended under any Environmental Law. Mortgagor shall immediately notify Mortgagee in writing of any governmental or regulatory action or third-party claim instituted or threatened in connection with any Hazardous Substance on, in, under or about the Property.

12. **SECURITY INTEREST ON FIXTURES.** To further secure the payment and performance of the Obligation, Mortgagor hereby grants to Mortgagee a security interest in:

CHOOSE ONE OF THE FOLLOWING OPTIONS; IF NEITHER IS CHOSEN, OPTION A SHALL APPLY:

☒ A. All fixtures and personal property located on or related to the operations of the Property whether now owned or hereafter acquired.

☐ B. All property listed on the attached schedule.

This Mortgage shall constitute a security agreement within the meaning of the Uniform Commercial Code with respect to those parts of the Property indicated above. This Mortgage constitutes a fixture filing and financing statement as those terms are used in the Uniform Commercial Code. This Mortgage is to be filed and recorded in the real estate records of the county in which the Property is located, and the following information is included: (1) Mortgagor shall be deemed the "debtor"; (2) Mortgagee shall be deemed to be the "secured party" and shall have all of the rights of a secured party under the Uniform Commercial Code; (3) this Mortgage covers goods which are or are to become fixtures; (4) the name of the record owner of the land is the debtor; (5) the legal name and address of the debtor are Ohearn Ventures, LLC,
5205 Linden Parkway, McFarland, Wisconsin 53558;
(6) the state of organization and the organizational identification number of the debtor (if applicable) are Wisconsin;
(7) the address of the secured party is 5915 Milwaukee Street, McFarland, WI 53558

13. **SINGULAR; PLURAL.** As used herein, the singular shall include the plural and any gender shall include all genders.

14. **JOINT AND SEVERAL/LIMITATION ON PERSONAL LIABILITY.** The covenants of this Mortgage set forth herein shall be deemed joint and several among Mortgagors, if more than one. Unless a Mortgagor is obligated on the Obligation secured by this Mortgage, Mortgagor shall not be liable for any breach of covenants contained in this Mortgage.

15. **INVALIDITY.** In the event any provision or portion of this instrument is held to be invalid or unenforceable, this shall not impair or preclude the enforcement of the remainder of the instrument.

16. **MARITAL PROPERTY STATEMENT.** Any individual Mortgagor who is married represents that the obligation evidenced by this instrument was incurred in the interest of Mortgagor's marriage or family.

Dated September, 2020.

OHEARN VENTURES, LLC

_____(SEAL)_____(SEAL)
* Shaun T. O'Hearn, member * _____
_____(SEAL)_____(SEAL)
* _____

AUTHENTICATION

ACKNOWLEDGMENT

Signature(s) _____

authenticated on _____

* _____
TITLE: MEMBER STATE BAR OF WISCONSIN
(If not, _____
authorized by Wis. Stat. § 706.06)

STATE OF WISCONSIN)
) ss.
DANE COUNTY)
Personally came before me on September, 2020,
the above-named Shaun T. O'Hearn

to me known to be the person(s) who executed the foregoing
instrument and acknowledged the same.

THIS INSTRUMENT DRAFTED BY:
Allen D. Reuter, Attorney at Law
Madison, Wisconsin

* _____
Notary Public, State of Wisconsin
My Commission (is permanent) _____)

(Signatures may be authenticated or acknowledged. Both are not necessary.)
NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.
MORTGAGE STATE BAR OF WISCONSIN FORM NO. 21-2003

* Type name below signatures.



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, September 14, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action to write off 2016 personal property taxes.

PREVIOUS ACTION:

ISSUE SUMMARY:

The Village does property tax collection annually for two types of taxes: real estate taxes and personal property taxes. Personal property taxes are taxes for businesses on certain types of equipment. All personal property taxes are due by January 31st of each year. After January 31st the Village settles to make all of the other jurisdictions (state, county, school district, and tech college) whole for the amount of uncollected taxes. It is then the Village's responsible to go collect on those taxes. The Village typically attempts collection on the personal property taxes each year. The Village has fairly limited options by which it can pursue collection for accounts that won't pay. Those options are:

1. The Village can choose to take the delinquent personal property taxes to small claims court and recoup the taxes, penalty & interest, and legal fees up to the amount allowed by state law.
2. If the business entity has ceased operations, filed for bankruptcy, or the personal property has been removed from the next assessment roll, the Village can chargeback the amounts. Basically what this means is the other entities state, county, school district, and tech college all need to reimburse the Village for their portion of the taxes as they are uncollectible. The Village has until between February 2 and April 1 of the the following year to chargeback uncollected personal property. After that date, the Village loses its ability to chargeback, and is responsible for the entire amount. It is also of note, that the Village can only chargeback an account once. It is the Village's responsibility to remove the personal property from the tax roll the next year if it becomes aware they are out of business.

Attached is a report from staff on the 8 personal property amounts recommended for write off. The report also details the status of the account and why write off is recommended.

FINANCIAL/BUDGET IMPACT:

The Village will write off \$413.23 of uncollectible personal property.



VILLAGE PLAN REFERENCE:

Village Fiscal Policy Chapter 9: Procedure for collection of delinquent personal property taxes and for the write off of uncollectible personal property taxes.

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Finance Committee unanimously recommended approval of writing off 2016 uncollectible personal property taxes.

ATTACHMENTS:

1. 2016 PP Write Off - 8.20.20

2016 DELINQUENT PERSONAL PROPERTY TAXES WRITTEN OFF IN 2020
100-1214

NAME	TAX AMOUNT	PENALTIES	STATUS	CHARGE BACK	BALANCE TO BE WRITTEN OFF
2016					
Newsletter Press	70.99	1.06	No Longer at This Location; chargedback	49.14	22.91
Dana Hess Design	120.47	3.39	No Longer at This Location; chargedback	83.39	40.47
The Flower Gallery	6.45	0.10	No Longer at This Location; chargedback	4.47	2.08
Felton Truck & Auto Body Repair	322.70	4.84	Out of Business; chargedback	223.39	104.15
City Wide Insulation	38.72		No Longer at This Location; chargedback	26.81	11.91
Laser Plus Skin Care	185.01		Duplicate Account; chargedback	128.07	56.94
MGO MGF LLC	436.71		Out of Business; chargedback	302.32	134.39
Platinum Spa & Salon	131.24		Out of Business; chargedback	90.86	40.38
Sub-Total	1,312.29	9.39		908.45	413.23

Balance to be Written-Off

413.23

The last column represents the McFarland portion to be written off.

The amount that was charged back to the State, Dane County, McFarland Schools and MATC is reflected in the CHARGE BACK column.



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, September 14, 2020

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Sayer Larson, Parks Superintendent

AGENDA ITEM: Discussion and action to revise Chapter 3 (Vegetation Management Use Policy) in order to adjust some categories and clarify definitions.

PREVIOUS ACTION:

The Parks, Recreation, and Natural Resources Committee reviewed these changes at their meeting on August 27, 2020 and recommended approval.

ISSUE SUMMARY:

In the current Vegetation Management Policy, the E.D Locke Library and Discovery Garden Park were mistakenly lumped together into one category when they should have been separated. Both locations are currently classified as category "Z", herbicide free zones.

We intend to **KEEP** Discovery Garden Park in category "Z" and propose to move the library into category "A", 15% or less weed density. The reasoning for this is to help beautify the library by having weed control in/for the landscaping, parking lot and the sidewalks. Cracks and joints are notorious for growing weeds. Both the library director and parks superintendent recommend this change.

Additionally, some wording amendments have occurred to focus the policy on vegetation. The original intent of this policy was to focus on vegetation management of Village property. However, due to the use of the word pesticide versus herbicide in select areas, the policy covered all pesticides. An example of an issue that occurred was a hornet nest in the dog park. The dog park was listed under category "Z" as pesticide free. I was unable to locate a contractor to remove the nest in a nontoxic way. Due to the aggressive nature of these hornets it caused a safety hazard that needed to be addressed. By changing the word pesticide to herbicide in selected locations we will regain the focus of vegetation management. Please note that a non-toxic method will always be sought out and evaluated first before use of pesticides.

Lastly, in the Committee meeting there was a discussion about managing invasive species at the dog park. There was not an intention to elevate the dog park to the highest category but provide flexibility if needed to address certain invasive species. It is currently in Category Z which is herbicide free and it was desired to elevate this to Category C to provide some flexibility recognizing that in this location it is a specific targeted approach if needed versus a blanket



application.

FINANCIAL/BUDGET IMPACT:

Maintenance activities are currently paid for through existing operating budgets and the presence of the policy is meant to serve as a guide on how those are applied going forward.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for approval.

ATTACHMENTS:

1. Chapter 3 - Vegetation Management Policy 09102020 mgs
2. Library Category Z

CHAPTER 3 Vegetation Management Use Policy

SECTION 3.01 Purpose

It is the purpose of this policy to guide the vegetation management procedures and use of pesticides and fertilizers to control vegetation in Village owned property.

SECTION 3.02 Policy

It is the policy of the Village to responsibly manage the vegetation for all Village properties. Village Staff shall use Integrated Pest Management (“IPM”) techniques to manage vegetation on all properties maintained by the Village. Utilizing IPM techniques will minimize or eliminate the use of pesticides and fertilizers whenever feasible to promote good environmental stewardship.

SECTION 3.03 Definitions and Terms

- (a) **Applicator.** A person using any amendment on properties. An applicator can be Public Works Staff, hired contractor, or a volunteer. Hired contractors shall be certified and licensed to apply pesticides in Wisconsin by the Department of Agriculture, Trade and Consumer Protection (WDATCP). All Public Works Staff and volunteers shall be State certified or working under the direct supervision of a State certified applicator.
- (b) **Categories.**
 - (1) **Category “A” Areas.** Parks, recreation facilities and other Village properties that will have a 15% or less weed density. These areas include athletic fields due to player safety and parks and facilities that receive high public use or visibility. These areas are maintained with an herbicide ~~pesticide~~ application, fertilizer, and finish mower.
 - (2) **Category “B” Areas.** Parks, recreation facilities and other Village properties that will have a 16 - 30% weed density. These are general use areas where turf quality and appearance is important but not critical. These areas are maintained with an herbicide ~~pesticide~~ application, fertilizer, and finish mower.
 - (3) **Category “C” Areas.** Natural or native areas that will have a higher tolerance for weeds. These areas include natural areas such as ditch lines and roadsides. These areas also include native habitats such as prairies, woodlands and wetlands. These areas are maintained with rough cut mowers, prescribed burning, herbicide ~~pesticide~~ application and ecological restoration. Herbicide ~~Pesticide~~ application is targeted towards invasive and non-native species within these areas.
 - (4) **Category “Z” Areas.** Herbicide ~~Pesticide~~-free areas within parks or whole parks. In an effort to minimize herbicide ~~pesticide~~ exposure, the Village will prohibit the use of herbicides ~~pesticides~~ within play structure borders and designated parks entirely as herbicide ~~pesticide~~ free. Although these areas are herbicide ~~pesticide~~

free, Public Works Staff will utilize ~~herbicide~~ ~~pesticide~~-alternative IPM techniques to alleviate weed issues.

- (c) **Fertilizer.** A chemical or natural substance added to soil or land to increase fertility.
- (d) **Hard Surface Areas.** Sidewalks/walkways, parking lots, trails, basketball courts, etc. in parks, recreation facilities and other Village properties.
- (e) **Herbicide.** An agent, usually a chemical, used to destroy or inhibit plant growth.
- (f) **Integrated Pest Management (IPM).** This program is a sustainable, science-based, decision-making process that combines biological, cultural, physical and chemical tools to identify, manage and reduce risk from pests and pest management tools and strategies in a way that minimizes overall economic, health and environmental risks. IPM provides effective, all-encompassing strategies for managing pests in all arenas, including all forms of agricultural production, military landscapes, public health settings, schools, public buildings, wildlife management, residential facilities and communities, as well as public lands including natural, wilderness and aquatic areas. (National Road Map for IPM – 2018)
- (g) **IPM Coordinator.** Public Works Staff member responsible for developing and implementing the Village’s IPM program. The IPM coordinator shall be State certified under the Department of Agricultural, Trade and Consumer Protection’s (“WDATCP”) Pesticide Applicator Certification Program.
- (h) **Pest.** Any organism (microbes, insects, plants or animals) that poses economic, health, aesthetic or environmental risk. Pests are context-specific, so an organism that is a pest in one environment may be benign or beneficial in others. (National Road Map for IPM – 2018)
- (i) **Pesticide.** Any substance or mixture of substances intended for preventing, destroying, repelling, or mitigating any pest (epa.gov). The term pesticide includes, but is not limited to the following: herbicide, insecticide, fungicide, rodenticide and animal repellent.
- (j) **Rinsate.** A diluted mixture of pesticide or pesticides with water, solvents, oils or other substances produced from cleaning application equipment and container rinsing.
- (k) **Weed Density.** Percent coverage of weeds of an application area.

SECTION 3.04 Integrated Pest Management (“IPM”) Practices

- (a) Pest management strategies may include education, maintenance, biological and mechanical controls, and pre-approved, site-appropriate ~~herbicides~~ ~~pesticides~~.
- (b) An IPM decision at a park, recreation facility or other Village property shall consist of the following steps:

- (1) Identify pest species.
- (2) Estimate pest populations and compare to established action thresholds.
- (3) Select the appropriate management tactics based on current on-site information.
- (4) Assess effectiveness of pest management.
- (5) Keep appropriate records.

SECTION 3.05 Category Classification

- (a) **Category A (15% of less weed density).** This includes the following parks and other Village properties:

- (1) Arnold Larson Park
- (2) Brandt Park – Softball Fields
- (3) E.D. Locke Public Library
- (4) Lewis Park – Baseball Field
- (5) Municipal Center
- (6) Public Works Center
- (7) William McFarland Park

- (b) **Category B (16 – 30% weed density).** This includes the following parks and other Village properties:

- (1) Autumn Grove Park
- (2) Brandt Park – General Open Spaces
- (3) Cedar Ridge Park
- (4) Egner Park
- (5) Highland Oaks Park
- (6) Lewis Park – General Open Space
- (7) Legion Memorial Park

- (8) McDaniel Park
 - (9) Orchard Hill Park
 - (10) Road Rights of Way and Road Median Strips
 - (11) Siggelkow Road Park
 - (12) Woodland Estates Park
- (c) **Category C** . This includes the following parks and other Village properties:
- (1) Conservancy Areas – Grandview, Taylor Road, Thurn Marsh, and Yahara River.
 - (2) John Urso Park (Dog Park)
 - (3) Indian Mound Conservation Park
 - (4) Jaeger Park
 - (5) Lift Stations – All
 - (6) Marsh Woods Park
 - (7) Street End Lake Access – Beckler Street, Bellevue Court, Field Avenue, Lakeview Avenue, Larson Street, South Court Street, and Wisconsin Avenue.
 - (8) Wells #2 and #3
 - (9) Woodland Commons Conservancy Park
- (d) **Category Z (herbicide free)**. This includes the following parks and other Village properties:
- (1) All playground and sandbox structures
 - (2) Discovery Garden Park
 - (3) ~~E.D. Locke Public Library~~
 - (3) ~~John Urso Park (Dog Park)~~
 - (3) Lot(s) – Glenway Street, Long Street, and Terminal Drive.
 - (4) Ridgeview Totlot Park

- (5) Valley Totlot Park
- (6) Well #1

SECTION 3.06 Guidelines for Pesticide Use

- (a) Pesticides may be considered if non-toxic methods of pest control have shown to be ineffective; and the pest will cause unacceptable health or safety hazards, or an unacceptable decrease in the intended use of the property. When a pesticide must be used in order to meet the pest management objectives, the least-hazardous material, adequate for the application, will be chosen.
- (b) The IPM Coordinator and Applicators should stay informed of current best practices and consult with pesticide experts. A regular review and evaluation of current and alternative pest control methods shall occur annually.
- (c) Any use of a pesticide under EPA Special Review is prohibited.

SECTION 3.07 Practices and Procedures

- (a) Pesticide Use Notification.
 - (1) A standard notification plan that provides, at a minimum, readily visible posting for a period of 24 hours prior to a pesticide application (when possible) and a minimum of 48 hours following the application. These time intervals may be decreased or extended based on health or safety concerns and product label requirements.
 - (2) It shall be the responsibility of the IPM Coordinator, or their designee, to inform the public of all pesticide treatment dates utilizing the Village website, Village run social media and an email sent to effected user groups a minimum of 24 hours prior to application. If a treatment is forced to be rescheduled, an updated notification must be posted and resent.
 - (3) On-site pesticide use notification must include information consistent with the WDATCP requirements for commercial applications with:
 - (i) Pesticide common chemical or brand name.
 - (ii) Date and time of application.
 - (iii) Post-application or reentry precautions.
 - (iv) Date and time of reentry.
 - (v) Contact information.

- (vi) Application site.

(b) Pesticide Application.

- (1) The controlled use of pesticides shall be applied using the following practices and procedures:
 - (i) The Applicator will follow application rates, methods of application, application guidelines and wear all personal protective equipment required by the product label and Safety Data Sheet (“SDS”).
 - (ii) Spot application will be utilized as opposed to broadcast application whenever feasible.
 - (iii) Caution will be used when applying pesticides along waterways, playgrounds, close proximity to storm drains, etc. and applied according to the product label or manufactures recommended setback or buffer zones.

(c) Fertilizer Application.

- (1) The controlled use of fertilizers to improve the growth of plants shall be applied using the following practices:
 - (i) The Applicator will follow application rates, methods of application, application guidelines and wear all personal protective equipment required by the product label and SDS.
 - (ii) Fertilizers may be used when establishing or re-establishing new turf areas.
 - (iii) The amount of fertilizer applied to Village properties will be determined by soil testing results, technical standards provided by Wisconsin DNR Turf Nutrient Management (1100) and the product label.
 - (iv) Fertilizers will be swept off or removed from hard surfaces.
 - (v) Fertilizers will not be applied with in the required setback or buffer zone of any waterway or water conveyance system as indicated by product label.
 - (vi) If a fertilizer has restricted re-entry interval per label instructions, utilize the posting requirements for pesticide applications.

(d) Turf Management.

- (1) The use of IPM techniques to manage turf fields for aesthetics and user safety using the following practices:

- (i) It shall be the goal of the Village to maintain healthy turf by means of aeration, thatching and organic fertilization.
- (ii) An objective assessment, completed by the IPM coordinator, will gather data to estimate percent coverage of weeds of an application site. Data will be collected at random locations in the application site by means of quadrat frame sampling.
- (iii) When an herbicide ~~pesticide~~ application is required to control the weed population for player safety or usability of turf areas the least hazardous material, adequate for the application, will be chosen.
- (iv) Another assessment will be completed after the application to determine effectiveness of the application.

(e) **Record Keeping and Reporting.**

- (1) The IPM Coordinator will maintain records of all pest control applications and assessment data collection for at least seven (7) years. Information regarding pest management activities will be made available to the public at the Public Works Center. Requests to be notified of pesticide applications may also be made to this office, requests must be renewed annually. The Village is not responsible for undeliverable notifications.
- (2) The IPM Coordinator will create a yearend summary of pest management activities. The summary will be provided to the Parks, Recreation, and Natural Resources Committee.

(f) **Pesticide Disposal and Minimization.**

- (1) Applicators should create an application plan to determine the immediate needs of pesticide required. Only the amounts of the immediate plans should be purchased, stored, and prepared.
- (2) Rinsate should be reduced by using water-efficient measures to clean equipment and pesticide containers and utilize rinsate in future pesticide applications following the pesticide label.
- (3) Pesticides and rinsate that cannot be used must be disposed of according to local, state, and federal regulations.

(g) **Spill Prevention and Response.**

- (1) Precautions must be taken to prevent spills and be prepared for spill cleanup. Mixing, loading, emptying and rinsing must be done on an impervious surface. Spill absorbents shall be readily available in sufficient supply.

- (2) Applicators are responsible for immediate cleanup of any pesticide spills. All spills must be reported to the IPM Coordinator once the spill has been reasonably contained. In the case of large spills that may have an adverse impact on human health and/or the environmental, the spill must be reported to the Wisconsin Department of Natural Resources 24-hour Spill Emergency Helpline (1-800-943-0003).

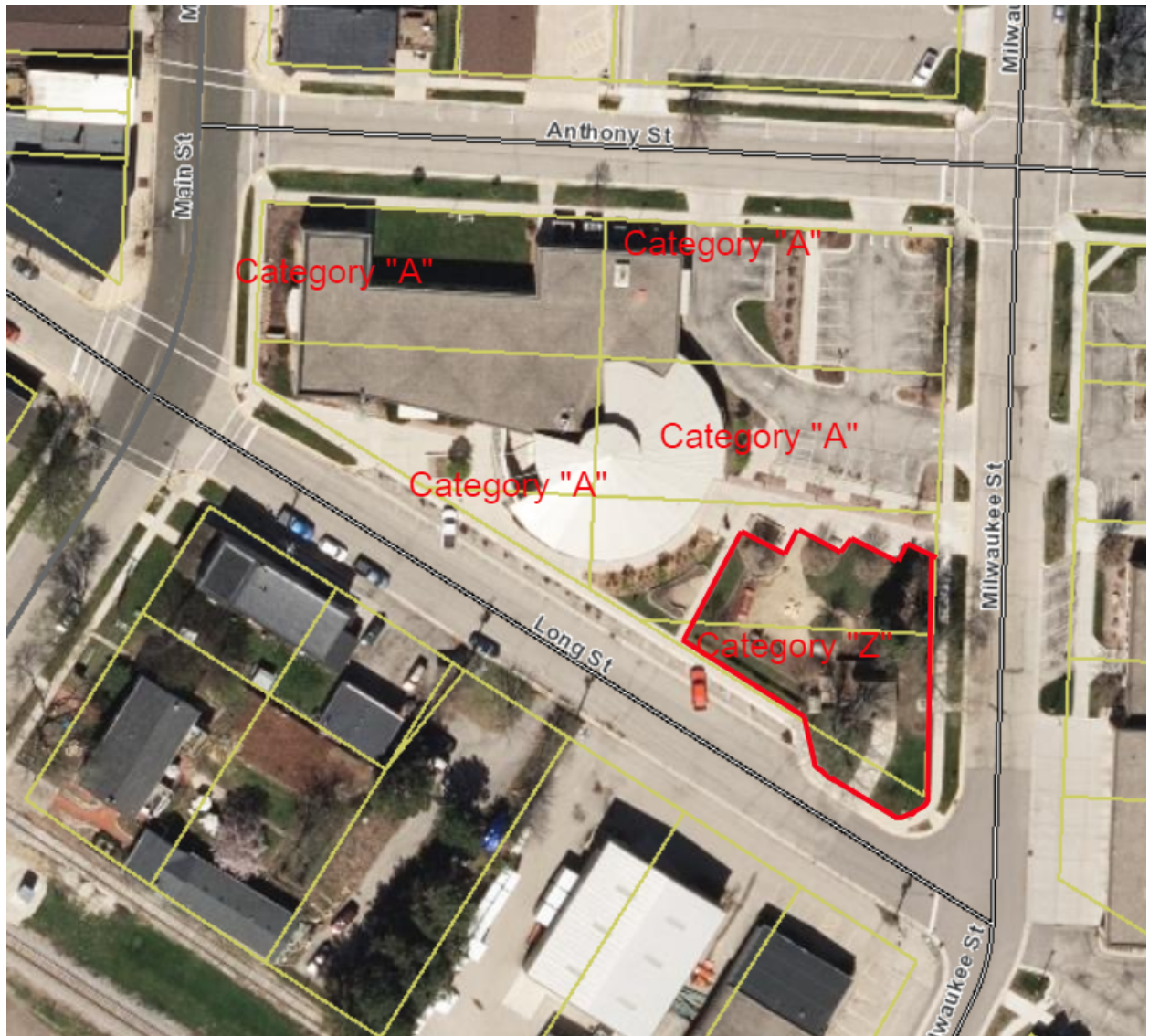
(h) **Contractors.**

- (1) If Public Works finds it best to utilize a private contractor for a pesticide application, the contracts for these services will require the contractor to comply with this policy. All contracted Applicators will be provided a copy of this policy and a pre-spray meeting will be conducted to review the policies and procedures of this document.
- (2) The contractor will supply the IPM Coordinator with the following for each pesticide applied:
 - (i) Advanced notification of pesticide application to provide advanced notification.
 - (ii) Date, purpose, location, amount of pesticide solution used, and amount of active ingredient for each application.
 - (iii) Copies of product labeling and material safety data sheets for each pesticide applied.
 - (iv) Documentation of applicator certification and licensing for type of application.
- (3) The IPM Coordinator will monitor the application and assess effectiveness of application.
- (4) If a contractor is found to be out of compliance with this policy, this non-compliance will be considered grounds for terminating any existing contract the Village has with the contractor and the contractor will not be allowed to enter into a contract with the Village for one (1) year after the date the non-compliance was determined.
 - (i) A list of non-compliant contractors will be kept by the IPM Coordinator.
 - (ii) If the non-compliance is also in violation of product labeling, State or Federal laws, or any other reportable violation, the DPW staff member will be required to report the violation to the Wisconsin Department of Agricultural, Trade and Consumer Protection.

Committee Adopted: June 18, 2020

Village Board Adopted: June 22, 2020

Revised: None.





VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, September 14, 2020

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Sayer Larson, Parks Superintendent

AGENDA ITEM: Discussion and action regarding a grant application with GameTime for playground equipment at Ridgeview Totlot.

PREVIOUS ACTION:

The Parks, Recreation, and Natural Resources Committee reviewed the grant application at their meeting on August 27, 2020, and recommended its transmittal with the enclosed play system.

ISSUE SUMMARY:

Seeking approval to apply for a playground equipment grant through GameTime. As part of GameTime Cares Customer Assistance Program. GameTime helps communities bring play to more children and families by providing playground grant funds toward the purchase of new play systems.

The playground selected to focus on is Ridgeview Tot lot. The installation year is unknown. The playground has minimal features and starting to degrade.

The application requires the selection of equipment at the time of grant application submittal. The available playground systems with prices are attached. These systems were selected to fit within the current playground area and remain focused as a tot lot. The recommended system from Committee is enclosed within your packet after they reviewed a few options.

Notable grant rules include are: For play systems under \$50,000 with full payment, grants are available with matching funds up to 85%. For play systems that exceed \$15,000, and purchased with credit terms, matching funds are available up to 70%. Also, we are not obligated to purchase equipment by applying nor if we are selected and receive a grant certificate.

FINANCIAL/BUDGET IMPACT:

Based on available funds and equipment selection. The Village's share would be funded out of the Parks Fund based upon matching amount needed upon award.

VILLAGE PLAN REFERENCE:

Outdoor Recreation and Open Space Plan 2019-2023.

ORDINANCE REFERENCE:



BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for approval.

ATTACHMENTS:

1. gametimegrantapp
2. nonobligationemail
3. puddlepod
4. puddlepadtopview
5. 20200820_082941_resized_1
6. 20200820_083334_resized_1
7. 20200820_082955_resized_1
8. 20200820_083008_resized

2020 Playground Grant Application

1.800.235.2440
gametime.com



Scan and email your application to grant@gametime.com or fax your completed application to 423-648-5902.

Instructions

Read carefully

Please complete the appropriate sections of the application form. Once completed, validate the information by means of the project administrator's signature. Immediately return the completed and signed application form to your GameTime representative.

Project Info

List contact info
and address of
your project

Project Name: _____ **Type:** _____
Address: _____
City: _____ **State:** _____ **Zip:** _____
Contact Person: _____ **Title:** _____
Phone: _____ **Fax:** _____ **E-mail:** _____

Background

Please provide a
description of your
organization, its goals,
and why it should be
considered for a grant.

Site Info

List specific info
about the area
in which the play
equipment will
be located

Number of players: _____ **Age range:** _____ **Total play area size:** _____ **Is the site level?:** _____
Special site conditions: (utilities, retaining walls, soil conditions, excessive slope, concrete slab, etc)

Budget Info

List your actual
contribution to the
play equipment
purchase only.

Dollar amount you want GameTime to match: _____

Funding Choices

Select the type(s) of
funding in which you
are interested.

- ☐ Up to 100% matching funds on play systems
☐ Up to \$25,000 in funds for Challenge Course
☐ Up to \$11,000 in funds for Modern City structures
☐ Up to \$7,000 in funds for THRIVE fitness systems

Rules & Limitations

Read carefully

Grant Rules and Limitations:

To qualify for up to 100% matching grant, list price of the qualifying playground system must exceed \$50,000, and payment in full must accompany your order. For play systems with a list price of less than \$50,000 with payment in full, GameTime playground grants are available with matching funds up to 85%. For play systems that exceed \$15,000, and purchased with credit terms, matching funds are available up to 70%. Matching funds are subject to rounding rules and may vary based on qualified purchase. No other offer, discount, or special programs can be used with this grant program. This special matching fund offer applies to PowerScape®, PrimeTime®, Xscape®, and IONIX® systems only. Select THRIVE (up to \$7,000), Challenge Course (up to \$25,000) and Modern City (up to \$11,000) structures are available with specific funding awards limits. All applications must be validated by the project administrator. GameTime reserves the right to decline any application for a GameTime grant. Orders accepted by GameTime must ship by December 31, 2020. **This offer expires October 30, 2020.** GameTime playground grants can only be applied to additional GameTime purchases and only in conjunction with the original purchase. Standard policies and warranties as listed in the 2020 GameTime Playground Design Guide apply. Freight and applicable sales tax are extra and not included.

Authorization Signature

Project administrator's
signature

Authorized Signature: _____ **Date:** _____
Name (please print): _____ **Title:** _____



Fri 8/14/2020 11:50 AM

Tim Newgard <Tim@mnwiplay.com>

RE: Playground Grant

To Sayer Larson

 You replied to this message on 8/20/2020 2:56 PM.

Hi Sayer,

Thank you for call me today about the grant. By filling out the grant you are not obligated to purchase a playground from us. When we give you the amount of the grant and send you the grant certificate you are still not obligated to buy a playground. Thanks

Tim Newgard, CPSI

Minnesota / Wisconsin Playground

763-546-7787 | 800-622-5425

(Fax) 763-546-5050

(Cell) 715-441-5003



Puddle Pod

Model Number: PS19017

\$29,189

[Request a Quote](#)



FEATURES

PowerScape playground systems are constructed from heavy-duty materials, and are backed by the industry's leading warranty. PowerScape systems are designed to provide the highest capacity of any playground with an industry-leading 49" deck.

DOWNLOADS

SHARE

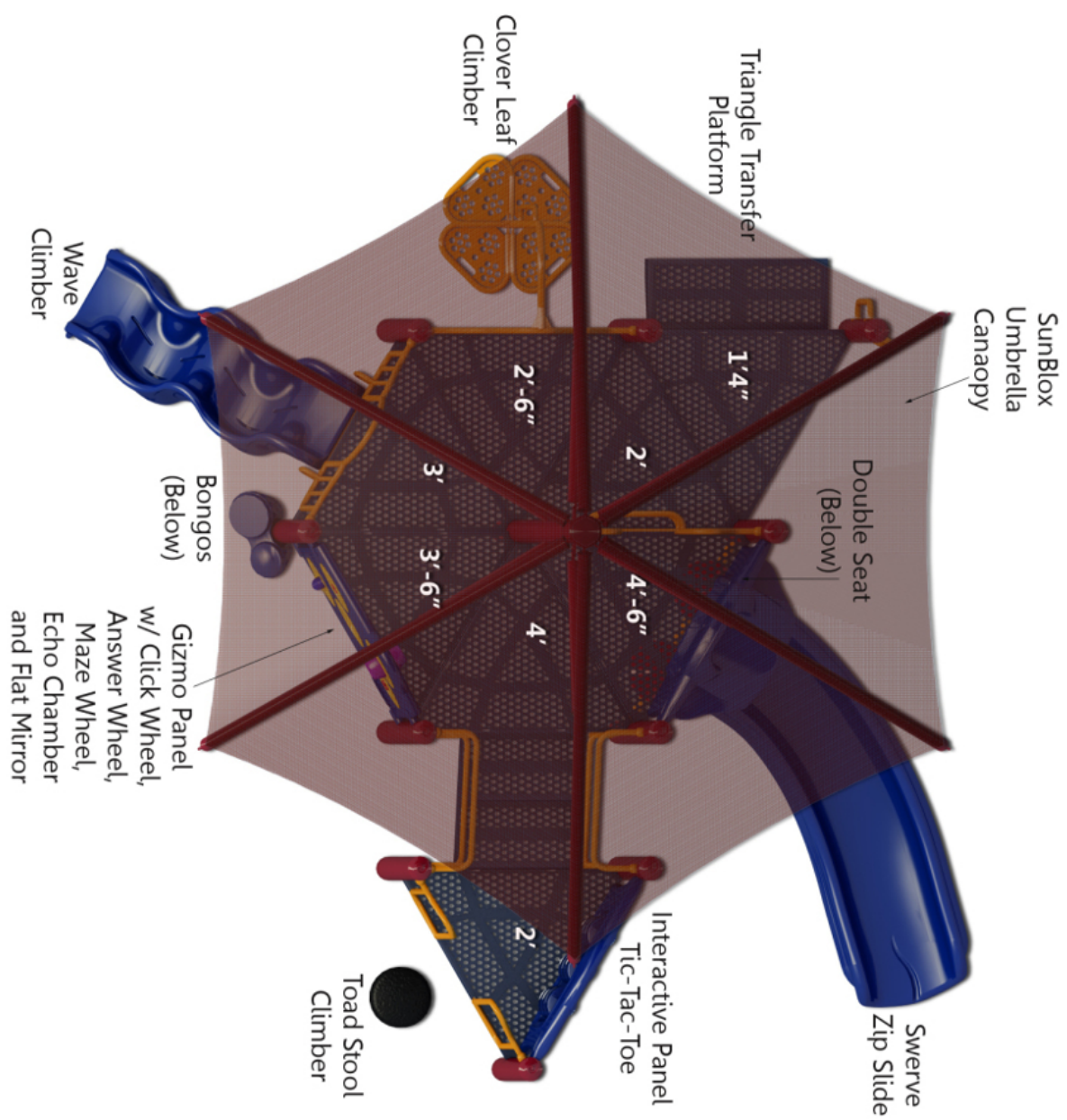


SPECIFICATIONS

Model:	PS19017
Age:	2 to 5 Years
Use Zone:	28' x 29'
Fall Height:	4'
Number of Children:	30-35

ADA ACCESSIBILITY

Accessible	6
Elevated	6













VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, September 14, 2020

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and action regarding a request for a private septic and well for a new single family residence located on Lot 2 CSM #14495, 3365 Siggelkow Road.

PREVIOUS ACTION:

3.20.2017, CSM #14495 approved by the Village Plan Commission.
6.26.2017, Ordinance 2017-16 annexation of property to the Village.
1.22.2018, Ordinance 2018-02 creation of the Rural Homes District.
1.22.2018, Ordinance 2018-03 rezoning 3365 Siggelkow Road to the RH-1 District.
3.26.2018, Ordinance 2018-01 establishing standards for RH-1 properties.

ISSUE SUMMARY:

The owners of 3365 Siggelkow Road have submitted a building permit for the construction of a new single family home. The property is zoned Rural Homes, RH-1; single family homes are a permitted use in the RH-1 District. The home would be located on Lot #2 of CSM #14495, with a new driveway in the area marked 66' wide future driveway easement area on the CSM. There is an existing residence on Lot #1 of CSM #14495. The proposed home would be on a private septic and well.

On March 20, 2017, the Village Plan Commission approved CSM #14495 as part of its extraterritorial plat review jurisdiction. The minutes from that meeting note that the former property owner was seeking the CSM for the construction of a single family home on Lot #2. On June 26, 2017 the Village Board approved Ordinance 2017-16 annexing several properties, including 3365 Siggelkow Road to the Village. In January and March of 2018, the Village Board then approved Ordinances 2018-01 through 2018-03 which created the Rural Homes District, amended several municipal codes as a result of the new district, and rezoned several properties, including 3365 Siggelkow Road, to the RH-1 District.

Ordinance 2018-01, specifically revised Section 8-52(a) of the Building Code to read:

- Residential buildings. Unless an exception is granted by the Village Board, no building permit shall be issued for the construction of any residential building until public sewer



and water are installed in the streets necessary to service the property for which the permit is required.

Public water and sewer utilities are currently not available at this location. The nearest public utilities are located in Juniper Ridge, approximately 3/4-mile from the property. The Village's current Capital Improvement Plan does not include extension of public sewer and water down Siggelkow Road to serve properties in this area and it may be decades before this project is completed based on market conditions and Village capital improvement planning.

There are portions of Chapter 47 Public Utilities that address future well and septic abandonment and mandatory connections to public water and sewer utilities when services become available to a property. The costs of abandonment of private utilities and connections to public utilities are the responsibility of the property owner. In addition, septic systems and wells require permits from Dane County and the WDNR. Therefore, Village staff recommend the following conditions of approval with the building permit:

1. Applicant obtaining both a Sanitary Permit and Well Location Permit from Dane County.
2. Applicant obtaining a Well Construction Permit from the WDNR.
3. Mandatory connections to public water wells and public sewers upon their construction in streets adjacent to the property in accordance with Sec. 47.44 and Sec. 47-105 of the Village Municipal Code of Ordinances.
4. Installation of at least a 16" culvert along with apron end walls for the proposed driveway along Siggelkow Road servicing the new residence.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

The property is planned for future Industrial use in the Village's Comprehensive Plan. The property is also identified for future Office and Light Industrial development in the Village's East Side Neighborhood Growth Plan. When the Plan Commission considered the approval of CSM #14495 in 2017, the minutes reflect in opinion that as 7-acre lots they could transition into commercial uses in the future.

ORDINANCE REFERENCE:

Sec. 8-52(a), Utilities Required for Residential Buildings

Sec. 47-44, Private Water Wells

Sec. 47-105, Mandatory Connections to Public Sewers

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:



ATTACHMENTS:

1. CSM 14495

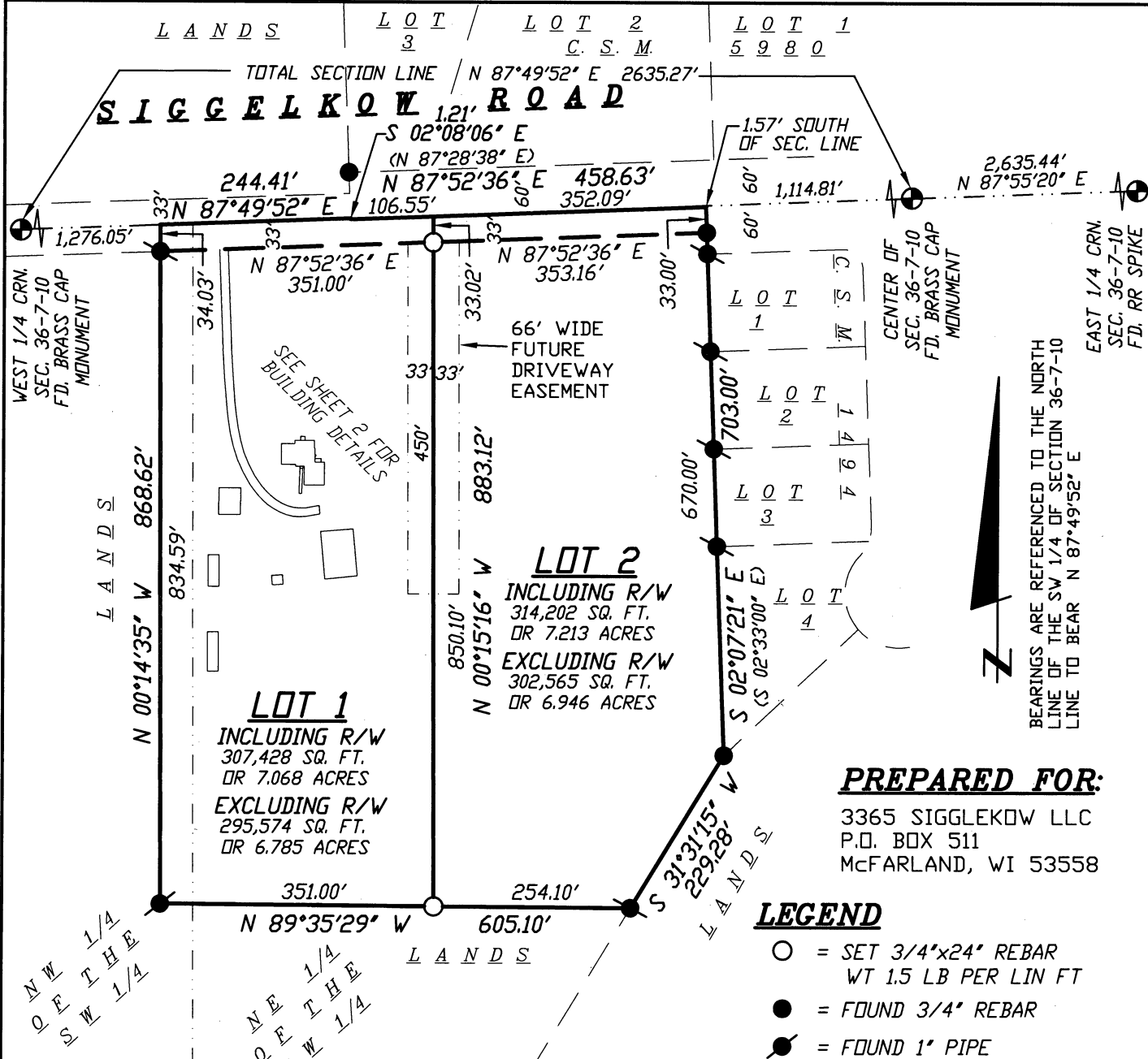


CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

NOA T. PRIEVE & CHRIS W. ADAMS, PROFESSIONAL LAND SURVEYORS
104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN, 53597 PHONE: 608-255-5705

Located in part of the NW 1/4 of the SW 1/4 and part of the NE 1/4 of the SW 1/4 of Section 36, T7N, R10E, Town of Blooming Grove, Dane County, Wisconsin.



NOTES:

1.) THIS SURVEY WAS PREPARED WITHOUT BENEFIT OF A TITLE REPORT FOR THE SUBJECT TRACT OR ADJOINERS AND IS THEREFORE SUBJECT TO ANY EASEMENTS, AGREEMENTS, RESTRICTIONS AND STATEMENT OF FACTS REVEALED BY EXAMINATION OF SUCH DOCUMENTS.

2.) WETLANDS AND FLOOD PLAIN, IF PRESENT, HAVE NOT BEEN DELINEATED OR SHOWN.

3.) SEE SHEET 2 FOR BUILDING DETAIL.

SCALE 1" = 200'



0' 100' 200' 400' 600'

DOCUMENT NO. 5319370

CERTIFIED SURVEY MAP NO. 14495

Sheet 1 of 4

SURVEYORS SEAL



16W-464



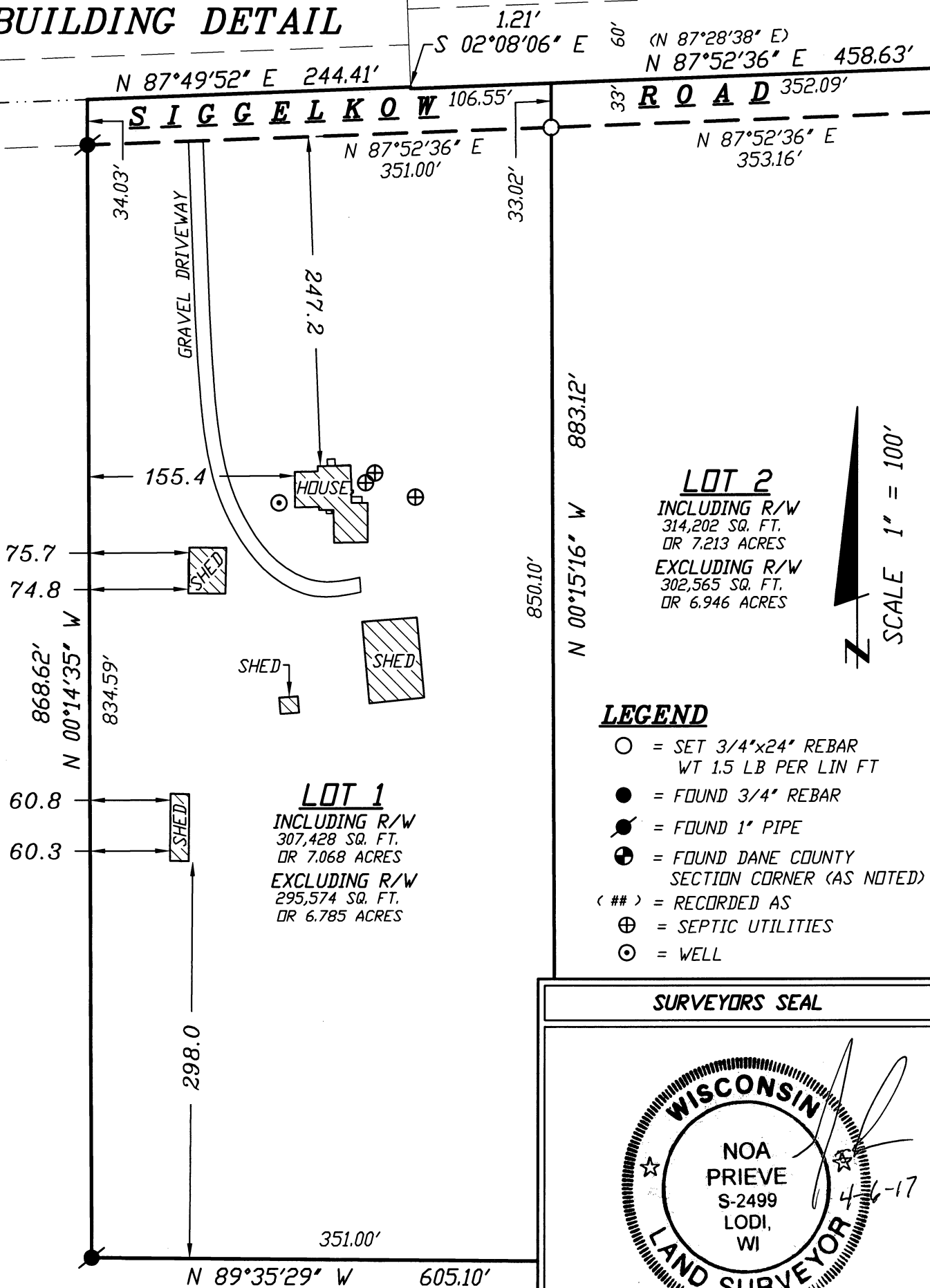
CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

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Located in part of the NW 1/4 of the SW 1/4 and part of the NE 1/4 of the SW 1/4 of Section 36, T7N, R10E, Town of Blooming Grove, Dane County, Wisconsin.

BUILDING DETAIL





CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

NOA T. PRIEVE & CHRIS W. ADAMS, PROFESSIONAL LAND SURVEYORS
104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN, 53597 PHONE: 608-255-5705

Located in part of the NW 1/4 of the SW 1/4 and part of the NE 1/4 of the SW 1/4 of Section 36, T7N, R10E, Town of Blooming Grove, Dane County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Noa T. Prieve, Professional Land Surveyor hereby certify that in full compliance with the provisions of Chapter 236.34 Wisconsin Statutes, the subdivision regulations of Dane County, and by the direction of the owners listed below, I have surveyed, divided, and mapped a correct representation of the exterior boundaries of the land surveyed and the division of that land, being part of the NW 1/4 of the SW 1/4 and part of the NE 1/4 of the SW 1/4 of Section 36, T7N, R10E, Town of Blooming Grove, Dane County, Wisconsin, being more particularly described as follows:

Commencing at the West 1/4 corner of said Section 36; thence N 87°49'52" E along the North line of the SW 1/4, 1276.05 feet to the point of beginning.

Thence continue N 87°49'52" E, 244.41 feet; thence S 02°08'06" E, 1.21 feet; thence N 87°52'36" E, 458.63 feet; thence S 02°07'21" E, 703.00 feet; thence S 31°31'15" W, 229.28 feet; thence N 89°35'29" W, 605.10 feet; thence N 00°14'35" W, 868.62 feet to the point of beginning. This parcel contains 621,630 sq. ft. or 14.27 acres and is subject to a road right of way of 33.00 feet over the most northerly part thereof.

Williamson Surveying and Associates, LLC
by Noa T. Prieve & Chris W. Adams

Date April 6, 2017

Noa T. Prieve S-2499
Professional Land Surveyor

OWNERS' CERTIFICATE:

3365 Sigglekow LLC, a limited liability company duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner of the described land, does hereby consent to the surveying, dividing and mapping of the land described on this certified survey map. I ALSO CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S. 75.17(1)(A), DANE COUNTY CODE OF ORDINANCES, IN WITNESS WHEREOF, the said 3365 Sigglekow LLC, has caused these presents to be signed by its authorized member listed below at Blooming Grove Wisconsin and its signature hereunto affixed on this 18 day of April, 2017.

* TO BE SUBMITTED TO THE DANE COUNTY
ZONING AND LAND REGULATION COMMITTEE
FOR APPROVAL.

3365 Sigglekow LLC

Randall Aschbrenner

STATE OF WISCONSIN)
DANE COUNTY)

Personally came before me this 18th day of April, 2017, Randall Aschbrenner, authorized member of the above named limited liability company, to me known to be the person who executed the foregoing instrument and to me known to be such officer of said company, and acknowledge that they executed the foregoing instrument as such officer as the deed of said corporation, by its authority.

Dane County, Wisconsin.

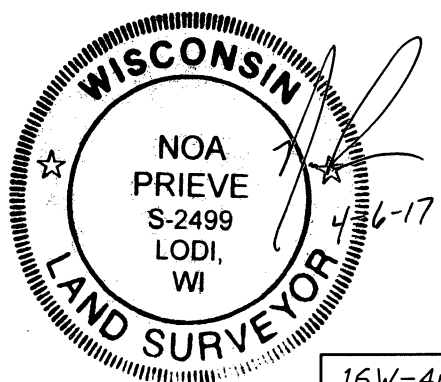
My commission expires 2/4/18

Notary Public

Martha L. Prestgard

Print Name

SURVEYORS SEAL



Sheet 3 of 4

16W-464



CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

NOA T. PRIEVE & CHRIS W. ADAMS, PROFESSIONAL LAND SURVEYORS
104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN, 53597 PHONE: 608-255-5705

Located in part of the NW 1/4 of the SW 1/4 and part of the NE 1/4 of the SW 1/4 of Section 36, T7N, R10E, Town of Blooming Grove, Dane County, Wisconsin.

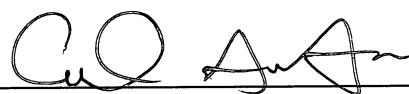
TOWN BOARD RESOLUTION

Resolved that this certified survey map is hereby acknowledged and approved by the Town of Blooming Grove on this 18 day of April, 2017.


Michael Wolf
Town Clerk

VILLAGE OF MCFARLAND APPROVAL

Resolved that this certified survey map in the Town of Blooming Grove is hereby acknowledged and approved by the Village of McFarland on this 20th day of March, 2017.


Village Clerk

NOTE:

REFER TO BUILDING SITE INFORMATION CONTAINED IN THE DANE COUNTY SOIL SURVEY.

DANE COUNTY APPROVAL:

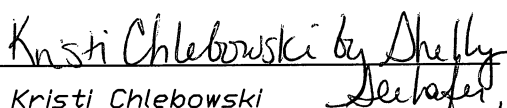
Approved for recording per Dane County Zoning and Land Regulation Committee action on April 18, 2017.


Daniel Everson #9976
Assistant Zoning Administrator

REGISTER OF DEEDS:

Received for recording this 18 day of April, 2017 at 3:27 o'clock P.M.
and recorded in Volume 100 of Dane County Certified Surveys on pages 19
through 22.

Received 4/18/17 2:48pm

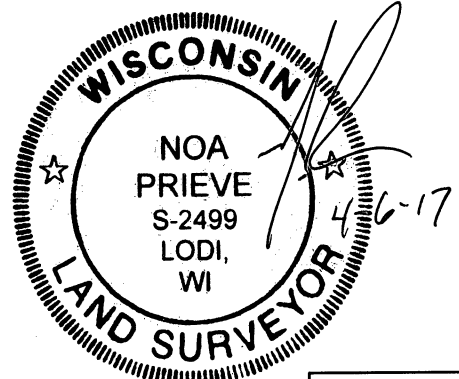

Kristi Chlebowsky
Register of Deeds

DOCUMENT NO. 5319370

CERTIFIED SURVEY MAP NO. 14495

Sheet 4 of 4

SURVEYORS SEAL



16W-464