

**PUBLIC SAFETY
COMMITTEE**

**Wednesday, September 9,
2020**

6:30 PM

**McFarland Municipal Center
Community Room**

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/85216852083>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 852 1685 2083

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes from the 8/12/2020 Public Safety Committee Meeting.
4. BUSINESS.
 - a. Staff Reports
 - 1) Fire and Rescue Department
 - 2) Police Department
 - b. Discussion and recommendation on the expansion of a licensed premise for SWN Inc., D/B/A Maple Tree Restaurant, 6010 Highway 51, to the outdoor patio from a 330 sq. ft. area to a 600 sq. foot area.
 - c. Informational presentation by Jackie Hammond on Community Restorative Court.
5. SCHEDULE NEXT MEETING DATE.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies

of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Wednesday, August 12, 2020 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Eric Kryzenske called the regular meeting of the Public Safety Committee to order at 6:30 PM in the Community Room.

Members present: Sandy Bakk, Stephanie Brassington, Eric Kryzenske, Ken Machtan, Tyler Mortenson, and Rich Staley

Members not present: None

Staff Present: Police Chief Craig Sherven, Fire Chief Chris Dennis

2. PUBLIC APPEARANCES.

Rob Bloxham was present for the hearing.

3. APPROVAL OF MINUTES.

- a. Motion to approve the Minutes from the 7/8/2020 Public Safety Committee Meeting.*
Motion by Village Trustee Eric Kryzenske, second by Village Trustee Stephanie Brassington, to to approve the Minutes from the 7/8/2020 Public Safety Committee Meeting. Motion carries 5 - 0 - 1 by acclamation.

4. BUSINESS.

a. Staff Reports

1) Fire and Rescue Department

Fire Chief Chris Dennis reviewed the monthly report.

2) Police Department

Police Chief Craig Sherven reviewed the monthly report.

b. License Hearing -

1) Conduct hearing on the recommendation from Chief Sherven to deny the issuance of an operator's license for Aaron Nash for the period ending June 30, 2021.

A hearing on the recommendation from Chief Sherven to deny the issuance of an Alcohol Beverage Operator's License for Aaron Nash was reopened at 6:48 p.m. by the Public Safety Committee on August 12, 2020 in the Community Room of the McFarland Municipal Center, 5915 Milwaukee Street, McFarland, Wisconsin. The original hearing was conducted July 8, 2020, per McFarland Village Ordinance 11-67(d). Public Safety Committee members present were Sandy Bakk, Village Trustee Stephanie Brassington, Village Trustee Eric Kryzenske, Ken Machtan, Tyler Mortenson, and Rich Staley. Staff present was Chief Craig Sherven. Others present were applicant Aaron Nash and his supervisor, Rob Bloxham.

Exhibits A, B, and C were previously submitted into the record at the July 8, 2020, hearing. Chief Sherven had no additional exhibits to present.

Deputy Clerk O'Malley swore in Aaron Nash, who provided the following exhibit: Exhibit D, AODA Discharge Summary from Crossroads Counseling Center.

Aaron Nash provided the following testimony: He stated he provided the the AODA Discharge Summary, as the board requested. Aaron Nash stated he learned from his mistake and to continue being safe identifying people. He stated he didn't like having to jump through hoops and learned from his mistake. Aaron Nash stated the underage serving was circumstantial. He was doing other things at the time. He said he's more particular and accurate in identifying people. Aaron Nash also stated he identifies anyone who looks underage or anyone who looks under 40.

Deputy Clerk O'Malley swore in Rob Bloxham, who provided the following testimony: Rob Bloxham said he is Aaron Nash's direct supervisor. He said Aaron Nash has not been cited at work, and he would not put Spartan Bowl in jeopardy if he didn't think Aaron Nash was serious. Aaron Nash shows up to all meetings and shows he is taking this seriously. Rob Bloxham stated he has a zero tolerance for alcohol consumption behind the bar and said his business has a couple full staff meetings every year covering bar basics.

Deputy Clerk O'Malley swore in Chief Craig Sherven, who did not have new exhibits and provided the following testimony. Chief Sherven said Aaron Nash has the date of the violation correct of late 2018. The police department saw the date of 2019 because the conviction wasn't entered until after the first of the year. The violation date was 10/25/2018.

The hearing was closed at 7:10 p.m.

The Committee proceeded with discussion on a recommendation.

- 2) Discussion and recommendation on the operator's license for Aaron Nash for the period ending June 30, 2021.

Motion by Ken Machtan, second by Village Trustee Stephanie Brassington, to approve the recommendation on the operator's license for Aaron Nash for the period ending June 30, 2021, with the condition that his operator's license be immediately revoked if there is another violation and that he self reports any violations. Motion carries 5 - 1 - 0 by acclamation.

- c. Presentation of Police Department analysis report of current procedures and directives as compared to action steps relating to police reform being discussed nationally.

Chief Sherven presented the Action Step Response Report to Eight Can't Wait.

- d. Discussion and possible referral to Public Works Committee relating to a request to reduce the speed limit from 25 to 15 mph on Bremer Rd.

Matt Foust appeared before the board to discuss changing the speed limit from 25 to 15 on Bremer Road. The board discussed the pros and cons of changing the speed limit and what they've seen historically when this has been done.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Eric Kryzenske, to refer to Public Works Committee relating to a request to reduce the speed limit from 25 to 15 mph on Bremer Rd. Motion carries 6 - 0 - 0 by acclamation.

- e. Discussion and possible referral to the Public Works Committee regarding a request to change parking on Overlook Dr. from the west side of the road to the east side.

The board discussed the benefits of switching the parking and questioned the consensus from surrounding neighbors.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Stephanie Brassington, to postpone the discussion and possible referral to the Public Works Committee regarding a request to change parking on Overlook Dr. from the west side of the road to the east side. Motion carries 6 - 0 - 0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

The next PSC meeting is September 9, 2020, at 6:30 p.m.

6. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Ken Machtan, to adjourn at 8:11 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Tricia Reimer
Administrative Assistant



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

September 2020 Fire & Rescue Department Report For August 2020 Activity

- **Operations**

- August call volumes were close to normal levels, with a slight decrease in ambulance requests to 2019. The month did start at a record pace and slowed during the last week.
- COVID-19 has delayed the Utility as Ford shut down the production line to build medical equipment. The truck is tentatively scheduled for delivery in quarter 3 of 2021.
- We conducted our first meeting with Stoughton Fire on water related incidents. The meeting was a brainstorming session on how the two departments could work together on water related incidents. A follow up meeting to discuss the ideas more in-depth is pending.
- It has been over a month since we returned to normal medical assistance with an engine for firefighters. We have seen an increase in turnout of firefighters and no issues.
- Our ongoing outreach with a special needs child has been continuing with a visit in August. We are scheduling another visit in September.
- We have now completed transports with patients that have tested positive for COVID-19.
- We have received noticed from our 3rd party billing agency that they will be assessing a convenience fee for credit payments. A letter from Andres Medical Billing is attached for reference.

- **COVID-19**

- The following initiatives were implemented and continue:
 - We have closed the Fire & Rescue area to non-essential people, including village and department staff.
 - Daily cleaning within the Fire & Rescue area for high contact and high traffic areas.

- Shift changes are performed with social distancing and are required to be completed in ten minutes or less.
- The Engines, Squad, and Ladder are only staffed with four firefighters.
- Increased the cleaning and disinfecting of the vehicles in the fleet and then leaving the vehicles open to allow air circulation.
- Department training and meetings are being conducted online for groups larger than ten. Ten or less may be scheduled in person.
- Social distancing is used among staff during the day.
- Surgical masks and safety glasses are utilized on every call, during training, performing fire inspections and interacting with the public when possible.
- N95 masks, isolation gowns, and safety glasses are used on any patient contact that has been tested positive, suspected of COVID-19, or a higher risk procedure is performed (nebulizer, high flow oxygen, CPAP, CPR, etc.)
- Firefighters are released immediately upon determination that any additional staff isn't required. The firefighters are limited to the apparatus bay area. The sign-in process for firefighters is completed in the laundry area, where firefighters are required to wash hands after signing in for a call.
- The career staff is conducting weekly equipment checks usually performed by the paid-on-call staff.
- Our PPE supplies remain sufficient with fit tested N-95 masks becoming limited, but with re-use we should be able to maintain.
- We are participating in N95 mask decontamination with the State EOC with the Battelle System.
- We have provided an estimated 60 birthday parades.

- **Staffing**

- Current Staffing Levels
 - Fulltime Fire Rescue Chief – 1
 - Administrative Captain – 1
 - Fulltime Fire Inspector/Public Education Specialist – 1
 - Fulltime EMTs – 6 (1 on medical leave)
 - Fulltime Confidential Administrative Assistant - 1
 - Paid-On-Call – 56 (12 EMTs (1 on medical leave), 24 Firefighters (1 Active Retired), 10 EMR/Firefighter, & 10 EMT/Firefighters(1 on military leave)
 - Total Staffing Level – 66

- We currently have a career EMT off due to a non-work-related injury. We have been covering the majority of the shifts with the Administrative Captain, or Fire Inspector and Paid-On-Call EMTs.
- We have two members that attended EMT Basic Class this summer and two additional members looking to participate in the fall.
- We started a Firefighter I class in August for the members that completed Entry-level last spring.
- We have one returning firefighter that will be starting shortly. We have three other individuals completing background currently. We will be selecting another candidate as we had an EMT/Firefighter submit their resignation effective September 11th. They noted they needed to maintain a work life balance as they took on additional work as an instructor with Madison College.

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	139	325
Fire Code Violations Identified	54	145
Re-inspections Completed	1	13
Corrections Noted	11	33
Building Plan Reviews	0	4
Development Reviews	2	16
Acceptance Test/site visits	1	14
Fire Drills	0	0
AHA-CPR Classes	0	8
AHA Attendance Total	0	85
Public Education	0	5
Public Education Attendance	0	130
Home Prevention Installations	0	3

Many fire prevention activities are suspended due to COVID-19

- **Apparatus & Equipment**

- 2000 Heavy Rescue (Squad 5) no issues noted during the last month of monitoring.
- 2018 Pumper (Engine 2) had a door hold open strut replaced on the driver side over the front wheel.
- 1997 Aerial (Ladder 8) the pressure switch that was faulty on the air brake interlock system was replaced.
- 2015 Tanker (Tender 6) had rear under step lights damaged while it left the roadway due to confusing on radio channels and directions from officers had the truck leave the roadway. The cost of the repair was under \$100.
- 2015 Ambulance (Rescue 82) had leak in one of the curbside rear tire valve stems. The valve stem was repaired by the Village's tire vendor.
- 2019 Ambulance (Rescue 84) the rear curbside patient compartment door sensor failed. The truck was removed from service until a replacement part was sent at no charge from the factory. A second was sent to avoid downtime again.
- We have received the testing reports from our third-party testing and we are planning our replacement hose order. We have significant amount of hose exceeding 20 years and we are beginning the replacement process.

- **Budget**

- Overall the budget is tracking to be within budget.
- The replacement radio project has begun. We have received the majority of the portable radios, and they are in service. We are waiting on final quotes for the mobile radios. The project is tracking to be within budget.
- We have placed on order our annual fire turnout gear replacement and the 2020 portion of ballistic protection gear. We will have ballistic protection for each firefighter on the engines and ladder and two sets on each ambulance once the current shipment is received. Most of the ballistic gear has been received and waiting on helmets only.
- The Mobile Data Computers (MDC) and ambulance report computer have been received in and replaced. Each year we receive a new report computer, and then the old are moved to the Command Car as an MDC, and the Command Car MDC is moved to Car 3.
- The foam trailer has been placed out for bids and we are awaiting the submission of the bids.

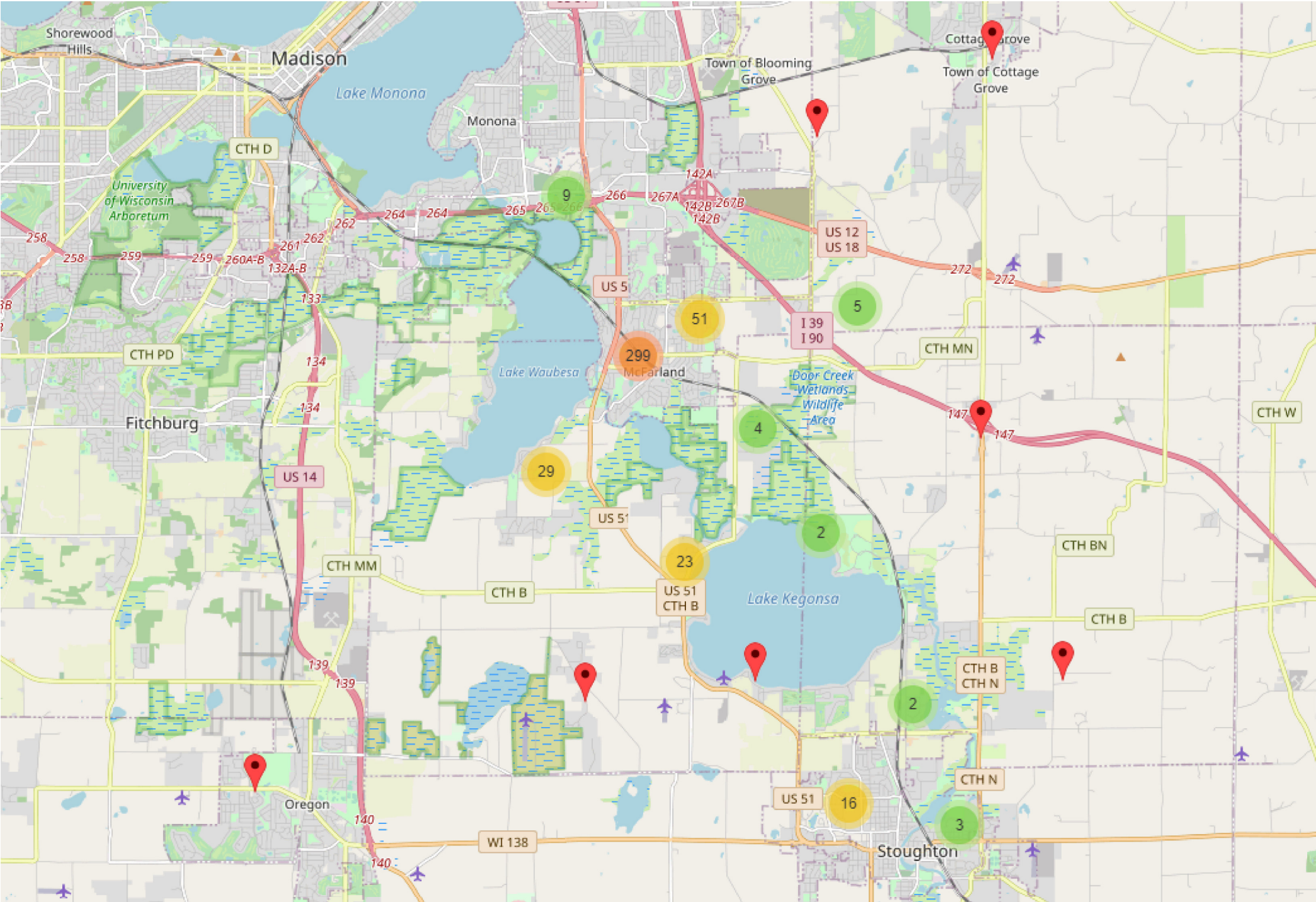
Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	8/1 - 8/31/20		8/1 - 8/31/19		8/1 - 8/31/18	
Abdominal Pain/Problems	2	2.60%	1	1.19%	1	1.27%
Allergic Reaction/Stings	3	3.90%	2	2.38%	2	2.53%
Animal Bite	0	0.00%	0	0.00%	0	0.00%
Assault	0	0.00%	0	0.00%	0	0.00%
Automated Crash Notification	0	0.00%	0	0.00%	0	0.00%
Back Pain (Non-Traumatic)	0	0.00%	1	1.19%	1	1.27%
Breathing Problem	4	5.19%	2	2.38%	2	2.53%
Burns/Explosion	0	0.00%	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	0	0.00%	1	1.19%	0	0.00%
Cardiac Arrest/Death	1	1.30%	2	2.38%	0	0.00%
Chest Pain (Non-Traumatic)	1	1.30%	6	7.14%	1	1.27%
Choking	0	0.00%	1	1.19%	0	0.00%
Convulsions/Seizure	4	5.19%	3	3.57%	0	0.00%
Diabetic Problem	1	1.30%	0	0.00%	0	0.00%
Drowning/Diving/SCUBA Accident	0	0.00%	2	2.38%	0	0.00%
Electrocution/Lightning	0	0.00%	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%	1	1.27%
Falls	10	12.99%	15	17.86%	15	18.99%
Fire	8	10.39%	3	3.57%	5	6.33%
Headache	0	0.00%	0	0.00%	1	1.27%
Heart Problems/AICD	1	1.30%	3	3.57%	2	2.53%
Heat/Cold Exposure	0	0.00%	0	0.00%	0	0.00%
Hemorrhage/Laceration	3	3.90%	2	2.38%	4	5.06%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	0	0.00%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	0	0.00%	2	2.38%	1	1.27%
Overdose/Poisoning/Ingestion	0	0.00%	2	2.38%	4	5.06%
Pregnancy/Childbirth/Miscarriage	1	1.30%	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	0	0.00%	0	0.00%	1	1.27%
Sick Person	14	18.18%	10	11.90%	15	18.99%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%	0	0.00%
Standby	1	1.30%	3	3.57%	2	2.53%
Stroke/CVA	1	1.30%	2	2.38%	1	1.27%
Traffic/Transportation Incident	9	11.69%	6	7.14%	8	10.13%
Transfer/Interfacility/Palliative Care	0	0.00%	1	1.19%	1	1.27%
Traumatic Injury	2	2.60%	1	1.19%	1	1.27%
Unconscious/Fainting/Near-Fainting	9	11.69%	10	11.90%	10	12.66%
Unknown Problem/Person Down	2	2.60%	3	3.57%	0	0.00%
Total	77		84		79	

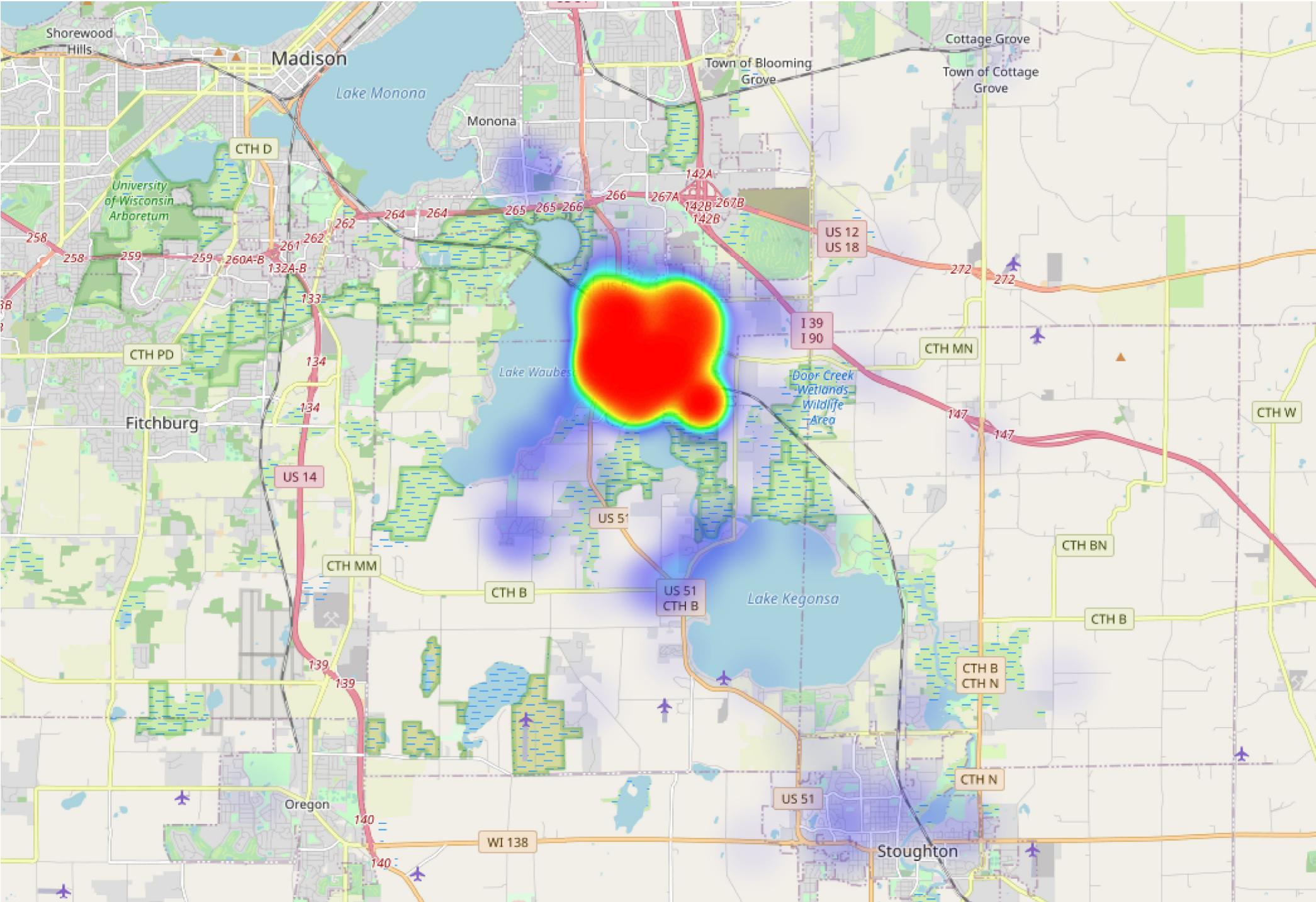
Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	01/01/20 - 8/31/20		01/01/19 - 8/31/19		01/01/18 - 8/31/18	
Abdominal Pain/Problems	14	2.43%	9	1.59%	7	1.17%
Allergic Reaction/Stings	4	0.69%	3	0.53%	6	1.00%
Animal Bite	1	0.17%	0	0.00%	0	0.00%
Assault	10	1.73%	4	0.71%	3	0.50%
Automated Crash Notification	0	0.00%	1	0.18%	0	0.00%
Back Pain (Non-Traumatic)	5	0.87%	10	1.76%	8	1.34%
Breathing Problem	47	8.15%	36	6.35%	35	5.85%
Burns/Explosion	0	0.00%	1	0.18%	1	0.17%
Carbon Monoxide/Hazmat/Inhalation/CBRN	6	1.04%	4	0.71%	13	2.17%
Cardiac Arrest/Death	9	1.56%	8	1.41%	7	1.17%
Chest Pain (Non-Traumatic)	26	4.51%	38	6.70%	14	2.34%
Choking	3	0.52%	8	1.41%	4	0.67%
Convulsions/Seizure	12	2.08%	11	1.94%	14	2.34%
Diabetic Problem	9	1.56%	9	1.59%	9	1.51%
Drowning/Diving/SCUBA Accident	1	0.17%	3	0.53%	0	0.00%
Electrocution/Lightning	1	0.17%	0	0.00%	0	0.00%
Eye Problem/Injury	2	0.35%	0	0.00%	1	0.17%
Falls	102	17.68%	118	20.81%	97	16.22%
Fire	40	6.93%	18	3.17%	45	7.53%
Headache	5	0.87%	3	0.53%	3	0.50%
Heart Problems/AICD	9	1.56%	14	2.47%	15	2.51%
Heat/Cold Exposure	0	0.00%	1	0.18%	0	0.00%
Hemorrhage/Laceration	18	3.12%	19	3.35%	15	2.51%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	1	0.17%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	3	0.52%	4	0.71%	6	1.00%
Overdose/Poisoning/Ingestion	10	1.73%	13	2.29%	11	1.84%
Pregnancy/Childbirth/Miscarriage	2	0.35%	0	0.00%	1	0.17%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	6	1.04%	11	1.94%	5	0.84%
Sick Person	87	15.08%	77	13.58%	84	14.05%
Stab/Gunshot Wound/Penetrating Trauma	1	0.17%	0	0.00%	0	0.00%
Standby	3	0.52%	3	0.53%	9	1.51%
Stroke/CVA	12	2.08%	14	2.47%	11	1.84%
Traffic/Transportation Incident	40	6.93%	40	7.05%	95	15.89%
Transfer/Interfacility/Palliative Care	0	0.00%	3	0.53%	3	0.50%
Traumatic Injury	13	2.25%	16	2.82%	6	1.00%
Unconscious/Fainting/Near-Fainting	73	12.65%	62	10.93%	66	11.04%
Unknown Problem/Person Down	2	0.00%	6	1.07%	3	0.35%
Well Person Check	1	0.17%	0	0.00%	0	0.00%
Total	577		567		598	

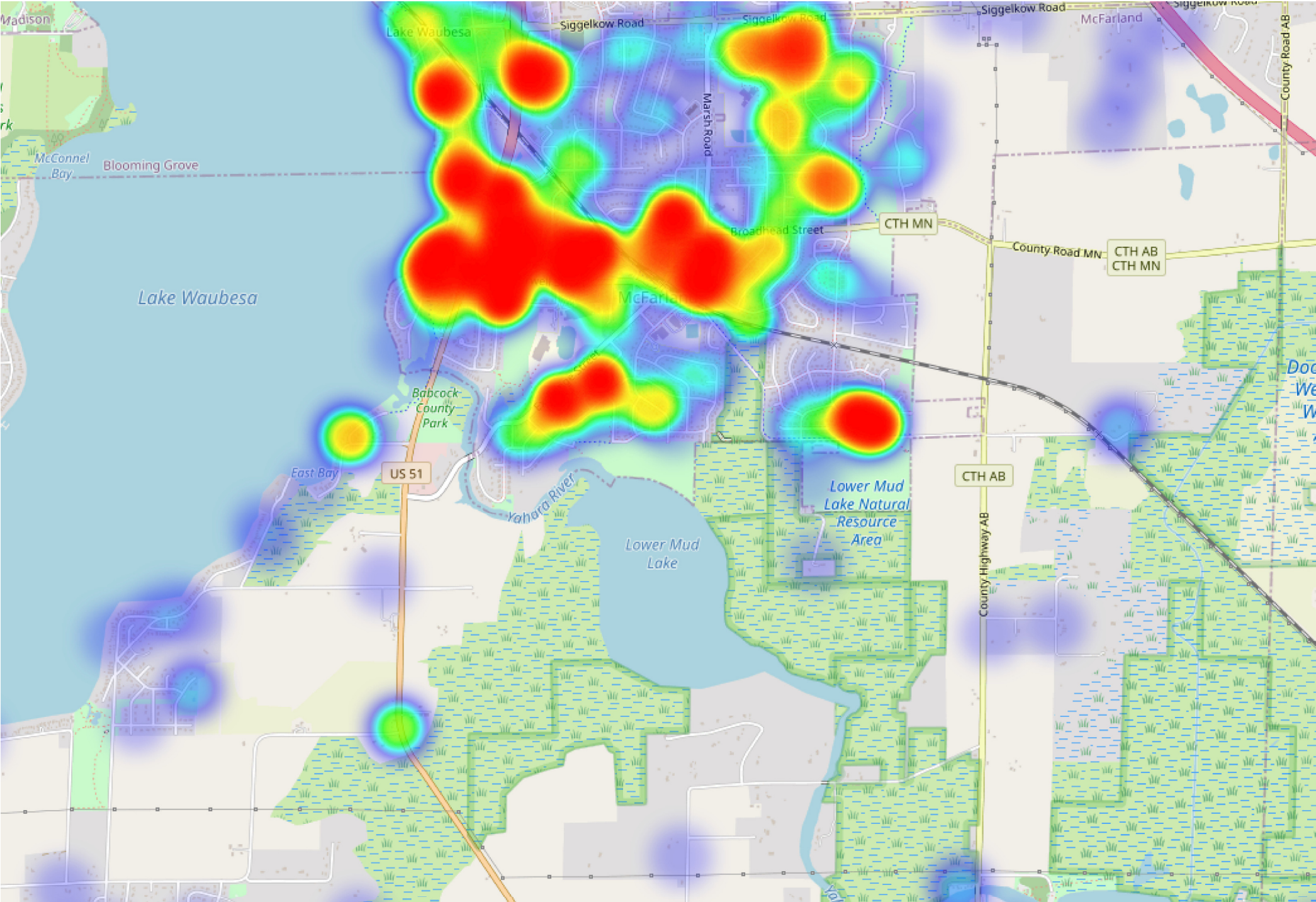
Medical Incidents YTD 2020



Medical Incidents YTD 2020



Medical Incidents YTD 2020



McFarland Fire & Rescue Dept.
Fire Incident Type Period Comparisons
Alarm Date Between {08/01/2020} and {08/31/2020}

Incident Type	08/01/2020 to 08/31/2020	08/01/2019 to 08/31/2019	08/01/2018 to 08/31/2018	08/01/2017 to 08/31/2017
111 Building fire	2	1	1	1
113 Cooking fire, confined to container	0	1	0	1
132 Road freight or transport vehicle fire	1	0	0	0
142 Brush or brush-and-grass mixture fire	1	0	0	0
311 Medical assist, assist EMS crew	5	16	4	10
322 Motor vehicle accident with injuries	1	2	2	2
323 Motor vehicle/pedestrian accident (MV Ped)	1	0	1	0
324 Motor Vehicle Accident with no injuries	2	1	1	0
331 Lock-in (if lock out , use 511)	0	1	0	1
341 Search for person on land	0	0	0	1
363 Swift water rescue	0	0	1	0
412 Gas leak (natural gas or LPG)	0	2	0	0
421 Chemical hazard (no spill or leak)	1	0	0	0
424 Carbon monoxide incident	0	1	0	0
441 Heat from short circuit (wiring), defective/worn	0	0	1	0
445 Arcing, shorted electrical equipment	0	2	0	0
511 Lock-out	0	1	0	0
520 Water problem, Other	0	0	0	1
551 Assist police or other governmental agency	0	1	0	0
571 Cover assignment, standby, moveup	0	2	0	0
600 Good intent call, Other	0	0	0	3
611 Dispatched & cancelled en route	0	8	5	5
6111Cancelled en route - Auto Aid Fire	1	0	0	0
6112Dispatched & cancelled en route - EMS Assist	2	0	0	0
6113Dispatched & cancelled en route - Mutual Aid	1	0	0	0
622 No Incident found on arrival at dispatch address	1	1	1	1
631 Authorized controlled burning	1	2	3	0
651 Smoke scare, odor of smoke	0	0	1	0
653 Smoke from barbecue, tar kettle	0	0	0	1
671 HazMat release investigation w/no HazMat	1	0	0	0
733 Smoke detector activation due to malfunction	0	3	0	0
735 Alarm system sounded due to malfunction	0	2	1	4
736 CO detector activation due to malfunction	1	0	0	1
741 Sprinkler activation, no fire - unintentional	0	0	0	1
743 Smoke detector activation, no fire - unintentional	1	0	0	1
745 Alarm system activation, no fire - unintentional	1	2	3	4
746 Carbon monoxide detector activation, no CO	1	0	1	0
814 Lightning strike (no fire)	0	0	1	0
815 Severe weather or natural disaster standby	0	0	1	0
911 Citizen complaint	1	0	0	0

Totals

26

49

28

38

McFarland Fire & Rescue Dept.
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2020} and {08/31/2020}

Incident Type	01/01/2020 to 08/31/2020	01/01/2019 to 08/31/2019	01/01/2018 to 08/31/2018	01/01/2017 to 08/31/2017
111 Building fire	13	14	12	7
112 Fires in structure other than in a building	0	0	1	1
113 Cooking fire, confined to container	2	3	2	5
115 Incinerator overload or malfunction, fire confined	0	1	0	0
118 Trash or rubbish fire, contained	1	0	0	1
131 Passenger vehicle fire	2	0	2	2
132 Road freight or transport vehicle fire	1	0	0	0
134 Water vehicle fire	0	0	0	1
140 Natural vegetation fire, Other	0	0	1	0
142 Brush or brush-and-grass mixture fire	5	0	0	1
150 Outside rubbish fire, Other	0	0	1	0
151 Outside rubbish, trash or waste fire	0	2	0	0
154 Dumpster or other outside trash receptacle fire	0	1	0	3
160 Special outside fire, Other	0	0	1	0
162 Outside equipment fire	0	1	0	0
171 Cultivated grain or crop fire	0	0	1	0
223 Air or gas rupture of pressure or process vessel	0	1	0	0
251 Excessive heat, scorch burns with no ignition	0	0	0	1
300 Rescue, EMS incident, other	0	1	0	0
311 Medical assist, assist EMS crew	75	94	70	82
322 Motor vehicle accident with injuries	10	17	18	14
323 Motor vehicle/pedestrian accident (MV Ped)	1	0	2	0
324 Motor Vehicle Accident with no injuries	4	3	7	3
331 Lock-in (if lock out , use 511)	0	1	0	3
341 Search for person on land	0	1	0	1
342 Search for person in water	0	1	0	0
350 Extrication, rescue, Other	0	0	0	2
351 Extrication of victim(s) from building/structure	0	1	0	0
352 Extrication of victim(s) from vehicle	1	1	0	1
353 Removal of victim(s) from stalled elevator	0	0	2	1
357 Extrication of victim(s) from machinery	0	0	1	0
361 Swimming/recreational water areas rescue	1	1	0	0
363 Swift water rescue	0	1	1	0
365 Watercraft rescue	1	1	1	1
381 Rescue or EMS standby	0	0	0	1
411 Gasoline or other flammable liquid spill	3	2	3	3
412 Gas leak (natural gas or LPG)	2	6	3	4
413 Oil or other combustible liquid spill	0	1	0	1
420 Toxic condition, Other	0	0	1	0
421 Chemical hazard (no spill or leak)	2	0	0	0
424 Carbon monoxide incident	2	3	4	3
440 Electrical wiring/equipment problem, Other	0	0	0	5

McFarland Fire & Rescue Dept.
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2020} and {08/31/2020}

Incident Type	01/01/2020 to 08/31/2020	01/01/2019 to 08/31/2019	01/01/2018 to 08/31/2018	01/01/2017 to 08/31/2017
441 Heat from short circuit (wiring), defective/worn	0	0	1	0
442 Overheated motor	1	0	1	0
444 Power line down	1	1	3	3
445 Arcing, shorted electrical equipment	4	5	1	4
451 Biological hazard, confirmed or suspected	0	0	0	1
463 Vehicle accident, general cleanup	1	3	3	5
500 Service Call, other	0	0	1	0
510 Person in distress, Other	0	0	1	1
511 Lock-out	0	1	0	0
520 Water problem, Other	0	0	0	1
521 Water evacuation	0	1	0	0
522 Water or steam leak	1	2	1	2
531 Smoke or odor removal	2	0	1	1
542 Animal rescue	1	0	0	1
550 Public service assistance, Other	0	0	0	1
551 Assist police or other governmental agency	0	2	0	2
553 Public service	5	5	0	0
555 Defective elevator, no occupants	1	0	0	0
561 Unauthorized burning	5	0	3	1
571 Cover assignment, standby, moveup	1	8	3	1
600 Good intent call, Other	0	0	3	9
611 Dispatched & cancelled en route	23	38	35	35
6111Cancelled en route - Auto Aid Fire	8	0	0	0
6112Dispatched & cancelled en route - EMS Assist	2	0	0	0
6113Dispatched & cancelled en route - Mutual Aid	2	0	0	0
621 Wrong location	0	1	0	0
622 No Incident found on arrival at dispatch address	6	4	1	2
631 Authorized controlled burning	1	7	8	2
650 Steam, Other gas mistaken for smoke, Other	0	0	0	1
651 Smoke scare, odor of smoke	0	4	6	2
652 Steam, vapor, fog or dust thought to be smoke	1	0	0	1
653 Smoke from barbecue, tar kettle	0	0	0	1
661 EMS call, party transported by non-fire agency	0	0	0	1
671 HazMat release investigation w/no HazMat	1	2	2	1
700 False alarm or false call, Other	0	0	2	0
710 Malicious, mischievous false call, Other	0	0	1	0
711 Municipal alarm system, malicious false alarm	0	1	0	0
713 Telephone, malicious false alarm	0	1	0	0
714 Central station, malicious false alarm	0	1	3	0
731 Sprinkler activation due to malfunction	0	4	2	0
733 Smoke detector activation due to malfunction	1	10	3	0
735 Alarm system sounded due to malfunction	5	5	3	7

McFarland Fire & Rescue Dept.
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2020} and {08/31/2020}

Incident Type	01/01/2020 to 08/31/2020	01/01/2019 to 08/31/2019	01/01/2018 to 08/31/2018	01/01/2017 to 08/31/2017
736 CO detector activation due to malfunction	3	6	3	5
740 Unintentional transmission of alarm, Other	0	0	3	2
741 Sprinkler activation, no fire - unintentional	1	1	0	1
743 Smoke detector activation, no fire - unintentional	4	2	3	5
744 Detector activation, no fire - unintentional	1	2	1	0
745 Alarm system activation, no fire - unintentional	11	6	9	11
746 Carbon monoxide detector activation, no CO	2	7	5	4
812 Flood assessment	0	0	1	0
814 Lightning strike (no fire)	0	0	1	0
815 Severe weather or natural disaster standby	0	0	1	2
911 Citizen complaint	1	0	0	0
Totals	<u>222</u>	<u>288</u>	<u>249</u>	<u>263</u>



August 26, 2020

RE: Notice Regarding Payments by Credit Card

Dear Chief,

Due to increasing costs and increased credit card usage, on September 1st, 2020, we will begin assessing a convenience fee when a credit card is used to pay a patient balance. This change will have no impact on your revenue while bringing Andres Medical Billing and Fire Recovery EMS in line with the best practices of other billing services and most local municipalities.

- A convenience fee will be assessed on all Mastercard, Discover Card, American Express and Visa credit card transactions.
- Effective immediately, e-checks are accepted with no convenience fee. An e-check is an electronic check payment, made with the bank routing and account number.
- HSA debit card payments will not incur a fee.

Patients will be notified of the convenience fee when making their payment.

As always, please feel free to reach out to us should you have any questions or concerns.

Regards,

Alana Meeks
Operations Assistant

Corporate Headquarters
3223 North Wilke Road • Arlington Heights, IL 60004 • www.andresmedical.com
Phone: 800-244-2345 • Fax: 800-329-5274

MCFARLAND POLICE DEPARTMENT



August 2020 Monthly Report

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AUGUST 2020 MONTHLY REPORT

Introductory Information

As with the past few month's reports, this one will be somewhat streamlined as compared to the typical monthly report. Department heads have been providing Village Administration with more detailed information, and in turn they have been releasing that information to the public jointly rather than through individual Department reports. As is the case with most Village departments, our operations continue to be altered in response to the COVID-19 pandemic. Across the board, operations have been adjusted to provide for the greatest degree of isolation and the least amount of personal contact.

All extra, special event and special assignment related activities have been either suspended, reduced or greatly modified to prevent personal contact to every degree possible. All training has been suspended and/or cancelled. Outreach programming (Bike Rodeo, summer programming) has been in most cases cancelled. We are attempting to conduct some programs online, such as Coffee with a Cop and other programs that are still in the creation stage. Vital outreach contact with our at-risk populations is limited to phone, video, or other means than personal contact.

Our administrative offices remain staffed, however closed indefinitely. For the most part, absent select governmental meetings, the Municipal Center is completely closed to the public.

Staffing Report

- The department is in the process of transitioning back into a normal staffing model. This process should be completed by the second week of September. We will continue to monitor COVID metrics as they apply to the advancement of the Forward Dane Plan, and if necessary, make scheduling decisions and adjustments as needed.
- Additionally, we continue to operate two officers short, and likely will be in that position for several months due to two long-term medical leaves.

Equipment Report

- All our new squad cars are now in service.
- The department is in the process of determining equipment needs for the 2021 Capital Budget.

Training Report

- Staff was able to attend a half-day, in-person firearms requalification session at the Dane County Training Center in late August. This was conducted within our agency only, and not the entire training consortium. Officers completed the state required qualification course on handgun and rifle, as well as qualification on any off-duty weapons.
- The department and our training consortium continue to explore and evaluate additional implicit bias related trainings for staff.

Other Information

- While we will be returning to normal staffing in September, the manner in which we are providing services will remain the same as in the past few months. The administrative offices remain closed, as well as the municipal center.
- We are attempting to find a better solution to the drug drop box program. Since the covid-related closure of the municipal center, residents have not had access to the existing drop box. As a result, staff has regularly been finding packages of unwanted medications lying on the floor in the vestibule. This is an unacceptable situation and poses numerous safety related problems. We are looking into an outdoor, 24/7 access drop box. More will follow on its progress.
- The department presented its report on the comparison of our current practices and policies with various action-step documents to the Public Safety Committee. The report will now proceed to the Village Board for their review, and eventually be placed on our website.
- The Department and Village are in the process of signing the official MOU for the Community Restorative Court Program. Following that process, we roll it out to staff soon.



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, September 9, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and recommendation on the expansion of a licensed premise for SWN Inc., D/B/A Maple Tree Restaurant, 6010 Highway 51, to the outdoor patio from a 330 sq. ft. area to a 600 sq. foot area.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. Original Application - 08.07.2020
2. Current Patio Area at Maple Tree
3. Review and Recommendation - Maple Tree - 09.03.2020
4. PD Letter of Approval Maple Tree 2020
5. Fire Inspector Review - Maple Tree
6. 6010 USH 51_CED Memo_09.02.20



Application for an Outdoor Consumption Area
Pursuant to Village Ordinance Chapter 11

***Any physical change to a licensed premise requires Village board approval.**

No Fee

1. Applicant Information

Name of Individual, Partnership, LLC, or Corporation that holds the current Alcohol Beverage License:

SWN, Inc

DBA:

MapleTree Rest

Address of establishment:

6010 Hwy 51

City, State and Zip Code:

McFarland, WI 53558

Contact Name:

Gary Seiler

Contact Telephone Number:

608-838-5888 Gary cell 608-279-6090

2. Premise information

Gross floor area of the indoor licensed premise within a permanent building:

6040 Sq. Ft.

Proposed Square Footage of Outdoor Area:*

Existing Area Patio 300 Sq. Proposed 20 x 30 = 600 Sq. Ft.

**Outdoor area may not be larger than 50% of the gross floor area of the licensed premise within a permanent building without a variance granted by the Village Board. To request a variance, please see section 8 of the application.*

3. Outdoor Consumption Section

Is the proposed outdoor consumption area within 50 feet of the lot line of a parcel zoned, or used for residential purposes?*

☒ - No ☐ - Yes, see section 8 of application to request a variance

**This prohibition shall not apply to an outdoor area where an accessory apartment exists on the same parcel as the licensed premise.*

Will the outdoor area have amplified sound including but not limited to live music, loud speakers, call systems, etc.?

☐ - No ☒ - Yes.

Hours of operation for an outdoor consumption area shall be limited to Sunday through Thursday 11:00 a.m. to 10:00 p.m., and Friday and Saturday 11:00 a.m. to 11:00 p.m. Will the proposed outdoor consumption area meet this standard?

☒ - Yes ☐ - No, see section 8 of application to request a variance

Is the proposed outdoor area directly connected to the indoor licensed premise?

☒ - Yes ☐ - No

If no, please attach a security plan that explains how alcohol will be served, and how alcohol consumption will be monitored. Provide specific details on how you intend to prevent consumption outside of the licensed premise and how you will prevent underage alcohol consumption.

4. Outdoor Sporting Activity Section

Will the proposed expansion involve an outdoor sporting activity area?

☐ - Yes ☒ - No

If yes, you will need an outdoor sporting activity application in addition to this application.

j. The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience.

8. Variance – ONLY COMPLETE SECTION IF YOU ARE REQUESTING A VARIANCE FROM THE MINIMUM STANDARDS IN SECTION 7.

- The above noted standards in section 7 shall be the minimum conditions of all outdoor licensed areas unless the Village Board makes a specific finding that the condition is not necessary to protect the public health, safety or welfare.

Please identify any variances requested from the minimum standards that you would like considered by the Village Board. I am requesting a variance from the following standard(s):

1. Outdoor areas are prohibited within 50 feet of the lot line of a parcel zoned, or lawfully used for residential purposes.

Proposed distance from residential lot line: _____

Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:

N/A

2. The hours during which consumption may be permitted are 11:00 a.m. to 10:00 p.m. Sunday through Thursday, and Saturday and Sunday from 11:00 a.m. to 11:00 p.m.

Proposed Hours of Outdoor consumption area: Same



Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:

N/A

Asbury 3-Rail
• 4-1/2H x 6W
171-6720

Aluminum Post
• 2" x 2" x 84"
• Includes mounting hardware 171-6715

Arch Gate
• 4-1/2H x 4W
• Includes hinges and latch 171-6727



Post Bracket Set
171-6714



2" Post Deck Mount
171-6723

Panel size is installed height and on center post spacing. Posts and accessories sold separately. Gate size is installed height and rough opening width.

enced premise shall be enclosed by a permanent, secure fence not less constructed of wood, plastic, or metal and erected and maintained in

Attached. 4'6" Height - Metal

Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:

4. Amplified music, speakers, microphones, televisions, and other audio/video devices shall be subject to Chapter 20 regarding noise, which shall limit noise on all commercial properties to 70db, and no noise allowed between the hours of 10 p.m. and 7:00 a.m.

Variance requested: _____

Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:

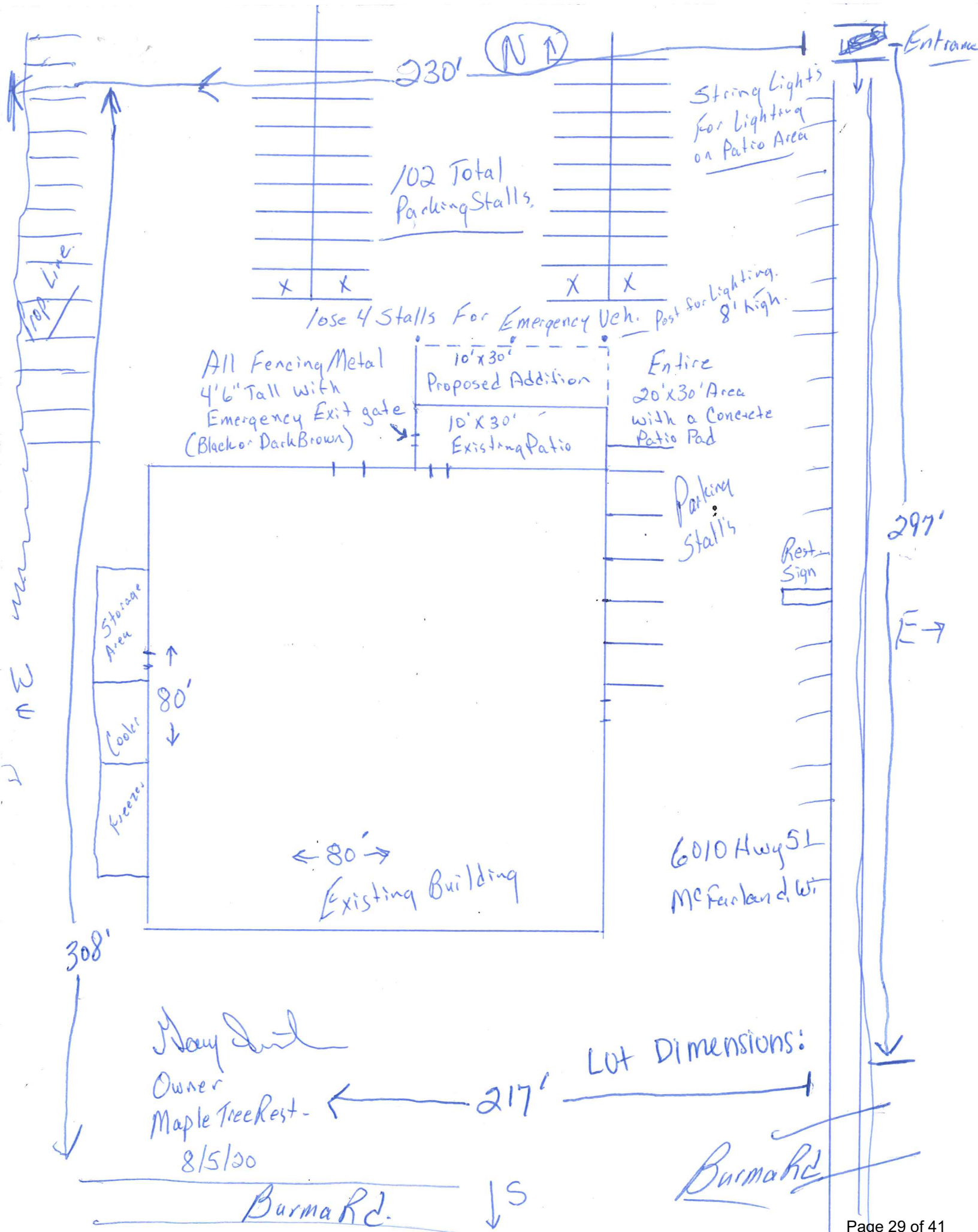
N/A.

5. The size of the outdoor area shall be not larger than 50 percent of the gross floor area of the licensed premise within a permanent building.

Proposed size of outdoor area: _____ Percentage of gross floor area: _____

Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:

N/A.



Current Patio Area at Maple Tree



MEMORANDUM

To: Public Safety Committee and Village Board

From: Cassandra Suettinger, Village Clerk/Treasurer

Date: September 4, 2020

RE: Expansion of Premise for Maple Tree Restaurant, 6010 USH 51

Background: The current licensed premise for the Maple Tree Restaurant is an 80' x 80' Building and a 12' x 30' patio area on the northside of the building.

Proposal: The Maple Tree Restaurant is proposing to increase the size of the current 360 square foot outdoor drinking area to 600 square feet. Attached is the site plan and photos of the current patio. The proposal would double the size of the area and change the fence materials. Much like a lot of expansions we have recently seen, the owners are hoping the expansion will allow additional capacity to meet social distancing requirements. With the size of the Maple Tree, and current COVID1p limitations, allowing additional outdoor seating will really help them try to survive and navigate the COVID19 world we now find ourselves in.

Review: Village Ordinance 11-64n outlines the conditions and requirements for outdoor consumption areas within the Village. Below is a review of the proposal and its compliance with the required conditions.

1) Any application for a new license, the renewal of an existing license or a change in the description of licensed premises which seeks to include an outdoor area within the licensed premises' description shall require notice to each person owning property within 500 feet of the proposed licensed premises. The applicant shall prepay the cost of sending such notice before the notices are sent. The notice shall include a copy of the application and the date, time and location of any public hearings or other public meetings at which the application is scheduled to be considered.

On August 18, 2020, a notice was sent to all property owners within 500 feet of the proposed licensed premise expansion notifying them of the dates and times of the Public Safety and Village Board meetings along with a copy of the proposed site plan.

2) The application shall be accompanied by detailed plans or drawings demonstrating the size, location, surface and building materials, and use of the outdoor area, including fencing and signage, and any other information necessary to determine compliance with this Subsection. The outdoor consumption application, along with associated plans and drawings, shall be reviewed for a recommendation by the Public Safety Committee and a final decision made by the Village Board.

Attached are the detailed plans outlining all the required items for the review and recommendation of the Public Safety Committee.

3) The Village Board may impose conditions specific to any outdoor areas of the licensed premises as deemed necessary to prevent undue adverse impacts on neighboring property, the character of the surrounding

neighborhood, traffic conditions, parking or any other matter to protect the public health, safety, welfare or convenience, including, but not limited to:

- a. Restricting the hours during which alcohol consumption may be permitted within the outdoor area;*

Staff Comments: No restrictions identified by Staff.

- b. Requiring additional parking beyond the minimum required by the Zoning Code;*

Staff Comments: No additional revisions. Community Development Director Bremer noted there is adjacent on-street parking on Burma Road that can off-set the loss of the four parking stalls that will occur as part of the expansion.

Community Development Director Andrew Bremer:

On June 15, 2020, both the Landmarks Commission and Plan Commission will review McFarland's Tavern's Outdoor Consumption Area Application and associated site plan. As part of their review, the Plan Commission will determine whether to condition approval on any potential changes to the off-street parking. My recommendation to the Plan Commission will be to not require any additional off-street parking to support the proposed outdoor consumption area for the following reasons:

- c. Regulation of lighting and screening;*

Staff Comments:

Chief Sherven - Applicant should be required to install adequate lighting so as to clearly monitor the area for compliance with statute and ordinance.

Response: Applicant has noted outdoor lighting will be provided.

- d. Any conditions recommended by the Public Safety Committee;*
To be determined by the Committee as applicable.

- e. Any conditions imposed by the Plan Commission as part of its required site plan review under Section 62-310 of this Code.*

Plan Commission will review the site plan on September 21st and provide recommendation to the Village Board.

In addition to any specific conditions imposed under Subsections (2) and (3), the following shall be minimum conditions of all licenses with respect to outdoor areas unless the Village Board makes a specific finding that the condition is not necessary to protect the public health, safety or welfare:

a. *Outdoor areas are prohibited within 50 feet of the lot line of a parcel zoned, or lawfully used for residential purposes. This prohibition shall not apply to prohibit an outdoor area where an accessory apartment exists on the same parcel as the licensed premises.*

- Staff Comments: Compliant.

b. *The hours during which alcohol consumption may be permitted within the outdoor area is restricted to 11:00 a.m. to 10:00 p.m. Sunday through Thursday; and 11:00 a.m. to 11:00 p.m. on Friday and Saturday.*

- Staff Comments: None.
- Response: Applicant is aware of requirement and will need to comply.

c. *The perimeter of any outdoor portion of a licensed premise shall be enclosed by a permanent, secure fence not less than four feet in height. Such fence shall be constructed of wood, plastic, or metal and erected and maintained in accordance with all applicable Village ordinances. If the outdoor portion of a licensed premises is an outdoor sports area, the enclosure may instead be made by temporary netting not less than ten feet high during the applicable sports season. Such netting shall not be installed sooner than 14 days prior to, and shall be removed no later than 14 days after, the season or the period established under Section 11-69(f)(6)c., whichever is shorter. The outdoor area shall comply with all applicable building code requirements including the provision of readily distinguishable means of egress for fire and emergency purposes.*

- Staff Comments: The proposal is to replace the current 6' cedar fence with a 4'6" metal raise fence with a gate for emergency exit purposes. Additionally, the applicant will install three posts for safety.

Chief Sherven - Note that while the fencing proposed appears to be in technical compliance with ordinance requirements in terms of physical construction requirements related to height and material, it is in my opinion of questionable sufficiency to prevent the passage of alcoholic beverages to individuals on the outside due to open construction. Applicant should be aware that this type of fencing will increase the ability to pass beverages to individuals outside the area and increased visual supervision of the area would be prudent and highly recommended.

Community Development Director Bremer - The Department is supportive of this improvement as the proposed materials and design meet applicable zoning and building code requirements and provide increased visibility to and from the outdoor dining space. The current exterior of the patio is surrounded by protective bollards (see picture on page 2) spaced out approximately every 8 feet. The site plan does not indicate that these would be reinstalled, although presumably the three 8-foot tall lighting posts may serve a similar role. The need to add protective bollards should be discussed with the applicant. The proposed fence will need a building permit from the Building Inspector and the owner will

need to securely mount to the concrete all fence/lighting posts.

d. Amplified music, speakers, microphones, televisions or other audio or video devices shall be subject to Chapter 20, Article III of the Village Code of Ordinances regarding Noise and Section 11-69(f) if applicable.

- Staff Comments:

Chief Sherven - Applicant should be aware that Village ordinance restricts and/or prohibits sound or noise as follows:

- “tending to unreasonably disturb the peace and quiet of persons in the vicinity thereof unless the making and continuing of the same cannot be prevented and is necessary for the protection or preservation of property or of the health, safety, life, or limb of some person”
- “The using, operating or permitting to be played, used or operated of any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier or other machine or device for the producing or reproducing of sound, which is cast upon the public streets for the purpose of commercial advertising or attracting attention of the public to any building or structure. Announcements over loudspeakers can only be made by the announcer in person and without the aid of any mechanical device.”
- It’s important to understand that tolerance levels of other individuals vary greatly. What is reasonable to one may be completely unreasonable to another, thus it would be prudent to utilize any outdoor amplification cautiously and prudently .

- Response: Applicant is aware of requirement and will need to comply.

e. The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience.

- Staff Comments: Chief Sherven highlights and emphasizes this requirement for applicants.
- Response: Applicant is aware of requirement and understands compliance requirement.

f. The size of the outdoor area may not be larger than 50 percent of the gross floor area of the licensed premises within a permanent building. Interior building capacity shall not be increased as a result of the addition of the outdoor area. The playing area of any outdoor sports area permitted under Section 11-69 shall not be included for purposes of determining compliance with this subparagraph so long as the playing area is

not permitted to be occupied by persons not participating in the sporting activity for which the playing area is designed.

- Staff Comments: The applicant's current interior premise includes the 80' x 80' restaurant for a total interior square footage of 6,400 square feet. Based on the ordinance, the applicant's outdoor consumption area could be up to 3,200 square feet. The proposed outdoor consumption area would be 600 square feet, which is well within the limitations of the ordinance.
- Response: Not applicable.

g. A conspicuous notice shall be posted at each fire exit stating: "No Beer, Liquor or Wine May Be Carried in an Open Container Beyond this Point."

- Staff Comments: None.
- Response: Applicant is aware of requirement and understands compliance requirement.

h. No bar/counter service shall be permitted in outdoor areas, however, wait staff may serve in the outdoor area.

- Staff Comments: No comments.
- Response: Applicant does not plan to have bar/counter service in the outdoor area. All sales will occur in the building and be carried out to the patio.

i Except for outdoor sports activities permitted under Section 11-69, the outdoor area shall not be used for any activities other than service and consumption of food and/or drink. Smoking may be permitted in accordance with applicable State and local regulations.

Compliant. Applicant is aware of requirement.

- Staff Comments: Not applicable no outdoor sports planned.
- Response: Not applicable.

j. The outdoor area shall be accessible to the disabled, and the license holder shall at all times comply with all applicable federal, state and village laws, ordinances and regulation concerning accessibility.

- Staff Comments: Both the Fire Inspector and Building Inspector reviewed the proposed plan and found it to be in compliance.
- Response: Not applicable.

k. Containers for refuse disposal and regular cleanup shall be placed inside of the outdoor area.

- Staff Comments: None.
- Response: Applicant is aware of requirement and understands compliance requirement.

I. If the outdoor area is used for outdoor sports activities as permitted under Section 11-69 and persons under the age of 21 are allowed to be present on the licensed premises, all persons 21 years of age or older who intend to consume alcohol beverages in the outdoor area, shall be issued a wristband that is bright in color which shall be issued only upon showing valid identification proving the person is 21 years of age or older.

- Staff Comments: Not applicable no outdoor sports planned.
- Response: Not applicable.

Recommendation: Staff recommends approval of the expansion of licensed premise for the Maple Tree Restaurant, 6010 US Hwy 51, for a 600 square foot outdoor consumption area for the period ending June 30, 2020 with the condition that the capacity of the outdoor area be posted per IFC 1004.3.



Village of McFarland Police Department

5915 Milwaukee St. • P.O. Box 110 • McFarland, WI 53558 • 608/838-3151 • Fax 608/838-7954

Craig J. Sherven • Chief of Police

Having reviewed the proposed outdoor expansion, I offer the below comments and cautions relating to the use of outdoor amplification as well as requirements relating to lighting and fencing, and occupant protection measures related to vehicular traffic in the adjacent parking areas.

My comments are reflective only of those related to law enforcement related security, and not of fire safety, zoning, construction, lot line requirements, etc. Other staff will comment from those standpoints.

- **Regarding section 11-64 (N) of Village Ordinances:**
 - **(4)(C)** – Note that while the fencing proposed appears to be in technical compliance with ordinance requirements in terms of physical construction requirements related to height and material, it is in my opinion of questionable sufficiency to prevent the passage of alcoholic beverages to individuals on the outside due to open construction. Applicant should be aware that this type of fencing will increase the ability to pass beverages to individuals outside the area and increased visual supervision of the area would be prudent and highly recommended.
 - **(4)(D)** – Applicant should be aware that Village ordinance restricts and/or prohibits sound or noise as follows:
 - “tending to unreasonably disturb the peace and quiet of persons in the vicinity thereof unless the making and continuing of the same cannot be prevented and is necessary for the protection or preservation of property or of the health, safety, life, or limb of some person.”
 - “The using, operating or permitting to be played, used or operated of any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier or other machine or device for the producing or reproducing of sound, which is cast upon the public streets for the purpose of commercial advertising or attracting attention of the public to any building or structure. Announcements over loudspeakers can only be made by the announcer in person and without the aid of any mechanical device.”

- It's important to understand that tolerance levels of other individuals vary greatly. What is reasonable to one may be completely unreasonable to another, thus it would be prudent to utilize any outdoor amplification cautiously and prudently.
- **(4)(E)** – As an additional caution relating to restrictions on noise and general character of the business, this section provides “The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience”.
- **(3)(C) Lighting** – Applicant should be required to install adequate lighting so as to clearly monitor the area for compliance with statute and ordinance.
- Additionally, due to the fact that this area appears to be at ground level and directly adjacent to parking areas in which motor vehicles are operated, the exterior perimeter of the area must be protected by traffic bollards or other devices intended to be used to prevent vehicles from penetrating the exterior perimeter. They shall be spaced at sufficient intervals so as to prevent a motor vehicle from getting between them and shall be of sufficient height so as to prevent a motor vehicle from travelling over them.

Craig J. Sherven
Chief of Police



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110

(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

August 14, 2020

To: Public Safety Committee

From: Mitchell Sutter, Fire Inspector/Public Education Specialist

RE: Site Plan Review for 6010 US Hwy 51, Maple Tree Restaurant

I have reviewed the proposed change in the outdoor fenced area requested by the Maple Tree Restaurant.

The combined occupancy load of the current fenced-in area and the proposed addition, based on the square footage provided, would have a 40 to 85 person seating arrangement assuming adjustable seating or standing room. The final approved occupant load within the outdoor patio area must be posted per the International Fire Code (IFC) 1004.3

At this time, the McFarland Fire & Rescue finds no other concerns with the proposed patio expansion and recommends approval.

If you have any questions regarding the above, please contact me via phone at 608-838-3278 or via email at mitchell.sutter@mcfarland.wi.us

Sincerely,

Mitchell Sutter

Fire Inspector/Public Education Specialist

Cc: Chris Dennis, Fire & EMS Chief (McFarland Fire & Rescue Department)

Memorandum

To: Public Safety Committee

From: Andrew Bremer, AICP, Community & Economic Development Director

Date: September 2, 2020

Re: **6010 USH 51, Maple Tree, Outdoor Consumption Area Application**

On September 21, 2020, the Plan Commission will review the Maple Tree Restaurant's Site Plan Application to expand the outdoor patio as part of their Outdoor Consumption Area Application. The property is zoned C-G Commercial General. The site plan modifications under review are described below along with my notes regarding each modification.

1. Expanding the existing patio from 10' x 30' (300 square feet) to 20' x 30' (600 square feet).
 - The Department is supportive of the expansion of the outdoor seating area as this improvement provides needed dining space to help the restaurant remain viable while complying with Dane County Public Health orders related to COVID.
2. Remove the blacktop surface within the patio area and replace with concrete.
 - The Department is supportive of this improvement as it improves safety for customers and employees by having a level surface.
3. Replace the 6' high cedar fence with a 4'6" metal rail fence w/ gate for emergency exit. Add three 8' high posts for restringing existing overhead lighting.
 - The Department is supportive of this improvement as the proposed materials and design meet applicable zoning and building code requirements and provide increased visibility to and from the outdoor dining space. The current exterior of the patio is surrounded by protective bollards (see picture on page 2) spaced out approximately every 8 feet. The site plan does not indicate that these would be reinstalled, although presumably the three 8-foot tall lighting posts may serve a similar role. The need to add protective bollards should be discussed with the applicant. The proposed fence will need a building permit from the Building Inspector and the owner will need to securely mount to the concrete all fence/lighting posts.
4. Removal of four off-street parking spaces.
 - The site plan illustrates the removal of four off-street parking spaces to accommodate the patio expansion and to maintain similar on-site vehicular movements between the patio and rows of interior parking stalls. The current drive aisle width between the existing patio fence and these stalls is ~20 feet. The parking stalls are ~9 feet wide; therefore, with the new patio expansion the travel lane between the patio and nearest parking stall will be reduced by one foot to ~19 feet, which is not significantly different from the current condition. Total off-street parking stalls would be reduced from 102 to 98. There is adjacent on-street parking available on Burma Road that can off-set the loss of these four parking stalls.



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, September 9, 2020

SECTION: Business

DEPARTMENT: Police

CONTACT:

AGENDA ITEM: Informational presentation by Jackie Hammond on Community Restorative Court.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None